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AGQ-4129, AGQ-4200

AGENDA

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, April 7, 1981

Executive Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

DOCUMENTS DEPT.
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I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes - Regular Meeting of March 10, 1981

IV. Public Response to Initial Wage Proposal to the Governing Board from the AFT, Local 2121, the exclusive representative of the Faculty Unit; and from the Department Chairperson Council (DCC), the exclusive representative of the Supervisory Unit.

V. Governing Board Reports

VI. Reports - Academic Senate, City College
Faculty Senate, Centers Division

VII. Adoption of Agenda

VIII. Chancellor/Superintendent's Resolutions

Finance (Pages 4-18)

Opening and reading of sealed proposals to obtain general boiler insurance, June 1, 1981 to June 1, 1985.

B1 - Establishing the appropriations limit for 1980-81 pursuant to Government Code Section 7910

B2 - Authorizing contract with Systems & Computer Technology Corp., to obtain electronic data processing management, professional and technical services not to exceed $1,500,000 over a three-year period

B3 - Authorization to transfer $360 from Appropriation for Contingencies to Other Contracts for Personal Services, District Office

B4 - Rescission of Board Resolution No. 810310-B17 and authorizing contract with Mr. William N. Munday to obtain special services and advice as a facilitator for the Centers Administrators Retreat, $200. Community College Centers

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B5 - Authorization to (1) contract with the California State Employment Development Department (EDD) through the San Francisco Mayor's Youth Services Office (YSO) and (2) appropriate funds receivable upon contract approval by State EDD to conduct a youth training program for the period May 1, 1981 to May 31, 1982, Community College Centers, $31,933.

B6 - Appropriating assured income in excess of the SFCCD Budget for 1980-81 from the General Reserve, in the amount of $109,200, Community College Centers.

B7 - Authorization to contract with the Learning Circle to provide the Educator Development Program for staff development, for the period April 29, 1981 through May 21, 1981, City College of San Francisco and the Community College Centers, $3,240.

B8 - Authorization to contract with Greenwood Lodge, Soquel, California, to obtain the use of the facility for the City College of San Francisco administrators to participate in a two-day training program purchased from the Pacific Institute. Estimated cost to the District, not to exceed $1,425.

B9 - Authorizing extension of agreement with The Frederic Burk Foundation for Education (a non-profit, tax-exempt corporation affilated with San Francisco State University) to obtain specialized computer services, $3,110, May 1, 1981 to June 30, 1981

Equipment, Supplies & Services (Pages 19-24)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C18 - Acceptance of Gifts - Other Than Motor Vehicles

Personnel

D - Classified Personnel, 810407D2-18 (Pages 25-36)
F - Management Personnel, 810407F1-4 (Pages 37-44)
G - Certificated Personnel, City College, 810407G1-13 (Pages 45-52)
H - Certificated Personnel, Categorically Funded Programs, City College, 810407-H1 (Pages 53-54)
J - Certificated Personnel, Categorically Funded Programs, Centers Division, 810407J1-3 (Pages 55-59)
K - Certificared Personnel, Centers Division, 810407K1-18 (Pages 60-72)
L - Tax Sheltered Annuities (Pages 73-74)

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Policy Manual (Pages 75-77)

M1 - WITHDRAWN

M2 - Amending SFCCD Policy Manual, Section 4.09, Use of Slurs

Legal (Page 78)

Q1 - Claim of Angie Pikios against the SFCCD - $231.41

Superintendent's Resolutions (Pages 79-82)

S1 - Adoption of Instructional Calendars for the Centers Division for the Academic Year 1981-82

IX. Requests to Speak

X. Chancellor/Superintendent and Staff Reports

Informational Report - Sabbatical Leaves. (Page 83)

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B1
Establishing the appropriations limit for 1980-81
pursuant to Government Code Section 7910

President and Members:

The California electorate on November 6, 1979 approved Proposition 4 (Gann Initiative) which added Article XIII B to the State Constitution to place various limitations on the fiscal powers of state and local government.

SB 1352 (Marks) was enacted by the State Legislature and became effective on January 1, 1981 as Chapter 1205, Statutes of 1980. The measure defines various terms and prescribes procedures to be used in establishing the appropriations limit of various agencies such as community college districts.

Simply stated, the appropriations limit for the succeeding year is the appropriations limit for the base year adjusted for inflation and change in population. For a community college district inflation is the lesser of the change in cost-of-living or California per capita personal income and change in population is the percentage change in the district's ADA.

Government Code Section 7910 reads in part as follows: "Each year the governing board of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting. Fifteen days prior to such meeting documentation used in the determination of the appropriations limit shall be available to the public. The determination of the appropriations limit is a legislative act....."

On March 10, 1981, the Governing Board adopted Resolution No. 810310-B5 "Declaring intention to establish appropriations limit for 1980-81 pursuant to Government Code Section 7910 at the next regular meeting of the Governing Board and making documentation to be used in the determination of the appropriations limit available to the public."

Since March 23, 1981, a six page worksheet setting forth the derivation of the appropriations limit has been available for public inspection at the District Business Office, Budget Section, 33 Gough Street, San Francisco, pursuant to Government Code Section 7910.

The following resolution is recommended for adoption:

RESOLVED: That the Governing Board pursuant to Government Code Section 7910 (Gann Limit) establishes the SFCCD appropriations limit for the fiscal year 1980-81 at $59,469,750.43 based on an annual ADA of 28,592.

FURTHER BE IT RESOLVED: That the actual appropriations for the fiscal year 1980-81 do not exceed this limit, that supporting documentation has been made available to the public for its review and that any action to set aside or annul this action pursuant to Government Code Section 7910 must be filed with the Secretary of the Governing Board within 60 days of the adoption of this resolution.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B-2
Authorizing contract with Systems & Computer Technology Corp. to obtain electronic data processing management, professional and technical services not to exceed $1,500,000 over a three year period.

President and Members:

SFCCD issued Request for Proposals (RFP) for a consulting firm to provide electronic data processing management, professional and technical services for coordinated district-wide EDP activities. Seven proposals were received.

A review committee, including representatives of the District Staff, City College and the Centers Division reviewed the proposals, met with five of the offerers, reviewed references and after considerable discussion recommending that contract negotiations be initiated with Systems & Computer Technology Corp. Staff has negotiated a satisfactory contract and recommends that such contract be approved.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Systems & Computer Technology Corp. to obtain electronic data processing management, professional and technical services in the amount not to exceed $1,500,000 over a three year period.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by

Judith Moss
Research Director

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

4/07/81 - B-2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B3
Authorization to transfer $360 from Appropriation for Contingencies to Other Contracts for Personal Services, District Office

President and Members:

On March 10, 1981, the Governing Board requested that staff prepare a resolution to provide sign language interpreters for Governing Board meetings. Since this is a new service not contemplated in the adopted budget, no funds have been appropriated for the purpose and a transfer from the appropriation for contingencies is required to provide the funds.

It is proposed that persons desiring sign language interpreters shall make their request to the Secretary of the Governing Board before noon of the business day prior to the day of the Governing Board meeting. It is planned that an agreement for interpreter services will be entered into with three sign language interpreters so that one will be available to render service upon a day's notice.

California Education Code Section 85200 reads in part as follows: "The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the board of governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the undistributed reserve (appropriation for contingencies) to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the board of trustees of a community college district not governed by a board of education, when approved by the county superintendent of schools and filed with the county auditor. A resolution providing for the transfer from the undistributed reserve (appropriation for contingencies) to any expenditure classifiecation must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85200, transfer be made in the General Fund

From:	SFCCD Appn. DO 8110 90000 District Administration Appropriation for Contingencies	$360
To:	SFCCD Appn. DO 8010 51090 Governing Board Other Contracts for Personal Services (Major Budget Classification - Other Operating Expenses)	$360

4/7/81 - B3 Page 1

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this transfer on the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

(NOTE: THIS RESOLUTION REQUIRES FIVE (5) AFFIRMATIVE VOTES FOR ADOPTION).

Honoarable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B4
Rescission of Board Resolution No. 810310-B17
and authorizing contract with Mr. William N. Munday
to obtain special services and advice as a facilitator
for the Centers Administrators Retreat, $200,
Community College Centers.

President and Members:

On March 10, 1981, by Resolution No. 810310-B17, the Governing Board authorized the SFCCD to contract with Dr. Dale Tillery to obtain special services and advice as a facilitator for the Centers Administrators Retreat on March 26, 1981, for a total fee of $200.00. Unfortunately, Dr. Tillery became ill and could not act as the facilitator on March 26, 1981.

In order not to diminish the effectiveness of the retreat, the special services of Mr. William N. Munday, Professional Counselor, as a facilitator was obtained at the last minute. The fee was $200.00, all expenses included.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That Board Resolution No. 810310-B17 is hereby rescinded.

FURTHER BE IT RESOLVED: That the SFCCD contract with Mr. William N. Munday to obtain special services and advice as a facilitator for the Centers Administrators Retreat on March 26, 1981, $200.00.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Hilary Hsu, Director
Business Services

Reviewed and approved
as to finance:

Jun Iwamoto
Vice Chancellor, Business

Laurent Broussal, President
Community College Centers

Recommended for adoption:

Herbert M. Sussman, Chancellor Superintendent

4/7/81 - B4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B5
Authorization to 1) contract with the California State Employment Development Department (EDD) through the San Francisco Mayor's Youth Services Office (YSO) and 2) appropriate funds receivable upon contract approval by State EDD to conduct a youth training program for the period May 1, 1981 to May 31, 1982, Community College Centers, $31,933.

President and Members:

On November 18, 1980, by Resolution No. 801118-B2, the Governing Board endorsed the submission of a concept paper for a youth training program to the California State CETA Office for funding by the San Francisco Mayor's Youth Services Office, with the SFCCD as a participating organization. The proposed program has now been approved for funding by the State CETA Office, with the SFCCD as a subcontractor to provide basic skills training at the Adult Learning Center.

The SFCCD now wishes to contract with the California State EDD to provide the basic skills training portion of the project as approved by the State CETA Office. The training period will be approximately from May 1, 1981 through May 31, 1982.

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to contract with the California State Employment Development Department for funds to conduct a youth training program for the period May 1, 1981 through May 31, 1982, $31,933.

FURTHER BE IT RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income furnished during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period May 1, 1981 to May 31, 1982.

<u>State Income from State Sources</u>

California State Employment Development Department	$31,933

<u>Expenditures</u>

Youth Training Program	$31,933

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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the controller and the Community College District and to submit any and all reports required by the State of California in the administration of said program.

Submitted by,

Welton Meeks, Director
Experimental Programs

Hilary Hsu, Director
Business Services

Laurent Broussal, President
Community College Centers

Reviewed and approved
as to finance by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

4/7/81 - B5 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution 810407-B6
Appropriating assured income in excess of the SFCCD Budget for 1980-81 from the General Reserve, in the amount of $109,200, Community College Centers.

On August 19, 1980, by Resolution No. 800819-B1 the Governing Board adopted the final budget for the SFCCD for the fiscal year 1980-81. Included in the General Fund was a revenue amount of $390,000 from the State Department of Education, derived from the Adult Education Act of 1966 (P.L. 89-750). This amount was based on an application submitted by the District to conduct Adult Basic Education classes throughout San Francisco. The approved funding was to augment the District budget in providing these classes, as well as to fund special activities in Adult Basic Education, e.g., reading diagnostic services.

Since the adoption of the Final Budget for fiscal 1980-81 by the Governing Board, the Centers Division, because of increase in demand, has continuously increased its offerings,in Adult Basic Education. Due to this increase in our offerings, we would be eligible to obtain an additional $109,200 from the State Department of Education.

Pursuant to Education Code Section 85210, the Governing Board on March 24, 1981, adopted Resolution No. 810324-B2 setting forth the need for this amount of $109,200. After approval by the San Francisco County Superintendent of Schools, Resolution No. 810324-B2 was published in the San Francisco Progress, the official newspaper of the City and County of San Francisco, on Friday, April 3, 1981. Therefore, the assured income of $109,200 is now available for appropriation.

The following resolution is recommended for adoption:

WHEREAS: In accordance with Education Code Section 85210, Resolution No. 810324-B2 was adopted March 24, 1981 setting forth the need according to major classification of expenditures to be met from assured income in excess of the total amount anticipated in the SFCCD Budget 1980-81, $109,200 and

WHEREAS: Resolution No. 810324-B2 was approved and published by the San Francisco County Superintendent of Schools on April 3, 1981 in the same manner as provided for in Education Code Section 85003;

THEREFORE, BE IT RESOLVED: That in accordance with Education Code Section 85210, authorization be and is hereby given for appropriation of $109,200 from the General Reserve.

TO: SFCCD Appn. A0-8944-13022 $72,491
Community College Centers Administration
Instructors - Hourly
(Major Budget Classification-Certificated Salaries)

TO: SFCCD Appn. A0-8947-31010 $ 6,209
Centers Fringe Benefits
State Retirement-Instructors
(Major Budget Classification-Fringe Benefits)

TO: SFCCD Appn. A0-8944-43000 $10,922
Centers Administration
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8915-43000 $ 3,685.
Galileo Community College Center
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8919-43000 $ 2,871
John Adams Community College Center
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8911-43000 $ 2,524
Alemany Community College Center
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8913-43000 $ 7,125
Chinatown/Northbeach Community College Center
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8929-43000 $ 719
Downtown Community College Center
Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8943-43000 $ 200
Teachers Resource Center-Supplies
(Major Budget Classification-Books, Supplies, & Equipment Replacement)

TO: SFCCD Appn. A0-8905-43000 $ 625
Experimental Programs - 31 Gough
Supplies
(Major Budget Classification-Books, Supplies,
& Equipment Replacement)

TO: SFCCD Appn. A0-8940-43000 $1,829
San Francisco Community College Skills Center
Supplies
(Major Budget Classification-Books, Supplies,
& Equipment Replacement)

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this transfer and appropriation on the acccounts of the San Francisco Controller and the Community College District.

Submitted by,

Hilary Hsu
Director, Business Services

Laurent R. Broussal
President
Community College Centers

Reviewed and approved as to
finance by,

Jun Iwamoto
Vice Chancellor, Buesiness

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B7
Aurthorization to contract with the Learning Circle to provide the Educator Development Program for staff development, for the period April 29, 1981 through May 21, 1981, City College of San Francisco and the Community College Centers $3,240.

President and Members:

The Learning Circle, through its Educator Development Program, will offer a unique synthesis of state-of-the-art methods and technology for teaching and learning. The program consists of a four week-seminar, meeting twice per week. The purpose of these seminars are to expand awareness of the brain and its potential, broaden flexibility in teaching styles, experience methods for accelerated learning, apply multi-sensory modes of learning, and enhance skills and abilities in the art and science of communications. The period involved is April 29, 1981 through May 21, 1981.

California Government Code Section 53060 reads in part as follows:

"The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the Learning Circle to provide staff development services in the amount of $3,240.

FURTHER BI IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Reviewed and approved as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by:

Shirley A. Hoskins
Assistant Dean of Instruction

Recommended for adoption

Laurent Broussal, President
Community College Centers

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington, President
City College of San Francisco

4/7/81 - B7

Honorable Governing Board of the
San Francisco Community College District

Resolution No. 810407-B8

Subject: Authorization to contract with Greenwood Lodge, Soquel, California, to obtain the use of the facility for the City College of San Francisco administrators to participate in a two-day training program purchased from the Pacific Institute. Estimated cost to the District, not to exceed $1,425.

President and Members:

The City College of San Francisco administrators plan to have a retreat on May 27-28, 1981, at Greenwood Lodge, in Soquel. The purpose of this activity will be to present the first set of seminars from the "Achieving Your Potential" series purchased from the Pacific Institute last year. The effectiveness of this training depends on the ability to set aside large blocks of time away from the workplace to view videotapes, engage in group discussions and do individual exercise in workbooks. A total of twenty hours will be spent on this portion of the program to be followed up with additional meetings on the campus.

The estimated cost to the District for the use of the Lodge's facilities and meals for all the City College administrators and the public relations officer is not to exceed $1,425.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the Greenwood Lodge to obtain the use of the facility and five meals for the administrators attending a two-day retreat on May 27-28, 1981, at a cost not to exceed $1,425.

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice-Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Reviewed and approved as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by,

Rosa Perez
Assistant Dean of Students
City College of San Francsico

Recommended for adoption:

Kenneth S. Washington
President
City College of San Francisco

Herbert M. Sussman
Chancellor Superintendent

4/7/81 - B8

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-B9
Authorizing extension of agreement with The Frederic Burk Foundation for Education (a non-profit, tax-exempt corporation affiliated with San Francisco State University) to obtain specialized computer services, $3,110, May 1, 1981 to June 30, 1981.

President and Members:

The Governing Board by Resolution No. 780905-B16, September 5, 1978, authorized an agreement in the amount of $13,000 for Fiscal Year 1978-1979, and by Resolution No. 790619-B13, June 19, 1979, authorized an extension of this agreement in the amount of $13,780 to April 30, 1980, and by Resolution No. 800506-B4, May 6, 1980, authorized extension of this agreement in the amount of $18,660 to April 30, 1981, to provide special services for coding lesson materials in the PILOT and PLANIT languages, debugging and adapting pattern recognition programs in FORTRAN, manuscript preparation using the text editor and document processor subsystems of the College's Honeywell 6000 computer, and data entry, editing and verification via various timesharing subsystems of the College's Honeywell 6000 computer.

The College wishes to extend the agreement to June 30, 1981, for an additional amount not to exceed $3,110.

This work will be performed in support of the NSF-CAUSE-PREPS project and will be fully supported by District matching funds for that project. Execution of this agreement with The Frederic Burk Foundation for Education is necessary because no one available to the College has the necessary level of skills in these areas to support the needs of the PREPS project.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD, on behalf of CCSF, extend the agreement with The Frederic Burk Foundation for Education to obtain special computer services for an amount not to exceed $3,110 for May 1, 1981 to June 30, 1981.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or the Assistant Chancellor, Business, are hereby authorized to execute such extension of agreement on behalf of the SFCCD.

Submitted by:

Reviewed and approved
as to finance by:

Shirley H. Kelly
Assistant Dean
Instruction

Jun Iwamoto
Assistant Chancellor, Business

Juanita Pascual
Vice President
Administrative Services
City College

Recommended for adoption:

Kenneth S. Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-C1
Procurement of equipment, supplies, services, etc., less than $3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than $3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $116,385.71 in individual amounts of less than $3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

NUMBERS	NUMBERS	NUMBERS
40501	41815	42524
40732	41831 - 41840	42525
40998	41876 - 41880	42528 - 42531
41001 - 41010	41966 - 41970	42581 - 42585
41118	42021 - 42030	42621 - 42625
41473 - 41746	42040 - 42045	42636 = 42645
41526 - 41535	42061	42647
41573 - 41575	42084 - 42085	42651 - 42660
41594 - 41595	42099	42699 - 42700
41721 - 41730	42105	42760
41611 - 41620	42120	42778 - 42780
41656 - 41660	42199	42790
41666 - 41670	42396 - 42397	
41785	42399	

TOTAL $86,957.62

TERM PURCHASE AGREEMENTS

NUMBER	AMOUNT
0401-H	$1,500.00
0414-I	1,800.00

TOTAL $3,300.00

4/7/81 - C1 Page 1

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

NUMBER	AMOUNT
0.065	$ 4,058.78
0.066	2,296.20
0.067	2,384.79
0.068	2,668.88
0.069	9,109.73

Total $20,518.38

DIRECT PAYMENT VOUCHERS

NUMBER	AMOUNT
239-A	$ 103.00
239	34.00
241	17.05
242	1,800.00
245	100.00
246	800.00
249	570.00
252	1,666.66
253	519.00

Total $5,609.71

TOTAL $26,128.09

GRAND TOTAL $116,385.71

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

4/7/81 - C1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-C2
Procurement of equipment, supplies, services, etc., $3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
2006	College	Aircraft Starter Unit	$10,171.00
2018	College	Film, Photographic	3,034.00
2021	College	Audio Cassettes	5,500.00
2081	Centers	Printed Class Enrollment Forms	5,027.00
2105	Centers	Audio Cassettes	4,040.00
2112	Centers	Locksmith Supplies	4,311.00
2133	College	Graphic Art Supplies	3,130.00
2141	College	Microcomputer	21,455.00
2147	College	Tab Stock Forms	3,732.00
2120	Centers	Duplicators	4,744.00
2176	Centers	Office Supplies	3,864.00
2224	College	Paper, Toilet and Towels	6,582.00
2230	Centers	Paper, Xerographic	3,755.00
		TOTAL	$79,345.00

4/7/81 - C2 Page 1

TERM PURCHASE AGREEMENTS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
0011A	District	Additional Funds for SFCCD's Estimated Contribution Requirements to California State Teachers' Retirement Fund	$272,000.00
0034A	District	Additional Funds for SFCCD's Contribution for Unemployment Insurance	9,200.00
		TOTAL	$281,200.00

DIRECT PAYMENT VOUCHERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
240	District	Federal Income Tax Deposit	$ 11,375.95
243	District	Student Union Revenue Bond of 1969 Interest and Redemption	12,575.00
244	District	Foods & Service for City College Cafeteria	45,085.85
247	College	Postal Mailing Permit # 8905 Deposit	4,000.00
248	College	Funds in Basic Educational Opportunity Grant Program	125,000.00
250	District	Bulk Mailing Permit # 13842 Deposit	8,151.00
251	College	Funds in National Direct Student Loan Program	15,000.00
253	College	Funds in Supplemental Educational Opportunity Program	75,000.00
254	District	Federal Income Tax Deposit	43,262.00
		TOTAL	$339,449.80
		GRAND TOTAL	$699,994.80

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintednetn

4/7/81 - C2 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-C18
Acceptance of Gifts - Other Than Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1
Description:
1. 200 Watch Movements;
2. Watch Timing Machine;
3. Assorted hand tools: pin vices, staff removers, wrenches, needle files, pivot drills, case tools, gravers, gauges;
4. Stem, Crown, Jewel, Mainspring, Screw, File, Roller Jewel, Roller Table, Hairspring and Bushing Assortments.

Donor: Mr. Paul Lichtman
110 1st Street
San Francisco, CA 94100
Market Value Declared by Donor: $1,500.00
Estimated District Cost in Accepting Gift: None

Item No. 2

Description: Miscellaneous Geological Journals and Books

Conor: Edgar H. Bailey, Research Geologist
United States Geological Survey
Branch of Western Mineral Resources
345 Middlefield Road MS 26
Menlo Park, CA 94025

Market Value Declared by Donor: $4,288.00

Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. George L. Redden, Director, John O'Connell Community College Center, and Mr. Laurent R. Broussal, President, Community College Centers, declare that the gift, Item No. 1 above, will enhance the jewelry program at John O'Connell Community College Center, and recommend the acceptance of the gift, and

WHEREAS: Dr. Kenneth S. Washington, President, City College, declares that the gift, Item No. 2 above, will enhance the geology program at City College, and recommends the acceptance of the gift, now

THEREFORE BE IT RESOLVED: That the gifts described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the gifts described above, the Secretary of the Governing Board is directed to notify the donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-D2
Eleventh Amendment to the Annual Classified Positions
Resolution 1980-81

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1980-81 as amended be hereby amended as indicated below:

Amendment			Class and Item Number		Compensation Schedule
Section 669010 D - District Office Division - Salaries					
1	deleted	0	1424 Clerk Typist	o	$ 424 B 510
1	added	6	1426 Sr. Clerk Typist		465 B 560

Effective 04/07/81 to reflect action of CSC at its meeting of 12/05/77 adopting the SFCCD general classification survey.

o Position budgeted but no funds provided

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Page 1 of 1
04/07/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810407-D3 to 810407-D18
Classified Personnel

President and Members:

Resolutions No. 810407-D3 to 810407-D18 cover routine appointments, appointment CETA program, appointments college aides, transfers college aides, releases, transfers, resignations, salary increment increases, amendment leave and change of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

D3 to D18
Page 1 of 10
04/07/81

APPOINTMENTS

810407-D3 RESOLVED: That the following named person be appointed for permanent duty subject to the usual probationary period to be effective on date as shown below:

Name	Class	Location	Effective	Salary
JONES, Keith E.	1402 Jr. Clerk	CC Centers Div.	03/25/81	$341 BW

810407-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
LE, Thuy	1424 Clerk Typist	ITP (Alemany CCC)	03/11/81	$424 BW
SCHERER, George J.	3410 Assistant Gardener	City College	03/11/81	$580 BW
GEE, Jack	3537 TIA Media Services Manager	CC Centers Div.	03/11/81	$641 BW

810407-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or $376.00 per month, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
KARK, Bruno Field	1402 Jr. Clerk, P.T.	Galileo CCC	03/25/81	$4.2625 H
NORRITO, Elizabeth	1402 Jr. Clerk, P.T.	Career Guidance	03/18/81	$4.2625 H
OROPEZA, Juana	1402 Jr. Clerk, P.T.	City College	03/12/81	$4.2625 H
SAUCEDA, Linda D.	1402 Jr. Clerk, P.T.	Career Guidance	04/01/81	$4.2625 H
HUI, Pearl Soo-Yuk	1424 Clerk Typist, P.T.	Galileo CCC	03/25/81	$5.3000 H
SHAPIRO, Ilene L.	1424 Clerk Typist, P.T.	CC Centers Div.	03/23/81	$5.3000 H
FONG, Verena	3591 College Aide, P.T.	City College (Cafeteria)	03/04/81	$3.4700 H
CROSBY, Copley	3598 School Aide III, P.T.	Mission CCC	02/23/81	$5.0000 H

APPOINTMENTS

810407-D5 (Continued)

Name	Class	Location	Effective	Salary
POHLMANN, Frederick	3598 School Aide III, P.T.	City College	03/16/81	$5.0000 H
RICHARDS, Edward	8202 Security Guard, P.T.	J. O'Connell CCC	03/25/81	$5.3250 H

APPOINTMENT
CETA PROGRAM

810407-D6 RESOLVED: That the following named person be appointed for temporary duty under the CETA Program, location and effective date as shown below:

Name	Class	Location	Effective	Salary
CRAWFORD, Alta	1402 Jr. Clerk	District Office	03/11/81	$341 BW

APPOINTMENTS
COLLEGE AIDES

810407-D7 RESOLVED: That the following named persons be appointed temporary 3591 College Aide, City College, WORK STUDY PROGRAM, salary at the rate of $3.47 per hour, effective on dates as shown below:

Name	Effective	Name	Effective
CHAN, Katrine	02/11/81	Mitchell, Svein-Erik	02/11/81

810407-D8 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of $3.47 per hour not to exceed $376.00 or 70 hours per month, effective on dates as shown below:

Name	Effective	Name	Effective
GIZDICH, Jeanette M.	03/11/81	QUAN, Marsha	02/11/81
KWOK, Sandra M.	03/11/81	RABARA, Edita	03/25/81
LE, Chan N.	03/25/81	SUN, Joseph Y.	03/11/81
LEE, David	03/11/81	SUN, Peter Y.	03/11/81
LEDGER, Stephanie A.	03/11/81	TALAMATI, Meli	03/11/81
MUHLEMAN, Violet E.	02/11/81	TOKUGAWA, Paula A.	03/11/81
NEFF, Kathy S.	03/11/81	WALLACE, Michael W.	02/11/81
PHAM, Thai T.	03/11/81		

TRANSFERS
COLLEGE AIDES

810407-D9 RESOLVED: That Annie TSE, 3591 College Aide, temporary Exempt Civil Service employee assigned to City College REGULAR PROGRAM, be transferred to WORK STUDY PROGRAM, effective 03/11/81.

810407-D10 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as shown below:

Name	Effective
ALVONNE, Robinson	02/25/81
BUI, Ha Thuy	02/25/81
CHAN, Katrine	02/25/81
CHIN, Patrick	03/25/81
ELLIS, Bettie	02/25/81
HWANG, Hsin Ming	03/11/81
KAZMIEROWSKI, Wladyslaw	03/11/81
KUNG, Chaung	03/25/81
MENDOZA, Renne	02/25/81
OSORIO, Jaime	03/11/81
PHAM, Lieu T.	03/11/81
REYNOLDS, William	02/25/81

RELEASES

810407-D11 RESOLVED: That the following temporary person be released close of day on date as shown below:

Name	Class	Location	Effective
GEE, Jack	7302 Audio Visual Equip. Technician	CC Centers Division	03/10/81

810407-D12 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

Name	Class	Location	Effective
CHRISTENSEN, Melissa L.	1402 Jr. Clerk, P.T.	Career Guidance	03/06/81
SANCHEZ, Tulio	1402 Jr. Clerk, P.T.	Career Guidance	02/27/81
GONZALES, Nydia	1424 Clerk Typist, P.T.	J. Adams CCC	07/01/80
LOW, Gordon	1745 TIA Computer Services, P.T.	Downtown CCC	03/10/81
GUTIERREZ, Joseph S.	1760 Offset Machine Operator, P.T.	Galileo CCC	01/30/81
KARK, Bruno Field	3591 College Aide, P.T.	Galileo CCC	03/24/81
AVANT, Anthony	3597 School Aide II, P.T.	City College	03/10/81
JOHNSON, Kerry	3597 School Aide II, P.T.	City College	03/10/81
ARMSTRONG, Susan	3598 School Aide III, P.T.	City College	03/10/81
WARD, James B.	3598 School Aide III, P.T.	Mission CCC	01/31/81
PONS, Raymond F.	8202 Security Guard, P.T.	Galileo CCC	02/26/81
POSADA, William E.	8272 TIA Campus Control, P.T.	J. O'Connell	03/05/81

TRANSFERS

810407-D13 RESOLVED: That the following named permanent persons be transferred as shown below:

Name	Class	From	To	Effective
BEY, Victor	2709 Sch. Custodian	CC Ctrs. Div.	City College	03/25/81
LOPES, Joseph V.	2709 Sch. Custodian	City College	CC Ctrs. Div.	03/25/81

RESIGNATIONS

810407-D14 RESOLVED: That the resignations of the following temporary employees be accepted close of day on dates as shown below:

Name	Class	Location	Effective
HUI, Helen	1488 TIA Evaluation Technician	City College	03/18/81
BROWN, Alison M.	1842 Management Assistant	Career Guidance	03/23/81

SALARY INCREMENT INCREASES

810407-D15 RESOLVED: That the salaries of the following named persons be increased effective on dates as shown below:

Name	Class	Location	Effec.	From	To
MANGLICMOT, Anna S.	1220 Payroll Clerk	Downtown CCC	05/01/81	$519	B $544
PON, Patricia	1220 Payroll Clerk	Mission CCC	05/21/81	$496	B $519
WILLIAMS, Larry G.	1404 Clerk	City College	05/14/81	$469	B $491
LEE, Shou-Lane	1424 Clerk Typist	CC Ctrs. Div.	05/13/81	$465	B $487
LIU, Scarlett C.	1424 Clerk Typist	City College	05/22/81	$465	B $487
SOO-HOO, Betty	1424 Clerk Typist	City College	05/24/81	$487	B $510
MITCHELL, Yolanda	1426 Sr. Clerk Typist	City College	05/12/81	$510	B $534
VORA, Anita	1488 TIA Evaluation Technician	City College	05/19/81	$494	B $517

SALARY INCREMENT
INCREASES

810407-D15 (Continued)

Name	Class	Location	Effec.	From	To
TOM, Brian J.	1630 Account Clerk	CC Ctrs. Div.	05/08/81	$480	B $503
VALLE, Norma B.	1630 Account Clerk	District Office	05/23/81	$503	B $526
RE, Douglas J.	1869 TIA Computer Services Manager	Downtown CCC	05/19/81	$721	B $755
GALLEGOS, Bonnie C.	2709 Sch. Custodian	City College	05/01/81	$549	B $575
MORRIS, Willie	2709 Sch. Custodian	City College	05/01/81	$549	B $575
SCOTT, Joseph	2709 Sch. Custodian	City College	05/21/81	$500	B $524
SMITH, Henry	2709 Sch. Custodian	City College	05/08/81	$500	B $524
WALTON, Dorothy L.	2709 Sch. Custodian	City College	05/09/81	$549	B $575
WALTON, Glen E.	2709 Sch. Custodian	City College	05/07/81	$549	B $575
WILEY, Wallace	2709 Sch. Custodian	City College	05/07/81	$500	B $524

AMENDMENT
LEAVE

810407-D16 RESOLVED: That the leave of absence of Vertis G. DITRAPANI, permanent 2615 School Lunchroom Helper, P.T., on Resolution No. 810324-D12 effective 01/07/81 be amended to read effective 02/10/81.

CHANGE OF STATUS

810407-D17 RESOLVED: That Ava SMITH, temporary 1426 Sr. Clerk Typist assigned to City College, be released cod 03/24/81; and that effective 03/25/81 she be appointed permanent 1426 Sr. Clerk Typist, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

810407-D18 RESOLVED: That Raul ROBERTO, temporary 1870 Programmer Analyst Trainee assigned to CC Centers Division, be released cod 03/24/81 (permanent 1950); and that effective 03/25/81 he be appointed permanent 1872 Programmer Analyst, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
As of April 7, 1981

1	B	F	1402 Jr. Clerk
1	B	M	1402 Jr. Clerk
1	A/PI	F	1402 Jr. Clerk, P.T.
1	H	F	1402 Jr. Clerk, P.T.
1	W	F	1402 Jr. Clerk, P.T.
1	B	F	1402 Jr. Clerk, P.T.
1	W	M	1402 Jr. Clerk
1	A/PI	F	1424 Clerk Typist
1	W	F	1424 Clerk Typist, P.T.
1	A/PI	F	1424 Clerk Typist, P.T.
1	W	M	3410 Assistant Gardener
2	W	M	3598 School Aide III, P.T.
1	B	M	8202 Security Guard, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF April 7, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	123	83	34	58	23		321
Female	187	77	49	81	32	2	428
Total	310	160	83	139	55	2	749

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.3	11.1	4.6	7.8	3.1		42.9
Female	25.0	10.3	6.5	10.8	4.2	.3	57.1
Total	41.3	21.4	11.1	18.6	7.3	.3	100.00

Male	SAN FRANCISCO LABOR FORCE						55.7%
Female	1970 CENSUS						44.3%
Total	60.9%	11.6%	12.8%	10.6%	3.8%	.3%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

D3 to D18
Page 10 of 10
04/07/81

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF April 22, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	107	80	29	69		285
Female	195	58	40	117	1	411
TOTAL	302	138	69	186	1	696

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	15.37	11.50	4.17	9.91		40.95
Female	28.02	8.33	5.75	16.81	.14	59.05
TOTAL	43.39	19.83	9.92	26.72	.14	100.00

SF-1970 Census	59.46	13.42	11.97	14.74	.41	100.00

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

D3-D34
Page 16 of 16
04/22/80

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-F1
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 810407-F1 covers a management personnel item for the San Francisco Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective May 1, 1981, FRANCES F. LEE, Schedule II Counselor, Chinatown/North Beach Community College Center of the Community College Centers, be and is hereby appointed Director, Chinatown/North Beach Community College Center of the Community College Centers. Salary shall be in accordance with the 1980-81 Management Salary Schedule, Classification C, Step 1.

Submitted by,

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

04/07/81-F1

Frances F. Lee
63 Aloha Avenue
San Francisco, California 94122
Home (415) 564-6512
Work (415) 391-7583

Education

M.S.W.- 1966 Fresno State University
Major: Social Work

B.A. - 1963 San Jose State University
Major: Social Welfare
Minor: Psychology

A.A. - 1961 City College of San Francisco

Credentials

California Community College Counselor Credential-Valid for Life

Qualify for a Community College Supervisory Credential

Work Experience

Counselor - Schedule II Chinatown North/Beach Community College Center, SFCCD, May, 1978- present

Part-time - October, 1973 - May, 1978

Duties include: COORDINATE the classes at the Chinatown Resources Development Center and Baptist sites, educational and employment counseling, career and personal guidance, testing, scheduling, programming;

ORGANIZE and GIVE workshops to students on health services, educational services, and other community services.

act as CONSULTANT to CRDC teachers and staff, inservice training and development as related to student background, needs and special programs.

INITIATE, DEVELOP, SUPERVISE the Summer 1979 ESL program, RAISE private fundings, RECRUIT, INTERVIEW, HIRE teachers, ADMINISTER the enrollment of students, plan INSERVICE training for teachers, NEGOTIATE for space. (this two month program served over 300 adult immigrant students and hired a total of 20 teachers)

Consultant to the Center for Southeast Asian Refugees
2256 Van Ness Ave. San Francisco 94109 1977

Advise and oversee staff development and training, assist the development of an ESL/Work Study program.

Coordinator and Writer of the SFCCD Facilities Needs Study for Chinatown Area - Dec. 1976 - Feb. 1977

This 62 page in depth study include

a) a description of the characteristics of the Chinatown North/Beach area and of the Chinese population in S.F.
b) description of the past and present programs,
c) a description and justification of projected programs based on the student population described in (a)

Submitted to Calif. Postsecondary Education Commission, was considered by the Comm. as the most outstanding study submitted in 1977.

(Reference: Dr. Louis Batmale - former chancellor, 239-5436)

Executive Director - Chinese Newcomers Service Center

816 Sacramento Street
San Francisco, CA. 1969 - 1973

The functions are:

1. administration and coordination of the entire program which included the following services for immigrants: drop-in service, 24-hour telephone exchange, interpreter services, home visitations and aides training.

2. Personnel
Selection, hiring, evaluation and firing staff.
Supervision of agency staff, training of part-time aides.

3. Business Management of Center and Funding
Proposal writing (resulted in a contract with S.F. Department of Social Service for After-Hour Services)
Budget preparation, accountable for spending
Purchasing
Fundraising

4. Community Relations
Publicizing to community groups regarding the Center' Services
Membership in community committees e.g. Northeast Mental Health Board, M.D.T.A. Advisory Committee.
Contacting family associations in conjunction with fundraising.

(Note: This agency began with "seed" money from the San Francisco Foundation. I left after I was able to help it to gain United Way (UBAC) membership for stable funding)

Social Worker - International Institute
2209 Van Ness Avenue
San Francisco, Calif. 1966-1969

Counseling with different immigrants - especially Chinese, Spanish speaking, Philipinos, Koreans in their adjustment to U.S., also provide technical immigration services.

Social Worker - Madera Child Care Center
Madera, Calif.
(student placement - 2nd. year) Sept. 1965 - Jan. 1966
Counsel predominately black families, provide services in parent education.

Social Worker - S.F. Department of Social Services
San Francisco, Calif. 1963-1964

case worker for elderly welfare recipients living in the Marina and Pacific Heights Districts and who are of predominately Italian speaking.

Professional Activities

Chinatown North/Beach Faculty Council- President, current year co-chairing sub.-committee to develop curriculum and resource file for CN/B CCC, ESL 50 classes (in response to need expressed by ESL 50 teachers)

Chinese Advisory Committee to SFCCD, 1971-present served on Program Committee, Execuitve Comm.

Wah Mei Bilingual School - Board member 1976-present Personnel Comm.-chairperson

Intergrated Competency Based Bilingual Vocational ESL project- Advisory Comm. member 1977-1978 advised in development of curriculum for low-level ESL students with vocational needs, especially on the innovative bilingual component.

Asian Coalition of the SFCCD, Centers' Division-chairperson, 1977-78

Foreign Language Skills

Bilingual and biliterate in Chinese and English
Fluent in two Cantonese dialects and Mandarin.

References

Mr. Lambert Tate Choy, President of Social Service Commission
Executive Director of Self-Help for the Elderly
640 Pine Street
San Francisco, Calif. 982-9171 (W) 282-2990 (H)

Mrs. Harriet Haber (former director of Chinatown Resources Development Ct.)
Haber and Associates
1255 Post Street, suite 625
San Francisco, Calif. 94109 771-0910

Mr. David Hemphill, Education Coordinator
Chinatown Resources Development Center
615 Grant Ave. 4th floor
San Francisco, Calif. 94108 391-7583

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-F2
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 810407-F2 covers a management personnel item for City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That effective August 1, 1981, through January 18, 1982 (110 service days), SARAH C. WONG, Interim Vice President, Student Services, City College of San Francisco, on leave from her position as Assistant Dean, Student Services, City College of San Francisco, be granted the first half of a split sabbatical leave for Special Project.

Submitted by,

Kenneth S. Washington
President
City College of San Francisco

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

04/07/81-F2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-F3
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 810407-F3 covers a management personnel item for the San Francisco Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That BERNA H. KATUNA, Assistant Director, Mission Community College Center of the Community College Centers, be granted sabbatical leave for study/travel for the school year 1981-82.

Submitted by,

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-F4
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 810407-F4 amends Resolution No. 810203-F1 covering a management personnel item for City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That Resolution No. 810203-F1 be amended to read as follows: That effective January 19, 1981, through June 30, 1981, ANNIE M. YOUNG be placed on leave from her position as Librarian, City College of San Francisco, and that she be appointed as Acting Assistant Dean, Library Services, City College, vice IOLE MATTEUCIG, on sabbatical leave. Salary to be in accordance with the 1980-81 Management Salary Schedule, Classification A, Step 1.

Submitted by,

Kenneth S. Washington
President
City College of San Francisco

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

04/07/81-F4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810407G1-G14
Certificated Personnel, City College Division

President and Members:

Resolutions No. 810407G1-G14 cover certificated personnel items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Assistant Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G14
Page 1 of 8
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810407-G1
Hourly Teaching Appointments Spring Semester 1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the Spring Semester, 1981. Unless otherwise indicated, the effective dates for Day and Evening hours are February 3, 1981 through June 15, 1981. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
+POON, GORDON	Study Center	3		3	4/29-6/5/81
*SHELDON, PHILLIP	Biology		6	6	3/30-6/15/81
*TSUI, STEPHEN	Business		5	5	3/17-6/15/81

810407-G2
Changes in Hourly Appointments Spring 1981

RESOLVED: That the following changes in hourly teaching appointments be noted. Unless otherwise indicated, the effective dates for Day and Evening hours are February 3 through June 15, 1981. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
Increase					
HORNER, DON	From Music		3	3	
	To Music		3	3	
	And Music	6		6	4/6-6/5/81
JOHNSON, DAVID	From Business		2	2	
	To Business		2	2	
	And Business		4	4	3/31-5/26/81
Decrease					
TUCKER, BRENDA	From Study Ctr.	6		6	2/3-2/10/81
	And Study Ctr.	3		3	2/11-3/13/81
	And Study Ctr.	9		9	3/16-6/5/81
	To Study Ctr.	6		6	2/3-2/10/81
	And Study Ctr.	3		3	2/11-3/13/81
	And Study Ctr.	9		9	3/16-3/18/81
	And Study Ctr.	6		6	3/19-4/27/81
	And Study Ctr.	9		9	4/27-6/5/81
Cancel					
ERSHOV, LUDMILA	Foreign Lang.		3	3	2/5/81
WADEMAN, CLEONA	Legal Asstg.		3	3	2/10/81
YEE, DONALD	Business		5	5	3/13/81

G1 to G14
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4/7/81

810407-G3
Amendment to Resolution

RESOLVED: That resolution 810324-G4, Special Assignment, Instructional Computing Laboratory, be amended in part as follows:

Increase
+DUNBAR, ROBERT from 4 hrs/wk. to 6.5 hrs/wk.

810407-G4
Amendment to Resolution

RESOLVED: That resolution 810310-G29, Concert/Lecture Series, be amended in part as follows:

Change names of performers
from Yiame Arabia to Jaime Arabia
from Sylvia Aguirra to Sylvia Aguirre

Delete
"In White America", Ricky Baker, Producer

810407-G5
Resignation

RESOLVED: That effective close of day, June 15, 1981, the resignation of MARKUS, JACK, be accepted at his request.

810407-G6
Resignation

RESOLVED: That effective March 18, 1981, the resignation of ELSON, LAWRENCE M., be accepted at his request.

810407-G7
Hourly Substitutes

RESOLVED: That the following named certificated personnel be appointed to serve as hourly substitutes for absent instructors for the Academic Year, 1980-81. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
BENNETT, JOHN C.
BLOOMSTEIN, CAROLE
COLES, LYNN
VLAMIS, SOPHIA
WINIK, MARTA

810407-G8
Amendment to Resolution

RESOLVED: That resolution 800819-G19, After School Activities, Physical Education, North, be amended in part as follows:

By Assignment Dance 650 hours
Delete
DENIANKE, PAULETTE
MESTAZ, JEANNE

Add
BURICK, KATHLEEN
WATSON, VALERIE

810407-G9
Retirement State System

RESOLVED: That recognition be given of the intent to retire through the State Teachers' Retirement System of the following named certificated personnel on June 15, 1981, close of day:

Name	Department
MEITZ, KENNETH	Counseling
HABERSHAM, EZEKIEL	Counseling

810407-G10
Early Retirement Contract

RESOLVED: That authorization is hereby given to contract with HABERSHAM, EZEKIEL, under the Early Retirement Program as provided in the Agreement between AFT Local 2121 and the San Francisco Community College District, Article 17.12, et seq. This particular Agreement shall be for the period of two consecutive academic years, 1981-82 and 1982-83.

810407-G11
Sabbatical Leaves

RESOLVED: That effective September 8, 1981 through January 29, 1982, the following named certificated personnel be granted a sabbatical leave of absence for the reasons indicated (2nd half of split sabbatical).

Name	Reason
DEGROOT, PETER H.	Project
POON, GORDON	Study/Project

810407-G12
Leaves of Absence

RESOLVED: That for the effective dates shown, the following named certificated personnel be granted leaves of absence for the reasons indicated:

Name	Reason	Effective Dates
BERKE, ROBERT S.	Personal Business	9/8/81-6/21/82
DANFORTH, SUSAN P.	Personal Business	9/8/81-6/21/82
JOHNSON, MARSHALL	Study	9/8/81-1/29/82
BARGIONI, DIANA	Professional Growth	9/8/81-6/21/82

810407-G13
Concert/ Lecture Series

RESOLVED: That the following named individuals be appointed for the dates shown and be granted the honorarium indicated:

Concerts

Performer: Najuma for Berkeley High School
Date: April 22, 1981--12:00 - 1:30 p.m.
Location: Dance Studio, North Gym
Honorarium: $200
Concert: Dance Recital

This dance group consists of high school and college students who perform African, jazz and modern dance in traditional costume to live and recorded music. They have performed in various colleges and other schools in the Bay Area.

Performer: United Front for Lewis Jordan
Date: April 28, 1981--11 a.m.
Location: A133
Honorarium: $100
Concert: Improvisational Jazz

United Front, a jazz trio of Lewis Jordan, alto sax, George Sams, trumpet, and Mark Izu, bass, has performed locally at the Keystone, Fort Mason and New College, as well as in Germany and Holland. Their first album, "Path with a Heart", is on RPM Records. Most material is original and improvisation is stressed.

Performer: Element, led by Brad Buethe
Date: May 1, 1981--12:00 - 1:00 p.m.
Location: Student Union
Honorarium: $300
Concert: Jazz & Pop Music

This four-piece jazz/pop band has played on many college campuses, i.e., Stanford, U. C. Berkeley, S. F. State. Brad Buethe, the group's leader, teaches guitar at Blue Bear School of Music.

Performer: Orchestra Sabrosita
Date: May 5, 1981--2:00 p.m.
Location: Student Union, Lower Level
Honorarium: $400
Concert: Salsa Music

This all woman, 12-piece band has been playing in various clubs as well as for numerous benefits in the San Francisco community.

Lectures

Lecturer: James Cotter
Date: March 17, 1981--6:30 - 7:30 p.m.
Location: Sunset Center
Honorarium: $15
Subject: Murals

Artist James Cotter, a member of the Sunset Mural Workshop, will discuss the murals he has designed and painted around the City.

810407-G13 (continued)

Lecturer: Judith Lynch
Date: March 31, 1981--6:30 - 9:30 p.m.
Location: Sunset Center
Honorarium: $25
Subject: S. F. Victorian Architecture

Judith Lynch, author of three books on Victorian architecture, has compiled a slide presentation on San Francisco buildings.

Lecturer: Allan Pollard
Date: April 1, 1981--3 p.m.
Location: Student Union
Honorarium: $75
Subject: Lecture and Chess Demonstration

Allan Pollard is rated as Senior Master by the U. S. Chess Federation. He is considered one of the strongest chess players in Southern California.

Lecturer: Jerry Flamm
Date: May 5, 1981--7 - 8 p.m.
Location: Sunset Center
Honorarium: $20
Subject: San Francisco Literature

Jerry Flamm, author, reporter, correspondent and lecturer, has spoken to numerous community organizations about his varied career and experiences.

Lecturer: Nick Defirmian
Date: May 6, 1981--3 p.m.
Location: Student Union
Honorarium: $100
Subject: Lecture and Chess Demonstration

Ranked 7th in the U. S., Nick Defirmian has recently returned from a European tour. He is an International Master at chess.

810407-G14
Military Leave

RESOLVED: That KERR, KEITH, be granted a one-day leave of absence without loss of pay on March 31, 1981, for military service.

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM March 24, 1981 TO April 7, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I - LTS																		
Schedule I-Categ.																		
Hourly	1						1						2	0	1	0	50.0	

PART TIME	DEPARTMENT
1 W (M)	Biology
1 As.P/I (M)	Business

G1 to G14
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**Required for state reports.

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of 4/22/80 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		%	Total Minority		%
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Female	M	F	Minority
Admin.	5	6	5	1	1	2				2			11	11	50.0	6	5	50.0
Sched. I	283	109	15	16	17	3			28	18	1		344	146	29.8	61	37	20.0
Hourly	276	158	35	17	24	13			51	29	1		387	217	35.9	111	59	28.1
TOTAL	564	273	55	34	42	18			79	49	2		742	374	33.5	178	101	25.0
%	75.0		8.0		5.4				11.4		.2				33.5			25.0

*Included with Oth.Asian Pac.Is.

Total Staff as of April 7, 1981

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		%	Minority		%
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Female	M	F	Minority
Admin.	5	5	5	1	1	2		1		1			11	10	47.6	6	5	52.4
Admin. - Acting/Interim	1			1						1			1	2	66.7		2	66.7
Admin. Total													12	12	50.0	6	7	54.2
Sched. I	271	107	15	15	16	3	2	1	23	15	1		328	141	30.1	57	34	19.4
Sched. I - LTS	4	6			2	1			2	1			8	8	50.0	4	2	37.5
Sched. I - Categ. Funded	1		1							1			2	1	33.3	1	1	66.7
Sched. I Total													338	150	30.7	62	37	20.2
Hourly	272	150	31	15	27	7	7	8	44	19	1	1	382	200	34.4	110	50	27.5
Hourly - Categ. Funded	1	3	1	2		1	1		1	2		1	4	9	69.2	3	6	69.2
Hourly Total													386	209	35.1	113	56	28.4
TOTAL	555	271	53	34	46	14	10	10	70	40	2	2	736	371	33.5	181	100	25.4
%	74.6		7.9		5.4		1.8		9.9		.4							

	White	Black	Hispanic	Oth.Asian Pac.Is.	Ak.Nat.	TOTAL
SF-1970 Census %	59.46	13.42	11.97	14.74	.41	100.00

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407H1
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 810407H1 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for adoption:

R. Y. Alexander
Assistant Chancellor
Certificated Services

Kenneth S. Washington
President

Herbert M. Sussman
Chancellor/Superintendent

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810407-H1
Special Assignment EOPS Workshop

RESOLVED: That effective April 13 through April 17, 1981, the following named certificated personnel be appointed to conduct an EOPS Orientation Workshop at the Outreach Center for the Special Programs Department for a total of 18 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded EOPS.

Name
ARMISTEAD, ELIZABETH
OKAMURA, RANDALL

H1
Page 2 of 2
4/7/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810407-J1 to 810407-J3
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 810407-J1 to 810407-J3 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J3
Page 1 of 5 Pages - 4/7/81

COMMUNITY COLLEGE CENTERS

810407-J1
Categorically
Funded
Hourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Atwater, Elisa	Car. Guid./Ex. Prg. (VEA) Bd. Res. # 800916-B5 Appn. # GO-4350	Women's Resource	20 Tot. Hrs. (I)	4/13/81-4/16/81
+¢Edmondson, Wilbur	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Job Developer	25 Tot. Hrs. (I)	4/13/81-4/17/81
+¢Goins, Etta J.	Skills Center(CETA) Bd. Res. # 801021-B2 Appn. # GO-5250	Psych. Tech.	24 Tot. Hrs. (I)	4/13/81-4/16/81
+¢Le, Kim Dung	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Job Developer/Counselor Coordinator	25 Tot. Hrs. (I)	4/13/81-4/17/81
+¢Nguyen, Lieu Q.	" "	Job Developer	25 Tot. Hrs. (I)	4/14/81-4/17/81
+¢Yee, Dianna	" "	Counselor	10 Tot. Hrs. (I)	4/13/81-4/14/81

¢Inter-Session
+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810407-J2
Categorically Funded
Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule, at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO	DATES
+Songco, Warlita	Skills Center(CETA) Bd. Res. # 801021-B2 Appn. # 5150	LVN Theory	5	10 Hrs./Wk. (I)	4/9/81-6/15/81

+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810407-J3 Categorically Funded Temporary Appointment	RESOLVED; That effective March 16, 1981 thru June 15, 1981, LIEU QUYNH NGUYEN, be appointed as a Temporary Schedule I Instructor, assigned to ITP (Ca. St. Dept. of Social Services) Board Resolution No. 800916-B21, Appn. # GO-6450; activity Job Developer. Salary shall be in accordance with the 1980-81 salary schedule.

COMMUNITY COLL[illegible] CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM March 25, 1981 TO April 7, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan,Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I	-	-	-	-	-	-	-	-	-	1	-	-	-	1	-	-	-	100
Schedule I Long-Term Sub.																		
Schedule II																		
Schedule II Long-Term Sub.																		
Hourly																		

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810407-K1 to 810407-K18
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 810407-K1 to 810407-K18 cover certificated personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K18
Page 1 of 12 Pages
4/7/81

COMMUNITY COLLEGE CENTERS

810407-K1
Temporary
Hourly
Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Beatty, Jametha	Chinatown/N.B.	Voc. ESL 4/4	15 Tot. Hrs. (I)	4/13/81-4/17/81
Beijen, Dirk	Downtown	Limited Peace Officer Training	16 Tot. Hrs. (I)	4/6/81-5/11/81
Berry, Robert	Downtown	Pre-Exam. Training for Police Officer	12 Tot. Hrs. (I)	4/27/81-4/30/81
Brunner, John	Downtown	" "	12 Tot. Hrs. (I)	5/4/81-5/7/81
¢Burke, William	Labor Studies(8984)	Steward Training-CWA	5 Tot. Hrs. (I)	4/16/81-Only
*Concepcion, Dave	Labor Studies(8984)	Curriculum Dev.	20 Tot. Hrs. (NI)	4/1/81-4/7/81
Craig, Samuel	Downtown	Pre-Exam Training for Police Officer	22 Tot. Hrs. (I)	4/20/81-5/2/81
Dachauer, James	Downtown	Pre-Exam Training for Police Officer	12 Tot. Hrs. (I)	4/27/81-4/30/81
Davis, Jeannette	Alemany	Typing	10 Hrs./Wk. (I)	3/16/81-5/29/81
*Dunnigan, Adele	John Adams/LVN	LVN 3-Clinical	84 Tot. Hrs. (I)	4/27/81-5/22/81
Figueroa, Carlos	Downtown	Escrow Procedures & Title Insurance	12 Tot. Hrs. (I)	3/23/81-4/7/81
*¢Fong, Heather	Downtown	Pre-Exam Training for Police Officer	12 Tot. Hrs. (I)	4/13/81-4/16/81
Fong, Heather	Downtown	" "	12 Tot. Hrs. (I)	5/4/81-5/7/81

¢Inter-Session
*New employee

COMMUNITY COLLEGE CENTERS

810407-K1
Temp. Hourly
Appointments (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Garvin, Danny	Galileo	Asst. Site Manager	8 Hrs./Wk. (NI)	4/21/81-6/11/81
Hartney, William	Downtown	ESL 300	10 Hrs./Wk (I)	3/23/81-6/15/81
Hebel, Michael	Downtown	Limited Peace Officer Training	38 Tot. Hrs. (I)	4/6/81-5/15/81
Henning, John	Labor Studies (8984)	Steward Training-BRAC	4 Tot. Hrs. (I)	4/17/81-4/23/81
¢Hockman, Barbara	Chinatown/N.B.	Voc. ESL 4/4	12 Tot. Hrs. (I)	4/13/81-4/16/81
*Hosken, Linda	Downtown	Personal Money Management	2 Hrs./Wk. (I)	5/6/81-5/27/81
Imerzel, James	Labor Studies(8984)	Steward Training-CWA	10 Tot. Hrs. (I)	4/9/81-4/23/81
¢Jan, Elmer	Chinatown/N.B.	Voc. ESL 4/4	15 Tot. Hrs. (I)	4/13/81-4/17/81
*Lau, Fred	Downtown	Limited Peace Officer Training	24 Tot. Hrs. (I)	4/9/81-5/14/81
¢Lau-Ho, Josephine	Chinatown/N.B.	ESL Cooking Terminology	5 Tot. Hrs. (I)	4/13/81-4/17/81
*Levine, Peter	Downtown	Documentation	3 Hrs./Wk. (I)	4/29/81-6/10/81
+Lewis, Thelma	John Adams	Civil Service Prep.	4 Hrs./Wk. (I)	3/24/81-6/11/81
¢+Louie, Sammy	Chinatown/N.B.	American Cooking	25 Tot. Hrs. (I)	4/13/81-4/17/81
Marshall, Robert	Alemany	Typing	10 Hrs./Wk. (I)	3/16/81-5/29/81
*Meek, John	Downtown	Limited Peace Officer Training	16 Tot. Hrs. (I)	4/6/81-5/11/81
*Moylan, Michael D.	O'Connell	Plastering, Appren.	3 Hrs./Wk. (I)	3/11/81-6/10/81
*Muse, Joyce	Skills Center	Psych. Tech, Theory & Clinical	80 Tot. Hrs. (I)	4/9/81-5/1/81
¢Muse, Joyce	Skills Center	" "	20 Tot. Hrs. (I)	4/13/81-4/16/81

¢Inter-Session
*New employee
+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810407-K1
Temp. Hourly
Appointments (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Nexon, Janet	Labor Studies(8984)	Steward Training-BRAC	12 Tot. Hrs/ (I)	4/17/81-4/23/81
Pool, Daniel	Downtown	Improving Mgt. Methods & Productivity	3 Hrs./Wk. (I)	3/30/81-5/11/81
Radcliffe, Jane	Downtown	Effective Letters, Memos, & Reports	3 Tot. Hrs. (I)	4/21/81-Only
¢Scheaffer, Stephen	Mission	In-Plant Printing	10 Tot. Hrs. (I)	4/14/81-4/16/81
Seidlitz, Leo	Labor Studies(8984)	Steward Training-IBT	5 Tot. Hrs. (I)	4/18/81-Only
*Shen, Robert	Mission	Bookkeeping & Acctng.	4 Hrs./Wk. (I)	3/25/81-6/10/81
Stein, Judith A.	Labor Studies(8984)	Steward Training-CWA	7 Tot. Hrs. (I)	4/25/81-Only
*Sullivan, Roy	Downtown	Limited Peace Officer Training	16 Tot. Hrs. (I)	4/7/81-5/13/81
Taylor, Thomas	Downtown	Pre-Retirement Planning	60 Tot. Hrs. (I)	4/21/81-6/3/81
Thuesen, Victor	Labor Studies(8984)	Steward Training(IBT & CWA)	14 Tot. Hrs. (I)	4/4/81-4/23/81
¢Tsang, Simon	Chinatown/N.B.	ESL 4/4	15 Tot. Hrs. (I)	4/13/81-4/17/81
Whitaker, Fred	Downtown	Grant Writing	2½ Hrs./Wk. (I)	4/22/81-6/10/81
*Whitman, Gary	Downtown	An Introduction to Mass Media	2 Hrs./Wk. (I)	4/22/81-6/3/81
Williams, Rodney	Downtown	Pre-Exam Training for Police Officer	22 Tot. Hrs. (I)	4/20/81-5/2/81

¢Inter-Session
*New employee

COMMUNITY COLLEGE CENTERS

810407-K1
Temp. Hourly
Appointments (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Yap, Jesusa	Skills Center	Psych. Tech. Theory	20 Tot. Hrs. (I)	4/14/81-4/16/81
¢Yee, Rodney	Chinatown/N.B.	ESL 4/4	12 Tot. Hrs. (I)	4/13/81-4/16/81
Bettencourt, JoAnne	Alemany	ESL 300	10 Hrs./Wk. (I)	3/30/81-6/1/81
Ko, Youngin	Alemany	Citizenship	4 Hrs./Wk. (I)	4/4/81-6/1/81
*Michels, Katherine K.	Alemany	ESL 300	10 Hrs./Wk. (I)	3/30/81-6/1/81
*Neuschatz, Cathleen	Alemany	ESL 300	10 Hrs./Wk. (I)	3/30/81-6/1/81
*Van Ravenswaay, Carolyn	Alemany	ESL 300	10 Hrs./Wk. (I)	3/30/81-6/1/81
*Donnelly, Stephen R.	Galileo	Civilian Defense Training	9 Hrs./Wk. (I)	4/1/81-6/15/81
Leach, James E.	Galileo	Civilian Defense Training	9 Hrs./Wk. (I)	4/1/81-6/15/81

¢Inter-Session
*New employee

COMMUNITY COLLEGE CENTERS

810407-K2
Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO	DATES
Bodet, Marie	Downtown	ESL 500/600	10	15 Hrs./Wk. (I)	3/23/81-6/15/81
+Creighton, Virginia	Alemany	Typing	5	10 Hrs./Wk. (I)	3/16/81-5/29/81
Donn, Adele Lee	Galileo	ESL 100	10	15 Hrs./Wk. (I)	3/31/81-6/15/81
Fay, Noel	O'Connell	Asst. Site Mgr.	6	10 Hrs./Wk. (I)	2/24/81-6/11/81
Herold, Cleta	Galileo(Handi.)	Man. Communications	10½	12½ Hrs./Wk. (I)	4/1/81-6/11/81
Jackson, Lawrence	John Adams	Med. Terminology	5	9 Hrs./Wk. (I)	4/7/81-6/9/81
Lenz, Lilli	Alemany	ESL Pronunciation	10	15 Hrs./Wk. (I)	3/24/81-6/1/81
Marquis, Nyla	Alemany	ESL 100	10	15 Hrs./Wk. (I)	3/24/81-6/1/81
Miller, William	Downtown	The Manager's Role in Organizational Change	3	6 Tot. Hrs. (I)	3/31/81-4/28/81
Peck, Donna	Alemany	ESL 300	10	15 Hrs./Wk. (I)	3/24/81-6/1/81
Pederson, Shanti	Alemany	ESL 100	10	15 Hrs./Wk. (I)	3/25/81-6/1/81
Richardson, Merrill	Downtown	Data Communication	6	9 Hrs./Wk. (I)	4/2/81-6/11/81
Silverthorne, Colin	Downtown	Supervisory Practices, Improving Public Contact	91	117 Tot. Hrs. (I)	2/5/81-5/8/81
Strid, Jerri Lynn	Galileo	ESL 50	10	15 Hrs./Wk. (I)	3/31/81 - 6/15/81
Taylor, Carol F.	Downtown	Counseling Tech.	36	80 Tot. Hrs. (I)	2/4/81-5/15/81

+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810407-K2
Increase
In Service (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	TO	DATES
Thomas, Julia M.	Alemany	ESL 300	10	15 Hrs./Wk. (I)	3/25/81-6/1/81
Wiederholt, Marc	Downtown	ESL 500/600	10	15 Hrs./Wk. (I)	3/23/81-6/15/81
Yore, Sean	Downtown	Computer Aided Design	5	8 Hrs./Wk. (I)	4/22/81-6/15/81

810407-K3
Decrease
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	TO	DATES
Cox, Nancy	Skills Center	Psych. Tech. Theory & Clinical	160	80 Tot. Hrs. (I)	3/16/81-4/8/81
Hartney, William	Galileo	Russian Culture	15	5 Hrs./Wk. (I)	3/23/81-6/15/81
Lopez, Roberto	Mission	Citizenship	6	2 Hrs./Wk. (I)	3/18/81-6/15/81
Zima, Frank	Downtown	BASIC	6	3 Hrs./Wk. (I)	3/10/81-5/14/81

COMMUNITY COLLEGE CENTERS

810407-K4
Cancellation
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

NAME	CENTER/PROGRAM	RESOLUTION	DATE	HOURS
Carment, Monique	John Adams/LVN	810203-K1	3/16/81	25 Hrs./Wk. (I)
Moylan, John	O'Connell	810203-K1	3/4/81	3 Hrs./Wk. (I)
Wong, Jerry	Downtown	810203-K1	3/23/81	2 Hrs./Wk. (I)

COMMUNITY COLLEGE CENTERS

810407-K5
Instructional
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Downtown Community College Center.

Class: Marketing & Promoting Yourself
Location: 800 Mission Street
Instructor: Carolyn S. Biesiadecki
No. of Sessions: 4
Hours per Session: 3
Fee per Session: $105.00
Period of Time: 5/5/81-5/26/81
Group Leader: Rita George

810407-K6
Instructional
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to Galileo Community College Center.

Class: Weight Management and Well-Being
Location: Galileo (at Kaiser)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 4/28/81-6/2/81
Group Leader: Susan D. Badger

810407-K7

Class: Weight Management and Well-Being
Location: Galileo (at Kaiser)
Instructor: Francis J. Baron
No. of Sessions: 6
Hour per Session: 2
Fee per Session: $40.00
Period of Time: 4/29/81-6/3/81
Group Leader: Susan D. Badger

810407-K8

Class: Stress Management
Location: Galileo (at Kaiser)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 4/30/81-6/4/81
Group Leader: Claudie S. Deyton

K1 to K18
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COMMUNITY COLLEGE CENTERS

810407-K9
Instructional
Programs (cont'd.)

Class: Stress Management
Location: Galileo (at Kaiser)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 4/30/81-6/11/81
Group Leader: Nancy Steiger

810407-K10

Class: Self-Health Skills and Resources
Location: Galileo(at Kaiser)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 4/27/81-6/8/81
Group Leader: Grace Ricco-Pena

810407-K11
Amendment

RESOLVED: That the following instructional programs attached to Galileo Community College Center be amended as shown.

Resolution No. 810310-K7

CANCEL: Cecelia Doherty - 2/18/81 - Fee: $50.00
Kathleen Berkov - 3/21/81 - Fee: $100.00

ADD: Charles Schmidt - 2/18/81 - Fee: $50.00
Lien Le, Oun Phommaha, Soc Hua Mu, and Khanh Tran 3/21/81
Fee per Lecturer - $25.00 - Total $100.00

810407-K12
Amendment

Resolution No. 810310-K22

CANCEL: Mahmoud Tadrissi - 3/2, 3/9, 3/16, 3/23, 3/30/81
Fee per Session: $40.00 - Total- $200.00

810407-K13
Amendment

Resolution No, 810310-K24

CANCEL: Rita Papini - 3/10, 3/17, 3/24/81
Fee per Session: $60.00 - Total - $180.00

COMMUNITY COLLEGE CENTERS

810407-K14
Extension of Leave of Absence

RESOLVED: That effective September, 1981 thru January, 1982, DOROTHY LEROUX, Schedule II Instructor, Mission Community College Center be granted an Extension of her Leave of Absence from her position; reason: Personal Business, leave without pay.

810407-K15
Sabbatical Leave

RESOLVED: That effective August, 1981 thru December, 1981, CHRISTINA E. BRIKLEN(ZONNASR) Certificated Employee is hereby granted the Second Half of a Make-Up Split Sabbatical Leave.

810407-K16
Amendment

RESOLVED: That Resolution No. 810203-K1, pertaining to Temporary Appointments, be amended in part to show the Hours for the Appointment as 8 Hrs./Wk. (I) instead of as 8 Hrs./Wk. (NI) for PIERCE POWER, Galileo Community College Center.

810407-K17
Amendment

RESOLVED: That Resolution No. 810203-K1 pertaining to Temporary Appointments, be amended to show the beginning dates of the Appointments for the following named employees.

NAME	CENTER	DATES SHOWN	SHOULD BE
Bishop, Julius C.	O'Connell	2/5/81	2/3/81
McCormick, Daniel P.	O'Connell	2/4/81	2/3/81

810407-K18
Assignment Long-Term Substitute

RESOLVED: That effective March 30, 1981 thru June 1, 1981, PATSY WOODARD, be assigned as a Temporary Schedule I Long-Term Substitute at John Adams Community College Center/LVN Program, in the absence of CECELIA TANSKY on Dis. Allowance; subject RN Refresher - Foreign Students. Salary shall be in accordance with the 1980-81 salary schedule.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM March 25, 1981 TO April 7, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan,Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I ong-Term Sub.	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
Schedule II																		
Schedule II ong-Term Sub.																		
Hourly	6	4	-	1	-	-	1	-	2	2	-	-	9	7	3	3	33	43

HOURLY

1 W (M) - O'Connell - Plastering, Apprentice
2 W (M) - Downtown - Limited Peace Officer Training
1 W (M) - " - Documentation
1 W (M) - " - An Intro to Mass Media
1 W (M) - Galileo - Civilian Defense Training

2 W (F) - Alemany - ESL
1 W (F) - John Adams/LVN - LVN
1 W (F) - Downtown - Personal Money Management

1 B (F) - Skills Center - Psych. Tech Theory & Clin

1 Fil (M) - Labor Studies - Curriculum Development

1 Asian (M) - Downtown - Limited Peace Officer Training
1 Asian (M) - Mission - Bookkeeping & Accounting

1 Asian (F) - Downtown- Pre-Exam for Training Pol. Off.
1 Asain (F) - Alemany - ESL

CERTIFICAT EMPLOYEES

Ethnic Report - Total as of April 22, 1980 (Includes Categorically Funded and LTS)

	White M	White F	Black M	Black F	Hispanic M	Hispanic F	* Filipino M	* Filipino F	Oth.Asian Pac. Is. M	Oth.Asian Pac. Is. F	Am.Indian Ak.Nat. M	Am.Indian Ak.Nat. F	Total M	Total F	% Female	Minority M	Minority F	% Minorit
Admin.	17	4	4	1	3	1			5		1		30	6	16.7%	13	2	41.7%
Sr. Prog. Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	47	71	5	20	3	10			5	22	1	1	61	124	67.0%	14	53	36.2%
Sched. II	16	32	1	2	3	1			1	5		1	21	41	66.1%	5	9	22.6%
Hourly	323	271	43	42	32	34			48	78	2		448	425	48.7%	125	154	32.0%
TOTAL	403	378	53	66	42	46			59	105	4	2	561	597	51.6%	158	219	32.6%
%	67.4%		10.3%		7.6%				14.2%		.05%		100.0%		51.6%	32.6%		

Total Staff as of April 7, 1981

	White M	White F	Black M	Black F	Hispanic M	Hispanic F	* Filipino M	* Filipino F	Oth.Asian Pac.Is. M	Oth.Asian Pac.Is. F	Am.Indian Ak.Nat. M	Am.Indian Ak.Nat. F	Total M	Total F	% Female	Total Minority M	Total Minority F	% Minority
Admin.	15	3	3	1	3	1			5		1		27	5	15.6%	12	2	43.8%
Admin. - Acting/Interim		2		1	1				1				2	3	60.0%	2	1	60.0%
									Admin.-Total				29	8	21.6%	14	3	45.9%
Sr. Pro. Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	45	70	4	17	5	9			3	19	1	2	58	117	66.8%	13	47	34.3%
Sched. I - LTS	4	13			1				2	1			7	14	66.7%	3	1	19.0%
Sched. I - Categ. Funded	2	7	1	5					2	5			5	17	77.3%	3	10	59.1%
									Sched. I-Total				70	148	67.9%	19	58	35.3%
Sched. II	17	29	1	2	1	1				3			19	35	64.8%	2	6	14.8%
Sched. II - LTS	4	3				1				3			4	7	63.6%	0	4	36.4%
Sched. II - Categ. Funded	2	4				1				2			2	7	77.8%	0	3	33.3%
									Sched. II-Total				25	49	66.2%	2	13	20.3%
Hourly	360	295	39	38	37	36			61	90	2		499	459	47.9%	139	164	31.6%
Hourly - Categ. Funded	10	20		8	2	3			8	9			20	40	66.7%	10	20	50.0%
									Hourly - Total				519	499	49.0%	149	184	32.7%
TOTAL	459	446	48	73	51	52			82	132	4	2	644	705	52.3%	185	259	32.9%
%	67.1%		9.0%		7.6%				15.9%		.04%		100%		52.3%	32.9%		

*Included with Oth. Asian Pac.Is.

	White	Black	Hispanic	Oth.Asian Pac.Is.	Ak.Nat.	TOT
SF-1970 Census %	59.46	13.42	11.97	14.74	.41	10(

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Bankers Security Life	018827	$200.00
"	022182	300.00
"	902533	200.00
"	915125	300.00
"	915965	500.00
"	950218	200.00
"	951694	200.00
Great West Life	036435	300.00
"	045392	578.00
"	047864	500.00
"	058052	300.00
"	061031	200.00
"	901114	350.00
"	931751	300.00
Home Life Insurance	904470	107.00
Prudential Insurance	019102	400.00
"	907485	100.00
"	952362	152.00
Variable Annuity Life	035505	100.00
"	038614	500.00
"	041212	200.00
"	044071	400.00
"	057668	300.00
"	064390	850.00
"	078207	810.00
"	964175	200.00
"	969689	200.00
"	972891	25.00
Western National Life	996570	100.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Great West Life	080888	$702.00
Variable Annuity Life	020274	300.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

4/7/81 - L1 Page 2

RESOLUTION 810407-M1 - WITHDRAWN

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-M2
Amending SFCCD Policy Manual
Section 4.09 Use of Slurs

President and Members:

The Civil Service Commission on August 18, 1980 adopted a policy recommended by the Human Rights Commission regarding the use of slurs by City officials and employees. By letter dated September 2, 1980, the SFCCD was requested to adopt the policy, widely disseminate it, and to rigorously enforce it.

On August 22, 1980, the Laborers International Union of North America, Local 21, on behalf of some SFCCD employees, filed a Representation Petition with the State of California Public Employment Relations Board (PERB). Our Chief Labor Negotiator informed us that under the provisions of SB 160, Government Code Sections 3540 to 3549.3 Meeting and Negotiating in Public Educational Employment and in the light of recent decisions of PERB in CSEA v Healdsburg, the action requested by the Civil Service Commission would constitute an unfair labor practice if implemented by the SFCCD Governing Board. "Evaluation" is deemed a negotiable item, and while a petition for recognition is pending, the Governing Board is precluded from taking a unilateral action on a negotiable item and also is precluded from negotiating the item for lack of an exclusive representative. The Civil Service Commission by letter dated September 22, 1980 was so informed.

By letter dated January 9, 1981, PERB informed the SFCCD that the pending Representation Petition was withdrawn. The SFCCD Governing Board is now legally permitted to implement the Civil Service Commission request contained in its letter of September 2, 1980. It is suggested that the "Policy Regarding The Use of Slurs By City Officials And Employees" as adopted by the Civil Service Commission be added in toto to the SFCCD Policy Manual Chapter 4 Classified Employees.

SFCCD Policy Manual Section 1.05 reads in part as follows: "Adoption of Policies, Bylaws and Regulations. Any policy or regulation may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting."

The following resolution is recommended for adoption:

WHEREAS: On March 24, 1981, notice was given that an amendment to SFCCD Policy Manual Section 4.09 to add the "Policy Regarding The Use Of Slurs By City Officials And Employees" as adopted by the Civil Service Commission to the SFCCD Policy Manual would be submitted for adoption at the next Regular Meeting of the Governing Board of the SFCCD.

THEREFORE BE IT RESOLVED: That SFCCD Policy Manual Section 4.09 shall be amended to read as follows:
(Note: Additions or substitutions are indicated by *italic* type; deletions are indicated by ((double parentheses)).)

4.09 USE OF SLURS

It is the policy of the City and County of San Francisco, and each of its officials, employees and agents acting in their official capacity, to treat all persons equally and respectfully, and to refrain from the willful or negligent use of slurs against any person on the basis of race, color, creed, national origin, ancestry, age, sex, sexual orientation or disability. A slur, as used in this policy, is a word or combination of words that by its very utterance inflicts injury, offers little opportunity for response, appeals not to rational faculties, or is an unessential or gratuitous part of any exposition of fact or opinion. All persons are entitled by law to the right of equal treatment and respect. Slurs deprive members of the protected groups of this right by holding them up to public contempt, ridicule, shame, and disgrace and causing them to be shunned, avoided or injured in their occupation. By promoting ill will and rancor, slurs diminish peace and order.

The use of such slurs by City officials or employees will be considered by commissions, departments, agencies, boards, or appointing authorities as prima facie evidence of the lack of competence of said City officials and employees. Evidence of usage of such slurs shall be entered in job performance evaluations and shall be considered in evaluating the fitness of City employees.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-Q1
Claim of Angie Pikios against the SFCCD - $231.41

President and Members:

The following resolution is recommended for adoption:

WHEREAS: The Governing Board of the San Francisco Community College District took final action on the subject claim on November 18, 1980 pursuant to Resolution No. 801118-Q5, and

WHEREAS: The offer contained in said resolution was rejected by claimant on March 24, 1981, this resolution confirms the Governing Board's acceptance of the rejection of said offer and confirms denial of the June 25, 1980 claim as of the date of said rejection (March 24, 1981).

NOW THEREFORE BE IT RESOLVED: That the Governing Board acknowledges acceptance of the rejection of said offer and thus denies said claim for all purposes as of the date of said rejection (March 24, 1981).

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

4/7/81 - Q1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810407-S1
Adoption of Instructional Calendars for the Centers Division for the Academic Year 1981-82

President and Members:

The following instructional calendars for the school year 1981-82 are submitted for adoption. It is in keeping with the applicable provisions of the California Education Code and the basic principles followed for past years in establishing the school year.

The following resolution is recommended for adoption:

RESOLVED: That the following instructional calendars of the Community College Centers Division for the school year 1981-82 are hereby adopted.

CALENDAR I - ALEMANY AND CHINATOWN/NORTH BEACH (1981-82)

FALL 1981: Starting date - August 17 Ending date - December 18

STATISTICAL PERIODS	HOLIDAYS/PLANNING DAYS	TEACHING DAYS
1. 7/1 - 7/24		
2. 7/27 - 8/21	Aug 17 Instruction Begins	5
3. 8/24 - 9/18	Sep 7 Labor Day Sep 8 Planning Day	18
4. 9/21 - 10/16	Oct 12 Columbus Day	19
5. 10/19 - 11/13	Nov 11 Veterans' Day	19
6. 11/16 - 12/11	Nov 26-27 Thanksgiving	18
7. 12/14 - 1/8	Dec 18 Instruction Ends Dec 21-31 Winter Recess Jan 1 New Year's Day	5
	(Total)	84

SPRING 1982: Starting date - January 11 Ending date - May 28

	Jan 4-8 Winter Recess	
8. 1/11 - 2/5	Jan 11 Instruction Begins Jan 15 Martin Luther's King's Birthday	19
9. 2/8 - 3/5	Feb 8 Planning Day Feb 12 Lincoln's Birthday Feb 15 Presidents' Birthday	17
10. 3/8 - 4/2		20
11. 4/5 - 4/30	Apr 5-9 Spring Recess	15
12. 5/3 - 5/28	May 28 Instruction Ends	20
	(Total)	91

Teaching Days	175
Planning Days	2
Total	177

4/07/81-S1
Page 2 of 4

CALENDAR II - JOHN ADAMS, DOWNTOWN, GALILEO, MISSION, JOHN O'CONNELL, SKILLS CENTER (1981-82)

FALL 1981: Starting date - September 9 Ending date January 29

STATISTICAL PERIODS	HOLIDAYS/PLANNING DAY		TEACHING DAYS
1. 7/1 - 7/24			
2. 7/27 - 8/21			
3. 8/24 - 9/18	Sep 8	Planning Day	8
	Sep 9	Instruction Begins	
4. 9/21 - 10/16	Oct 12	Columbus Day	19
5. 10/19 - 11/13	Nov 11	Veterans' Day	19
6. 11/16 - 12/11	Nov 26-27	Thanksgiving	18
7. 12/14 - 1/8	Dec 21-Jan 1	Christmas Recess	10
	Jan 1	New Year's Day	
	Jan 4	Instruction Resumes	
8. 1/11 - 2/5	Jan 15	Martin Luther King's Birthday	14
	Jan 29	Instruction Ends	
	Feb 1-5	Mid-Year Recess	
		(Total)	88

SPRING 1982: Starting date - February 9 Ending date - June 21

9. 2/8 - 3/5	Feb 8	Planning Day	17
	Feb 9	Instruction Begins	
	Feb 12	Lincoln's Birthday	
	Feb 15	Presidents' Day	
10. 3/8 - 4/2			20
11. 4/5 - 4/30	Apr 5-9	Spring Recess	15
12. 5/3 - 5/28			20
13. 5/31 - 6/25	May 31	Memorial Day	
	Jun 21	Instruction Ends	15
		(Total)	87

Teaching Days	175
Planning Days	2
Total	177

4/07/81

Submitted by,

Marlene Butler
Interim Vice President
Instructional Services
Community College Centers

Laurent Broussal
President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

4/07/81-S1
Page 4 of 4

Honorable Governing Board of the
San Francisco Community College District

INFORMATIONAL REPORT
NO ACTION NECESSARY

Subject: Chancellor/Superintendent Report - April 7, 1981
Sabbatical Leaves
Fall 1981 and School Year 1981-82

President and Members:

The following certificated personnel have been granted sabbatical leaves under the SFCCD/AFT Local 2121 contract for the periods shown:

CITY COLLEGE OF SAN FRANCISCO

1.	Dawydiak, Cecile M.	One-Semester (Fall 1981)
2.	Dyer, Frederick B.	"
3.	Lee, Alfred T.	"
4.	Longo, James L.	"
5.	Mejia, Jose A.	"
6.	Aquilino, Elaine J.	First Half of Split (Fall 1981)
7.	Court, James E.	"
8.	Ernest, Larry R.	"
9.	Evans, Susan A.	"
10.	Sellman, Wallace A.	"
11.	Thompson, Clare M.	"
12.	Vanderwerf, Willem C.	"
13.	Coletti, Gerard M.	Full-Year (1981-82)
14.	Johnson, Embree R.	"
15.	Kerr, Keith H.	"
16.	Madden, James H.	"
17.	Miller, Charles	"
18.	Plotkowski, Robert H.	"
19.	Thorn, Joe W.	"

COMMUNITY COLLEGE CENTERS

1.	Henderson, Ralph	Second Half of Split (Fall 1981)
2.	Boler, Lucy O.	Second Half of Full Year (Fall'81)
3.	Ingram, Everett	"
4.	Martz, Karin	"
5.	O'Halloran, Patrick J.	"
6.	Ryan, Alma L.	"
7.	Shelby, Ruth K.	One-Semester (Fall 1981)
8.	Kolenda, Guadalupe A.	Full-Year (1981-82)
9.	Larson, Penelope A.	"
10.	Wigfield, Jack W.	"

Reginald Y. Alexander
Vice Chancellor
Certificated Services

04/07/81 - Report

an Francisco Community College District
ity College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

F
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5/21

April 8, 1981

NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in Closed Session commencing at 5:30 p.m., Tuesday, May 5, 1981 followed by the Regular Meeting at 7:30 p.m., 33 Gough Street, San Francisco, CA.

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

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Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

SF
C76
#1
5/5/81

A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, May 5, 1981

Executive Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

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I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes - Regular Meetings March 24 and April 7, 1981

IV. Governing Board Reports

V. Reports, Academic Senate, City College
Faculty Senate, Centers Division

VI. Adoption of Agenda

VII. Chancellor/Superintendent's Resolutions

Finance (Pages 4-16)

Opening and reading of sealed proposals to obtain general liability, aircraft, automobile, garage and garagekeepers, and allied health profession courses insurance, June 18, 1981 to June 18, 1982.

B1 - Authorization for the submission of an application for funds for operation of the ABE Program under the Adult Basic Education Act, P.L. 91-230, Section 306, for the Fiscal Year 1981-82, Community College Centers, $500,000.

B2 - Authorizing award of general boiler insurance, June 1, 1981 to June 1, 1985, to Curtis Day & Company, first year premium cost $1,200.00

B3 - Authorizing contract with Ralph K. Davies Medical Center, Franklin Hospital, for use of clinical facilities in connection with the Registered Nursing Program at City College of San Francisco

B4 - Authorization to submit an application for financial assistance to the California Postsecondary Education Commission to assist in the construction of an elevator for the physically handicapped at John Adams Community College Center from Title VII A of the Higher Education Act of 1965, as amended (Public Law 89-329) in the amount of $75,000.00.

B5 - Adoption of Summer Session Budget for the Fiscal Year 1981-82 for the Centers Division

B6 - Authorization to (a) submit an application for funds, and (b) appropriate funds receivable upon approval by the California State Department of Education, to conduct an Adult Competency Education Assessment Program under the Adult Education Act, P.L. 91-230 Section 310, as amended, for the period of July 1, 1981 to June 30, 1982, Community College Centers, $3,924.00.

B7 - Authorizing contract with Diane Hambrick, M.D., to provide consultation services to the City College of San Francisco Student Health Department, for a total of 40 hours, May 10, 1981 to June 15, 1981, $1,600.

B8 - Authorization to transfer $1,500.00 from Capital Outlay-Buildings-District Office Division - to Capital Outlay - District Office Division - Construction District Office Lighting Fixtures

Equipment, Supplies & Services (Pages 17-29)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C4 - Encumbrance for work by City Departments

C9 - Acceptance of Surplus Material

C17 - Acceptance of Gifts - Motor Vehicles

C18 - Acceptance of Gifts - Other Than Motor Vehicles

Personnel

D - Classified Personnel, 810505D1-22 (Pages 30-43)
G - Certificated Personnel, City College, 810505G1-15 (Pages 44-53)
H - Certificated Personnel, Categorically Funded Programs, City College, 810505H1-3 (Pages 54-55)
J - Certificated Personnel, Categorically Funded Programs, Centers Division, 810505J1-3 (Pages 56-59)
K - Certificated Personnel, Centers Division, 810505K1-26 (Pages 60-74)
L - Tax Sheltered Annuities (Pages 75-76)

Policy Manual (Page 77)

M1 - Amending SFCCD Policy Manual Section 8.09, Contracting for Janitorial and Window Washing Services

Legal (Pages 78-79)

Q1 - Claim of Lillian Toupin against the SFCCD - Proposed Settlement of $2,000.

Q2 - Claim of Sherry Lynn Feldman against the SFCCD, Does I-X inclusive, Superior Court No. 739-563 Proposed Settlement $6,500.

Superintendent's Resolutions (Pages 80-86)

S1 - Presenting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the faculty unit and establishing the public meeting of June 2, 1981 for public response

S2 - Presenting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the supervisory unit and establishing the public meeting of June 2, 1981 for public response

S3 - Declaring May 10-16, 1981 as "Community College Week"

S4 - Authorization to conduct a Summer School in the Community College Centers of the San Francisco Community College District; classes to be held both day and evening from June 22 to July 31, 1981.

Buildings & Grounds (Pages 87-95)

W1 - Authorization to enter into a lease agreement with Leon Cohn et al for the use of space by Mission Community College Center

W2 - Authorization to enter into a rental agreement with Riordan High School for the use of space by City College of San Francisco

W3 - Authorization to enter into a rental agreement with Fort Mason Center of San Francisco for the use of space by City College of San Francisco

W4 - Authorization to lease space at the John Adams Community College Center to the City Department of Public Works RAP Program

W5 - Authorization to extend lease agreement with Telegraph Hill Neighborhood Center for the use of space by the Chinatown/ North Beach Community College Center

W6 - Authorization to issue an Interdepartmental Work Order to the Department of Public Works for installation of replacement light fixtures in District Office Building, $7,000.00

VIII. Requests to Speak

IX. Chancellor/Superintendent and Staff Reports

Handicapped Program, Centers Division - Sharon Fain.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B1
Authorization for the submission of an application for funds for operation of the ABE Program under the Adult Basic Education Act, P.L. 91-230, Section 306, for the Fiscal Year 1981-82, Community College Centers, $500,000.

President and Members:

A formal resolution is required authorizing the submission of an application for funds under the Adult Basic Education Act. Since 1964, when the Adult Basic Education Program was first operated under the Economic Opportunity Act of 1964, funds from this source have made possible a great expansion of program. Over one hundred classes, funded by this program, are currently being conducted in the District. Total funds which have been allocated to the San Francisco Unified (now San Francisco Community College) District since 1964 are as follows:

1964 - 1965	$170,000	1972 - 1973	672,715
1965 - 1966	145,000	1973 - 1974	765,350
1966 - 1967	241,088	1974 - 1975	765,350
1967 - 1968	336,122	1975 - 1976	765,350
1968 - 1969	426,485	1976 - 1977	765,350
1969 - 1970	509,650	1977 - 1978	900,000
1970 - 1971	514,219	1978 - 1979	900,000
1971 - 1972	589,067	1979 - 1980	500,000
		1980 - 1981	499,200

Due to change in the State of California's allocation formula, we do not anticipate being eligible for more than $500,000 in fiscal year 1981-82.

Federal funds are to be requested for this proposal in the amount of $500,000 for 1981-82. There are no new costs to the District in connection with this program.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit a grant application under the Adult Basic Education Act, P.L. 91-230, Section 306, for the Fiscal Year 1981-82, in the amount of $500,000.

Submitted by,

Hilary Hsu
Director, Business Services

Marlene Butler
Interim Vice President
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved as to
finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

4/4/81 - B1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B2
Authorizing award of general boiler insurance,
June 1, 1981 to June 1, 1985, to Curtis Day & Company,
first year premium cost $1,200.00

President and Members:

On March 9, 1981, Requests for Proposals were mailed to 14 insurance brokers. In addition, a "Request for Proposals - General Boiler Insurance" was published March 6 and 9, 1981 under official advertising in the San Francisco Progress.

The closing date for receipt of proposals was April 7, 1981, 5:00 P.M. Proposals were as follows:

Curtis Day & Company	$1,200.00
Levinson Bros., Inc.	1,559.00
Plaza Insurance Sales, Inc.	1,760.00
L. Baker General Insurance	1,760.00
Richard N. Goldman & Company	1,829.00

The staff review and recommendation of the submitted proposals are contained in a Report to the Governing Board dated April 28, 1981.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD award to Curtis Day & Company the general boiler insurance, June 1, 1981 to June 1, 1985, first year premium cost $1,200.00.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to issue the necessary documents to procure said general boiler insurance.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for approval:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B3
Authorizing contract with Ralph K. Davies Medical Center, Franklin Hospital, for use of clinical facilities in connection with the Registered Nursing Program at the City College of San Francisco

President and Members:

California Education Code Section 78430 reads in part as follows: "The governing board of any community college district offering a nursing program, or related program in the healing arts, either in regular graded classes or in classes for adults, may maintain classes in such a program at hospitals located within or without the district for the purpose of providing the hospital training in such classes."

Ralph K. Davies Medical Center, Franklin Hospital, located in San Francisco, California, operates facilities suitable for providing clinical experience for students studying to become registered nurses. City College of San Francisco desires to secure clinical experience for students enrolled in the Registered Nursing curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Ralph K. Davies Medical Center, Franklin Hospital, for use of clinical facilities thereat in connection with the Registered Nursing curriculum at City College of San Francisco commencing with the 1981-82 academic year.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by

Shirley Hoskins
Assistant Dean of Instruction

Reviewed and approved
as to finance by:

Kenneth S. Washington
President
City College

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B4
Authorization to submit an application for financial assistance to the California Postsecondary Education Commission to assist in the construction of an elevator for the physically handicapped at John Adams Community College Center from Title VII A of the Higher Education Act of 1965, as amended (Public Law 89-329) in the amount of $75,000.00.

President and Members:

The Higher Education Act of 1965, as amended, P. L. 89-329, Section 702 provides for financial assistance on a matching basis (50% of eligible costs not to exceed $75,000.00) to assist public community colleges in their efforts to remove architectural barriers in education facilities.

The California Education Code, Section 67002 designated the California Postsecondary Education Commission as the sole agency in the State to administer this program.

The project for which financial assistance is being applied for under the Act is the construction of an elevator for the physically handicapped at John Adams Community College Center. This project is included in the District's 1982-1986 Five-Year Construction Plan for an estimated total project cost of $359,500.00. The District has requested partial State funding in the 1982-83 Capital Outlaw budget of the State. The Governing Board has by their previous action appropriated funds in the amount of $143,000.00 for the District share of the cost of the project. Any financial assistance granted from Title VII A of the Higher Education Act of 1965 would be deducted from the total project cost and the District and State share determined on the balance of project costs.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or the vice Chancellor, Business are authorized to prepare and submit an application for financial assistance to the California Postsecondary Education Commission to assist in the Construction of an elevator for the physically handicapped at John Adams Community College Center from Title VII A of the Higher Education Act of 1965 as amended (Public Law 89-329) in the amount of $75,000.00.

Submitted by:

George W. Shaw
Assistant Director
Facilities and Planning

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B5
Adoption of Summer Session Budget for the
Fiscal Year 1981-82 for the Centers Division

President and Members:

The Summer Session Budget for Fiscal Year 1981-82 for the Centers Division, as detailed below, is submitted for adoption:

Appn. No.		Center/Program	Amount
A1-8905-13022	(Instructors Hourly)	Experimental Programs	$ 21,281
A1-8911-13022	"	Alemany	126,834
A1-8913-13022	"	Chinatown North Beach	89,462
A1-8915-13022	"	Galileo	21,287
A1-8916-13022	"	Handicapped	38,780
A1-8919-13022	"	John Adams	41,794
A1-8920-13022	"	LVN	9,379
A1-8923-13022	"	Mission	54,647
A1-8929-13022	"	Downtown	64,689
A1-8937-13022	"	John O'Connell	35,248
A1-8940-13022	"	Skills Center	36,726
A1-8981-13022	"	Arts and Crafts	23,324
A1-8985-13022	"	Parent Education	2,469
A1-8986-13022	"	Senior Citizens	21,600
A1-8987-13022	"	General Education	8,534
Total			596,054
A1-8924-13022	"	Jail	5,531
Grand Total			$601,585

The following resolution is recommended for adoption:

RESOLVED: That the Summer Session Budget for Fiscal year 1981-82 for the Centers Division in the amount of $601,585 be adopted, for the period July 1, 1981 to July 31, 1981.

Submitted by,

Hilary Hsu
Director, Business Services

Laurent Broussal
President
Community College Centers

Revised and approved
as to finance by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B5

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B6
Authorization to (a) submit an application for funds, and (b) appropriate funds receivable upon approval by the California State Department of Education, to conduct an Adult Competency Education Assessment Program under the Adult Education Act, P.L. 91-230 Section 310, as amended, for the period of July 1, 1981 to June 30, 1982, Community College Centers, $3,924.00.

President and Members:

For 1978-79 and 1979-80, the Community College Centers Division conducted a project in Adult Competency Education, funded by the California State Department of Education. Said project involved the development of materials following competency guidelines. In the current fiscal year, i.e., 1980-81, we are implementing the Adult Competency Education requirements of AB65, and are assessing the success of the materials developed. Funds are available from the State Department of Education for this purpose.

An application has been prepared to be submitted to the Department of Education to fund the continuation of a project on the assessment of students in the areas of English as a Second Language, Adult Basic Education, High School Completion, and GED. No District matching funds will be required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit a grant application to the California State Department of Education for funds to conduct a competency-based assessment program under the Adult Education Act, P.L. 91-230, Section 310, on behalf of the Community College Centers Division for the period of July 1, 1981 to June 30, 1982.

FURTHER BE IT RESOLVED: That upon approval by the California State Department of Education with the condition that the terms of the award are not significantly amended and in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income furnished during the fiscal year from Federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period of July 1, 1981 to June 30, 1982.

State Income Through Federal Sources	
Adult Education Act	$3,924.00
Expenditures	
Competency Based Assessment Program	$3,924.00

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the State Department of Education and/or the U. S. Government in the administration of said program.

Submitted by,

Hilary Hsu
Director, Business Services

Laurent R. Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B6 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-B7
Authorizing contract with Diane Hambrick, M. D., to provide consultation services to the City College of San Francisco Student Health Department, for a total of 40 hours, May 10, 1981 to June 15, 1981, $1,600.

President and Members:

The Student Health Department of City College of San Francisco need the services of Dr. Diane Hambrick to develop and approve the "standardized procedures" of the Department and to bring Student Health Services into compliance with the Nurse Practice Act of 1980. Dr. Hambrick is a licensed physician with a specialty in family medicine, clinical experience in a variety of urban settings, and considerable experience with nurses in the extended role. She was recommended by the John Hale Medical Society.

Execution of this agreement with Diane Hambrick, M. D., is necessary to provide the excellent quality of health care to City College of San Francisco students.

As delineated in the California Business and Professional Code for Laws Relating to Nursing Education, Licensure, & Practice with Rules & Regulations, Board of Registered Nursing, 1980, standardized procedures are necessary for the operation of a health care service. "Standardized procedures" as used in these sections are "Policies and protocols developed through collaboration among administrators and health professionals, including physicians and nurses, by an organized health care system which is not a health facility licensed pursuant to Chapter 2 (commencing with Section 1250) of Division 2 of the Health and Safety Code."

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Diane Hambrick, M. D., to provide consultation services to the City College of San Francisco Student Health Department for a total of 40 hours at the rate of $40 per hour between May 10, 1981 and June 15, 1981 for the total amount of $1,600.

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by,

Willis F. Kirk, Associate Dean
Testing and Guidance

Juanita U. Pascual, Vice President
Administrative Services

Kenneth S. Washington, President
City College of San Francisco

Reviewed and Approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for Adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B7 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Rosolution No. 810505-B8
Authorization to transfer $ 1,500.00 from
Capital Outlay - Buildings - District Office
Division to Capital Outlay - District Office
Division - Construction District Office Lighting
Fixtures.

President and Members:

The 1975-76 and 1976-77 Budgets for Capital Outlay as adopted provided $32,000 for replacement of lighting fixtures for the District Office. Subsequent to the adoption of these budgets, the lighting fixtures in the Business Office, Certificated Personnel and Facilities Planning and Research Office were replaced. As part of the phased replacement, it was also planned to upgrade the lighting in the Governing Board Room. The lighting system for this space was redesigned. The redesigned system will provide 417% higher lighting level (from 12 f.c. to 62 f.c.) with a corresponding reduction in electricity consumption of 79%.

New lighting fixtures have been purchased. Remaining is the installation of the new fixtures. The estimated cost for this work is $7,000.00; the balance in this fund is $6,399.18. In order to complete this portion of the work, augmentation of the fund is required.

It is proposed that additional required funds be transferred from the 1980-81 Budget - District Office Division - Capital Improvements. The amount proposed ($1,500.00) will cover the additional estimated installation cost plus a contingency to assure a satisfactory completion of the project.

California Education Code Section 85200 reads in part as follows: "The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the board of governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the undistributed reserve (Appropriation for Contingencies) to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the board of trustees of a community college district not governed by a board of education, when approved by the county superintendent of schools and filed with the county auditor. A resolution providing for the transfer from the undistributed reserve (Appropriation for Contingencies) to any expenditure classification must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the Education Code, Section 85200 a transfer be made in the General Fund.

From:	SFCCD Appn. DO 8410 62000 District Office - Buildings (Major Budget Classification-Capital Outlay)	$1,500.00
To:	SFCCD Appn. DO 8410 73000 District Buildings and Grounds - Capital Improvements Transfer to Special Reserve Fund (Major Budget Classification - Outgoing Transfers)	$1,500.00

FURTHER BE IT RESOLVED: That in accordance with Education Code, Section 85449 et seq., transfer be made in the Special Reserve Fund

From:	Incoming transfers from the General Fund (SFCCD Appn. DO 8410 73200)	$1,500.00
To:	SFCCD Appn. SO 9450 62000 District Office Division - District Office Lighting Fixtures (Major Budget Classification - Capital Outlay)	$1,500.00

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record these transfers on the accounts of the Controller and Community College District.

Submitted by,

George W. Shaw
Assistant Director
Facilities and Planning

Reviewed and approved
as to finance by:

Charles N. Collins
Associate Director
Facilities and Planning

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - B8 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C1
Procurement of equipment, supplies, services, etc., less than $3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than $3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling in individual amounts of less than $3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

NUMBERS	NUMBERS	NUMBERS
39727	42948 - 42950	43523 - 43525
40206 - 40215	42986 - 42995	43557 - 43560
41746	42998 - 42999	43566 - 43570
41748	43008 - 43010	43697 - 43700
42182 - 42184	43029 - 43030	43719 - 43720
42195	43056 - 43066	43729 - 43730
42212 - 42215	43070	43738 - 43740
42221 - 42230	43088 - 43090	43769 - 43770
42242	43095 - 43096	43799 - 43800
42271 - 42273	43126 - 43130	43821 - 43830
42287 - 42290	43148 - 43155	43842 - 43845
42312 - 42315	43166 - 43167	43873 - 43875
42330	43193	43883 - 43885
42333	43211 - 43213	43961 - 43965
42406 - 42410	43238 - 43250	43998 - 44000
42453	43288 - 43191	44017 - 44020
42476 - 42485	43206 - 43208	44033 - 44035
42716	43301 - 43305	44086 - 44088
42806	43358 - 43360	44113 - 44115
42827 - 42828	43392	44129 - 44130
42840	43411 - 43415	44139 - 44140
42849 - 42850	43456 - 43460	44150
42866 - 42870	43508 - 43510	
42913 - 42914	43516 - 43520	

TOTAL $151,974.70

5/5/81 - C1 Page 1

TERM PURCHASE AGREEMENTS

NUMBER	AMOUNT
0031D	$1,000.00
0032A	417.70
0064	27.17
0401I	1,500.00
0402D	750.00
0408A	1,650.00
0412H	1,600.00
0422	360.00

TOTAL $7,304.87

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

NUMBER	AMOUNT
0.065	$ 4,058.78
0.066	2,296.20
0.067	2,384.79
0.068	2,668.88
0.069	9,109.73
0.070	4,463.26
0.071	5,409.94
0.072	4,256.53
0.073	2,951.19
0.074	3,223.91
0.075	3,584.38
0.076	2,617101
0.077	2,890.02
0.078	1,973.43
0.079	12,988.22

Total $64,876.27

DIRECT PAYMENT VOUCHERS

NUMBER	AMOUNT
257	$ 177.60
258	272.43
259	81.82
261	6.41
262	60.00
264	246.99
265	952.00
266	195.33
267	6.57
269	13.50
270	899.06
271	1,590.55

MISCELLANEOUS ENCUMBRANCES (continued)

DIRECT PAYMENT VOUCHERS (continued)

NUMBER	AMOUNT
273	$ 707.14
277	1,138.99
280	200.00
281	26.26
282	21.05
283	250.00
Total	$ 6,845.70

TOTAL	$71,721.97
GRAND TOTAL	$231,001.54

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C2
Procurement of equipment, supplies, services, etc., $3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
2265	Centers	Restaurant Supplies	$11,600.00

TERM PURCHASE AGREEMENTS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
0018A	District	Additional Funds for Prepaid Group Dental Insurance	$10,000.00
0043A	Centers	Installation of two Sonitrol Security Systems at John O'Connell Auto Center and Monthly Maintenacne Charges	3,555.00
0402E	Centers	Additional Funds for Proprietary Equipment Repairs	4,000.00
		TOTAL	$17,555.00

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DIRECT PAYMENT VOUCHERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
256	District	Members' Contributions to State Teachers' Annuity Fund	$188,498.56
260	District	Federal Income Tax Deposit	50,506.03
263	College	Postage for Postal Meter #F8201563	5,000.00
268	District	Federal Income Tax Deposit	481,394.35
272	District	Federal Income Tax Deposit	10,313.62
274	District	State Income Tax Deposit	33,863.57
275	District	Foods & Services for College Cafeteria	48,704.21
276	District	Federal Income Tax Deposit	17,065.62
278	College	Funds in Extended Opportunity Programs & Services	7,000.00
279	College	Funds in Supplemental Educational Opportunity Grant Program	15,000.00
		TOTAL	$857,345.96
		GRAND TOTAL	$886,500.96

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - C2 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C4
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

Work Order	Description		Amount
57	SFCCD Appn. CO 6510 56021 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT		
	Services of the Purchaser's Central Shops for maintenance and repair of non-automotive equipment, City College, during the period 7/1/80 - 6/30/81.		
	Required Amount	$14,500.00	
	Less Prior Work Order	12,000.00	
	This Work Order		$2,500.00
58	SFCCD Appn. CO 6510 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS		
	Services of the Department of Public Works, Bureau of Street Repair, for repairs to City College campus roads and other paved areas as needed for the period 7/1/80 - 6/30/81.		
	Required Amount	$5,500.00	
	Previous Work Order	4,000.00	
	This Work Order		$1,500. 0

Work Order	Description	Amount
59	SFCCD Appn. CO 6510 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	Services of the Department of Public Works, Bureau of Building Repair, for miscellaneous repairs to City College facilities as authorized by the SFCCD for the period 7/1/80 - 6/30/81.	
	Required Amount $244,000.00	
	Previous Work Orders 228,000.00	
	This Work Order	$16,000.00
60	SFCCD Appn. AO 8948 56021 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT	
	Services of the Purchasing Department, Central Shops, for the maintenance and repair of the Community College Centers non-automotive equipment as needed for the period 7/1/80 - 6/30/81.	
	Required Amount $3,500.00	
	Previous Work Orders 2,000.00	
	This Work Order	$1,500.00
61	SFCCD Appn. AO 8948 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	Services of the Department of Public Works, Bureau of Street Repair, for repairs to roads and other paved areas in various campus in the Community College Centers Division as needed during the period 7/1/80 - 6/30/81.	
	Required Amount $3,000.00	
	Previous Work Orders 2,000.00	
	This Work Order	$1,000.00
62	SFCCD Appn. AO 8948 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	Services of the Department of Public Works, Bureau of Building Repair, for miscellaneous maintenance and repairs to Community College Centers facilities as authorized by the SFCCD for the period 7/1/80 - 6/30/81.	
	Required Amount $80,000.00	
	Previous Work Orders 70,000.00	
	This Work Order	$10,000.00

Work Order	Description	Amount
63	SFCCD Appn. CO 6510 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	Services of the Department of Recreation and Parks for tree trimming services at City College as authorized by SFCCD for the period May 1, 1981 to June 30, 1981.	$3,500.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C9
Acceptance of Surplus Material

President and Members:

The following miscellaneous surplus supplies have been made available and donated to the San Francisco Community College District. The charges for transportation and handling represented by these transactions are approximately 15% or less of their market value.

INVOICE NUMBER & DATE	REQUISITION NUMBER	SCHOOL	DESCRIPTION	TOTAL COST TO SCHOOL DISTRICT
48144 3/20/81	6710-4-024	College	Instructional Supplies	$85.00

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the acceptance of miscellaneous supplies from the California State Department of Education State Agency for Surplus Property, and further, that authorization be here given for the payment of expenses necessary in the handling and transporting of this material from the California State Department of Education State Agency for Surplus Property. Lists of supplies authorized under this resolution are to be placed in the official files of the Secretary of the Governing Board of the San Francisco Community College District.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - C9

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C17
Acceptance of Gifts - Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that motor vehicles be accepted by the SFCCD by a Governing Board resolution.

From time to time a motor vehicle is offered as a gift to the SFCCD to be deregistered and used as instructional equipment.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following motor vehicles as gifts:

Item No. 1
Description: 1971 Mazda RX-3
Identification No. 557
License No. 747MLD
Donor: Allen Spencer Fisk
P. O. Box 5827
San Francisco, CA 94101
Market Value Declared by Donor: $2,250.00
Estimated District Cost in Accepting Gift: None

Item No. 2
Description: 1969 Cadillac
Identification No. B9135133
License No. Y1B385
Donor Philip Gaynor
DBA Gaynor Enterprises
101 Cortes Avenue
San Francisco, CA 94116
Market Value Declared by Donor: $1,250.00
Estimated District Cost in Accepting Gift: None

Item No. 3

Description: 1971 Ford
Identification No. 1J74S172289
License No. 29893J

Donor: Philip Gaynor
DBA Gaynor Enterprises
101 Cortes Avenue
San Francisco, CA 94116

Market Value Declared by Donor: $1,500.00

Estimated District Cost in Accepting Gift: None

Item No. 4

Description: 1968 Pontiac Firebird
Identification No. 223378U136804
License No. 910YVB

Donor: Suo Wing Fong
1138 Cole Street
San Francisco, CA 94117

Market Value Declared by Donor: $2,200.00

Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. George Redden, Director, John O'Connell Community College Center, and Mr. Laurent Broussal, President, Community College Centers, declare that the said gifts, Items 1, 2, 3 and 4, will enhance the automotive program of the John O'Connell Community College Center and recommend acceptance of the gifts, now

THEREFORE BE IT RESOLVED: That the motor vehicles described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That Mr. George Redden, Director, John O'Connell Community College Center, is hereby authorized to execute all necessary documents for the deregistration of the motor vehicles in accordance with applicable law.

FURTHER BE IT RESOLVED: That upon transfer of legal title of said motor vehicles to the SFCCD, the Secretary of the Governing Board is directed to notify the Donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-C18
Acceptance of Gifts - Other Than Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1
Description: Check in the amount of $100
Donor: Robert W. Gobel
1355 Pine Street, No. 8
San Francisco, CA 94109
(a former woodshop student at Calileo CCC)

WHEREAS: Mr. Laurent Broussal, President, Community College Centers, declares that the gift will enhance the Community College Centers, now

THEREFORE BE IT RESOLVED: That the gift described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That the Secretary of the Governing Board is hereby directed to notify the donor of the acceptance of the gift by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-D1
Classified Personnel Salary Schedule 1981-82

President and Members:

The San Francisco Community College District, by Sections 88000 and 88137 of the Education Code, comes under the merit system of the City and County of San Francisco. Under these provisions, the Governing Board of the San Francisco Community College District and the Civil Service Commission of the City and County of San Francisco must classify all employees and positions not requiring certification. Such employees and positions shall be known as the classified service.

Section 5.101 of the San Francisco Charter provides that compensation of non-teaching and non-technical employees "shall be fixed in accordance with the Salary Standardization provisions of this Charter." The Salary Standardization Ordinance setting schedules of compensation, work schedules, conditions of employment, and method of payment for Civil Service employees subject to the provisions of Section 8.400, Section 8.401 and Section 8.407 of the Charter effective July 1, 1981 has been passed by the Board of Supervisors on March 30, 1981 and signed into law by the Mayor of the City and County of San Francisco on March 31, 1981. The employees of the San Francisco Community College District are members of the Civil Service System.

Section VI of said ordinance reads in part as follows: "...The San Francisco Unified School District and San Francisco Community College District may, for its own employees and employees regularly assigned from other departments, substitute for the holidays declared above an equal number of different holidays..."

School holidays are enumerated in California Education Code Section 79020 et. seq. For the efficient operation of the Community College District, it is desirable to have classified employees observe as holidays the same days which are school holidays. Substitution of certain holidays will accomplish this in part.

The following resolution is recommended for adoption:

RESOLVED: That schedules of compensation, work schedules, conditions of employment, and method of payment for employees of the San Francisco Community College District subject to the provisions of Section 8.400, Section 8.401 and Section 8.407 of the Charter effective July 1, 1981 shall be as set forth in Ordinance No. 132-81 "An ordinance fixing, designating, enumerating and providing schedules of compensation for persons employed by the City and County of San Francisco, the San Francisco Community College District and the San Francisco Unified School District, whose compensations are subject to the provisions of Section 8.400, Section 8.401 and Section 8.407 of the Charter and establishing working schedules and conditions of employment and methods of payment, effective July 1, 1981." A copy of which ordinance is on file with the Secretary of the Governing Board and by this reference is made a part hereof.

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FURTHER BE IT RESOLVED: That pursuant to Section VI of Ordinance No. 132-81, the Governing Board hereby substitutes the following holidays:

November 27, 1981 Friday (Day after Thanksgiving)	for	September 9, 1981 Wednesday (Admission Day)
January 15, 1982 Friday (Martin Luther King's Birthday)	for	In Lieu of Second Floating Holiday

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-D2
Twelfth Amendment to the Annual Classified Positions
Resolution 1980-81

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1980-81 as amended be hereby amended as indicated below:

Amendment			Class and Item Number		Compensation Schedule
Section 669010 C - College Division - Salaries					
3	deleted	0	1426 Sr. Clerk Typist	SC	$ 465 B 560
3	added	41	1426 Sr. Clerk Typist		465 B 560
Effective 05/05/81 to reflect action of CSC at its meeting of 04/06/81 classifying above positions.					
1	deleted	1	1720 Data Entry Operator		430 B 517
1	added	1	1721 Sr. Data Entry Operator		471 B 567
Effective 05/05/81 to reflect action of CSC at its meeting of 04/06/81 reclassifying above position.					

SC Subject to classification by the Civil Service Commission

Submitted by:

Recommended for adoption:

Jun Iwamoto
Vice Chancellor, Business

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810505-D3 to 810505-D22
Classified Personnel

President and Members:

Resolutions No. 810505-D3 to 810505-D22 cover routine appointments, appointments college aides, transfer college aide, releases, resignations, suspension, retirements, leaves, salary increment increases, rescindment release, rescindment salary increment and changes of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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APPOINTMENTS

810505-D3 RESOLVED: That the following named persons be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

Name	Class	Location	Effective	Salary
GREENE, Dorothy I.	1426 Sr. Clerk Typist	City College	04/01/81	$560 BW
MA, William	1630 Account Clerk	J. O'Connell CCC	04/22/81	$526 BW

810505-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
SHAPIRO, Ilene	1424 Clerk Typist	Labor Education	04/08/81	$5.30 H
SKINNER, Katherine	1426 Sr. Clerk Typist	CC Centers Administration	04/02/81	$465 BW
ANNEE, John A.	1488 TIA Evaluation Technician	City College	04/22/81	$494 BW
CUNANAN, Lourdes	1632 Sr. Account Clerk	District Office	04/08/81	$552 BW
TRINH, Van Tien	3598 School Aide III	Mission CCC	04/22/81	$5.00 H

810505-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or $376.00 per month, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
JHUNG, Moon H.	1402 Jr. Clerk, P.T.	City College	04/13/81	$4.2625 H
LUONG, Tinh Ha	1402 Jr. Clerk, P.T.	Centers Administration	04/06/81	$4.2625 H
EBINGER, Phillip	1404 Clerk, P.T.	City College	04/20/81	$5.1125 H
JAY, Josephine	1424 Clerk Typist, P.T.	Galileo CCC	04/08/81	$5.3000 H
SKINNER, Katherine J.	1426 Sr. Clerk Typist, P.T.	Centers Administration	03/30/81	$5.8125 H
ANDERS, Dale M.	1745 TIA Computer Services	Downtown CCC	04/22/81	$6.0625 H

APPOINTMENTS

810505-D5 (Continued)

Name	Class	Location	Effective	Salary
HANDZUS, Mary A.	1745 TIA Computer Services, P.T.	Downtown CCC	04/20/81	$6.0625 H
BELL, Rex	2402 Laboratory Helper, P.T.	City College	04/08/81	$5.1750 H
GONZALEZ, Ana Maria	2615 School Lunchroom Helper, P.T.	City College	04/01/81	$5.3500 H
PERRET, Dominique	3536 TIA Performing Arts, P.T.	City College	04/13/81	$6.6750 H
REHN, Steven	3536 TIA Performing Arts, P.T.	City College	04/14/81	$6.6750 H
GAULT, Victoria	3597 School Aide II, P.T.	City College	04/02/81	$4.1000 H
JACOBS, Nanci	3597 School Aide II, P.T.	City College	03/30/81	$4.1000 H
BAKER, John	3598 School Aide III, P.T.	City College	04/01/81	$5.0000 H
KAY, Simon	3598 School Aide III, P.T.	City College	03/30/81	$5.0000 H

APPOINTMENTS
COLLEGE AIDES

810505-D6 RESOLVED: That the following named persons be appointed temporary 3591 College Aide, City College, WORK STUDY PROGRAM, salary at the rate of $3.47 per hour, effective on dates as shown below:

Name	Effective	Name	Effective
LANCASTER, Ian	04/08/81	TOM, Sandy	04/08/81
LEE, Donna	04/08/81	VIDECHE, Liliana M.	04/08/81
NGUYEN, Phu D.H.	03/25/81		

810505-D7 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of $3.47 per hour not to exceed $376.00 or 70 hours per month, effective on dates as shown below:

Name	Effective	Name	Effective
AHMED, Hariba	03/08/81	ROMERO, Anita	03/25/81
AYYOUB, Khalid Y.	03/25/81	GEE, William	04/08/81
BICKEL, Richard H.	03/25/81	GOTO, Albert J.	03/25/81
CHEN, Ernest	03/25/81	PEREIRA, Maria G.	03/25/81
CONSIGLIERI, Victoria	03/25/81	WOO, Lily L.	03/25/81
DAVIDOVICH, Vera G.	03/25/81		

TRANSFER
COLLEGE AIDE

810505-D8 RESOLVED: That Frank HATFIELD, 3591 College Aide, temporary Civil Service employee, assigned to City College, WORK STUDY PROGRAM be transferred to REGULAR PROGRAM, effective 03/25/81.

RELEASES

810505-D9 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

Name	Class	Location	Effective
ANNEE, John A.	1406 Senior Clerk	City College	04/21/81
FLOWERS, Odessa M.	1630 Account Clerk	J. O'Connell CCC	04/21/81
KING, Era	3598 School Aide III, P.T.	State Presch. Prog. (J. Adams CCC)	03/20/81

RELEASES

810505-D10 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

Name	Class	Location	Effective
ESTRADA, Martha L.	1402 Jr. Clerk, P.T.	Parent Education (J. Adams CCC)	03/17/81
HUNT, Nancy	1402 Jr. Clerk, P.T.	City College	04/09/81
DUNN, Robert	1404 Clerk, P.T.	City College	04/09/81
SHAPIRO, Ilene	1424 Clerk, P.T.	Labor Education	04/07/81
SKINNER, Katherine	1426 Sr. Clerk Typist, P.T.	CC Centers Div.	04/01/81
RYNER, Lisa	2402 Laboratory Helper, P.T.	City College	04/07/81
DANESE, Stephanie	3597 School Aide II, P.T.	City College	03/24/81
CAULT, Victoria	3597 School Aide II, P.T.	City College	04/07/81
CAMPBELL, John R.	3598 School Aide III, P.T.	City College	03/30/81
KNIGHT, Ernest K.	3598 School Aide III, P.T.	City College	03/24/81

RESIGNATION

810505-D11 RESOLVED: That in accordance with Civil Service Rule 33, the resignation of David E. BELCH, permanent 1314 Public Relations Officer assigned to CC Centers Division, be noted effective cod 04/14/81.

RESIGNATIONS

810505-D12 RESOLVED: That the resignations of the following temporary employees be accepted close of day on dates as shown below:

Name	Class	Location	Effective
SWEENEY, Marguerite L.	1426 Sr. Clerk Typist	District Office	04/17/81
TORTOLERO, Miriam R.	1450 Principal Clk. Stenographer	District Office	03/24/81
HUIE, Joe F.	1488 TIA Evaluation Technician	City College	04/17/81

RESIGNATIONS

810505-D12 (Continued)

Name	Class	Location	Effective
WARD, Regina	1630 Account Clerk	City College	04/09/81
BIDERMAN, Barry	3598 School Aide III	Mission CCC	04/22/81

SUSPENSION

810505-D13 RESOLVED: That Charmaine SCHWINDEN, temporary 1426 Senior Clerk Typist assigned to Downtown Center, be suspended with loss of salary for the period of suspension, effective April 16, 1981 for a period of (3) days to return to duty on April 20, 1981.

RETIREMENT

810505-D14 RESOLVED: That in accordance with notice from the Retirement System, the retirement of Yetive EDMONDS, 1446 Sr. Clerk Stenographer on permanent duty at John Adams CCC, be noted close of day September 26, 1980. Yetive Edmonds has been with John Adams CCC since March 3, 1980.

RETIREMENT

810505-D15 RESOLVED: That in accordance with notice from the Retirement System, the retirement of Hoon K. WONG, 2709 School Custodian on permanent duty at CC Centers Division, be noted close of day April 30, 1981. Hoon K. Wong has been with the CC Centers Division since October 9, 1974.

LEAVES

810505-D16 RESOLVED: That the following named persons be granted leave of absence as shown below:

Name	Class	Location	Effec. & Duration	Reason
CASEY, Mary E.	1424 Clerk Typist	Centers Administration	03/31/81 for 6 weeks	Illness
CUNANAN, Lourdes M.	1424 Clerk Typist	District Office	04/08/81 (Indefinite)	To accept temp. 1632, same dept.

SALARY INCREMENT INCREASES

810505-D17 RESOLVED: That the salaries of the following named persons be increased effective on dates as shown below:

Name	Class	Location	Effec.	From	To
BROWN, Aurora J.	1402 Jr. Clerk	City College	05/25/81	$391 B	$409
FAAPOULI, Sally	1404 Clerk	District Office	06/05/81	$428 B	$448
PECCHENINO, Jean R.	1426 Sr. Clerk Typist	J. O'Connell CCC	06/20/81	$510 B	$534
DELA CRUZ, Evelyn L.	1630 Account Clerk	S.F. Skills Center	06/21/81	$503 B	$526
AARON, Audie P.	2709 School Custodian	CC Centers Div.	06/07/81	$549 B	$575
TOY, Pik Kum	2709 School Custodian	City College	06/06/81	$524 B	$549

RESCINDMENT RELEASE

810505-D18 RESOLVED: That the release of David H. SULTAN, temporary 1402 Jr. Clerk, P.T., effective 10/22/80 on Resolution No. 801216-D12, be rescinded.

RESCINDMENT
SALARY INCREMENT

810505-D19 RESOLVED: That the salary increment of Larry G. WILLIAMS, permanent 1404 Clerk assigned to City College, to be effective 05/14/81 on Resolution No. 810407-D15, be rescinded.

CHANGE OF STATUS

810505-D20 RESOLVED: That Lourdes CUNANAN, temporary 1632 Sr. Account Clerk assigned to the District Office, be released cod 04/07/81; and that effective 04/08/81 she be appointed permanent 1424 Clerk Typist, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

810505-D21 RESOLVED: That Teri RIVERA, temporary 1426 Sr. Clerk Typist assigned to Downtown CCC, be released cod 04/07/81 (permanent 1424); and that effective 04/08/81 she be appointed permanent 1426 Sr. Clerk Typist, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

810505-D22 RESOLVED: That Stephen FIRPO, temporary 7396 TIA Broadcasting Equipment Technician assigned to City College, be released cod 04/07/81; and that effective 04/08/81 he be appointed permanent 7396 TIA Broadcasting Equipment Technician, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
May 5, 1981

2	A/PI	F	1402 Jr. Clerk, P.T.
1	W	M	1404 Clerk, P.T.
1	A/PI	F	1424 Clerk Typist, P.T.
2	W	F	1426 Sr. Clerk Typist
1	A/PI	M	1630 Account Clerk
2	W	F	1745 TIA Computer Services, P.T.
1	B	M	1745 TIA Computer Services, P.T.
1	W	M	2402 Laboratory Helper, P.T.
1	H	F	2615 School Lunchroom Helper, P.T.
2	W	M	3536 TIA Performing Arts, P.T.
1	W	F	3597 School Aide II, P.T.
1	B	M	3598 School Aide III, P.T.
1	A/PI	M	3598 School Aide III, P.T.
1	W	M	3598 School Aide III, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF May 5, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	126	84	35	56	23		324
Female	197	66	48	82	32	2	427
Total	323	150	83	138	55	2	751

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.8	11.2	4.7	7.4	3.0		43.1
Female	26.2	8.8	6.4	10.9	4.3	.3	56.9
Total	43.0	20.0	11.1	18.3	7.3	.3	100.0

Male	SAN FRANCISCO LABOR FORCE						55.7%
Female	1970 CENSUS						44.3%
Total	60.9%	11.6%	12.8%	10.6%	3.8%	.3%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

D3 to D22
Page 10 of 10
05/05/81

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF May 6, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	108	76	30	72		286
Female	201	60	43	120	1	425
TOTAL	309	136	73	192	1	711

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	15.19	10.69	4.22	10.13		40.23
Female	28.27	8.44	6.05	16.87	.14	59.77
TOTAL	43.46	19.13	10.27	27.00	.14	100.00

SF-1970 Census	59.46	13.42	11.97	14.74	.41	100.00

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

D3 to D18
Page 9 of 9
05/06/80

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810505G1-G15
Certificated Personnel, City College Division

President and Members:

Resolutions No. 810505G1-G15 cover certificated personnel items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Assistant Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G15
Page 1 of 10
5/5/81

810505-G1
Hourly Teaching Appointments Spring 1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
+ALLEN, GARY	Art	6		6	4/23-6/15/81
BENNETT, JOHN C.	Diag. Rad. Tech.	4		4	4/7-6/15/81
+DICKINSON, MARTHA	IDST/Women's St.	3		3	4/6-5/18/81
+MATHES, VALERIE	Social Science	2		2	4/7-6/9/81

810505-G2
Changes in Hourly Appointments Spring 1981

RESOLVED: That the following changes in hourly teaching appointments be noted for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
Increase					
BENNICH, AGATE	From Art	6		6	
	To Art	6	6	12	4/22-6/15/81
Cancel					
ANNES, GEORGE	Diag. Rad. Tech.	4		4	4/6/81
GURD, ROY	Computer Sci.		2	2	2/4/81
MADIGAN, PATRICIA	W.R.E.P.	2		2	4/8/81
NEFF, WILLIAM	Biology		6	6	3/26/81

810505-G3
Hourly Teaching Appointment Summer 1981

RESOLVED: That effective June 12 through July 25, 1981, SEID, MELVIN, be appointed to teach in the Hotel and Restaurant Department for a total of 3 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate. CO-5420-13022.

810505-G4
Resignation

RESOLVED: That effective April 21, 1981, close of day, the resignation of TEMPLE, BROOK (9/18), be accepted at his request.

810505-G5
Leaves of Absence

RESOLVED: That for the effective dates indicated, the following certificated personnel be granted leaves of absence for the reasons indicated:

Name	Reason	Effective Dates
BEAL, ETHEL	Personal Business	9/8/81-6/21/82
CHANG, CORDELIA	7.5/15 leave for Personal Business	9/8/81-1/29/82
CLARK, SARAH	Personal Business	9/8/81-6/21/82
GREEN, JACQUELYN	Personal Business	9/8/81-6/21/82
LEONG, WINNIE	12/15 leave for Child Care	9/8/81-1/29/82
SCHAFFER, GARY	5/15 leave for Rest	9/8/81-6/21/82
THOMAS, JAMES W.	6/15 leave for Study	9/8/81-6/21/82

810505-G6
Special Assignment Evening Division

RESOLVED: That the following named counselors be appointed to provide counseling for the Evening Division at Chinatown on May 14, 1981, for 3 hours each. Salary shall be in accordance with the current salary schedule, instructional rate: CO-5410-14042

Name
+CHIN, JESSIE
+LUM, HELEN
+POON, GORDON
+SPOERER, DALE
+WONG, PAUL

810505-G7
Special Assignment Instructional Computing Laboratory

RESOLVED: That effective March 17 through June 11, 1981, BOGDANOFF, GREGORY, be appointed to provide faculty supervision of the Instructional Computing Laboratory for a total of 1.5 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810505-G8
Special Assignment Library

RESOLVED: That the following named librarians be appointed to present the bi-annual Library Technology Workshop for the number of hours indicated on the dates shown. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Hours	Effective Dates
DOBB, LINDA	2 each	5/9 & 5/16/81
MAULET, BLANCHE	1	5/16/81
WILLIAMS, ANN	1	5/16/81

810505-G 9
Special Assignment Instructional Computing Laboratory

RESOLVED: That the following named certificated personnel be appointed to supervise the Instructional Computing Laboratory during Spring vacation for the total number of hours indicated on the dates shown. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name	Total Hours	Effective Dates
ARAUJO-OROSCO, GINA	15	4/13, 4/14 & 4/15/81
+DUNBAR, ROBERT	3	4/13/81

810505-G 10
Rescission of Resolution

RESOLVED: That resolution 810324-G7, Amendment to Resolution, Concert/Lecture Series, be rescinded.

810505-G 11
Amendment to Resolution

RESOLVED: That resolution 810310-G29, Concert/Lecture Series, be amended in part to show the following:

Change name of performer
from Stefano Scodanibbio
to Stefano Scodanibbio for Nicola Pisani

810505-G 12
Amendment to Resolution

RESOLVED: That resolution 810203-G8, Librarians, be amended in part as follows:

Increase

DOBB, LINDA	from	6 hrs./wk	2/3-6/15/81
	to	15 hrs./wk	5/19-6/15/81

810505-G 13
Retirement State System

RESOLVED: That recognition be given of the intent to retire through the State Teachers' Retirement System of the following named certificated personnel on June 16, 1981:

Name	Department
JELINEK, JULIUS	Engineering

810505-G 14
Hourly Substitutes

RESOLVED: That the following named certificated personnel be appointed to serve as hourly substitutes for absent instructors for the Academic Year 1980-81. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
BUFFMAN, MARTA
CANNON, HELEN
PALM, CHRISTOPHER
SCHAR, GRANT

810505-G15
Concert/
Lecture
Series

RESOLVED: That the following named individuals be appointed for the dates shown and granted the honorarium indicated:

Concerts

Performer: Cabrillo Dance Ensemble for Regina DeCosse
Date: April 9, 1981--11:00 a.m.
Location: Dance Studio, North Gym
Honorarium: $50
Concert: Dance Recital

This 22 member ensemble performs student and faculty works throughout Northern California and includes modern, jazz, and dance-theater.

Performer: Lee Kwang-Chu for D. T. Lee
Date: April 23, 1981--11:00 a.m.
Location: A133, Choral Room
Honorarium: $100
Concert: Chinese Pipa Music

Mr. Kwang-Chu, an outstanding pipa soloist of the Chinese National Orchestra, has performed with the Chinese National Orchestra in China and in foreign countries. His recital will include some of the most important pipa repertoire.

Performer: 4-Fold Dance Theater for Marc Myers
Date: April 29, 1981--11:00 a.m.
Location: Dance Studio, North Gym
Honorarium: $35
Concert: Modern Dance

4-Fold Dance Theater of Santa Cruz performs modern dance as well as mime and acrobatics. They incorporate original costumes, themes and music as they tour Central California colleges and universities for two months.

Performer: Michael McKenzie, Flute--Stephen Damonte, Piano
Date: May 13, 1981--11:00 a.m.
Location: A133
Honorarium: $100
Concert: Flute and piano concert

These two musicians have presented concerts around the Bay Area for the last five years; their work spans the baroque period to the 20th century.

Performer: San Francisco Moving Company
Date: May 13, 1981--12-2 p.m.
Location: Dance Studio, North Gym
Honorarium: $350
Concert: Modern dance performance

The S. F. Moving Company has received outstanding reviews and is considered one of the foremost dance groups in California. They have just returned from a successful tour to Los Angeles and will be presenting their latest repertoire to the City College audience.

810505-G15
(continued)

Performer: "Alumbre" for Marie Perea-Ost
Date: May 14, 1981--12-1:30 p.m.
Location: Student Union
Honorarium: $300
Concert: Musical Satire

This musical satire traces the history of Latin music from its origins to the present, covering African, Jamaican, Brazilian, and South American Indian rhythms. Interrelated experiences of the Chicano and Black in this country are portrayed through skits interwoven with the music.

Performer: The Punts, led by Steve Savage
Date: May 15, 1981--12:00
Location: Student Union, Lower Level
Honorarium: $200
Concert: Rock 'n Roll

This rock 'n roll group has played local clubs and college campuses for the past two years but their professional status spans almost ten years. Two of the members teach at local music schools.

Performer: William H. Neil
Date: May 17, 1981--8 p.m.
Location: St. Paulus Church, Gough & Eddy, S.F.
Honorarium: $100
Concert: Haydn's Creation

William Neil recently performed with the Lamplighters in their Channel 9 presentation of "Trial by Jury" by Gilbert and Sullivan. He also has sung with the City College Choir in its presentation of Handel's "Samson".

Performer: Baker Peeples
Date: May 17, 1981--8 p.m.
Location: St. Paulus Church, Gough & Eddy, S.F.
Honorarium: $100
Concert: Haydn's Creation

Baker Peeples recently sang in Channel 9's presentation of Gilbert & Sullivan's "Trial by Jury" with the Lamplighters. He has previously performed with the City College Choir in "Samson" by Handel.

Performer: Mission in Motion for Patricia Murphy
Date: May 20, 1981--11 a.m.-1 p.m.
Location: Lower Level, Student Union
Honorarium: $100
Concert: Dance

This group of dancers from Mission High School has performed around the Bay Area and recently appeared on television.

Performer: The Cisco Kids, featuring Johnny Baker
Date: May 29, 1981--12 noon
Location: Student Union
Honorarium: $500
Concert: Soul Band

This 10-piece band has been on the charts for several of its recordings. It is a big band sound with exciting vocal arrangements as well.

Performer: Veteran's Theatre Project, Sean Kilcoyne, Director
Date: June 2, 1981--12 noon
Location: Meeting Space, Student Union
Honorarium: $200
Concert: Staged Readings

These staged readings of original material are written and performed by Vietnam veterans and deal with militarism, human conflict, and the interpretation of those experiences as they pertain to and affect all people.

Lectures

Lecturer: June Rubin
Date: April 28, 1981--6:30-7:30 p.m.
Location: Sunset Center
Honorarium: $15
Subject: S.F. Church Architecture and Music

June Rubin, lecturer, consultant, and author will lecture and present her own slide show on S. F. church architecture and each religion's music as background.

Lecturer: Clark McKowan
Date: May 11, 1981--7:30 p.m.
Location: A266
Honorarium: $25
Subject: Writing Techniques and Memory Devices

Clark McKowan will lecture about writing techniques and memory devices, subjects about which he has written and published widely. An experienced teacher, he has conducted seminars on education at various colleges throughout the U.S.

Lecturer: Elizabeth Ethier
Date: May 16, 1981--9:30-11:30 a.m.
Location: CCSF Library
Subject: Book Arts
Honorarium: $50
Elizabeth Ethier is a professional book designer who has lectured and taught her craft in the Bay Area.

810505-G15
(continued)

Lecturer: Diane Furtney
Date: May 18, 1981--7:30 p.m.
Location: A266
Honorarium: $25
Subject: Reading to Become a Better Writer

This widely published poet will emphasize the importance of reading to become a better writer. She has won several awards for her work.

Lecturer: Felicia Lowe
Date: May 22, 1981--11:00 a.m.
Location: V115
Honorarium: $150
Subject: Lecture and Film

Felicia Lowe, local TV newsperson, will lecture and show her widely accalimed film, "China: Land of my Father", an intimate look at China through the eyes of an American-born Chinese who meets her grandparents for the first time.

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM April 7, 1981 TO May 5, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I													0					
Schedule I - LTS													0					
Schedule I-Categ.													0					
Hourly													0					

G1 to G15
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5/5/81

**Required for state reports.

CCSF - CBO 13

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of 5/6/81 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	5	6	5	1	1	2				2			11	11	50.0	6	5	50.0
Sched. I	283	109	15	16	17	3			28	18	1		344	146	29.8	61	37	20.0
Hourly	276	158	35	17	24	13			51	29	1		387	217	35.9	111	59	28.1
TOTAL	564	273	55	34	42	18			79	49	2		742	374	33.5	178	101	25.0
%	75.0		8.0		5.4				11.4		.2		33.5		33.5			25.0

*Included with Oth.Asian Pac.Is.

Total Staff as of May 5, 1981

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	5	5	5	1	1	2		1		1			11	10	47.6	6	5	52.4
Admin. - Acting/Interim	1			1									1	1	50.0		1	50.0
Admin. Total													12	11	47.8	6	6	52.2
Sched. I	270	107	15	15	16	3	2	1	23	15	1		327	141	30.1	57	34	19.4
Sched. I - LTS	4	5			2	1			2	1			8	8	50.0	4	2	37.5
Sched. I - Categ. Funded	1		1							1			2	1	33.3	1	1	66.7
Sched. I Total													337	150	30.8	62	37	20.3
Hourly	270	150	31	15	27	7	7	8	44	19	1	1	380	200	34.5	110	50	27.6
Hourly - Categ. Funded	1	3	1	2		1	1		1	2		1	4	9	69.2	3	6	69.2
Hourly Total													384	209	35.2	113	56	28.5
TOTAL	552	271	53	34	46	14	10	10	70	39	2	2	733	370	33.5	181	99	25.4
%	74.6		7.9		5.4		1.8		9.9		.4				33.5	25.4		

	White	Black	Hispanic	Oth.Asian Pac.Is.	Ak.Nat.	TOTAL
SF-1970 Census %	59.46	13.42	11.97	14.74	.41	100.00

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505H1-H3
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 810505H1-H3 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for adoption:

R. Y. Alexander
Assistant Chancellor
Certificated Services

Kenneth S. Washington
President

Herbert M. Sussman
Chancellor/Superintendent

H1 to H3
Page 1 of 2
5/5/81

810505-H1
Special Assignment
Special Programs
GO-6100-15000B

RESOLVED: That effective May 6 through June 19, 1981, the following named certificated personnel be appointed to provide curriculum development for the EOPS Study Skills Project for the total number of hours indicated. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded EOPS.

Name	Hrs./wk
+CHOW, VICTOR	2
+WEISBACH, CLARICE	10

810505-H2
Special Assignment
DLC-Enabler
GO-4100-14022B

RESOLVED: That effective April 13 through April 17, 1981, REILLY, REBECCA, be appointed to assist in the reorganization of curricular material in the DLC-Enabler Program for a total of 6 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded VEA Subpart 2, Handicapped. Res. 810310-B20.

810505-H3
Special Assignment
CAP Grant
GO-2800-14022

RESOLVED: That effective April 20 through June 15, 1981, the following named certificated personnel be appointed to provide materials development and test evaluation for the CAP Grant for a total of 10 hours per week each. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded CAP Res. 800819-B2.

Name
+McCUTCHAN, Nell
+THURBER, MARY
+VANDERWERF, WILLIAM

H1 to H3
Page 2 of 2
5/5/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810505-J1 to 810505-J3
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 810505-J1 to 810505-J3 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J3
Page 1 of 4 Pages - 5/5/81

COMMUNITY COLLEGE CENTERS

810505-J1
Categorically Funded Hourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to the Education Code Section 87470.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Armistead, Beth	Car. Guid./Ex. Prog. (VEA) Bd. Res. # 800916-B5 Appn. # GO-4350	Counseling, Single Parents	15 Hrs./Wk. (I)	4/20/81-6/15/81
+¢Berkov, Kathleen	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL Literacy	25 Tot. Hrs. (I)	4/13/81-4/17/81
Fischer-Kohn, Elaine	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL Literacy	8 Hrs./Wk. (I)	4/20/81-6/15/81
+¢Pon, Teresa	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Indochinese Training Project	30 Tot. Hrs. (I)	4/13/81-4/17/81

¢Inter-Session
+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810505-J2
Cancellation of Assignment

RESOLVED: That effective April 8, 1981, the 5 Hours/Week (I) Overload Assignment for BETTY J. MILTON, Community College Skills Center, be cancelled. Resolution No. 810203-J1.

810505-J3
Supervisory Stipend

RESOLVED: That the following named certificated employee be assigned additional responsibilities during the Spring Semester, 1981, stipend amount as indicated.

NAME	STIPEND
Goins, Etta	$1,350 for 1980-81-pro-rated to days served beginning 2/2/81.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM April 8, 1981 TO May 5, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I ong-Term Sub.																		
Schedule II																		
Schedule II ong-Term Sub.																		
Hourly																		

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810505-K1 to 810505-K26
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 810505-K1 to 810505-K26 cover certificated personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K26
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5/5/81

COMMUNITY COLLEGE CENTERS

810505-K1
Temporary
Hourly
Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
*Ayars, Theodora Ana	Mission	ESL 200	10 Hrs./Wk. (I)	4/27/81-6/15/81
Barnes, Milton	John Adams	Math. & English Review	9 Hrs./Wk. (I)	4/20/81-6/1/81
¢Bettencourt, JoAnne	Alemany	ESL 300	10 Tot. Hrs. (I)	4/13/81-4/17/81
Cazahous, John	Downtown	Computers & Info. Systems for Managers	2 Hrs./Wk. (I)	5/7/81-5/28/81
+Chen, Pearl	Chinatown/N.B.	Counseling	5 Hrs./Wk. (I)	5/1/81-5/29/81
Chen, Victoria Kandy	Chinatown/N.B.	ESL 50	5 Hrs./Wk. (I)	4/20/81-6/1/81
*Chown, Miriam	Labor Studies(8984)	Steward Training-CWA	7½ Tot. Hrs. (I)	5/2/81-5/7/81
¢Cook, Venette	Alemany	ESL 4/4	15 Tot. Hrs. (I)	4/13/81-4/17/81
*Ekenberg, Arvid C.	O'Connell(8853)	Stationary Eng. Apprent.	5 Hrs./Wk. (I)	4/2/81-6/11/81
¢Finn, John	Alemany	ESL 4/4	10 Tot. Hrs. (I)	4/13/81-4/17/81
Fraizer, Carrie	Parent Ed.	Childbirth Ed.	10 Tot. Hrs. (I)	4/6/81-6/15/81
*Gervais, Pierre	O'Connell(8853)	Bookbinding, Apprent.	3 Hrs./Wk. (I)	3/20/81-6/12/81
Gonzales, Andres	Downtown	ESL 200	5 Hrs./Wk. (I)	4/20/81-6/15/81
Graham, Linda	Downtown	Speech	2 Hrs./Wk. (I)	4/21/81-6/15/81
Imerzel, James	Labor Studies(8984)	Steward Training-CWA	10 Tot. Hrs. (I)	5/2/81-5/8/81

¢Inter-Session
+Regular instructor - extra pay for overload.
*New employee

COMMUNITY COLLEGE CENTERS

810505-K1
Temporary Hourly
Appointments (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
King, Kathleen	Labor Studies(8984)	Steward Training-CWA	3 Tot. Hrs. (I)	4/30/81-Only
¢Ko, Youngin	Alemany	Citizenship	4 Tot. Hrs. (I)	4/18/81-Only
Larsen, Kay	Parent Ed.	Foster Parent Training	3 Tot. Hrs. (I)	5/20/81-Only
Lynch, Judith	Mission	Victorians In S. F.	4 Hrs./Wk. (I)	5/5/81-5/27/81
Maselli, Peter P.	Car.Guid./Ex. Prog.	ESL 300/400	5 Hrs./Wk. (I)	4/21/81-6/16/81
¢Michels, Katherine K.	Alemany	ESl 300	10 Tot. Hrs. (I)	4/13/81-4/17/81
Muse, Joyce	Skills Center	Psych. Tech. Theory & Lab.	125 Tot. Hrs. (I)	5/4/81-6/15/81
¢Nelson, Robert E.	Alemany	ESL 4/4	15 Tot. Hrs. (I)	4/13/81-4/17/81
¢Neuschatz, Cathleen	Alemany	ESL 300	10 Tot. Hrs. (I)	4/13/81-4/17/81
*North, Sharon	Downtown	Admin. Management Methods	2 Hrs./Wk. (I)	4/21/81-6/9/81
Novogrodsky, David	Labor Studies(8984)	Steward Training-AFSCME	9 Tot. Hrs. (I)	3/31/81-5/5/81
Nyhan, Thomas	Downtown	Training for the Position of Fire Safety Director	15 Tot. Hrs. (I)	4/2/81-6/12/81
*Reimche, Julius T.	O'Connell(8853)	Refrig. Air Cond.,Appren.	6 Hrs,/Wk. (I)	3/31/81-6/10/81
*Rochfort, Halimah	Downtown	ESL 200	10 Hrs./Wk. (I)	4/20/81-6/15/81
Seidlitz, Leo	Labor Studies(8984)	Steward Training-AFSCME	3 Tot. Hrs. (I)	4/21/81-4/28/81
Stein, Judith A.	" "	Steward Training	7½ Tot. Hrs. (I)	5/1/81-Only
Stern, Marjorie	" "	Parliamentary Proced.	9 Tot. Hrs. (I)	5/9/81-5/16/81

¢Inter-Session
*New employee

COMMUNITY COLLEGE CENTERS

810505-K1
Temporary Hourly
Appointments (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Thuesen, Victor	Labor Studies(8984)	Steward Training - IBT, CWA, BRAC	20 Tot. Hrs. (I)	4/9/81-5/6/81
Tse, Mary Ann	Parent Ed.	Foster Parent Training	3 Tot. Hrs. (I)	5/20/81-Only
*Ung, Maizie	Mission	Arts & Crafts	2½ Hrs./Wk. (I)	4/2/81-6/11/81
¢Van Ravenswaay, Carolyn	Alemany	ESL 300	10 Tot. Hrs. (I)	4/13/81-4/17/81
*Whitney, Doris	John Adams	H. S. English	6 Hrs./Wk. (I)	4/20/81-6/15/81
+Wong, Anna On	Chinatown/N.B.	Counseling	10 Hrs./Wk. (I)	5/1/81-5/29/81
Yap, Jesusa	Skills Center	Psych. Tech. Theory & Lab.	125 Tot. Hrs. (I)	5/4/81-6/15/81
*Yates, Margaret	Downtown	Assertiveness Training	3½ Tot. Hrs. (I)	4/24/81-Only
Conley, Robert	Downtown	Accounting	10 Hrs./Wk. (I)	4/20/81-6/15/81
Henning, John	Labor Studies(8984)	Steward Training	2 Tot. Hrs. (I)	4/23/81-Only
Jones, Eugene	Galileo	Civilian Self Defense/ Tear Gas	12 Hrs./Wk. (I)	5/4/81-6/15/81
Nexon, Janet	Labor Studies(8984)	Steward Training	6 Tot. Hrs. (I)	4/23/81-Only

¢Inter-Session
+Regular instructor - extra pay for overload.
*New employee

COMMUNITY COLLEGE CENTERS

810505-K2
Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO	DATES
Bell, Janis	Downtown	Writing Effective Letters(Adv.)	223	270 Tot. Hrs. (I)	2/3/81-6/3/81
Crossman, William	Downtown	ESL 200	10	15 Hrs./Wk. (I)	4/20/81-6/15/81
Elliott, Virgil	Downtown	Pub. Budgeting & Finance	39	53 Tot. Hrs. (I)	3/25/81-6/15/81
Ellison, Carole	Downtown	Effective Listening	21	48 Tot. Hrs. (I)	4/21/81-5/27/81
Figueroa, Carlos	Downtown	Creative Financing	12	18 Tot. Hrs. (I)	3/23/81-5/11/81
Frandina, Mary	Galileo	ESL 50	10	15 Hrs./Wk. (I)	4/1/81-6/15/81
Hendricks, Helen	Downtown	Assertiveness Train., Eff. Comm.	143½	178½ Tot. Hrs. (I)	2/3/81-6/15/81
Lindeman, Sylvia	Downtown	Report Writing, Women in Management, Career Seminar: The Working Woman	70	105 Tot. Hrs. (I)	2/3/81-6/2/81
Marks, Janet G.	Galileo	ESL 50	10	15 Hrs./Wk. (I)	4/1/81-6/15/81
Miller, William	Downtown	Managing Tension Stress	6	11 Tot. Hrs. (I)	3/31/81-6/2/81
Nyhan, Thomas	Downtown	Training for the Position of Fire Safety Director	3	6 Hrs./Wk. (I)	4/23/81-6/11/81
Rosen, Edward A.	Car. Guid./Ex. Prog.	ESL 300/400	10	15 Hrs./Wk. (I)	4/20/81-6/15/81

COMMUNITY COLLEGE CENTERS

810505-K2
Increase
In Service (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO		DATES
Shea, Joanna Y.K.	O'Connell	Consumer Education	10	15	Hrs./Wk. (I)	4/8/81-6/10/81
Siegal, Reva	Downtown	Stress Management	70	84	Tot. Hrs. (I)	2/9/81-6/9/81
Silverthorne, Colin	Downtown	Interpersonal Comm., Anger, Conflict, Aggression, Team Building	117	177	Tot. Hrs. (I)	2/5/81-6/12/81
Taylor, Carol F.	Downtown	Pre-Retirement Planning, Counseling Tech.	80	127	Tot. Hrs. (I)	2/10/81-6/11/81
Travis, Robert	Downtown	COBOL	2½	3	Hrs./Wk. (I)	3/18/81-6/10/81

810505-K3
Decrease
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO		DATES
Aldrich, Elizabeth	Downtown	Admin. Mgt. Methods	35	20	Tot. Hrs. (I)	3/10/81-5/14/81
Banister, Richard	Downtown	Survey of Mgt. & Inform. Systems	5½	2½	Hrs./Wk. (I)	3/20/81-6/15/81
Chin, Eddie	Chinatown/N.B.	ESL 50	14	9	Hrs./Wk. (I)	4/20/81-6/1/81
Cox, Alvin	Downtown	Programming Micro & Mini Computers	10	8	Hrs./Wk. (I)	4/3/81-6/10/81
Lewis, Donna	Downtown	FORTRAN	4	2	Hrs./Wk. (I)	4/1/81-6/10/81

COMMUNITY COLLEGE CENTERS

810505-K3
Decrease
In Service (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	HOURS TO	DATES
Richardson, Merrill	Downtown	Management of Inform. Systems	9	6 Hrs./Wk. (I)	4/2/81-6/11/81
Tuthill, Michael	Downtown	Operating Sys. Concepts	6	3 Hrs./Wk. (I)	4/2/81-6/11/81
Wallace, Josephine	Galileo(Handi.)	Manual Comm. IV	8	6 Hrs./Wk. (I)	4/21/81-6/12/81

810505-K4
Cancellation
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

NAME	CENTER/PROGRAM	RESOLUTION	DATE	HOURS
+Allen, Mary	John Adams/LVN	810310-K1	3/19/81	8 Hrs./Wk. (I)
Dunnigan, Adele	John Adams/LVN	810407-K1	4/27/81	84 Tot. Hrs. (I)
Flores, Frank	Mission	810203-K1	4/23/81	10 Hrs./Wk. (I)
Gavron, John	O'Connell(8853)	810203-K1	3/25/81	6 Hrs./Wk. (I)
Lloyd, Eugene	Downtown	810324-K3	4/6/81	2½ Hrs./Wk. (I)
Lowrey, James Jr.	Downtown	810203-K1	4/30/81	2 Hrs./Wk. (I)
Luke, Daphne	Galileo	810203-K1	4/28/81	5 Hrs./Wk. (I)

+Regular instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

810505-K4
Cancellation
of Assignment (cont'd.)

NAME	CENTER/PROGRAM	RESOLUTION	DATE	HOURS
Taylor, Thomas	Downtown	810203-K1	4/1/81	2 Hrs./Wk. (I)
Thompson, Bryon	Downtown	810203-K1	2/24/81	2½ Hrs./Wk. (I)
Toyu, Beverly	Mission	810203-K1	3/26/81	2½ Hrs./Wk. (I)
Von Aspern, Victor	O'Connell(8853)	810203-K1	3/31/81	5 Hrs./Wk. (I)
Whitaker, Fred	Downtown	810310-K3	2/18/81	2½ Hrs./Wk. (I)

COMMUNITY COLLEGE CENTERS

810505-K5
Instructional Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Car. Guidance/Experimental Programs.

Class: Issues of Concerns to Women
Location: 920 Washington Street
Instructor: Welton Meeks
No. of Sessions: 9
Hours per Session: 1
Fee per Session: 1 @ $45.00, 4 @ $25.00 Each, 4 @ No Fee
Period of Time: 4/2/81 - 5/28/81
Group Leaders: Marion Liang, Kay Lam, Diana M. Chan, Violet Chu, TBA, Anna O. Wong, Ed Lee, Panel: Firemen, Police, Health & Welfare Prof.

810505-K6
Instructional Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to Downtown Community College Center.

Class: Newsletter Publishing
Location: 800 Mission St.
Instructor: Carolyn Biesiadecki
No. of Sessions: 4
Hours per Session: 2
Fee per Session: $50.00
Period of Time: 5/6/81-5/15/81
Group Leader: Linda Nanfria

810505-K7

Class: Newsletter Publishing
Location: 800 Mission St.
Instructor: Carolyn Biesiadecki
No. of Sessions: 4
Hours per Session: 2
Fee per Session: $50.00
Period of Time: 5/20/81-5/29/81
Group Leader: Linda Nanfria

810505-K8

Class: Newsletter Publishing
Location: 800 Mission Street
Instructor: Carolyn Biesiadecki
No. of Sessions: 4
Hours per Session: 2
Fee per Session: $50.00
Period of Time: 6/3/81-6/12/81
Group Leader: Linda Nanfria

COMMUNITY COLLEGE CENTERS

810505-K9
Instructional Programs

RESOLVED: That the following instructional programs be approved and given at the location shown. For administrative purposes, the following programs are attached to Galileo Community College Center.

Class: Self-Hypnosis & Visualization Techniques
Location: Galileo (at Marina)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2½
Fee per Session: $50.00
Period of Time: 4/23/81-5/28/81
Group Leader: Joseph Itiel

810505-K10

Class: Quilting a Sampler
Location: Galileo (at Marina)
Instructor: Francis J. Baron
No. of Sessions: 6
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 4/27/81-6/8/81
Group Leader: Caroline Lieberman

810505-K11

Class: Asian Painting: Mind, Soul & Sensuality
Location: Galileo (at Marina)
Instructor: Francis J. Baron
No. of Sessions: 5
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 5/4/81-6/8/81
Group Leader: Faye A. Melton

810505-K12
Instructional Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to John Adams Community College Center.

Class: S. F. P. D. - Arrest & Firearms - Phase I
Location: 2055 Silver Avenue
Instructor: Maxwell Gillette
No. of Sessions: 16
Hours per Session: 2
Fee per Session: $30.00
Period of Time: 4/6/81-6/1/81
Group Leaders: Off. Wassil Rolovich, Off. David Alex, Sgt. Michael Hebel, Off. Michael Chan

810505-K13
Instructional
Programs (cont'd.)

Class: S. F. P. D. - Arrest & Firearms - Phase II
Location: 2055 Silver Avenue
Instructor: Maxwell Gillette
No. of Sessions: 8
Hours per Session: 2
Fee per Session: $30.00
Period of Time: 6/3/81-6/29/81
Group Leaders: Off. Dirk Beijen, Off. David Alex, Off. Wassil Rolovich

810505-K14

Class: Foster Parent Training Forum
Location: Franklin Street
Instructor: Rosemary S. Darden
No. of Sessions: 7
Hours per Session: Various
Fee per Session: 3 @ $100.00 each, 2 @ $50.00 each, 1 @ $30.00, 1 @ $25.00
Period of Time: 5/20/81-5/27/81
Group Leaders: Rosario Billingsley, Patricia Bresee, Barbara Buggert, Mildren Simmons, Kal Gezi, Robert Walker, Jo-Anne Hahn

810505-K15
Instructional
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Experimental Programs/Labor Studies

Class: Work, Workers, and the Arts
Location: 33 Gough Street
Instructor: Dorothy Sue Cobble
No. of Sessions: 4
Hours per Session: Various
Fee per Session: 3 @ $90.00 each, 1 @ $180.00 (5 Lecturers)
Period of Time: 5/9/81-5/26/81
Group Leaders: Bob Carson, Dave Dunaway, Miguel Rios, Jane Scantlebury, Al Young, Bill Shields, Lisa Rubens

810505-K16
Amendment

RESOLVED: That the following instructional programs attached to John Adams Community College be amended as shown.

Resolution No. 800916-K21

CHANGE From: Howard Fullman - 12/8/80 - $75.00
To: Stephen Follansbee - 12/8/80-$75.00

CANCEL: Maribeth Hoech, - 12/15/80-$45.00

COMMUNITY COLLEGE CENTERS

810505-K17
Amendment

RESOLVED: That the following instructional programs attached to John Adams Community College Center be amended as shown.

Resolution No. 810310-K40

CHANGE: From-Iris Williams - 2/26/81-$60.00
To Nancy Silva - 2/26/81- $60.00

From-Iris Williams - 3/2/81 - $60.00
To Grace Griffith - 3/2/81-$60.00

From-Iris Williams- 3/9/81 - 3 hrs. - $45.00
To Grace Griffith, 3/9/81- 4 hrs. - $60.00

CANCEL: Iris Williams - 3/5/81-$45.00

810505-K18

Resolution No. 810310-K47

CANCEL: David Alex - 2/25/81 - $30.00

810505-K19
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the beginning dates of the Appointments for the following employees.

NAME	CENTER	RESOLUTION	DATES SHOWN	SHOULD BE
Klingler, Alfred	O'Connell	810203-K1	2/9/81	2/4/81
Strid, Jerri L.	Galileo	810407-K2	3/31/81	3/30/81

810505-K20
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the ending dates of the Appointments for the following employees.

NAME	CENTER	RESOLUTION	DATES SHOWN	SHOULD BE
Champagne, Leo	O'Connell	800819-K2	1/21/81	1/22/81
Denney, Carl	"	810203-K1	6/10/81	6/15/81
Martinez, Michael A.	"	810203-K1	6/9/81	6/11/81
Penny, Austin B.	"	810310-K1	6/10/81	6/11/81
Steward, Alfreddie	"	800819-K2	1/21/81	1/22/81
Thompson, Jess D.	"	800916-K2	1/19/81	1/21/81

810505-K21
Amendment

RESOLVED: That Resolution No. 810324-K1, pertaining to Temporary Appointments, be amended in part to show the Hours for the Appointment as 8 Tot. Hrs. (NI) instead of as 8 Tot. Hrs. (I) for DAVID NOVOGRODSKY, Labor Studies (8984).

COMMUNITY COLLEGE CENTERS

810505-K22
Change of Name

RESOLVED: That the name of HELEN ANN SHAMBRAY, instructor Downtown Community College Center in the Community College Centers Division be changed to HELEN A. SHAMBRAY-JOHNSON, effective April 9, 1981.

810505-K23
Leave of Absence

RESOLVED: That effective April 8, 1981 thru June 15, 1981, GERALDINE SMITH, Schedule I Instructor, Downtown Community College Center, be granted a 1/5 leave of absence from her position; reason: rest, without pay.

810505-K24
Retirement State

RESOLVED: That recognition be given LORRAINE BURTZLOFF, Schedule II Instructor, Mission Community College Center, of her intent to retire through the State Teachers' Retirement System, effective June 15, 1981.

810505-K25
Supervisory Stipend

RESOLVED: That the following named certificated employee be assigned additional responsibilities during the Spring Semester, 1981, stipend amount as indicated.

NAME	STIPEND
Ward, Oliver	$2,025 for 1980-81 - pro-rated to days served beginning 4/1/81.

810505-K26
Appointment 1st Year Contract

RESOLVED: That effective May 1, 1981, CECELIA BACON, be appointed a Schedule I first year (probationary) Counselor, assigned to John Adams Community College Center. Vacant Position. Salary shall be in accordance with the 1980-81 salary schedule.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM April 8, 1981 TO May 5, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I		1												1		-		-
Schedule I ong-Term Sub.																		
Schedule II																		
Schedule II ong-Term Sub.																		
Hourly	3	6	-	-	-	-	-	-	-	1	-	-	3	7	-	1	-	14

HOURLY

3 W (M) - John O'Connell - Apprentices Programs

1 W (F) - Mission - ESL
1 W (F) - Labor St. - Steward Training
1 W (F) - Downtown - Admin. Mgt. Methods
1 W (F) - Downtown - ESL
1 W (F) - Downtown - Assertiveness Training
1 W (F) - John Adams - High School English

1 Asian (F) - Mission - Arts & Crafts

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of May 6, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	17	4	4	1	3	1			5		1		30	6	16.7%	13	2	41.7%
Sr. Prog. Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	47	71	5	20	3	10			5	22	1	1	61	124	67.0%	14	53	36.2%
Sched. II	16	32	1	2	3	1			1	5		1	21	41	66.1%	5	9	22.6%
Hourly	326	273	43	42	33	35			49	79	2		453	429	48.6%	127	156	32.1%
TOTAL	406	380	53	66	43	47			60	106	4	2	566	601	51.5%	160	221	32.6%
%	67.4%		10.2%		7.7%				14.2%		.05%		100%		51.5%	32.6%		

Total Staff as of May 5, 1981

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	15	4	3	1	3	1			5		1		27	6	18.2%	12	2	42.4%
Admin. - Acting/Interim		2		1	1				1				2	3	60.0%	2	1	60.0%
									Admin.-Total				29	9	23.7%	14	3	44.7%
Sr. Pro.Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	45	72	3	17	5	9			3	19	1	2	57	119	67.6%	12	47	33.5%
Sched. I - LTS	4	13			1				2	1			7	14	66.7%	3	1	19.1%
Sched. I - Categ. Funded	2	7	1	5					2	5			5	17	77.3%	3	10	59.1%
									Sched. I -Total				69	150	68.5%	18	58	34.7%
Sched. II	17	27	1	2	1	1				3			19	33	63.5%	2	6	15.4%
Sched. II - LTS	4	3				1				3			4	7	63.6%	0	4	36.4%
Sched. II - Categ. Funded	2	4				1				2			2	7	77.8%	0	3	33.3%
									Sched. II - Total				25	47	65.3%	2	13	20.8%
Hourly	363	301	39	38	37	36			61	91	2		502	466	48.1%	139	165	31.4%
Hourly - Categ. Funded	10	20		8	2	3			8	9			20	40	66.7%	10	20	50.0%
									Hourly -Total				522	506	49.2%	149	185	32.5%
TOTAL	462	453	47	73	51	52			82	133	4	2	646	713	52.5%	184	260	32.7%
%	67.3%		8.8%		7.6%				15.9%		.04%		100.0%		52.5%	32.7%		

*Included with Oth. Asian Pac. Is.

	White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	Total
SF -1980 Census %	45.9%	12.7%	12.3%	21.7%	.05%	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

5/5/81 - L1 Page 1

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Great American Life	042765	$300.00
"	046565	800.00
"	052585	800.00
"	921147	644.00
Great West Life	008500	678.00
"	025144	426.00
"	033629	400.00
"	046966	250.00
"	051583	200.00
"	057672	350.00
"	668636	275.00
"	983460	614.00
Paul Revere Variable	057618	900.00
Security Benefit Life	051737	350.00
State Teachers' Retirement System	910795	225.00
Variable Annuity Life	026682	500.00
"	038747	500.00
"	041410	300.00
"	041653	400.00
"	086830	300.00
"	913692	200.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Bankers Security Life	915125	$300.00
Great West Life	054935	500.00
Prudential Insurance	958600	100.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - L1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-M1
Amending SFCCD Policy Manual Section 8.09
Contracting for Janitorial and Window Washing Services

President and Members:

The Governing Board has requested that the SFCCD Policy Manual be amended to provide that the janitorial and window washing services contract be awarded only to a bidder who will pay the highest general prevailing rate of wages.

The following resolution is recommended for adoption:

WHEREAS: On December 16, 1980, the following amendment to SFCCD Policy Manual Section 8.09 to require bidders for janitorial and window washing services to pay the highest general prevailing rate of wages was submitted and recommended for adoption;

THEREFORE BE IT RESOLVED: That SFCCD Policy Manual Section 8.09 shall be amended to read as follows:
(NOTE: Additions or substitutions are indicated by *italic* type; deletions are indicated by ((double parentheses)).)

8.09 CONTRACTING FOR JANITORIAL AND WINDOW WASHING SERVICES

It is the policy of the Governing Board that all janitorial and window washing services contracts must provide that any person performing labor thereunder shall be paid not less than the highest general prevailing rate of wages in private employment for similar work.

The San Francisco Purchaser of Supplies shall include the above requirement in the invitation to bid and the janitorial and window washing services contract.

Submitted by and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - M1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-Q1
Claim of Lillian Toupin against the SFCCD -
Proposed Settlement of $2,000

President and Members:

A claim for damages in the amount of $10,000.00 plus special damages was filed against the SFCCD by Lillian Toupin for personal injuries allegedly occurring on December 9, 1980 at the Downtown Community College Center.

Claimant has agreed to accept the sum of $2,000 in full satisfaction of said claim.

The following resolution is recommended for adoption:

RESOLVED: That in the claim of Lillian Toupin against the San Francisco Community College District a settlement in the sum of $2,000 be and is hereby authorized for payment in full, provided that full and complete releases be provided by the claimant.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - Q1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-Q2
Claim of Sherry Lynn Feldman against the SFCCD, Does I-X, inclusive, Superior Court No. 739-563,
Proposed Settlement $6,500

President and Members:

A complaint for damages was filed against the SFCCD by Sherry Lynn Feldman for personal injuries allegedly occurring on November 21, 1977 on the City College of San Francisco campus.

Complainant has agreed to accept $6,500 in full satisfaction of said claim.

The following resolution is recommended for adoption:

RESOLVED: That in the matter of Sherry Lynn Feldman vs San Francisco Community College District, First Doe through Tenth Doe, inclusive, Superior Court No. 739-563, a settlement in the sum of $6,500 be and is hereby authorized for payment in full provided that full and complete releases be provided by the complainant.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - Q2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-S1
Presenting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the faculty unit and establishing the public meeting of June 2, 1981, for public response

President and Members:

The collective bargaining contract entered into by the District and the AFT, Local 2121, representing the faculty, expires on June 30, 1981. The AFT, Local 2121, has submitted its initial proposals for a successor contract covering the years 1981/82, 1982/83 and 1983/84.

Government Code Section 3547 reads in relevant part as follows:

(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

On March 10, 1981, the Governing Board, by resolution 810310-S1, acknowledged receipt and made public the Initial Proposals of the AFT, Local 2121, representing the Faculty unit. On April 7, 1981, the Governing Board solicited public response to the AFT proposals by placing a special order of business on its agenda.

This resolution now presents the Governing Board's initial proposal and response to the AFT proposals, and establishes the next regular meeting of the Governing Board for a public hearing on these proposals.

RESOLVED: That the Governing Board of the San Francisco Community College District hereby presents its Initial Proposals for a collective bargaining contract for the faculty unit, a copy of which is on file with the Secretary of the Governing Board, and by this reference is made a part hereof as though fully set forth herein, and

FURTHER BE IT RESOLVED: That the Governing Board of the San Francisco Community College District hereby establishes the Board meeting of June 2, 1981, for public response to such proposals.

Submitted by,

Herbert M. Sussman
Chancellor/Superintendent

05/05/81-S1
Page 2 of 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-S2
Presenting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the supervisory unit and establishing the public meeting of June 2, 1981, for public response

President and Members:

The collective bargaining contract entered into by the District and the Department Chairperson Council, representing the supervisors, expires on June 30, 1981. The Department Chairperson Council has submitted its Initial Proposals for a successor contract covering the years 1981/82, 1982/83 and 1983/84.

Government Code Section 3547 reads in relevant part as follows:

(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

On March 10, 1981, the Governing Board, by resolution 810310-S2, acknowledged receipt and made public the Initial Proposals of the Department Chairperson Council, representing the supervisory unit. On April 7, 1981, the Governing Board solicited public response to the DCC proposals by placing a special order of business on its agenda.

This resolution now presents the Governing Board's initial proposal and response to the DCC proposals, and establishes the next regular meeting of the Governing Board for a public hearing on these proposals.

RESOLVED: That the Governing Board of the San Francisco Community College District hereby presents its Initial Proposals for a collective bargaining contract for the supervisory unit, a copy of which is on file with the Secretary of the Governing Board, and by this reference is made a part hereof as though fully set forth herein, and

FURTHER BE IT RESOLVED: That the Governing Board of the San Francisco Community College District hereby establishes the Board meeting of June 2, 1981, for public response to such proposals.

Submitted by:

Herbert W. Sussman
Chancellor/Superintendent

05/05/81-S2
Page 2 of 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-S3
Declaring May 10 - 16, 1981, as "Community College Week"

President and Members:

The following resolution is recommended for adoption:

WHEREAS: California's 107 community colleges are dedicated to the needs of local citizens; and

WHEREAS: the San Francisco Community College District is a part of the California community college system and serves the residents of the City and County of San Francisco with a wide variety of educational services; and

WHEREAS: California's community colleges stress local control, an "open door" policy of equal access to all persons, tuition-free education, opportunities for lifelong learning through a wide spectrum of programs and courses; and

WHEREAS: California's community colleges offer more than 6,500 programs for citizens including: (1) Planning to transfer to four-year colleges or universities, (2) Seeking skills for initial employment, upgrading, or retraining, (3) Desiring developmental education and (4) Seeking personal growth; and

WHEREAS: California's community colleges have taken a leadership role in developing programs and services for students with special needs, such as the disadvantaged, reentering women, the handicapped, student parents, members of ethnic minorities, senior citizens, working students, and those needing developmental education; and

WHEREAS: California's community colleges believe in the importance of the unique classroom experience between student and teacher, the preservation of academic freedom and the fostering of staff excellence; and

WHEREAS: California's community colleges have had and continue to have a highly beneficial impact on the state's economy by producing graduates with salable skills who become productive taxpayers, plus adding employee salaries and the purchase of goods and services to the economy; and

WHEREAS: California's community colleges are dedicated to the principle that our society will benefit when all persons have an opportunity for lifetime learning and an improved quality of life, THEREFORE BE IT

RESOLVED: That the Governing Board of the San Francisco Community College District does hereby declare the Week of May 10 - 16, 1981, as COMMUNITY COLLEGE WEEK with the theme of "CALIFORNIA'S COMMUNITY COLLEGES...BY THE PEOPLE...FOR THE PEOPLE," and, be it further

RESOLVED: That the Governing Board of the San Francisco Community College District urges the citizens, students and legislators to strongly support and take advantage of the outstanding local programs and services offered by this District.

Submitted by,

Julie Tang
President, Governing Board

05/05/81 -S3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-S4
Authorization to conduct a Summer School in the Community College Centers of the San Francisco Community College District; classes to be held both day and evening from June 22 to July 31, 1981.

President and Members:

Form CC-EP-3 (Revised), Application for Approval to Maintain a Summer Session, of the Office of the Chancellor, California Community Colleges, requires that the Governing Board of each community college district that intends to hold a summer session recommend that the Chancellor of the California Community Colleges approve the summer session program.

The following resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College District recommends that the Chancellor of the California Community Colleges approve the 1981 Summer Session of the Community College Centers of the San Francisco Community College District, to be held both day and evening from June 22 to July 31, 1981.

Respectfully submitted,

Marlene Butler
Interim Vice President
Instructional Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

05/05/81-S4

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W1
Authorization to enter into a lease agreement with Leon Cohn et al for the use of space by Mission Community College Center.

President and Members:

The Governing Board on October 3, 1978 by Resolution No. 781003-W1 authorized the Community College Centers Division to enter into a lessee agreement with Leon Cohn et al for the entire building known as 160 South Van Ness Avenue consisting of approximately 15750 square feet and adjoining parking area. The original lease period was for twenty-nine (29) months beginning February 1, 1979 and ending June 30, 1981 at the rate of $3,000.00 (.19/sq.ft.) per month. Because of increase in consumer price index by 10 to 11% per year and current market rate in excess of 19¢ per sq. ft. (as per survey conducted by the Department of Real Estate on similar properties within the area), the Lessor is requesting an increase in rental to $5,500.00 (.35/sq. ft.) per month.

With the assistance of the City Director of Property, a year lease has been negotiated with the option of renewing for another year. The lease additionally provides for an equivalent reduction in rent when the City Assessor grants a real property tax exemption due to District occupancy of the premises.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a lease with Leon Cohn et al, for the use of approximately 15750 square feet of floor space, the entire building at 160 South Van Ness Avenue, San Francisco;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of $5,500.00 per month. Maintenance, utilities, and custodial services not included. The term of the lease shall be from July 1, 1981 thru June 30, 1982.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of said City and County pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Supreintendent

5/5/81 - W1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W2
Authorization to enter into a rental agreement
with Riordan High School for the use of space
by City College of San Francisco

President and Members:

City College of San Francisco requires space in which to conduct its graduation exercises on Saturday, June 13, 1981. Convenient and adequate space is available at Riordan High School, 175 Phelan Avenue, and a tentative rental agreement has been negotiated. Rent for the use of the auditorium, cafeteria and music room for a period of seven hours will be $125.00 including all maintenance, utilities and custodial services.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with Riordan High School, 175 Phelan Avenue, San Francisco, for the use of the auditorium, cafeteria and music room having approximately 3,000 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be $125.00 for a period of seven hours on June 13, 1981. All maintenance, utilities and custodial services are included;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action by the military, naval or air forces of the United States, except however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That the Vice Chancellor, Business, is authorized to execute the necessary documents to fund this rental.

Submitted by:

Charles N. Collins
Associate Director
Facilities and Planning

Recommended for adoption:

Jun Iwamoto
Vice Chancellor,
Business

Kenneth S. Washington
President
City College of San Francisco

Herbert M. Sussman
Chancellor Superintendent

810505-W2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W3
Authorization to enter into a rental agreement with Fort Mason Center of San Francisco for the use of space by City College of San Francisco

President and Members:

City College of San Francisco requires the use of space at the Fort Mason Conference Center for a Spring Conference scheduled for approximately eighty (80) counselors from the Community College Centers and City College of San Francisco. The conference workshop has been organized by the Sex Equity Coordinator, Joyce Bailey and is funded through Vocational Education Act, Sub Part III. A tentative rental agreement has been negotiated and the rent for the use of Building "A", Rooms 1-5 will be $275.00 including all maintenance, utilities and custodial services.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with the Fort Mason Center, San Francisco, California, for the use of the conference facilities.

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be $275.00 for a period of nine hours on May 4, 1981. All maintenance, utilities and custodial services are included;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action by the military, naval or air forces of the United States, except however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That the Vice Chancellor, Business, is authorized to execute the necessary documents to fund this rental and to charge such cost to City College of San Francisco, Appn. No. GO 4300 51000-B.

Submitted by:

Charles N. Collins
Associate Director
Facilities and Planning

Recommended for adoption:

Jun Iwamoto
Vice Chancellor,
Business

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College of San Francisco

810505-W3

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W4
Authorization to lease space at the John Adams Community College Center to the City Department of Public Works RAP Program

President and Members:

On April 26, 1977, by Resolution No. 770426-W3, the Governing Board authorized the San Francisco Community College District to lease the entire one-story annex at the north-west corner of the John Adams Community College Center (about 2,600 square feet) to the City of San Francisco, Department of Public Works, Rehabilitation Assistance Program (RAP). The term of the original lease was for 8 months, with the right to renew for three subsequent one year periods. The monthly rental rate for the initial year was $676.00, with 5 percent increase for each of the subsequent three year renewals.

The three year period ended on January 31, 1981. The Community College Centers Division Administration, recognizing the need for space due to increased program offerings and the expected termination of our lease at 1311 Sutter Street (formerly the Skills Center), has agreed only to renew the above mentioned lease to end on June 30, 1981, at the current monthly rate of $783.00, including maintenance, utilities, and custodial services.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute a lease with the City of San Francisco for the entire one-story annex at the northwest corner of the John Adams Community College Center, approximately 2600 square feet, to be used by the City Department of Public Works as an office for its Rehabilitation Assistance Program (RAP);

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of $783.00 per month to include all maintenance, utilities and custodial services. The term of the lease shall be from February 1, 1981 through June 30, 1981;

FURTHER BE IT RESOLVED: That the City, with the prior consent of the District, shall have the right to make alterations to the building provided the same shall not be detrimental to the structure and shall restore the premises to the existing condition upon termination of the lease; and

FURTHER BE IT RESOLVED: That the City shall hold the District harmless from any and all claims or liability for any injury or damage to any person or property occurring in or about the premises or any part thereof resulting from negligence of the City, its agents or employees.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

5/5/81 - W4 Page 2

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W5
Authorization to extend lease agreement with Telegraph Hill Neighborhood Center for the use of space by the Chinatown/North Beach Community College Center

President and Members:

The Governing Board on July 29, 1980 by Resolution 800729-W2 authorized the San Francisco Community College District to enter into a lease agreement with Telegraph Hill Neighborhood Center. The term of the agreement was from August 1, 1980 through May 31, 1981 at the rate of $150.00 per month.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to extend the lease with Telegraph Hill Neighborhood Center, 660 Lombard Street, San Francisco, for the use of 2 classrooms approximately 1400 square feet of floor space;

FURTHER BE IT RESOLVED: That the lease for the use of said space shall be at the rate of $150.00 per month to include all maintenance, utilities and custodial services. The term of the current lease shall be extended to June 30, 1981.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of said City and County, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Reviewed & approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

Submitted by:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

5/5/81 - W5

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810505-W6
Authorization to issue an Interdepartmental Work Order to the Department of Public Works for installation of replacement light fixtures in District Office Building, $7,000.00

President and Members:

Funds were provided in the Budgets 1975-76 and 1976-77, Special Reserve to replace lighting fixtures in the District Office Building. This project was to be a phased program to upgrade the lighting in areas where a survey indicated lighting levels are below these recommended for the tasks being performed. Previously completed phases have replaced lighting fixtuers in the Business Office, Certificated Services and the Facilities Planning and Research Office.

This phase is to replace lighting fixtures in the Governing Board Room. The redesigned system will provide a 417% higher lighting level than the existing (from 12 f.c. to 62 f.c.) with a corresponding decrease in electricity consumption of 79%.

The new lighting fixtures have been purchased by the District. Remaining to complete this phase is the installation of the fixtures. The estimated cost of the installation work is $7,000.00.

District Electrician staff is inadequate to assure timely installation work required. It is therefore recommended that the following resolution be adopted:

RESOLVED: That the Vice Chancellor, Business is authorized to issue the necessary Interdepartmental Work Order to the Department of Public Works in the amount of $7,000.00 for the purpose of furnishing the necessary labor and miscellaneous supplies to complete the installation of replacement lighting fixtures in the Governing Board Room, District Office Building, and to charge such Work Order to SFCCD Appn. Nos. S5 9450 62000, S6 9450 62000 and S0 9450 62000.

Submitted by,

George W. Shaw
Assistant Director
Facilities and Planning

Charles N. Collins
Associate Director
Facilites and Planning

Recommended for adoption:

Jun Iwamoto
Vice Chancellor Business

Herbert M. Sussman
Chancellor Superintendent

an Francisco Community College District
ity College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

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May 6, 1981

NOTICE OF SPECIAL MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in a special public session commencing at 4:00 p.m., Tuesday, May 19, 1981, 33 Gough Street, San Francisco, CA, to receive public input to the Board's response to AFT Local 2121 and DCC proposals for new collective bargaining contracts.

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NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in Closed Session commencing at 5:30 p.m., Tuesday, June 2, 1981 followed by the Regular Meeting at 7:30 p.m., 33 Gough Street, San Francisco, CA.

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

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A G E N D A

Special Meeting

Governing Board of the San Francisco Community College District

33 Gough Street

Tuesday May 19, 1981 4:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Public Response to Initial Proposals of the Governing Board concerning collective bargaining contracts for the Faculty Unit and for the Supervisory unit

IV. Adoption of Agenda

V. Chancellor/Superintendent's Resolutions

S1 - Adopting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the Faculty Unit after public comment

S2 - Adopting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the Supervisory Unit after public comment

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810519-S1
Adopting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the Faculty unit after public comment

President and Members:

The collective bargaining contract entered into by the District and the AFT, Local 2121, representing the faculty, expires on June 30, 1981. The AFT, Local 2121, has submitted its initial proposals for a successor contract covering the years 1981/82, 1982/83 and 1983/84.

Governing Code Section 3547 reads in relevant part as follows:

(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

On March 10, 1981, the Governing Board, by Resolution 810310-S1, acknowledged receipt and made public the Initial Proposals of the AFT, Local 2121, representing the Faculty unit.

On April 7, 1981, the Governing Board solicited public response to the AFT proposals by placing a special order of business on its agenda.

On May 5, 1981, the Governing Board, by Resolution 810505-S1, made public its proposal for a collective bargaining contract with the AFT, Local 2121. That Resolution also established June 2, 1981, as the public meeting at which the public would be given the opportunity to comment on the Governing Board's proposal. However, Resolution 810505-S1 was amended to establish this special public meeting of the Governing Board for public input. Public comments are hereby solicited at this Board meeting, after which the Governing Board may officially adopt its proposal.

The following resolution is recommended for adoption:

WHEREAS: Members of the public have been given the opportunity to express themselves on the Governing Board's proposal for a collective bargaining contract between the San Francisco Community College District and the American Federation of Teachers, Local 2121.

THEREFORE BE IT RESOLVED: That the Governing Board of the San Francisco Community College District hereby adopts its Initial Proposals for a collective bargaining contract for the Faculty unit, a copy of which is on file with the Secretary of the Governing Board, and by this reference is made a part hereof as though fully set forth herein.

Submitted by,

Herbert M. Sussman
Chancellor/Superintendent

810519-S1
Page 2 of 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810519-S2
Adopting the Initial Proposal of the Governing Board concerning a collective bargaining contract for the Supervisory unit after public comment

President and Members:

The collective bargaining contract entered into by the District and the Department Chairperson Council, representing the supervisors, expires on June 30, 1981. The Department Chairperson Council has submitted its Initial Proposals for a successor contract covering the years 1981/82, 1982/83 and 1983/84.

Governing Code Section 3547 reads in relevant part as follows:

(a) All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.

(b) Meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

(c) After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

On March 10, 1981, the Governing Board, by Resolution 810310-S2, acknowledged receipt and made public the Initial Proposals of the Department Chairperson Council, representing the Supervisory unit.

On April 7, 1981, the Governing Board solicited public response to the DCC proposals by placing a special order of business on its agenda.

On May 5, 1981, the Governing Board, by Resolution 810505-S2, made public its proposal for a collective bargaining contract with the DCC. That Resolution also established June 2, 1981, as the public meeting at which the public would be given the opportunity to comment on the Governing Board's proposal. However, Resolution 810505-S2 was amended to establish this special public meeting of the Governing Board for public input. Public comments are hereby solicited at this Board meeting, after which the Governing Board may officially adopt its proposal.

The following resolution is recommended for adoption:

WHEREAS: Members of the public have been given the opportunity to express themselves on the Governing Board's proposal for a collective bargaining contract between the San Francisco Community College District and the Department Chairperson Council.

THEREFORE BE IT RESOLVED: That the Governing Board of the San Francisco Community College District hereby adopts its Initial Proposals for a collective bargaining contract for the Supervisory unit, a copy of which is on file with the Secretary of the Governing Board, and by this reference is made a part hereof as though fully set forth herein.

Submitted by,

Herbert M. Sussman
Chancellor/Superintendent

810519-S2
Page 2 of 2

SF
C76
#1
6/2/81

A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, June 2, 1981

Executive Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

DOCUMENTS DEPT.
JUN 1981

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes - Regular Meeting of May 5, 1981

IV. Governing Board Reports

V. Reports - Academic Senate, City College
Faculty Senate, Centers Division

VI. Adoption of Agenda

VII. Chancellor/Superintendent's Resolutions

Finance (Pages 4-21)

B1 - Adoption of Tentative Budgets for the San Francisco Community College District for the Fiscal Year 1981-82

B2 - Authorizing contract with French Hospital for use of Clinical facilities in connection with the Radiologic Technology program at City College of San Francisco

B3 - Authorizing contract with St. Francis Memorial Hospital for use of clinical facilities in connection with the Radiologic Technology program at City College of San Francisco

B4 - Authorizing contract with Semans-Mueller Associates for specified studies and reports in an amount not to exceed $9,300 for the fiscal year 1981-82

B5 - Authorizing contract with Aileen C. Hernandez Associates for special services and advice as a facilitator for the Governing Board Workshop, $900.00

B6 - Adoption of Summer Session Budget for the Fiscal Year 1981-82 for the College Division

B7 - Reviewing and accepting the annual audit of the SFCCD for the fiscal year 1979-80

B8 - Authorization to submit an application for funds to the State Department of Vocational Education for a special project at the San Francisco Skills Center to train adults in the fundamentals of reading, writing, mathematics and language, under the provision of CETA Section 204 (c) (2), $39,147.00 for the period June 22, 1981 to September 30, 1981.

B9 - Authorization to enter into an agreement with Consolidated Collections and Consultants, a second collection agency, for the collection of delinquent National Direct Student Loans and Nursing Loans

B10 - Rescission of Resolution No.810407-B5, authorization to contract with the California State Employment Development Department (EDD) through the San Francisco Mayor's Youth Services Office (YSO), and appropriation of funds receivable upon contract approval by EDD to conduct a youth training program for the period June 1, 1981 to February 28, 1982, Community College Centers, $33,453.

B11 - Authorization to renew contract with Ronald A. Glick to obtain negotiation and other related services, July 1, 1981 at a fee of $50 per hour, District Office

B12 - Authorizing Award of General Liability Insurance, School Professional Legal Insurance, Automobile Insurance, Garage and Garagekeepers Insurance, and Allied Health Profession Courses Insurance, June 18, 1981 to June 18, 1982 to Curtis Day & Company, premium cost $78,123.00 and Aircraft Insurance, June 18, 1981 to June 18, 1982 to Richard N. Goldman & Company, premium cost $4,778.16

B13 - Authorization to submit an application for funds from the Department of Social Services, State of California, to conduct an adult basic education program for Indochinese Refugees under the Refugee Assistance Act of 1981 (P.L.94-23) as amended, Community College Centers, for the period October 1, 1981 through September 30, 1982, $1,362,697.00

Equipment, Supplies & Services (Pages 22-27)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C4 - Encumbrance for work by City Departments

C9 - Acceptance of Surplus Material

Personnel

D - Classified Personnel, 810602D2-21 (Pages 28-40)
F - Management Personnel, 810602F1-2 (Pages 41-45)
G - Certificated Personnel, City College, 810602G1-34 (Pages 46-64)
H - Certificated Personnel, Categorically Funded Programs, City College, 810602-H1 (Pages 65-66)

Personnel (continued)

J - Certificated Personnel, Categorically Funded Programs, Centers Division, 810602J1-2 (Pages 67-69)
K - Certificated Personnel, Centers Division, 810602K1-12 (Pages 70-78)
L - Tax Sheltered Annuities (Pages 79-80)

Policy Manual (Page 81)

Notice of Intention to Amend San Francisco Community College District Policy Manual Section 1.12

Superintendent's Resolutions (Pages 82-87)

S1 - Adoption of graduation requirements, alternative means for obtaining a high school diploma, standards of proficiency and minimum competencies for high school graduation

Buildings & Grounds (Pages 88-92)

W1 - Authorization to exercise option to renew rental agreement with Chinese United Methodist Church for the use of space by the Community College Centers Division

W2 - Authorization to enter into a rental agreement with Chinese United Methodist Church for the use of space by City College of San Francisco

W3 - Authorization to enter into a rental agreement with the Roman Catholic Welfare Corporation for the use of space by City College of San Francisco

W4 - Authorization to extend rental agreement with Cynthia Soyster and the Morbio Estate, Inc., for the use of space by the Community College Centers Division

VIII. Requests to Speak

IX. Chancellor/Superintendent and Staff Reports

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B1
Adoption of Tentative Budgets for the San Francisco Community College District for the Fiscal Year, 1981-82

President and Members:

In order that the financial affairs of the San Francisco Community College District may be continued during the first few months of the new fiscal year, beginning July 1, 1981, a formal resolution adopting the tentative budgets for the General Fund, Cafeteria Fund, Dormitory Trust Fund, and Special Reserve Fund is required. The resolution permits the Controller to establish expenditure appropriation accounts so that obligations may be incurred and salaries paid during the summer, prior to adoption of the final budget in August.

The tentative budgets will be set up on the accounting records of the San Francisco Community College District and the Controller. With the subsequent adoption of the publication budget and the final budget by the Governing Board, adjustments will be made on the accounting records to establish the adopted budgets.

AB8 (Greene) Chapter 282 Statutes of 1979, the current community college funding formula will expire on June 30, 1981. As yet, the State Legislature, has enacted no formula nor funds for 1981-82. The funding picture for 1981-82 is therefore very uncertain at this time. Because the S.F. Controller has instructed us to submit 1981-82 budget allowances for posting on his records By June 22, 1981, we have developed a tentative budget which summarizes the departmental requests.

In the aggregate the total departmental requests may exceed available revenues. Therefore, control language is included in the resolution to delay initiation of new services until funding is assured.

The following resolution is recommended for adoption:

RESOLVED: That for the purpose of establishing budget accounts on the accounting records of the San Francisco Community College District and the Controller of the City and County of San Francisco, the tentative budgets for the San Francisco Community College District are adopted for the Fiscal Year 1981-82 as detailed on Community College District forms and summarized by fund, purpose, and amount, as follows:

General Fund	$63,621,653
Cafeteria Fund	676,884
Dormitory Trust Fund	20,000
Special Reserve Fund for Capital Improvements	0

FURTHER BE IT RESOLVED: That no new program shall be initiated and no new positions shall be filled until funding for such new services is assured in the Budget 1981-82.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B2
Authorizing contract with French Hospital for use of Clinical facilities in connection with the Radiologic Technology program at the City College of San Francisco.

President and Members:

California Education Code Section 78430 reads in part as follows: "The governing board of any community college district offering a nursing program, or related program in the healing arts, either in regular graded classes or in classes for adults, may maintain classes in such a program at hospitals located within or without the district for the purpose of providing the hospital training in such classes."

French Hospital located in San Francisco, California, operates facilities suitable for providing clinical experience for students studying to become Radiologic Technologists. City College of San Francisco desires to secure clinical experience for students enrolled in the Radiologic Technology curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with French Hospital for use of clinical facilities thereat in connection with the Radiologic Technology Curriculum at City College of San Francisco commencing with the 1981-82 academic year.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Hoskins
Assistant Dean of Instruction
College Division

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B3
Authorizing contract with St. Francis Memorial Hospital for use of Clinical facilities in connection with the Radiologic Technology program at the City College of San Francisco.

President and Members:

California Education Code Section 78430 reads in part as follows: "The governing board of any community college district offering a nursing program, or related program in the healing arts, either in regular graded classes or in classes for adults, may maintain classes in such a program at hospitals located within or without the district for the purpose of providing the hospital training in such classes."

St. Francis Memorial Hospital located in San Francisco, California, operates facilities suitable for providing clinical experience for students studying to become Radiologic Technologists. City College of San Francisco desires to secure clinical experience for students enrolled in the Registered Nursing curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with St. Francis Memorial Hospital for use of clinical facilities thereat in connection with the Radiologic Technology Curriculum at City College of San Francisco commencing with the 1981-82 academic year.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Hoskins
Assistant Dean of Instruction
College Division

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B4
Authorizing contract with Semans-Mueller Associates for specified studies and reports in an amount not to exceed $9,300 for the fiscal year 1981-82.

President and Members:

For the academic year 1980-81, the Semans-Mueller Associates prepared studies and reports on loads and weekly student contact hours for City College departments. These reports have been invaluable, particularly in planning staffing needs. The College wishes to enter into a similar agreement in 1981-82.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services or advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Semans-Mueller Associates for specified studies and reports for the year 1981-82 at a cost not to exceed $9,300.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the SFCCD.

Respectfully submitted,

Reviewed and approved
as to finance by:

Jules Fraden
Vice President, Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth S. Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B5
Authorizing contract with Aileen C. Hernandez Associates for special services and advice as a facilitator for the Governing Board Workshop, $900.00

President and Members:

The Governing Board conducted a workshop for itself on May 8 and 9, 1981. The Governing Board wishes to enter into an agreement with Aileen C. Hernandez Associates for the services of Aileen C. Hernandez who facilitated the workshop and who will prepare a report of the workshop results. The cost of these services is $900.00.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Aileen C. Hernandez Associates for special services and advice as a facilitator for the Governing Board Workshop on May 8 and 9, 1981, $900.00.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B5

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B6
Adoption of Summer Session Budget for the
Fiscal Year 1981-82 for the College Division

President and Members:

The total Summer Session Budget for the College Division is $559,666 as detailed below, for fiscal year 1981-82 is submitted for adoption.

Appn. Number	Account Title	Account
C1 5420 13022	Instructors - Hourly	$500,000
C1 5420 14022	Instructors, Nonteaching - Hourly	18,400
C1 5420 14032	Librarians - Hourly	15,902
C1 5420 14042	Counselors - Hourly	22,064
C1 5420 14052	Student Health Personnel - Hourly	2,800
C1 5420 22011	Classified - Overtime salaries	500
		$559,666

The following resolution is recommended for adoption:

RESOLVED: That the Summer Session Budget for Fiscal year 1981-82 for the College Division in the amount of $559,666 be adopted, for the period July 1, 1981 to August 6, 1981.

Submitted by,

Kenneth S. Washington
President
City College

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

6/2/81 - B6

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B7
Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1979-80

President and Members:

Education Code Section 84040 requires the governing board of each community college district to provide for an audit of the books and accounts of the district, including an audit of community college district income and expenditures by source of funds.

On June 3, 1980, the Governing Board adopted Resolution No. 800603-B5 authorizing a contract with Alexander Grant & Company for audit of the SFCCD in the amount of $18,500 for the Fiscal Year 1979-80.

The auditors have now completed their examination and the results are contained in the "Financial Statements and Auditor's Report, San Francisco Community College District, June 30, 1980, by Alexander Grant & Company."

Education Code Section 84040.3 reads as follows:

"Each community college district governing board shall review the annual audit prescribed pursuant to Section 84040 at one of its regularly scheduled public meetings; and such review shall be placed on the agenda of such meeting pursuant to Section 72121."

In order to meet the requirements of Education Code Section 84040.3 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Education Code Section 84040.3 the annual audit of the SFCCD for the Fiscal Year 1979-80, as reported in the "Financial Statements and Auditor's Report, San Francisco Community College District, June 30, 1980, by Alexander Grant & Company," a copy of which has been sent to each Governing Board Member and also filed with the Secretary of the Governing Board, is hereby reviewed and accepted.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B7

Honorable Governing Board of the
San Francisco Community College

Subject: Resolution No. 810602-B8
Authorization to submit an application for funds to the State Department of Vocational Education for a special project at the San Francisco Skills Center to train adults in the fundamentals of reading, writing, mathematics and language, under the provision of CETA Section 204 (c) (2), $39,147.00 for the period June 22, 1981 to September 30, 1981.

President and Members:

The State Department of Vocational Education, under the provision of the Comprehensive Employment and Training Act of 1973, P. L. 93-203, Section 204 (c) (2), has requested innovative training programs which will supplement regular CETA-funded programs. The San Francisco Skills Center, with the endorsement of San Francisco Mayor's Office of Employment and Training, desires to submit a proposal which will address the growing need of adults in the Bayview/Hunter's Point area who have severe deficiencies in reading, writing, mathematics and language. Adults in this targeted area are not able to be served by the city's manpower training system because they cannot meet the academic prerequisities to enter the various programs. Also, because of their limited financial status, they are unable to avail themselves of the extended time period required for remediation through the Community College system. Therefore, the San Francisco Skills Center is submitting a proposal which will allow a pilot group of 30 adults from the Bayview/Hunter's Point area to receive allowances while they receive training to increase their proficiencies in reading, writing, mathematics and language.

The funding will be broken down approximately as follows:

Training cost to be funded by State Vocational Education	$39,147
Set Aside	
Student allowances, set aside for student payroll, childcare, et cetera (MOET)	29,711
Total	$68,858

No District funds are necessary.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to prepare and submit an application for funds from the State Department of Vocational Education for the San Francisco Skills Center, under Section 204 (c) (2) of the Comprehensive Employment and Training Act of 1973, P. L. 93-203, for the period June 22, 1981 to September 30, 1981, $39,147.

Submitted by,

Thomas R. Henderson
Director
San Francisco Skills Center

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption,

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - B8 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No.810602-B9
Authorization to enter into an agreement with Consolidated Collections and Consultants, a second collection agency, for the collection of delinquent National Direct Student Loans and Nursing Loans

President and Members:

Under the terms of our institution's agreement to participate in the Student Loan Program, it has been incumbent upon us to pursue an effective collections program in which "extensive and forceful" practices and policies are applied consistently and with "due diligence". By this is not intended cursory attention to general principles but a thoroughgoing systematic commitment to sound practices and policies which should ultimately result in a successful collections program.

In order to accomplish this goal, we contracted with Diversified Collection Services, Inc. in 1977. Diversified Collection Services, Inc. has been extremely effective in returning thousands of dollars to our revolving loan fund to reloan to students.

The primary purpose in seeking another agency is to reassign loans which have been handled by Diversified Collection Services, Inc. and found to be "uncollectible". Reassignment is a standard practice among institutions participating in loan programs and is a last effort at retrieving dollars. After all collection efforts have been pursued according to federal due diligence standards, loan notes can be assigned to the Department of Education and removed from our delinquency rolls. Because of the legislative mandate to pursue repayment to the maximum extent before assignment to the Department, the federal government recommends that institutions contract with multiple agencies. A formal contract with one agency does not obligate the college to assign all its accounts to that agency. There is no cost to the district for such a contract.

Representatives from three collection agencies were interviewed and their services discussed. After careful consideration, it was decided that Consolidated Collections and Consultants can provide us with the most adequate services. It is a fully licensed, bonded and computerized collection agency. Although it is a relatively new company, the staff has had many years of experience in the collection of delinquent student loans. Also, Consolidated Collections and Consultants is a local agency in Hayward.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the Consolidated Collections and Consultants, a second collection agency, for the collection of delinquent National Direct Student Loan and Nursing Student Loan accounts of the City College of San Francisco. Such contract shall be for such duration and amounts as are provided in the applicable Federal student financial aid loan program and allocation.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD and any and all documents necessary for the collection of such delinquent accounts.

Reviewed and approved as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by,

Rachel Ness
Assistant Dean, Financial Aid

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Juanita U. Pascual, Vice President
Administrative Services

Dr. Kenneth S. Washington, President
City College of San Francisco

Subject: Resolution No. 810602-B10
Rescission of Resolution No. 810407-B5, authorization to contract with the California State Employment Development Department (EDD) through the San Francisco Mayor's Youth Services Office (YSO), and appropriation of funds receivable upon contract approval by EDD to conduct a youth training program for the period June 1, 1981 to February 28, 1982, Community College Centers, $33,453.

President and Members:

On November 18, 1980, by Resolution No. 801118-B2, the Governing Board endorsed the submission of a concept paper for a youth training program to the California State CETA Office for funding by the San Francisco Mayor's Youth Services Office, with the SFCCD as a participating organization.

In March 1981, we were informed that the training would be approved for the period May 1, 1981 to May 31, 1982 for a contract amount of $31,933. Accordingly, Resolution No. 810407-B5 was submitted and adopted to contract with the California State Employment Development Department to provide the basic skills training portion of the project.

We have now received contract documents for the project covering the period June 1, 1981 to February 28, 1982 in the amount of $33,453. It is recommended that Governing Board Resolution No. 810407-B5 be rescinded and that the authorization to contract and the appropriation of funds be approved in the revised amount and period. No district matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That Resolution No. 810407-B5 is rescinded.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to contract with the California State Employment Development Department for funds to conduct a youth training program for the period June 1, 1981 to February 28, 1982.

FURTHER BE IT RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income furnished during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period June 1, 1981 to February 28, 1982.

<u>State Income from State Sources</u>

California State Employment Development Department	$33,453.

<u>Expenditures</u>

Youth Training Program	$33,453.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the controller and the Community College District and to submit any and all reports required by the State of California in the administration of said program.

Submitted by,

Welton Meeks, Director
Experimental Programs

Hilary Hsu, Director
Business Services

Laurent Broussal, President
Community College Centers

Reviewed and approved
as to finance by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution 810602-B11
Authorization to renew contract with Ronald A. Glick to obtain negotiation and other related services, July 1, 1981, at a fee of $50 per hour, District Office.

President and Members:

The Governing Board has contracted with Mr. Ronald A. Glick for negotiation and related services since May of 1978 to the present. The period of contract authorized by the Board must now be renewed in order for Mr. Glick to continue his services to the District. Staff has determined that the services of a knowledgeable professional negotiator like Mr. Glick are absolutely vital in dealing with employer-employee relations in a collective bargaining environment.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishings to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services are required.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Ronald A. Glick to obtain negotiating and other related services beginning July 1, 1981, at a fee of $50.00 per hour plus other necessary, reasonable and approved expenses incurred subject to the availability of funds for this purpose in the budget and adoption of a "C" resolution for this purpose by the Governing Board.

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by and recommended for adoption,

Herbert M. Sussman
Chancellor/Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B12
Authorizing Award of General Liability Insurance, School Professional Legal Insurance, Automobile Insurance, Garage and Garagekeepers Insurance, and Allied Health Profession Courses Insurance, June 18, 1981 to June 18, 1982 to Curtis Day & Company, premium cost $78,123.00 and Aircraft Insurance, June 18, 1981 to June 18, 1982 to Richard N. Goldman & Company, premium cost $4,778.16

President and Members:

On April 3, 1981, Request for Proposals were mailed to 14 insurance brokers. In addition, a "Request for Proposals-Liability Insurance Program" was published April 3 and 5, 1981 under official advertising in the San Francisco Progress.

The closing date for receipt of proposals was May 5, 1981, 5:00 P.M. Proposals were as follows:

Curtis Day & Company	$83,982.20
Levinson Bros., Inc.	$89,947.10
Richard N. Goldman & Company	$103,875.16
Richard N. Goldman & Company (Alternate Proposal, 1)	$102,085.16
Richard N. Goldman & Company (Alternate Proposal, 2)	$106,375.16

The staff review and recommendation of the submitted proposals are contained in a Report to the Governing Board dated May 27, 1981.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD award to Curtis Day & Company the general liability insurance, school professional legal insurance, automobile insurance, garage and garagekeepers insurance and allied health profession courses insurance, June 18, 1981 to June 18, 1982 to Curtis Day & Company, premium cost $78,123.00.

FURTHER BE IT RESOLVED: That the SFCCD award to Richard N. Goldman & Company the aircraft insurance, June 18, 1981 to June 18, 1982, premium cost $4,778.16.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to issue the necessary documents to procure said general liability insurance, school professional legal insurance, automobile insurance, garage and garagekeepers insurance, allied health profession courses insurance and aircraft insurance.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for approval:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-B13
Authorization to submit an application for funds from the Department of Social Services, State of California to conduct an adult basic education program for Indochinese Refugees under the Refugee Assistance Act of 1980 (P.L. 94-23) as amended, Community College Centers, for the period October 1, 1981 through September 30, 1982, $1,362,697.00

President and Members:

The Department of Social Services, State of California is accepting application for funds to conduct adult basic/vocational education programs and related services for Indochinese refugees under the Refugee Assistance Act of 1980 (P.L. 94-23) as amended.

These funds are to be used both to continue the present adult Indochinese refugee program which is housed currently at 1311 Sutter Street under the administration of the Indochinese Training Project. The program emphasizes instruction in basic reading, writing and spoken English skills and the promotion of necessary skills for occupational/vocational training and job placement. The amount of the application is $1,362,697 for the period October 1, 1981 through September 30, 1982.

There is no District matching required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to prepare and submit an application for funds to the Department of Social Services, State of California, under Public Law 94-23, as amended, to conduct an adult basic education program for Indochinese refugees, for the period October 1, 1981 to September 30, 1982, Community College Centers, $1,362,697.

Submitted by,

Reviewed and approved
as to finance:

William Tresnon
Director
Alemany Community College Center

Jun Iwamoto
Vice Chancellor, Business

Marlené Butler
Interim Vice President
Instructional Services

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Laurent Broussal, President
Community College Centers

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-C1
Procurement of equipment, supplies, services, etc., less than $3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than $3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling in individual amounts of less than $3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

NUMBERS	NUMBERS	NUMBERS
43164	44473	44964 - 44965
43471	44499 - 44500	44973 - 44975
43647	44518 - 44520	44985
43846	44526 - 44530	45029 - 45030
43899 - 43900	44536 - 44545	45040
43909 - 43913	44623	45074 - 45075
43926	44671 - 44675	45087 - 45088
43944 - 43946	44685	45139 - 45140
44098	44696 - 44700	45165 - 45170
44158 - 44160	44720	45183 - 45185
44197	44729 - 44730	45205
44212 - 44214	44802	45219 - 45220
44280	44811 - 44825	45349
44299 - 44300	44864 - 44865	45439 - 45440
44336 - 44340	44872 - 44875	45448 - 45449
44358 - 44360	44914 - 44915	45714 - 45715
44406	44930	45740 - 45741
		45759 - 45760

TOTAL $78,539.09

TERM PURCHASE AGREEMENTS

NUMBER	AMOUNT
0002-B	$ 100.00
0015-A	395.00
0021-A	350.00
0040-B	100.00
0041-B	100.00
0047-C	150.00
0077-A	550.00
0079-A	400.00

TERM PURCHASE AGREEMENTS (continued)

NUMBER	AMOUNT				
0097-B	200.00				
0100-A	350.00				
0113-C	500.00				
0114-B	500.00				
0401-J	432.86				
0401-K	850.00				
0402-F	400.00				
0412-I	1,400.00			TOTAL	$6,777.86

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

NUMBER	AMOUNT		
0.080	$ 3,183.38		
0.081	3,521.49		
0.082	2,913.44		
0.083	4,990.18		
0.084	4,454.22	Total	$19,062.71

DIRECT PAYMENT VOUCHERS

NUMBER	AMOUNT				
289	$ 125.00				
290	1,666.66				
291	2,494.75				
298	177.07				
300	1,824.98				
305	339.85				
307	857.43				
308	1,352.50	Total	$8,838.24	TOTAL	$27,900.95

GRAND TOTAL $113,217.72

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-C2
Procurement of equipment, supplies, services, etc., $3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

TERM PURCHASE AGREEMENTS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
0034-B	District	Additional funds for District's Contribution for Unemployment Insurance	$33,289.00
0042-A	College/ District	Additional funds for Telephone services at various locations of SF Community College	8.000.00
		TOTAL	$41,289.00

DIRECT PAYMENT VOUCHERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
284	District	Member's contributions to State Teachers' annuity fund	$213,721.04
285	District	Federal Income Tax deposit	17,696.53
286	College	Funds in the Basic Educational Opportunity Grant Program	5,464.00
287	College	Funds in the Nursing Scholarship Program	3,651.00
288	District	Federal Income Tax Deposit	354,150.33
292	Centers	Funds in the Basic Educational Opportunity Program	32,337.00
293	College	Deposit for postal mailing permit #8905, at CCSF	4,500.00
294	District	Postage for postal meter #916373	5,000.00

DIRECT PAYMENT VOUCHERS (continued)

NUMBER	DIVISION	DESCRIPTION	AMOUNT
295	Centers	Funds for stipends for students in the Indochinese Bilingual Electronic Technical/ Assembler Training Project	12,750.00
296	District	Federal Income Tax Deposit	62,026.80
297	District	Federal Income Tax Deposit	53,278.18
299	District	Full claim settlement of Sherry Lynn Feldman against the SFCCD	6,500.00
301	District	Federal Income Tax Deposit	18,050.61
302	District	State Income Tax Deposit	174,569.79
303	College	Postage for meter #F8201563	5,000.00
304	District	Federal Income Tax Deposit	10,191.81
306	District	Foods & Services for City College Cafeteria	10,639.16
		TOTAL	$989,526.25
		GRAND TOTAL	$1,030,815.25

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-C4
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

Work Order	Description		Amount
64	SFCCD Appn CO 6510 43000	SUPPLIES	
	Use of Purchaser's Central Shops Gas Stations for purchase of gas and oil during the period 7/1/80 - 6/30/81.	$5,435.00 5,000.00	
			$435.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-C9
Acceptance of Surplus Material

President and Members:

The following miscellaneous surplus supplies have been made available and donated to the San Francisco Community College District. The charges for transportation and handling represented by these transactions are approximately 15% or less of their market value.

INVOICE NUMBER & DATE	REQUISITION NUMBER	SCHOOL	DESCRIPTION	TOTAL COST TO SCHOOL DISTRICT
48439 4/17/81	8915-4-167	Galileo	Instructional Supplies	$230.40

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the acceptance of miscellaneous supplies from the California State Department of Education State Agency for Surplus Property, and further, that authorization be here given for the payment of expenses necessary in the handling and transporting of this material from the California State Department of Education State Agency for Surplus Property. Lists of supplies authorized under this resolution are to be placed in the official files of the Secretary of the Governing Board of the San Francisco Community College District.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - C9

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-D2
Thirteenth Amendment to the Annual Classified Position Resolution 1980-81

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1980-81 as amended be hereby amended as indicated below:

Amendment			Class and Item Number		Compensation Schedule
Section 669010 C - College Division - Salaries					
	added		1222 Sr. Payroll & Personnel Clerk		$ 519 B 625
Retroactive 11/05/80 to reflect change in departmental requirements.					
1	deleted	22	1424 Clerk Typist		424 B 510
1	added	1	1424 Clerk Typist	o	424 B 510
Effective 12/16/80 to reflect changes in departmental requirements.					
Section 669010 D - District Office Division - Salaries					
	added		1870 Programmer Analyst Trainee	Z	655 B 792
Retroactive 12/31/80 to reflect change in departmental requirements.					

o Position budgeted but no funds provided

Z Compensatory time off in lieu of payment for overtime

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Page 1 of 2
06/02/81

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Page 2 of 2
06/02/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810602-D3 to 810602-D21
Classified Personnel

President and Members:

Resolutions No. 810602-D3 to 810602-D21 cover routine appointments, appointments college aides, transfers college aides, releases, transfers, resignations, resignation CETA program, termination, leaves, salary increment increases, amendment appointments, abridgement of leave of absence and change of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

D3 to D21
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06/02/81

APPOINTMENTS

810602-D3 RESOLVED: That the following named persons be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

Name	Class	Location	Effective	Salary
NOGUCHI, Moriaki	1272 Sr. Departmental Personnel Officer	District Office	05/06/81	$1394 BW
SHUCRE, Alba L.	1446 Senior Clerk Stenographer	CC Centers Div.	04/23/81	$586 BW

810602-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
CHAN, Jaime H.S.	1404 Clerk	City College	05/18-06/30/81	$409 BW
TORRES, Mary M.	1424 Clerk Typist	City College	05/11-06/30/81	$424 BW
SIMONIAN, Joanne	1452 Stenographic Secretary	Centers Administration	05/06-06/30/81	$631 BW
MYHRE, David	1488 TIA Evaluation Technician	Admission & Records	04/22-06/30/81	$494 BW
SANTOS, Victoria L.	1650 Accountant	City College	05/06-06/30/81	$546 BW
PEREZ, Francisco S.	2709 School Custodian	City College	05/14-06/30/81	$477 BW
HARBIN, Carol M.	3537 TIA Media Services Manager, P.T.	Downtown CCC	04/27-06/30/81	$8.0125 H
PYLES, Joseph	3598 Sch. Aide III, P.T.	Mission CCC	04/29-06/15/81	$5.0000 H
RENAKER, Joyce	3598 Sch. Aide III, P.T.	City College	04/21-06/30/81	$5.0000 H
LEONG, Brian	7334 Stationary Engineer	City College	05/13-06/30/81	$938 BW
FU, Edmund	7335 Sr. Stationary Engineer	City College	05/12-06/30/81	$1057 BW

810602-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or $376.00 per month, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
LEJARZA, Eugenia	1402 Jr. Clerk, P.T.	Career Guidance	04/21-06/30/81	$4.2625 H
NGUYEN, Hoa Thi	1402 Jr. Clerk, P.T.	State Preschool Prog. (J. Adams CCC)	04/22-06/15/81	$4.2625 H
NGUYEN, Thanh T.	1402 Jr. Clerk, P.T.	Child Development Center (J. Admas CCC)	04/29-06/15/81	$4.2625 H
SHIN, Young K.	1402 Jr. Clerk, P.T.	J. Adams CCC	05/06-06/30/81	$4.2625 H
SHORTS, Dianne Y.	1424 Clerk Typist, P.T.	J. O'Connell CCC	04/29-06/30/81	$5.3000 H
KLEPFER, Laura J.	1840 Jr. Management Assistant, P.T.	City College	04/24-06/30/81	$7.1250 H
RYAN, Kevin G.	3591 College Aide, P.T.	City College	04/28-06/30/81	$3.4700 H
GREENWOOD, J. A.	3598 School Aide III, P.T.	S.F. Skills Ctr.	05/18-06/30/81	$5.0000 H
HEARD, John Jr.	8272 TIA Camput Control, P.T.	S.F. Skills Center	04/28-06/30/81	$5.8375 H

APPOINTMENTS
COLLEGE AIDES

810602-D6 RESOLVED: That the following named persons be appointed temporary 3591 College Aide, City College, WORK STUDY PROGRAM, Salary at the rate of $3.47 per hour, effective on dates as shown below:

Name	Effective	Name	Effective
DAVEY, Becky	04/22/81	PRATT, Ivan E.	04/22/81
NGUYEN, Hien T.	04/22/81	WONG, Kenneth F.	05/06/81

810602-D7 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab Attendants), salary at the rate of $3.47 per hour not to exceed $376.00 or 70 hours per month, effective on dates as shown below:

APPOINTMENTS
COLLEGE AIDES

810602-D7 (Continued)

Name	Effective	Name	Effective
BLONDINA, Anthony F.	04/22/81	KOZAKEIWICZ, Paul A.	05/06/81
ESFANDIARY, Kourosh	05/06/81	NG, Norman S.	05/06/81
FLOWER, Mark A.	05/06/81	SOSA, Jeanette E.	04/22/81
FONG, Lillian M.	04/22/81	THUMM, Josephine	05/06/81
GEE, Samson N.	05/06/81	TOM, Ark P.	05/06/81
GUSTAFSSON-PFLUGER, U.	05/06/81	WELCH JR. Wallace E.	05/06/81
HEALY, Maria E.	05/06/81	YUNG, Amelia B.	05/06/81
KEENAN, Phyllis L.	05/06/81		

TRANSFERS
COLLEGE AIDES

810602-D8 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as shown below:

Name	Effective
DE LA CRUZ, Arphel A.	04/22/81
DIEF, Thanh T.	04/22/81
HUANG, Michael	05/06/81
LAI, Lawrence H.	05/06/81
LEE, Kyu K.	04/22/81
LEMON, Regena W.	04/22/81
LOK, Simon S.	04/22/81
MALERBA, Richard	05/06/81
STITH, Alexandra	05/06/81
WONG, Nai Kwong	04/22/81
WONG, Windson P.	05/06/81

RELEASES

810602-D9 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

Name	Class	Location	Effective
MYHRE, David	1404 Clerk	City College	04/21/81

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RELEASES

810602-D9 (Continued)

Name	Class	Location	Effective
MOHAM, Carolyn	1424 Clerk Typist	J. O'Connell CCC	05/19/81
VAN, Khanh	1424 Clerk Typist	City College	05/05/81
DUFFY, Joan I.	1632 Sr. Account Clerk	City College	05/25/81
IYERE, Don	1650 Accountant	City College	04/17/81
JOHNSON, Clarence Jr.	2709 School Custodian	City College	05/12/81

810602-D10 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

Name	Class	Location	Effective
MARTINEZ, Nadine	1402 Jr. Clerk, P.T.	Career Guidance	05/04/81
GARVIN, Danny	1404 Clerk, P.T.	Galileo CCC	04/20/81
RAZNICK, Leonard	1404 Clerk, P.T.	District Office	05/06/81
SEMPETI, Nicholas	1404 Clerk, P.T.	City College	05/18/81
CABRERA, Sandra	1424 Clerk Typist, P.T.	J. O'Connell CCC	04/28/81
SHORTS, Dianne Y.	1424 Clerk Typist, P.T.	J. O'Connell CCC	05/05/81
LEEDS, George R.	3597 School Aide II, P.T.	City College	04/07/81
MURPHY, Damian	3597 School Aide II, P.T.	City College	05/05/81
FONG, Victoria H.	3598 School Aide III, P.T.	S.F. Skills Ctr.	03/02/81
HONG, Ba Ho	3598 School Aide III, P.T.	J. O'Connell CCC	04/28/81
RAMIREZ, Raul	8202 Security Guard, P.T.	Mission CCC	05/04/81

TRANSFERS

810602-D11 RESOLVED: That the following named permanent persons be transferred as shown below:

Name	Class	From	To	Effective
CASARES, Juan	2709 School Custodian	City College	CC Centers Division	05/06/81
JACKSON, Robert C.	2709 School Custodian	CC Centers Division	City College	05/06/81

RESIGNATIONS

810602-D12 RESOLVED: That the resignation of Kyser CLEMON, permanent 2709 School Custodian assigned to City College, be accepted close of day 04/30/81.

810602-D13 RESOLVED: That the resignation of Mark J. PURCELL, temporary 1404 Clerk, assigned to City College, be accepted close of day 05/01/81

RESIGNATION
CETA PROGRAM

810602-D14 RESOLVED: That the resignation of Chul MOON, temporary 3598 School Aide III assigned to the Community College District (Alemany CCC) under the CETA Program, be accepted close of day 04/27/81.

TERMINATION

810602-D15 RESOLVED: That William H. ABERNATHY, permanent 8207 Building & Grounds Patrol Officer assigned to City College, be terminated close of day 05/08/81, due to automatic resignation.

LEAVES

810602-D16 RESOLVED: That the following named persons be granted leave of absence as shown below:

Name	Class	Location	Effec. & Duration	Reason
SIMONIAN, Joanne	1446 Sr. Clerk Stenographer	CC Centers Division	05/06/81 (Indefinite)	To accept temp. 1452, same dept.
DUFFY, Joan I.	1630 Account Clerk	City College	05/26/81 for 5 weeks	Personal business
FU, Edmund	7334 Stationary Engineer	City College	05/12/81 for 6 months	To accept temp. 7335, same dept.
KEENAN, John M.	7335 Senior Stationary Engineer	City College	05/11/81 for 6 months	Personal business
MOJICA, Cecilia E.	1424 Clerk Typist	District Office	05/29/81 to 07/15/81 & 07/15/81 to 07/24/81	Maternity leave child care leave

SALARY INCREMENT INCREASES

810602-D17 RESOLVED: That the salaries of the following named persons be increased effective on dates as shown below:

Name	Class	Location	Effec.	From	To
MEYEROWITZ, Alvan	1768 TIA Photography Cinematography	City College	07/05/81	$544 B	$570
MUMAUGH, Earl	1872 Programmer Analyst	City College	07/02/81	$846 B	$887
CASARES, Juan	2709 School Custodian	CC Centers Div.	07/03/81	$575 B	$602
MANUEL, Roy	2709 School Custodian	City College	07/01/81	$500 B	$549
VILLA, Maria R.	2709 School Custodian	City College	07/01/81	$549 B	$575
HAYWARD, William	7397 TIA Senior Broadcasting Equip. Technician	City College	07/01/81	$830 B	$966

AMENDMENT APPOINTMENT

810602-D18 RESOLVED: That the appointment of Habiba AHMED, temporary 3591 College Aide, P.T., under the REGULAR PROGRAM, on Resolution No. 810505-D7 effective 03/08/81 be amended to be effective 04/08/81.

AMENDMENT
APPOINTMENT

810602-D19 RESOLVED: That the appointment of Victoria GAULT, temporary 3597 School Aide II, P.T., on Resolution No. 810505-D5 effective 04/02/81 be amended to be effective 03/16/81.

ABRIDGEMENT OF
LEAVE OF ABSENCE

810602-D20 RESOLVED: That the leave of absence granted to Joan I. DUFFY from her permanent position, 1630 Account Clerk, be abridged cod 05/25/81; and effective 05/26/81 she return to her permanent position assigned to City College.

CHANGE OF STATUS

810602-D21 RESOLVED: That Gary W. LAWSON, temporary 3537 TIA Media Services Manager assigned to Downtown CCC, be released cod 05/05/81; and that effective 05/06/81 he be appointed permanent 3537 TIA Media Services Manager, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-Time)
New Employees Ethnic Survey
As of June 2, 1981

1	A/PI	M	1272 Sr. Departmental Pers. Officer
1	A/PI	F	1402 Jr. Clerk, P.T.
1	H	F	1402 Jr. Clerk, P.T.
2	A/PI	M	1402 Jr. Clerk, P.T.
1	A/PI	M	1404 Clerk
1	H	F	1424 Clerk Typist
1	H	F	1446 Sr. Clerk Stenographer
1	F	F	1650 Accountant
1	W	F	1840 Jr. Management Assistant, P.T.
1	A/PI	F	3537 Media Services Manager, P.T.
2	B	M	3598 School Aide III, P.T.
1	A/PI	M	7334 Stationary Engineer
1	B	M	8272 T.I.A. Campus Control

D3 to D21
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06/02/81

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF June 2, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	123	82	32	62	24		323
Female	196	66	49	82	32	2	427
Total	319	148	81	144	56	2	750

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	16.4	10.9	4.3	8.3	3.2		43.1
Female	26.1	8.8	6.5	10.9	4.3	.3	56.9
Total	42.5	19.7	10.8	19.2	7.5	.3	100.0

Male	SAN FRANCISCO LABOR FORCE						55.7%
Female	1970 CENSUS						44.3%
Total	60.9%	11.6%	12.8%	10.6%	3.8%	.3%	100.0%

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

D3 to D21
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Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF July 1, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	114	83	28	76		301
Female	200	60	45	113	2	420
TOTAL	314	143	73	189	2	721

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	15.82	11.51	3.88	10.54		41.75
Female	27.74	8.32	6.24	15.67	.28	58.25
TOTAL	43.56	19.83	10.12	26.21	.28	100.00

SF-1970 Census	59.46	13.42	11.97	14.74	.41	100.00

D3 to D19
Page 8 of 8
07/01/80

Pac. Is. - Pacific Islande
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-F1
Management Personnel
San Francisco Community College District

President and Members:

Resolution No.810602-F1 covers a management personnel item for City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That effective August 1, 1981, through January 18, 1982, WILLIAM E. SHEPARD be placed on leave from his position as Counselor, City College of San Francisco, and that he be appointed Acting Assistant Dean, Student Placement Services, City College of San Francisco, vice SARAH C. WONG, on sabbatical leave. Salary to be in accordance with the 1981-82 Management Salary Schedule, Classification A, Step 3.

Submitted by,

Kenneth S. Washington
President
City College of San Francisco

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

6/2/81-F1

BIOGRAPHICAL INFORMATION

WILLIAM SHEPARD

Education

University of Nevada, Reno; B.A. Education, Major Mathematics, Minor Chemistry & Physics, 1951
San Francisco State University; M.A. Educational Administration, 1958

Credentials

General Secondary Teaching 1952
General Secondary Administrative 1958
General Pupil Personnel Service 1962

Professional Experience:

City College of San Francisco, Acting Ass't Dean, Student Placement Services, 2/2/81 to Present
City College of San Francisco, Counseling Department, Chairman, 1979-1981
City College of San Francisco, Supervisor, Placement Testing, 1979-1981
City College of San Francisco, Counselor, 1969-1981
Francisco Jr. High School, San Francisco, Head Counselor (Dean of Boys) 1968-1969
A.P. Gianini Jr. High School, San Francisco, Grade Counselor, 1962-1968
A.P. Gianini Jr. High School, San Francisco, Head of Mathematics Dept. 1957-1968
A.P. Gianini Jr. High School, San Francisco, Math Instructor, 1955-1966
Marina Jr. High School, San Francisco, Math Instructor, 1954-1955

Professional Organization Memberships:

California Personnel and Guidance Association, 1962-1981
American Federation of Teachers, Executive Board Member, 1978-1979
San Francisco Classroom Teachers Association, 1954-1969

Professional Activities

Mayor's Committee, Better School Relations with the Police, 1962-1966
Director, General Peer Advisors
Executive Committee Academic Senate
English as a Second Language Curriculum Committee
Liaison Counselor, Alemany Community College Center
District Student Services Committee
Hiring Committee, Assistant Director, Evening Division
Committee Chairman, Student Services Inservice Training, December 13, 1980
Site Supervisor, Evening Division, 1980-1981

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-F2
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 810602-F2 covers a management personnel item for City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That effective July 1, 1981, ROSA PEREZ, Assistant Dean, Students, City College of San Francisco, be appointed Vice President, Student Services, City College of San Francisco, vice John J. Brady, retired. Salary to be in accordance with the 1981-82 Management Salary Schedule, Classification D, Step 1.

Submitted by,

Kenneth S. Washington
President
City College of San Francisco

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

6/2/81-F2

ROSA G. PEREZ
224 Murray Street
San Francisco, California 94112
(415) 2398892 (home)
(415) 2393631 (work)

EDUCATION

Ed.D. Candidate, Higher Education Administration, Nova University, 1976
M.A. Community College Counseling, University of San Francisco, 1973
A.B. Stanford University, 1971 graduated with Distinction
A.A. City College of San Francisco, 1969 graduated with high honors

CREDENTIALS

Supervisor, California Community Colleges
Counseling, California Community Colleges
Pupil Personnel Services, K-12

ADMINISTRATIVE EXPERIENCE

ASSISTANT DEAN OF STUDENTS, City College of San Francisco, Fall, 1975 to present

DUTIES: Responsible for the planning, supervision, evaluation, and organization of the Women's Re-Entry to Education Program, the Enabler Program, the Diagnostic Learning Center, and in cooperation with the San Francisco Unified School District, the Campus Children's Center. I have also worked in conjunction with other administrators, faculty, students, and community representatives in developing various programs and services to assist students with their adjustment to college life. Additionally, I handle exceptional student problems, discipline, waivers of college regulations, and facilitate communication between students and faculty in complicated situations.

ACTING ASSISTANT DEAN OF STUDENT ACTIVITIES, City College of San Francisco, Fall, 1980.

DUTIES: Served as the advisor to student government and coordinated numerous student activities throughout the semester. This was a one semester, sabbatical replacement position.

INTERIM ASSISTANT DEAN OF ADMISSIONS AND RECORDS, City College of San Francisco, 6/79 – 10/79

DUTIES: Assumed all responsibilities of the Registrar's Office while a search for a new dean was conducted. The activities I supervised included the admission of new and readmit students, the registration process, and the maintenance of student records.

ROSA G. PEREZ
(cont)

RELATED EXPERIENCE

COUNSELOR — Educational Opportunity Program, San Francisco State University, FT, 1/74 - 9/75

COUNSELOR — EOPS, City College of San Francisco, FT, 11/72 - 1/74

COORDINATOR-Mission Reading Clinic, Adult Program, San Francisco, PT, Spring, 1973

INSTRUCTOR — Ethnic Studies Program, Department of Sociology, University of San Francisco, PT, 9/71 - 6/73

COUNSELOR — Educational Services Center for Minority Students, University of San Francisco, PT, 9/71 - 11/72

PROFESSIONAL AFFILIATIONS

CCJCA - CCSF Administrative Delegate
CCJCA Commission on Women
Calif. Personnel and Guidance Assn. (CPGA)
Assn. of California Community College Administrators (ACCCA)
National Assn. of Women Administrators, Deans, and Counselors (NAWADC)
American Assn. of Women in Community and Junior Colleges (AAWCJC)
La Raza Faculty Assn. of Calif. Community Colleges
Assn. of Mexican-American Educators (AMAE)
President, Board of Directors, LULAC National Education Services Center
Vice-President, Board of Directors, Mission Reading Clinic, San Francisco
Secretary, Latino Educational Assn. of the San Francisco Community College District (LEA)

COMMITTEES

College-Wide Curriculum Committee
Student Review Board
Graduation Committee
Registration Committee
New Student Orientation Committee
Enabler Advisory Board
Mental Health Advisory Board
Guidance Curriculum Committee
Readmissions Committee
Concert/Lecture Series Committee
Works of Art Committee
Financial Aid Advisory Board

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810602G1-G34
Certificated Personnel, City College Division

President and Members:

Resolutions No. 810602G1-G34 cover certificated personnel items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G34
Page 1 of 19
6/2/81

810602-G1
Summer
Session
1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the 6 week Summer Session effective June 22 through July 31, 1981, unless otherwise indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
+ AGUSTINOVICH MARYANN	BEHAVIORAL SCIEN	15.0		15.0	15.0	
+ AGUSTINOVICH MARYANN	BEHAVIORAL SCIEN	3.0		3.0	3.0	6/22-8/6
ALBERS DENNIS	PHYSICS	6.0	3.0	6.0	9.0	6/22-8/6
ANCONA PATRICIA	ART	15.0		15.0	15.0	
ANDERSON STUART	PHYSICS	10.0		10.0	10.0	
ANDERSON STUART	PHYSICS	6.0	3.0	6.0	9.0	
+ ANDREWS JAMES D	BEHAVIORAL SCIEN	15.0		15.0	15.0	
+ ANGELOFF THOMAS	ENGINEERING	15.0		15.0	15.0	
BADGER JENNIFER	ART	15.0		15.0	15.0	
+ BAIRD ROGER	ART	15.0		15.0	15.0	
BAKER DONALD	COMPUTER SCIENCE	20.0		20.0	20.0	
BARANCO WILBERT V	MUSIC	7.5		7.5	7.5	
BARNHART JERE LOWELL	COMPUTER SCIENCE	10.0		10.0	10.0	6/22-8/6
*@BARTON GAIL	P E NORTH	4.0	2.0	4.0	6.0	6/22-8/6
+ BEDECARRAX EDMUND	BIOLOGY	10.5		10.5	10.5	
+ BEDECARRAX EDMUND	BIOLOGY	6.0		6.0	6.0	6/22-8/6
BELEN EMILIA ROMDARIO	FOREIGN LANGUAGE	20.0		20.0	20.0	
BELL LOREN	ENGLISH	6.0	3.0	6.0	9.0	6/22-8/6
BENJAMIN JOAN	BUSINESS	12.5		12.5	12.5	
BENNER BRUCE	BEHAVIORAL SCIEN	7.5		7.5	7.5	
BENNER BRUCE	BEHAVIORAL SCIEN	12.0	6.0	12.0	15.0	6/22-8/6
BENNICH AGATE	ART	15.0		15.0	15.0	
BISCHOFF JOHN GORHAM	MUSIC	7.5		7.5	7.5	
+ BLOOMER LAWRENCE R	SOCIAL SCIENCES	15.0		15.0	15.0	
BORISSOW MARIA	ART	7.5		7.5	7.5	
BORNSTEIN SHELDON	BUSINESS	12.5		12.5	12.5	
+ BOYD JAMES	ENGLISH	15.0		15.0	15.0	
BOZINA ROBERT	MUSIC	15.0		15.0	15.0	
BRADSHAW JOHN	BEHAVIORAL SCIEN	7.5		7.5	7.5	
+ BROOKS J ALAN	ART	15.0		15.0	15.0	
BROOKS JAMES	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
BROWN DANIEL	ENGLISH	12.0	6.0	12.0	15.0	6/22-8/6
BROWN DONNA	BEHAVIORAL SCIEN	6.0	3.0	6.0	9.0	6/22-8/6
BROWN ELEANOR	ENGLISH	15.0		15.0	15.0	
BROWN LINDA RYAN	HEALTH SCIENCE	20.0		20.0	20.0	
BROWN ROBERT	ENGLISH	15.0		15.0	15.0	
BURGESS KATHY S	COMPUTER SCIENCE	20.0		20.0	20.0	
BURICK KATHLEEN	P E NORTH	20.0		20.0	20.0	
BURKE CHARLES J	MATHEMATICS	22.5		22.5	22.5	

+Regular full time instructor
#Pro-rata instructor
*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.
@One Friday
%Three Fridays

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
BURTON LAWRENCE	BROADCASTING	7.5		7.5	7.5	
BURTON MIYO	CAREER DEV/PLACE	2.0		2.0	2.0	6/22-8/6
BYRNES CAROL	BUSINESS	12.5		12.5	12.5	
+ CAINES JUNE ETHLYN	HEALTH SCIENCE	18.0		18.0	18.0	
CALVIN KENNETH	BEHAVIORAL SCIEN	7.5		7.5	7.5	
CALVIN KENNETH	BEHAVIORAL SCIEN	12.0	6.0	12.0	15.0	6/22-8/6
CAMPBELL DONALD	SOCIAL SCIENCES	15.0		15.0	15.0	
CANEPA JOSEPH	BUSINESS	15.0		15.0	15.0	
CARPENTER WILLARD C	SOCIAL SCIENCES	12.0	6.0	12.0	15.0	6/22-8/6
CASEY CAROL	CAREER DEV/PLACE	3.0		3.0	3.0	
+ CASEY JOHN	BUSINESS	15.0		15.0	15.0	
CASTANO WILFREDO	PHOTOGRAPHY	6.0		6.0	6.0	6/22-8/6
CASTANO WILFREDO	PHOTOGRAPHY	5.0		5.0	5.0	
+ CATE DONALD	DRAMA	20.0		20.0	20.0	6/22-8/6
* CHADDOCK ROBERT	ART	15.0		15.0	15.0	
CHUN DORIS	FOREIGN LANGUAGE	7.5		7.5	7.5	
CLARK SUNNY LEE	MEDICAL ASSISTNG	4.0		4.0	4.0	7/11-8/1
CLEARY WINONA M	ARCHITECTURE	12.5		12.5	12.5	
COLES LYNN	P E NORTH	5.0		5.0	5.0	
CONTINO MICHAEL	MATHEMATICS	20.0		20.0	20.0	
CONTRERAS ANTHONY	SOCIAL SCIENCES	15.0		15.0	15.0	
+ COOPER STEPHEN J	ENGINEERING	15.0		15.0	15.0	
CORNELL ELIZABETH	BUSINESS	20.0		20.0	20.0	
CORNELL JUDY	ART	15.0		15.0	15.0	
CRAIG CONRAD	BUSINESS	7.0		7.0	7.0	6/22-8/6
CREESE FRANKLYN	PHYSICS	6.0	3.0	6.0	9.0	6/22-8/6
+ CRIBBS WALTER J	MATHEMATICS	20.0		20.0	20.0	
CROOKS MACK C	MUSIC	7.5		7.5	7.5	
+ DANFORTH SUSAN P	P E NORTH	16.0		16.0	16.0	6/22-8/6
DANGELO JACK E	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
DAVIS RICHARD	BIOLOGY	15.0		15.0	15.0	
+ DAWKINS TANAKO	P E NORTH	20.0		20.0	20.0	
DAWSON HELEN	BUSINESS	7.5		7.5	7.5	
+ DEGROOT PETER H	SOCIAL SCIENCES	15.0		15.0	15.0	
+ DEIONGH HENRY ROBERT	BUSINESS	7.5		7.5	7.5	
DERDERIAN LYNN	ENGLISH	7.5		7.5	7.5	
DERIAN STEVE	SOCIAL SCIENCES	15.0		15.0	15.0	
DOLLARD KATHERINE	SOCIAL SCIENCES	12.0	6.0	12.0	15.0	6/22-8/6
+ DOMECUS ERNEST	P E SOUTH	20.0		20.0	20.0	
DOSS MONEERA HABIB	ENGLISH	15.0		15.0	15.0	
+ DUGGAN BRADLEY J	P E SOUTH	20.0		20.0	20.0	
+ DUNBAR ROBERT L	BEHAVIORAL SCIEN	15.0		15.0	15.0	
EBEN JUDY	CONSUMER ARTS	12.5		12.5	12.5	
+ EDWARDS SHARON	BIOLOGY	15.0		15.0	15.0	

+ FULL-TIME X-PAY
# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
ENCISO FRANZ	MUSIC	6.0	3.0	6.0	9.0	6/22-8/6
ERWIN DAPHNE	CONSUMER ARTS	12.5		12.5	12.5	
EVERHART MARY FRANCES	ENGLISH	5.0		5.0	5.0	
+ FENNER RICHARD	MUSIC	6.0	3.0	6.0	9.0	6/22-8/6
FERRARA LAWRENCE	MUSIC	15.0		15.0	15.0	
FLYNN HENRY IGNATIUS	BUSINESS	7.0		7.0	7.0	6/22-8/6
FORTGANG ARTHUR	ENGINEERING	20.0		20.0	20.0	
FRASER MARSHALL	MATHEMATICS	10.0		10.0	10.0	
FREGLY CAROL	ENGLISH	12.0	6.0	12.0	15.0	6/22-8/6
FRIVALDO JUAN	SOCIAL SCIENCES	7.5		7.5	7.5	
+ FURUTA STANLEY	CHEMISTRY	25.0		25.0	25.0	
GANT RALPH R	ENGLISH	6.0	3.0	6.0	9.0	6/22-8/6
GARFINKLE JOAN	BUSINESS	5.0		5.0	5.0	6/22-8/6
*GENSLER THERESA	P E NORTH	8.0	2.0	8.0	10.0	6/22-8/6
GENTILE PAMELA	ENGLISH	14.0		14.0	14.0	6/22-8/6
+ GILES ELMORE JR	ENGLISH	7.5		7.5	7.5	
GIUSTO THOMAS	P E NORTH	20.0		20.0	20.0	
GODOY RAFAEL	FOREIGN LANGUAGE	7.5		7.5	7.5	
GOLTON ROBERT	MATHEMATICS	6.0	3.0	6.0	9.0	6/22-8/6
GOMER AL D	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
GOODMAN NANCY	ENGLISH	15.0		15.0	15.0	
GORHAM MARGARET	MUSIC	20.0		20.0	20.0	6/22-8/6
GRACE KENNETH	P E NORTH	15.0		15.0	15.0	
+ GRAGG JERRY	BUSINESS	12.5		12.5	12.5	
GRANT JOSIE	ART	15.0		15.0	15.0	
GREGGAINS RAYMOND	P E SOUTH	15.0		15.0	15.0	
+ GRIFFIN DON Q	BEHAVIORAL SCIEN	7.5		7.5	7.5	
+ GRIFFIN DON Q	BEHAVIORAL SCIEN	6.0	3.0	6.0	9.0	6/22-8/6
GROSS GARY	BEHAVIORAL SCIEN	6.0	3.0	6.0	9.0	6/22-8/6
+ GROTHKOPP WILLIAM	MUSIC	20.0		20.0	20.0	6/22-8/6
+ GUTHRIE MICHAEL J	BIOLOGY	15.0		15.0	15.0	
HAIGHT DAVID H	BUSINESS	20.0		20.0	20.0	
+ HALL TERRANCE NING	P E SOUTH	10.0		10.0	10.0	
+ HALL TERRANCE NING	HEALTH SCIENCE	10.0		10.0	10.0	
+ HARDIMAN DAVID A	MUSIC	12.0	6.0	12.0	15.0	
HARDING JOHN	PHOTOGRAPHY	14.0		14.0	14.0	
HARRETT-AIGLA GEORGE	BIOLOGY	15.0		15.0	15.0	
+@HAYES DANIEL	P E SOUTH	16.0	4.0	16.0	20.0	6/22-8/6
+ HENDRICKSON DENNIS	ENGLISH	15.0		15.0	15.0	
HEREDIA ISABEL	FOREIGN LANGUAGE	7.5		7.5	7.5	
* HILLS ROXANNE	ART	15.0		15.0	15.0	
HORNER DON	MUSIC	15.0		15.0	15.0	
+ HUNNICUTT VERONICA	ENGINEERING	10.0		10.0	10.0	
+ HUTTON ROSCOE	AERONAUTICS	20.0		20.0	20.0	
+ INGERSOLL FRANK E	HEALTH SCIENCE	15.0		15.0	15.0	

+ FULL-TIME X-PAY
# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
IRWIN ARTHUR	ART	15.0		15.0	15.0	
ISHAM SIEGLINDE	MUSIC	6.0	3.0	6.0	9.0	6/22-8/6
JANK JERILYN	P E SOUTH	5.0		5.0	5.0	6/22-8/6
JINE RICHARD	BUSINESS	12.5		12.5	12.5	
JINE RICHARD	BUSINESS	7.0		7.0	7.0	6/22-8/6
JOHNSON BETTY J	BUSINESS	12.5		12.5	12.5	
JOHNSON DAVID	MATHEMATICS	20.0		20.0	20.0	
JOHNSON LENE	P E NORTH	20.0		20.0	20.0	
JONES JOHN W	COMPUTER SCIENCE	6.0	3.0	6.0	9.0	6/22-8/6
JONES RONALD	BUSINESS	7.5		7.5	7.5	
KAISER LEO	MATHEMATICS	20.0		20.0	20.0	
KAJIWARA KATSUSHIGE	MATHEMATICS	6.0	3.0	6.0	9.0	6/22-8/6
KALA FLORDELIZA	CAREER DEV/PLACE	2.5		2.5	2.5	6/22-8/6
KAN JIMMY	MATHEMATICS	20.0		20.0	20.0	
KEUPER DONALD	BUSINESS	7.0		7.0	7.0	6/22-8/6
KILPATRICK TERRY	ENGLISH	15.0		15.0	15.0	
KLEIN BARUCH	MUSIC	15.0		15.0	15.0	
KLEIN PAUL	PHOTOGRAPHY	10.0		10.0	10.0	
KLING FRED	ART	15.0		15.0	15.0	
KUAN DAVID L	FOREIGN LANGUAGE	5.0		5.0	5.0	6/22-8/6
KWOK HON CHUNG	MATHEMATICS	7.0		7.0	7.0	6/22-8/6
LACEBAL ANACLETO	SOCIAL SCIENCES	13.0	3.0	13.0	16.0	6/22-8/6
LAMATTERY MARY	ENGLISH	15.0		15.0	15.0	
LANDES SUSAN	BIOLOGY	7.5		7.5	7.5	
LAUGHLIN NEIL T	P E SOUTH	20.0		20.0	20.0	
LAW JOSHUA	MUSIC	15.0		15.0	15.0	
LEE ALFRED T	CHEMISTRY	25.0		25.0	25.0	
LEE DACK	PHYSICS	20.0		20.0	20.0	
LEE MAY NG	CAREER DEV/PLACE	6.0		6.0	6.0	6/22-7/7
LEE SHIRLEY	FOREIGN LANGUAGE	7.5		7.5	7.5	
LEFFERDINK JANE P	BUSINESS	12.5		12.5	12.5	
LESCHYN EDWARD	SOCIAL SCIENCES	6.0	3.0	6.0	9.0	6/22-8/6
LEW ROBIN	PHOTOGRAPHY	14.0		14.0	14.0	
LIGHTHILL CELIA	PHOTOGRAPHY	6.0		6.0	6.0	6/22-8/6
LIGHTHILL CELIA	PHOTOGRAPHY	8.0		8.0	8.0	
LINDSEY LOUIS G	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
LOPUS JANE	SOCIAL SCIENCES	15.0		15.0	15.0	
LORVAN SIDNEY	BUSINESS	7.5		7.5	7.5	
LOZANO ALBERT H	FOREIGN LANGUAGE	12.5		12.5	12.5	
LYAU PAMELA	P E NORTH	4.0	2.0	4.0	6.0	6/22-8/6
MARKI FERENC	P E NORTH	15.0		15.0	15.0	
MARQUEZ JOSEPHINE	CAREER DEV/PLACE	2.5		2.5	2.5	6/22-8/6
MARS EVELYN	BUSINESS	12.5		12.5	12.5	
MARSH ROBERT DOLAN	AERONAUTICS	16.5		16.5	16.5	

+ FULL-TIME X-PAY
# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

810602G1 (CONTINUED)

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
MASSEY MARY LOU	ENABLER PROGRAMS	2.5		2.5	2.5	
MATHER WINTON	COMPUTER SCIENCE	6.0	3.0	6.0	9.0	6/22-8/6
+ MATHEWS WAYNE	CHEMISTRY	25.0		25.0	25.0	
MCCLANAHAN CLARENCE	ENGLISH	6.0	3.0	6.0	9.0	6/22-8/6
MCCULLUM PAULA K	P E NORTH	15.0		15.0	15.0	
%MCFADDEN JAMES L	MUSIC	6.0	3.0	6.0	9.0	
+ MEJIA JOSE ANGEL	FOREIGN LANGUAGE	15.0		15.0	15.0	
MELTON FAYE A	ART	7.5		7.5	7.5	
MERMAN MARC	ORNAMENTAL HORT	15.0		15.0	15.0	
MEYER CLIFFORD	COMPUTER SCIENCE	6.0	3.0	6.0	9.0	6/22-8/6
+ MILLER H BROWN	ENGLISH	15.0		15.0	15.0	
MITCHELL MARY L	COMPUTER SCIENCE	6.0	3.0	6.0	9.0	6/22-8/6
+ MIYAMOTO EDWARD	AERONAUTICS	20.0		20.0	20.0	
MOGAR MARIANNINA	INSTR ASSISTING	6.0	3.0	6.0	9.0	6/22-8/6
MOGHTANEI ABBAS	COMPUTER SCIENCE	10.0		10.0	10.0	
MOGHTANEI ABBAS	COMPUTER SCIENCE	10.0		10.0	10.0	6/22-8/6
MONTESANO PHILIP	SOCIAL SCIENCES	12.0	6.0	12.0	15.0	6/22-8/6
MORRIS ESTHER	BUSINESS	10.0		10.0	10.0	
MOWRY THOMAS A	MATHEMATICS	20.0		20.0	20.0	
MUELLER GERALD	MUSIC	15.0		15.0	15.0	
+ MUNRO THOMAS	BUSINESS	17.5		17.5	17.5	
MURPHY CLAUDINE	P E NORTH	20.0		20.0	20.0	6/22-8/13
@NAGURA DIANE	P E NORTH	4.0	2.0	4.0	6.0	6/22-8/6
NEGHERBON DAVID E	ENGINEERING	15.0		15.0	15.0	
* NEUBERT REID	ART	10.0		10.0	10.0	
NICHOLS CHRISTINA	ENGLISH	15.0		15.0	15.0	
NOGUE JOHN	BIOLOGY	15.0		15.0	15.0	
NOZIK BARBARA A	COMPUTER SCIENCE	7.5		7.5	7.5	
+ OHY MAKI	BUSINESS	12.5		12.5	12.5	
+ ORIN JAMES C	DRAMA	20.0		20.0	20.0	6/22-8/13
+ OXSEN RICHARD G	SOCIAL SCIENCES	15.0		15.0	15.0	
PALACIO MITCHELL	P E SOUTH	10.0		10.0	10.0	
PALACIO MITCHELL	P E SOUTH	5.0		5.0	5.0	6/22-8/6
PALMER PHILIP S	PHOTOGRAPHY	20.0		20.0	20.0	
PARODI MICHAEL	P E SOUTH	5.0		5.0	5.0	
PASTORE ANGELE	FOREIGN LANGUAGE	15.0		15.0	15.0	
PEREIRA MARYELLEN	ART	15.0		15.0	15.0	
PERRYMAN JOHN	IDST	7.5		7.5	7.5	
PHELAN ROBERT S	ENGLISH	15.0		15.0	15.0	
PIGGEE THOMAS WAYNE	P E SOUTH	5.0		5.0	5.0	
PODENSKI FRANCINE	BROADCASTING	15.0		15.0	15.0	
+ POLEY JAMES	BUSINESS	12.5		12.5	12.5	
+ POON GORDON	STUDY CENTER	7.5		7.5	7.5	6/22-7/7
+ POON GORDON	STUDY CENTER	7.5		7.5	7.5	7/8-7/22
+ POON GORDON	STUDY CENTER	7.5		7.5	7.5	7/23-8/6

+ FULL-TIME X-PAY
# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
POPE RICHARD	AERONAUTICS	11.0		11.0	11.0	
QUAN DERRICK K	BUSINESS	7.0		7.0	7.0	6/22-8/6
QUIGLEY ROBERT	BUSINESS	17.5		17.5	17.5	
RANDOLPH ALVIN C	CAREER DEV/PLACE	6.0		6.0	6.0	
RATCLIFF JOHN B JR	BUSINESS	20.0		20.0	20.0	
RAY SUZANNE	BIOLOGY	15.0		15.0	15.0	
REDFEARN GERMAINE	FOREIGN LANGUAGE	20.0		20.0	20.0	
REID ANNA SANDRA	P E NORTH	20.0		20.0	20.0	
REILLY REBECCA	ENABLER PROGRAMS	5.0		5.0	5.0	
REIMAN GARY EDWARD	BUSINESS	15.0		15.0	15.0	
RETINO JOSEPH	BUSINESS	10.0		10.0	10.0	
REVILOCK WILL	ARCHITECTURE	15.0		15.0	15.0	
RHEINHEIMER SOPHIE	P E NORTH	15.0		15.0	15.0	
RICHARDS THOMAS	ENGLISH	15.0		15.0	15.0	
RICHMAN PAULA	ENGLISH	15.0		15.0	15.0	
RIESS JUDI	BEHAVIORAL SCIEN	15.0		15.0	15.0	
ROBERTS DAVID M	P E SOUTH	10.0		10.0	10.0	
ROBERTS DAVID M	P E SOUTH	10.0		10.0	10.0	6/22-8/6
ROHDE JOHN	ENGLISH	15.0		15.0	15.0	
ROTH ROBIN H	MEDICAL RECORD	11.25		11.25	11.25	
ROWE PETER	PHYSICS	13.5	3.0	13.5	16.5	
RUBIN MARY C	COMPUTER SCIENCE	15.0		15.0	15.0	
RUBIN STEPHEN	COMPUTER SCIENCE	10.0		10.0	10.0	6/22-8/6
RUFFINI CHARLOTTE A	ENABLER PROGRAMS	2.5		2.5	2.5	
RUSH GEORGE	P E SOUTH	16.0	4.0	16.0	20.0	6/22-8/6
RUSTIGAN JAMES	ENGLISH	15.0		15.0	15.0	
RYMER RENEE MCGUINN	FOREIGN LANGUAGE	7.5		7.5	7.5	
SCHAR GRANT	ART	7.5		7.5	7.5	
SCHIEFER EVA MARIA	FOREIGN LANGUAGE	12.5		12.5	12.5	
SEAFORD DELORES W	BIOLOGY	7.5		7.5	7.5	
SESHAGIRI MALATHI	BIOLOGY	5.0		5.0	5.0	
SHARP MARILYN	ENGLISH	7.5		7.5	7.5	
SHAW ALAN M	P E NORTH	12.0	2.0	12.0	14.0	6/22-8/6
SHEGOLEFF TATIANA	FOREIGN LANGUAGE	12.5		12.5	12.5	
SIMON LESLIE BETH	ENGLISH	6.0	2.0	6.0	8.0	6/22-8/6
SIMON LESLIE BETH	IDST	7.5		7.5	7.5	
SOLARI PETER	ENGLISH	15.0		15.0	15.0	
SOLLER ROBERT	ENGLISH	15.0		15.0	15.0	
STAMPS ROBERT L	ENGLISH	15.0		15.0	15.0	
STEVENSON BARBARA	ART	15.0		15.0	15.0	
SZABO BRIAN	PHOTOGRAPHY	12.0		12.0	12.0	
TAM TOBY	P E NORTH	10.0		10.0	10.0	
TANG PAUL S	MATHEMATICS	22.5		22.5	22.5	
TARTAK MARVIN	MUSIC	15.0		15.0	15.0	

\+ FULL-TIME X-PAY
\# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL	EFFECTIVE DATES
THICKPENNY HELAYNA	ART	7.5		7.5	7.5	
THOMAS CAROL B	ENGLISH	7.5		7.5	7.5	
THOMAS CAROL B	IDST	7.5		7.5	7.5	
+ THOMAS JAMES	MATHEMATICS	22.5		22.5	2.2.5	
THOMAS JOSEPH W	BUSINESS	3.0		3.0	3.0	6/22-8/6
THOMAS JOSEPH W	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
+ THOMPSON CLARE	ENGLISH	15.0		15.0	15.0	
+ TORUNO JAVIER	FOREIGN LANGUAGE	20.0		20.0	20.0	
TOWNSELL FRANK V	MUSIC	15.0		15.0	15.0	
+ TRUITNER JAMES	COMPUTER SCIENCE	10.0		10.0	10.0	
TSENG TA YU	ART	15.0		15.0	15.0	
TUCKER BRENDA	STUDY CENTER	6.0		6.0	6.0	6/22-7/7
UBIL DALE	BUSINESS	12.5		12.5	12.5	
* VANPUI MINH	BIOLOGY	15.0		15.0	15.0	
+ VANDERWERF WILLEM	ENGLISH	15.0		15.0	15.0	
VELA CARLOS	ENGINEERING	10.0		10.0	10.0	
VIRAY EDMUND	COMPUTER SCIENCE	6.0	3.0	6.0	9.0	6/22-8/6
VIRAY EDMUND	BUSINESS	5.0		5.0	5.0	
WALL ELLEN H	ENGLISH	7.5		7.5	7.5	
WATSON VALERIE	P E NORTH	10.0		10.0	10.0	
WEBB ERICK	ENGLISH	6.0	3.0	6.0	9.0	6/22-8/6
WEINBERG GARY	ENGLISH	12.0	6.0	12.0	15.0	6/22-8/6
WEINSTOCK GLORIA	DRAMA	7.5		7.5	7.5	
WELDON AUBREY W A	BUSINESS	7.5		7.5	7.5	
WELDON AUBREY W A	BUSINESS	6.0	3.0	6.0	9.0	6/22-8/6
WELDON AUBREY W A	BUSINESS	7.0		7.0	7.0	6/22-8/6
+ WESTBROOK PATRICK A	BEHAVIORAL SCIEN	15.0		15.0	15.0	
WESTERGARD RAY K	MATHEMATICS	6.0	3.0	6.0	9.0	6/22-8/6
+ WILCZEK JOHN	SOCIAL SCIENCES	15.0		15.0	15.0	
WISCH LAWRENCE	ORNAMENTAL HORT	12.5		12.5	12.5	
WOLKOFF SIDNEY	BUSINESS	7.0		7.0	7.0	6/22-8/6
WONG OSCAR	ENGINEERING	15.0		15.0	15.0	
+ WOSTNER ULF	MATHEMATICS	20.0		20.0	20.0	
YAMANAKA K MORGAN	BEHAVIORAL SCIEN	6.0	3.0	6.0	9.0	6/22-8/6
+ YASUDA DUDLEY	BEHAVIORAL SCIEN	15.0		15.0	15.0	
YEE CHRISTINA	FOREIGN LANGUAGE	10.0		10.0	10.0	
YEE JANE	CAREER DEV/PLACE	2.0		2.0	2.0	6/22-8/6
YEE JILL	BEHAVIORAL SCIEN	6.0	3.0	6.0	9.0	6/22-8/6
YNGOJO MARCUS	STUDY CENTER	7.5		7.5	7.5	6/22-7/7
YNGOJO MARCUS	STUDY CENTER	7.5		7.5	7.5	7/8-7/22
YNGOJO MARCUS	STUDY CENTER	7.5		7.5	7.5	7/23-8/6
YOUNG PAUL GENE	BIOLOGY	12.5		12.5	12.5	
@ZAPATA DARYL J	P E SOUTH	8.0	2.0	8.0	10.0	6/22-8/6
ZAPPIA CHARLES	SOCIAL SCIENCES	7.0		7.0	7.0	6/22-8/6
ZENDEJAS SALVADOR	SOCIAL SCIENCES	15.0		15.0	15.0	

+ FULL-TIME X-PAY
# PRO RATA
* NEW HOURLY
@ ONE FRIDAY
% THREE FRIDAYS

810602-G2
Hourly Teaching Appointment Spring 1981

RESOLVED: That the following named instructor be appointed to teach for the number of hours shown for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
RUBIN, STEPHEN	Computer Sci.		8	8	4/30-6/15/81

810602-G3
Changes in Hourly Appointments Spring 1981

RESOLVED: That the following changes in hourly teaching appointments be noted for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
Change effective dates					
ANDERSON, STUART	From Physics	4		4	
	and Physics	6		6	4/7-6/12/81
	To Physics	4		4	
	and Physics	6		6	4/7/81 only
+BEDECARRAX, EDMUND	From Biology		4.5	4.5	2/7-3/28/82
	To Biology		4.5	4.5	2/7-4/4/81
#CHAN, ERIC	From Rad. Ther.	1		1	4/9-6/10/81
	To Rad. Ther.	1		1	4/9-6/11/81
LARSEN, JOHN	From Photography	7	2	9	4/7-6/4/81
	and Photography	3	2	5	6/5-6/15/81
	To Photography	7	2	9	4/7-4/22/81
	and Photography	3	2	5	4/23-6/15/81
+RIORDAN, MARY	From IDST		1	1	2/3-6/15/81
	To IDST		3	3	2/3/81 only
YNGOJO, MARCUS	From Study Ctr.	3		3	3/16-4/27/81
	To Study Ctr.	3		3	3/16-6/5/81
Increase					
CHIAO, NANCY	From Med. Asst.	4		4	
	and Med. Rec.	3		3	
	To Med. Asst.	4		4	
	and Med. Rec.	3		3	
	and Med. Asst.		4	4	5/16-6/6/81
GIUBBINI, WALTER	From Criminology	3		3	
	to Criminology	3	3	6	5/18-6/15/81

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810602-G3 (continued)

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
Cancel					
BURGETT, JACK	P.E. South		2	2	5/1/81
DEEDS, BARBARA	Computer Science		8	8	4/28/81
DYER, FREDERICK	IDST		1	1	2/3/81
McDONAGH, MARTIN	Criminology		3	3	5/15/81
POSNER, RUSSELL	IDST		1	1	2/3/81
THORN, JOSEPH	IDST		2.5	2.5	2/3/81

810602-G4
Additional Hours of Service Department Heads

RESOLVED: That effective June 22 through July 31, 1981, the following named Department Heads be appointed to teach for the additional hours of service shown during Summer Session. Salary shall be in accordance with the current salary schedule, instructional rate:

NAME	DEPARTMENT	HOURS WEEK	2/FRIDAY HOURS	TOTAL WEEKLY	MAX. TOTAL
✦ CABRAL BARBARA	IDST	7.5		7.5	7.5
✦ MCCONNELL JAMES	BUSINESS	12.5		12.5	12.5
✦ NANCE GLENN RAY	SOCIAL SCIENCES	15.0		15.0	15.0
✦ STRUCKMAN ROBERT	SOCIAL SCIENCES	15.0		15.0	15.0
✦ WONG FRANCISCO R	SOCIAL SCIENCES	15.0		15.0	15.0

810602-G5
Name Change

RESOLVED: That the following name change be made for payroll purposes:

from BARNHART, LOWELL to BARNHART, JERE LOWELL

810602-G6
Amendment to Resolution

RESOLVED: That resolution 810310-G32, Retirement, MORTON, ROBERT, be amended as follows:

Change effective date from June 15, 1981 to July 1, 1981

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810602-G7
Summer Session Counselors

RESOLVED: That the following named Counselors be appointed to serve for the total number of hours shown effective June 22 through July 31, unless otherwise indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Total Hours	Effective Dates
+BAILEY, JOYCE	40	
+BRINSON, ROSEMARY	76	
+BURTON, MIYO	40	
+CARRILLO, LUIS	12	
+CHIN, JESSIE	40	
+CRIPPEN, GEORGE	40	
HARRIS, JULIE	52	
+ICASIANO, JOSE	40	
+LUM, HELEN	40	
+MALONEY, CORNELIUS	52	
+McGOVERN, YVONNE	20	
MIRELES, ENRIQUE	64	
LEE, MAY NG	20	
POLK, ANDREA	20	
+POON, GORDON	48	
+SUMMERS, KATHRYN	40	
+THOMAS, BARBARA	40	
TOLER, MELVIA	32	
+WELLS, WALLACE	52	
+WONG, PAUL	40	

810602-G8
Summer Session Librarians

RESOLVED: That the following named Librarians be appointed to serve for the total number of hours shown for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Total Hours	Effective Dates
ALBERIGI, TERENCE	100	6/22-7/17/81
CAMPOS-GERSTLE, LILY	60	6/22-7/10/81
CONLEY, LINDA	40	6/22-7/2/81
DOBB, LINDA	120	6/29-8/6/81
FEW, JOHN	120	6/29-8/6/81
+JONES, RITA	60	6/22-7/10/81
+LANPHIER, MARGARET	40	6/29-7/17/81
NG-CHIN, EVA	100	6/22-7/17/81
VALENTINE, ALEXANDER	120	6/29-8/6/81

810602-G9
Amendment to Resolution

RESOLVED: That resolution 810505-G13, Retirement, JELINEK, JULIUS, be amended as follows:

Change effective date from June 16, 1981 to July 1, 1981

810602-G10
Special Assignment Audiovisual Department

RESOLVED: That effective June 16 through June 18, 1981, +PAULSEN, PHILIP, be appointed to do transitional work in the Audiovisual Department to prepare for summer session for a total of 21 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810602-G11
Special Assignment DLC/Enabler

RESOLVED: That effective June 22 through July 31, 1981, the following named certificated personnel be appointed to coordinate tutor-student progress in the Diagnostic Learning Center for the number of hours per week indicated. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name	Hrs./wk
MASSEY, MARY LOU	17.5
+REILLY, REBECCA	15
RUFFINI, CHARLOTTE ANN	17.5

810602-G12
Special Assignment Ornamental Horticulture/ Retail Floristry

RESOLVED: That effective July 8 through July 30, 1981, THOMPSON, MICHAEL be assigned to provide summer design services in the Ornamental Horticulture/Retail Floristry Department for a total of 52.5 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810602-G13
Enabler Counselor

RESOLVED: That effective June 22 through June 26, 1981, July 6 through July 10, 1981, and August 19 through August 25, 1981, +CHANG, HORTENSIA, be appointed to counsel disabled students during summer session and Fall registration for 30 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810602-G14
Aeronautics Counselor

RESOLVED: That effective June 22 through June 26, 1981 and August 25 through August 28, 1981, +CIARFAGLIO, VITO, be appointed as a counselor in the Aeronautics Department for 20 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810602-G15
Study Center Coordinator

RESOLVED: That effective June 22 through July 31, 1981, +WEISBACH, CLARICE, be appointed to serve as Coordinator of the Study Center for 35 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810602-G16
Retirement
City
System

RESOLVED: That recognition be given of the intent to retire through the Employees' Retirement System of the City and County of San Francisco of the following named certificated personnel, effective close of day, June 30, 1981:

Name	Department
AUSLEN, WILLIAM	Criminology

810602-G17
Special
Assignment
Library

RESOLVED: That effective April 13 through April 17, 1981, the following named librarians be appointed for a total of 7.5 hours to teach a Library Orientation course during Spring recess. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
CONLEY, LINDA
VALENTINE, ALEXANDER

810602-G18
Leaves of
Absence

RESOLVED: That for the effective dates shown, the following named certificated personnel be granted leaves of absence for the reasons indicated:

Name	Reason	Effective Dates
BERNSTEIN, DIANA	Child Care	9/14/81-1/29/82
BOMBEN, KRISTIN vonKREISLER	Medical Reasons	9/8/81-6/21/82
CORNELL, GEORGIA	Child Care	9/8/81-1/29/82
MICHLMAYR, MARGIT	9/15 for Study Project	9/8/81-1/29/82
PROLO, JOANNE HICKEY	Child Care	9/8/81-1/29/82

810602-G19
Summer Session
Student Health
Counselor

RESOLVED: That effective June 22 through July 31, 1981, CLARK, SUNNY LEE, be appointed to serve as Student Health Counselor for 16 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810602-G20
Summer
Readmissions
Committee

RESOLVED: That effective June 23 through July 10, 1981, +FISHER, PAUL, be appointed to serve on the Readmissions Committee for 20 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810602-G21
Summer
Audiovisual
Coordinator

RESOLVED: That effective June 22 through July 31, 1981, +PAULSEN, PHILIP, be appointed as Audiovisual Coordinator for 35 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810602-G22
Appointments
Emeritus
Status

RESOLVED: That effective July 1, 1981, the following certificated personnel listed below have retired or resigned during the last academic year, and having served City College of San Francisco in a distinguished manner, be appointed to Emeritus Status at City College of San Francisco with all rights and privileges appertaining to such status:

Name	Years Served
EARL, JOHN	1949-1981
HABERSHAM, EZEKIEL	1971-1981
HILLSMAN, RALPH	1946-1981
JELINEK, JULIUS	1946-1981
MADIGAN, JACK	1941-1981
McCARTHY, CORNELIUS	1950-1981
MEITZ, KENNETH	1947-1981
MORTON, ROBERT	1949-1981
RUNNER, JAMES	1955-1981
SCHWARZ, ALEX	1946-1981

At the recommendation of the Chancellor/Superintendent and in accordance with the policy of the Governing Board, it is in order that testamonial resolutions be prepared and transmitted to the above named faculty in recognition of their services at the San Francisco Community College District.

810602-G23
Summer Session
Certificated
Person in
Charge

RESOLVED: That effective June 22 through August 6, 1981, +MAESTAS, FRANK, be appointed as Certificated Person in Charge in the Summer Session office for 15 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810602-G24
Summer
Session
Site
Managers

RESOLVED: That the following named certificated personnel be appointed to serve as Site Managers in the Summer Session Office for 25 hours per week for the effective dates indicated. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name	Effective Dates
+LARIN, RENATO	6/22-8/6/81
+LUM, HELEN	7/20-7/31/81
TING, ALBERT	6/22-8/6/81
+WONG, PAUL	6/22-7/17/81 and 8/3-8/6/81

810602-G25
Military Leave

RESOLVED: That MALONEY, CORNELIUS, be granted a leave of absence from June 8 through June 19, 1981 without loss of pay for military service.

810602-G26
Summer Session Career Counselors

RESOLVED: That effective June 22 through August 6, 1981, the following certificated personnel be appointed to counsel students in the Career Development and Placement Center for 5 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
CASEY, CAROL
RANDOLPH, ALVIN

810602-G27
Summer Session Special Assignment Drama

RESOLVED: That effective June 22 through August 13, 1981, MASON-BRUNE, PAMELA, be appointed to serve as costume designer in the Drama Department for 24 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

810602-G28
Resignation

RESOLVED: That effective June 15, 1981, close of day, the resignation of BASEGIO, DOUGLAS, be accepted at his request.

810602-G29

Delete G29.

810602-G30
Amendment to Resolution

RESOLVED: That resolution 810505-G15, Concert/Lecture Series, be amended in part as follows:

Increase Honorarium — The Punts, led by Steve Savage
from $200 to $300

Delete
"Alumbre" for Maria Perea-Ost
Veteran's Theatre Project, Sean Kilcoyne, Director

810602-G31
Concert/
Lecture
Series

RESOLVED: That the following named individuals be appointed for the dates shown and granted the honorarium indicated:

Concerts

Performer: Red Dust, for Don Santina
Date: June 4, 1981--noon
Location: Student Cafeteria
Honorarium: $200
Concert: Country/Western Music

This 4-piece band, founded in 1973, plays a variety of Hillbilly classics and original songs. They have performed throughout Northern California in clubs, rodeos, street fairs, and community centers.

Lectures

Lecturer: Ed Bullins
Date: May 22, 1981--noon
Location: College Theater
Honorarium: $100
Subject: The Art of Ed Bullins

Ed Bullins, one of America's foremost Black playwrights, has received numerous awards and is in San Francisco for the premiere performance of his latest play at the Julian Theater, Joanne. He will read, lecture and discuss his works in this CCSF presentation.

Lecturer: Jade Snow Wong
Date: To be announced
Location: Arts classroom
Honorarium: $75
Subject: Discussion of her works

Jade Snow Wong is an international enamelist and the author of Fifth Chinese Daughter.

810602-G32
Amendment to
Resolution

RESOLVED: That resolution 810407-G13, Concert/Lecture Series, be amended in part as follows:

Change name of performer
from Orchestra Sabrosita
to Orquesta Sabrosita for Mala Rodriguez

810602-G33
Aeronautics
Supervision

RESOLVED: That effective July 7 through August 20, 1981, +MILLAR, W. STUART be appointed to serve as Supervisor In Charge of the Aeronautics Department for summer session for 4 hours per week. Salary shall be in accordance with the current salary schedule, instructional assignments.

810602-G34
Demise

RESOLVED: That for the purpose of record clearance, the demise of MEAD, FANCHON on May 19, 1981, be noted.

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM May 5, 1981 TO June 2, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Schedule I																	
Schedule I - LTS																	
Schedule I-Categ.																	
Hourly	3	3					1			1			4	4	1	1	25.0%

Part Time	Department
1 W (M)	Aeronautics
2 W (M)	Art
1 W (F)	Art
1 W (F)	Biology
1 As.P/I (M)	Biology
1 Fil. (F)	Career Development & Placement
1 W (F)	P. E. North

G1 to G34
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6/2/81

**Required for state reports.

CCSF - CBO 13
Revised 8-1-80

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of June 17, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.																		
Sched. I																		
Hourly	159	93	15	15	25	6			31	21	3		233	135	36.7	74	42	31.5
TOTAL	159	93	15	15	25	6			31	21	3		233	135	36.7	74	42	31.5
%	68.5		8.2		8.4				14.1		.8					31.5		

*Included with Oth.Asian Pac.Is.

Total Staff as of June 2, 1981

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Minority		% Minori
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.																		
Admin. - Acting/Interim																		
									Admin. Total									
Sched. I																		
Sched. I - LTS																		
Sched. I - Categ. Funded																		
									Sched. I Total									
Hourly	139	82	19	18	19	4	5	3	23	19			205	126	38.1	66	44	33.2
Hourly - Categ. Funded																		
									Hourly Total									
TOTAL	139	82	19	18	19	4	5	3	23	19			205	126	38.1	66	44	33.2
%	66.8		11.2		6.9		2.4		12.7							33.2		

PRELIMINARY DATA

	White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	TOTAL
SF -1980 Census %	45.9%	12.7%	12.3%	21.7%	.05%	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-H1
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 810602-H1 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Kenneth S. Washington
President

Herbert M. Sussman
Chancellor/Superintendent

H1
Page 1 of 2
6/2/81

810602-H1
V.C.I.P.
Counselor
GO-2700-
14042

RESOLVED: That effective June 16 through June 30, 1981, ANNAS, JAMES, be appointed to serve as V.C.I.P. Counselor for a total of 44 hours. Salary shall be in accordance with the current salary schedule, instructional rate. Funded V.C.I.P. Res. 800506-B2.

H1
Page 2 of 2
6/2/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810602-J1 to 810602-J2
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 810602-J1 to 810602-J2 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J2 - Page 1 of 3 Pages
6/2/81

COMMUNITY COLLEGE CENTERS

810602-J1
Categorically
Funded
Hourly Appointment

RESOLVED: That effective on the dates shown, the following certificated employee be appointed to a Categorically Funded temporary position, in the Youth Training Program, Experimental Programs of the Community College Centers Division. Salary shall be in accordance with the 1980-81 salary schedule at the Hourly Instructional rate.

The following appointment is made pursuant to the Education Code Section 87470.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Osborne, Marie	Experimental Programs (EDD) Bd. Reso. #810407-B5 Appn. #GO-5750	Counseling	20 Hrs./Wk. (I)	6/1/81-6/15/81

810602-J2
Increase
In Service
Categorically
Funded

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be increased as indicated below, in a Categorically Funded Program at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the Hourly Instructional rate.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	NO. of HOURS FROM	NO. of HOURS TO	DATES
Henry, Helen	ITP (Cal. State Dept. of Social Services) Bd. Reso. #800916-B21 Appn. #GO-6450	ESL Literacy	10	12 Hrs./Wk. (I)	4/28/81-6/15/81

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

J1 to J2
Page 3 of 3 Pages
6/2/81

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM May 5, 1981 TO June 2, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan,Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I ong-Term Sub.																		
Schedule II																		
Schedule II ong-Term Sub.																		
Hourly																		

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810602-K1 to 810602-K12
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 810602-K1 to 810602-K12 cover certificated personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K12
Page 1 of 8 Pages
6/2/81

COMMUNITY COLLEGE CENTERS

810602-K1
Temporary Hourly
Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI), as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Barona, Marisa	Mission	ESL 100	5 Hrs./Wk. (I)	5/5/81-6/15/81
¢Beatty, Jametha	Chinatown/N.B.	Voc. ESL 4/4	20 Hrs./Wk. (I)	6/2/81-6/19/81
*Bell, Elaine	John Adams	Typing	10 Hrs./Wk. (I)	5/8/81-6/15/81
Carment, Monique	John Adams(8920)	RN Refresher	25 Hrs./Wk. (I)	5/26/81-6/1/81
¢Carment, Monique	John Adams (8920)	RN Refresher	70 Tot. Hrs. (I)	6/2/81-6/19/81
¢Crosson, Gloria	John Adams (8920)	LVN Program	64 Tot. Hrs. (I)	6/2/81-6/19/81
DeMaranville, Nancy	Mission	Typing - Multi	3 Hrs./Wk. (I)	6/15/81-Only
¢Finn, John	Alemany	ESL 4/4	10 Hrs./Wk. (I)	6/2/81-6/19/81
¢Goldseger, Rinea	John Adams (8920)	RN Refresher - Touch for Health	9 Hrs./Wk. (I)	6/2/81-6/18/81
¢Hockman, Barbara	Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	6/2/81-6/19/81
¢Jan, Elmer	Chinatown/N.B.	Vocational ESL 4/4	15 Hrs./Wk. (I)	6/2/81-6/19/81
¢Kalir, Dalia	Alemany	ESL 300	20 Hrs./Wk. (I)	6/15/81-6/19/81
+Kenter, Alicia	Mission	Business English	4 Hrs./Wk. (I)	5/4/81-6/15/81
¢Kenter, Alicia	Mission	Business English	4 Hrs./Wk. (I)	6/16/81-6/19/81
*Lannon, Al	Labor Studies	Steward Training-IBT	6 Tot. Hrs. (I)	5/16/81-5/30/81
*Lennox, David S.	Galileo (8987)	Civ.Def.Trng./Tear Gas	6 Hrs./Wk. (I)	5/4/81-6/15/81
¢*Lo, Alexander Che-Wah	Chinatown/N.B.	ESL Cooking Terminology, ESL 50	15 Hrs./Wk. (I)	6/2/81-6/19/81
Logeman, Darrel W.	John O'Connell(8853)	Structural Iron-Appren.	5 Hrs./Wk. (I)	5/16/81-6/13/81
¢Louie, Sammy	Chinatown/N.B.	American Cooking	25 Hrs./Wk. (I)	6/2/81-6/19/81
¢Maestre, Jose	Mission	Advertising Production	10 Hrs./Wk. (I)	6/16/81-7/19/81
¢Mathieson, William	Mission	Vocational ESL	5 Hrs./Wk. (I)	6/16/81-6/19/81
¢Muse, Joyce	Skills Center	Psych. Tech. Clinical	15 Hrs./Wk. (I)	6/18/81-6/19/81
Nakahata, Alice	Parent Ed.	Infancy Development	2 Hrs./Wk. (I)	5/4/81-6/15/81
¢Nelson, Robert Edmund	Alemany	ESL 4/4	20 Hrs./Wk. (I)	6/2/81-6/19/81
¢Paeth, Crissie	Alemany	ESL 200	20 Hrs./Wk. (I)	6/15/81-6/19/81
¢Payton, Jeannette	Mission	Typing - Multi	10 Hrs./Wk. (I)	6/16/81-6/19/81

+Regular Instructor - extra pay for overload
*New Employee
¢Inter-Session

COMMUNITY COLLEGE CENTERS

810602-K1
Temporary Hourly
Appointments (continued)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Reid, John	Mission	Vocational ESL	5 Hrs./Wk. (I)	6/16/81-6/19/81
*Rubens, Lisa	Labor Studies	Curriculum Development--Workers & Arts	18 Hrs./Wk. (NI)	4/27/81-4/29/81
Ryan, Kathleen	Mission	Typing - Multi	1 Tot. Hr.	6/15/81-Only
¢Ryan, Kathleen	Mission	Typing-Multi, Voc. ESL	15 Hrs./Wk. (I)	6/16/81-6/19/81
Seidlitz, Leo	Labor Studies	Health & Safety, Steward Training-IBT	4 Hrs./Wk. (I)	5/22/81-5/30/81
Stein, Judith Aliyah	Experimental Prog.	Intro. to Assert. Trng.	10 Tot. Hrs. (I)	5/29/81-5/30/81
¢Stein, Judith Aliyah	Labor Studies	Assertiveness Training	2 Tot. Hrs. (I)	6/17/81-Only
¢Torres, Chita F.	Skills Center	LVN Clinical Practice	7.5 Tot. Hrs. (I)	6/16/81-Only
¢Ward, James	Teachers Resource	Reading Diagnosis	20 Hrs./Wk. (I)	6/16/81-6/19/81
¢Weisberg, Ellen	Skills Center	LVN Clinical	12.5 Tot. Hrs. (I)	6/16/81-6/18/81
¢Woodard, Patsy	John Adams (8920)	LVN Curriculum Dev.	25 Hrs./Wk. (NI)	6/2/81-6/8/81
¢Yap, Jesusa	Skills Center	Psych. Tech. Clinical	20 Hrs./Wk. (I)	6/16/81-6/18/81
¢Yee, Rodney	Chinatown/N.B.	ESL 4/4	20 Hrs./Wk. (I)	6/2/81-6/19/81
¢Barnes, Milton	John Adams (8920)	Math Review, Reading Review	9 Hrs./Wk. (I)	6/2/81-6/18/81
¢Buffone, Paul	John Adams (8920)	RN Refresher	4 Tot. Hrs. (I)	6/18/81-Only
¢Grab, Vera	Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/16/81-6/19/81
¢Hayward, Vashtic	Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/16/81-6/19/81
¢McDonnell, Mary Lou	Parent Education	Childbirth Education	7 Hrs./Wk. (I)	6/16/81-6/20/81
¢McMurtrie, Patsy	Teachers Resource	Accreditation	20 Hrs./Wk. (I)	6/16/81-6/19/81
¢Roberti, Ann	Downtown	Librarian	20 Hrs./Wk. (I)	6/16/81-6/19/81
¢Sandoval, Therese	Parent Education	Childbirth Education	3 Hrs./Wk. (I)	6/20/81-Only
¢Taggart, Suzanne	Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/16/81-6/19/81

+Regular Instructor - extra pay for overload
*New Employee
¢Inter-Session

COMMUNITY COLLEGE CENTERS

810602-K1
Temporary Hourly
Appointments (continued)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Gibney, Connie	John Adams (8920)	RN Refresher	14 Hrs./Wk. (I)	6/9/81-6/19/81
¢Hanford, Margaret	John Adams (8920)	LVN Curriculum Dev.	25 Hrs./Wk. (NI)	6/2/81-6/8/81
¢Johnson, Linda	John Adams (8920)	LVN Curriculum Dev.	25 Hrs./Wk. (NI)	6/2/81-6/8/81
¢Massey, Evelyn	John Adams (8920)	LVN Curriculum Dev.	25 Hrs./Wk. (NI)	6/2/81-6/8/81
¢Stewart, Janhavi	John Adams (8920)	LVN Curriculum Dev.	25 Hrs./Wk. (NI)	6/2/81-6/8/81

+Regular Instructor - extra pay for overload
*New Employee
¢Inter-Session

COMMUNITY COLLEGE CENTERS

810602-K2
Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	NO. HOURS FROM	NO. HOURS TO		DATES
Brunner, John	Downtown	Pre-Exam Training for Police Officer	12	22	Tot. Hrs. (I)	4/25/81-5/7/81
Hendricks, Helen	Downtown	Assertive. Trng.	178½	206½	Tot. Hrs. (I)	6/2/81-6/9/81
Williams, Rodney	Downtown	Pre-Exam Training for Police Officer	22	34	Tot. Hrs. (I)	4/20/81-5/7/81

810602-K3
Decrease
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	NO. HOURS FROM	NO. HOURS TO		DATES
Hurtado, Gerald	Mission	ESL 100	15	10	Hrs./Wk. (I)	5/5/81-6/15/81
Lehman, Pamela	Mission (8986)	ADA	6	5	Hrs./Wk. (I)	5/15/81-6/15/81
Rodriguez, Maria	Mission	ESL 400	15	10	Hrs./Wk. (I)	5/14/81-6/15/81
Tollefson, Stephen	Galileo (8987)	Gardening Skills	6	3	Hrs./Wk. (I)	4/24/81-6/13/81

810602-K4
Instructional
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to the John Adams Community College Center.

Class: Mobile Intensive Care Nurse
Location: 1860 Hayes Street
Instructor: Maureen Shanahan, R.N.
No. of Sessions: 11
Hours per Session: Various
Fee per Session: 1 @ $15.00, 1 @ $30.00, 6 @ $45.00, 2 @ $75.00 and 1 @ $90.00
Period of Time: 6/1/81 - 6/9/81
Group Leaders: Donna D'Acuti, Patti Cole, Barbara Foster, Robert Navarro, Pamela Speich, Susan Longacre, Cecelia Henning, William Boehly, William Schetter, M.D. and Anna Webster, M.D.

810602-K5
Instructional
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to the Galileo Community College Center.

Class: Personal Financial Planning
Location: Galileo (at Marina)
Instructor: Francis J. Baron
No. of Sessions: 4
Hours per Session: 2½
Fee per Session: $50.00
Period of Time: 5/19/81 - 6/9/81
Group Leader: Ted Ray

810602-K6

Class: Color Slide Photography
Location: Galileo (at Marina)
Instructor: Francis J. Baron
No. of Sessions: 5
Hours per Session: 3
Fee per Session: $60.00
Period of Time: 5/11/81 - 6/8/81
Group Leader: Mark E. Gibson

810602-K7
Instructional Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to the Senior Citizens Program, Mission Community College Center.

Class: The Current Political Scene of the Soviet Union
Location: 33 Gough Street
Instructor: Welton Meeks
No. of Sessions: 4
Hours per Session: 1
Fee per Session: $40.00
Period of Time: 6/3/81 - 6/10/81
Group Leader: Dr. Mary Arnold

810602-K8
Change of Name

RESOLVED: That the name of JO ANNE BETTENCOURT, Hourly Instructor, Alemany Community College Center of the Community College Centers Division, be changed to JO ANNE HUGHES MATHEW, effective April 3, 1981; reason, marriage.

810602-K9
Leave of Absence

RESOLVED: That effective September 8, 1981 through February 5, 1982, ELSIE JONES, Instructor, Schedule I, Experimental Programs of the Community College Centers Division, be granted a 1/5 leave of absence from her position; reason, rest, without pay.

810602-K10
Leave of Absence

RESOLVED: That effective September 8, 1981 through June 21, 1982, ADLISE PORTER, Instructor, Schedule I, Skills Center of the Community College Centers Division, be granted an extension of leave of absence from her position; reason, personal business, without pay.

810602-K11
Military Leave of Absence

RESOLVED: That effective May 14, 1981 thru May 30, 1981, MAUREEN G. SHANAHAN, Instructor, Schedule I, John Adams Community College Center of the Community College Centers Division, be granted a military leave of absence, without loss of pay, for military service.

810602-K12
Retirement City

RESOLVED: That in accordance with the provisions of Subdivision (b), Section 251, of the San Francisco Municipal Code, also known and designated as subdivision (b), Section 51, of Ordinance No. 4.073, and notification from the Retirement Board, the retirement for service be noted for NORMAN C. WOODBURY, Instructor, Schedule II, Galileo Community College Center of the Community College Centers Division, effective close of session June 30, 1981.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM May 5, 1981 TO June 2, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I Long-Term Sub.																		
Schedule II																		
Schedule II Long-Term Sub.																		
Hourly	2	1	-	1	-	-	-	-	1	-	-	-	3	2	1	1	33%	50%

HOURLY

1 W (M) - Labor Studies - Steward Training-IBT
1 W (M) - Galileo - Civil. Defense Training/Tear Gas

1 W (F) - Labor Studies - Curriculum Development (Non-Instructional)

1 B (F) - John Adams - Typing

1 A (M) - Chinatown/North Beach - ESL Cooking Terminology, ESL 50

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of June 3, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	17	4	4	1	3	1			5		1		30	6	16.7%	13	2	41.7%
Sr. Prog. Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	47	71	5	20	3	10			5	22	1	1	61	124	67.0%	14	53	36.2%
Sched. II	16	32	1	2	3	1			1	5		1	21	41	66.1%	5	9	22.6%
Hourly	333	281	44	43	33	35			50	81	2		462	440	48.8%	129	159	31.9%
TOTAL	413	388	54	67	43	47			61	108	4	2	575	612	51.6%	162	224	32.5%
%	67.5%		10.2%		7.6%				14.2%		.05%		100%		51.6%	32.5%		

Total Staff as of June 2, 1981

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	15	4	3	1	3	1			5	1	1		27	7	20.6%	12	3	42.9%
Admin. - Acting/Interim		2		1	1				1				1	3	50.0%	1	1	50.0%
									Admin.-Total				28	10	26.3%	13	4	45.0%
Sr. Pro.Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	45	73	3	17	5	9			3	19	1	2	57	120	67.8%	12	47	33.3%
Sched. I - LTS	4	12			1				2	1			7	13	65.0%	3	1	20.0%
Sched. I - Categ. Funded	2	7	1	5					2	5			5	17	77.3%	3	10	59.1%
									Sched. I -Total				69	150	68.5%	18	58	34.7%
Sched. II	17	27	1	2	1	1				2			19	32	62.8%	2	5	13.7%
Sched. II - LTS	4	3				1				3			4	7	63.6%	0	4	36.4%
Sched. II - Categ. Funded	2	4				1				2			2	7	77.8%	0	3	33.3%
									Sched. II - Total				25	46	64.8%	2	12	19.7%
Hourly	366	303	39	40	37	36			63	91	2		507	470	48.1%	141	167	31.5%
Hourly - Categ. Funded	10	20		8	2	3			8	9			20	40	66.7%	10	20	50.0%
									Hourly -Total				527	510	49.2%	151	187	32.6%
TOTAL	465	455	47	75	51	52			83	133	4	2	648	717	52.5%	185	261	32.7%
%	67.4%		8.9%		7.6%				15.8%		.04%		100.0%		52.5%	32.7%		

*Included with Oth. Asian Pac. Is.

Preliminary		White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	Total
	SF -1980 Census %	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
American United Life	050333	$ 350.00
Bankers Life & Casualty	076875	200.00
Great Western Life	001142	360.00
"	053788	615.00
"	920248	500.00
"	930288	581.00
"	971121	185.00
Paul Revere Variable	043178	700.00
"	048614	200.00
"	055437	850.00
Safeco Life Insurance	018652	600.00
Variable Annuity Life	014057	450.00
"	016587	200.00
"	019076	780.00
"	029895	1,613.00
"	031557	200.00
"	038746	250.00
"	993756	497.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Great American Life	200832	$200.00
Massachusetts Mutual	926589	105.00
Paul Revere Variable	941882	650.00
Variable Annuity Life	003376	350.00
"	998000	250.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - L1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Notice of Intention to Amend San Francisco Community College District Policy Manual Section 1.12

President and Members:

San Francisco Community College District Policy Manual Section 1.05 reads in part as follows: "Adoption of Policies, Bylaws and Regulations. Any policy or regulation may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting."

NOTICE is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual Section 1.12 shall be acted upon at the next Regular Meeting of the Governing Board of the San Francisco Community College District:

WHEREAS: There may exist some feeling or belief on behalf of some faculty, staff, students or administrators of this District that members of the Governing Board should not be communicated with either orally or in writing; and

WHEREAS: It is the conviction of this Governing Board that it will assist in the better governance of this District to encourage a fuller flow of information;

RESOLVED: That the San Francisco Community College District Policy Manual Section 1.12 be amended to read as follows:

(NOTE: Additions or substitutions are indicated by *italic* type; deletions are indicated by ((double parentheses)).)

It is adopted as policy of this District that any member of the Governing Board should feel free to communicate with any person affiliated with this institution and conversely that any student, staff, faculty member or administrator feel free and be encouraged to communicate with members of the Governing Board on matters concerning the District.

Submitted by,

John Riordan
Lillian Sing
Tim Wolfred

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-S1
Adoption of graduation requirements, alternative means for obtaining a high school diploma, standards of proficiency and minimum competencies for high school graduation.

President and Members:

In 1976 the California legislature passed AB 3408, thereby amending the Education Code setting forth graduation requirements, and also requiring local Governing Boards to adopt alternative means for students to receive a high school diploma, and to establish and require minimum standards in reading, writing, and calculating.

Since that time, several pieces of enabling legislation have been passed by the California legislature, including AB 65, which establishes June 1, 1981 as the date after which no student may be granted a high school diploma without having demonstrated the established minimum proficiency standards in reading, writing, and calculating, in addition to other diploma requirements, and AB 3369 which requires districts to establish differential standards for those students with identified learning handicaps.

In June 1979 the Governing Board adopted a statement of philosophy, assessment instruments to measure minimum proficiency in reading, writing, and calculating, and a list of skills and competencies determined through a community survey to be most important for successful functioning in this society.

Since that time those skills and competencies have been incorporated into the high school curriculum, and the assessment instruments have been field tested and revised to assure that they measure what is actually being taught in the curriculum.

A third route to the high school diploma has been developed in the way of a competency-based curriculum in which students are awarded credit on the basis of demonstrated competency without regard to seat time. This program known as ACE (Adult Competency Education) is the only totally competency-based adult high school diploma program in the state. This program has received both state-wide and nation-wide acclaim as an outstanding model of adult competency-based education.

Beginning June 1, 1981 it is recommended that a student may be awarded a high school diploma in the San Francisco Community College District by meeting the following requirements:

I) Successful completion of 160 units in the following areas:

English	30
Mathematics	10
U.S. History	10
Civics	10
Science (including at least 5 units in Health)	10
Job Preparation/Money Management	5
Elective Courses	85
	160

OR

II) A passing score on the G.E.D. plus successful completion of U.S. History and Civics and at least a ninth grade reading level as measured by the California Achievement Test or an equivalent standardized test.

In addition to I and II above, students must pass the following tests:

1) The SHARP (reading skills) Test with a passing score of at least 70% (see attachment A);
2) A modified form of the TOPICS (math skills) Test with a passing score of at least 65% (see attachment B);
3) A modified form of the TEWS (writing skills) Test with a passing score of at least 65% (see attachement C);
4) A writing sample wholistically scored by English instructors.

It is recommended that the above proficiency requirements be waived for those students who have passed the proficiency tests required in other California districts which award high school diplomas.

It is further recommended that all students seeking a San Francisco Community College District high school diploma be required to successfully complete at least 10 units in approved District courses.

After appropriate certification of disability has been obtained by the San Francisco Community College District, differential standards for handicapped students will be established on a case-by-case basis by the following personnel: The Centers Handicapped Enabler, the Centers Learning Disabilities Instructor, the Centers Reading Diagnostician, and the Administrator in charge.

Based on the above recommendations, the following resolution is recommended for adoption:

WHEREAS: The Education Code of the State of California requires local governing boards to adopt graduation requirements, approve alternative means for obtaining a high school diploma, adopt standards of proficiency in basic skills, adopt minimum academic standards and assessment instruments, and

WHEREAS: The Governing Board of the San Francisco Community Colleges wishes to be in compliance with the requirements of the Education Code and believes that all students completing its high school program should have minimum competencies

THEREFORE BE IT RESOLVED: That the Governing Board of the San Francisco Community College District hereby adopts the above graduation requirements, approves the above alternative means of obtaining a high school diploma, adopts the above standards of proficiency in basic skills, and the above instruments of assessment or their equivalents.

Submitted for and recommended for adoption by:

Marlene Butler
Interim Vice-President
Instructional Services

Laurent Broussal
President

Recommended for Adoption:

Herbert M. Sussman
Chancellor/Superintendent

ATTACHMENT A

SHARP

Senior High Assessment of Reading Performance

FORM C

ENABLING SKILLS														
LOCATION-STUDY SKILLS			COMPREHENSION											
			Critical				Interpretive			Literal				
Pictorial Representation	Sources of Information	Following Directions	Drawing Conclusions	Relevant/Irrelevant	Compare/Contrast	Inference	Cause/Effect	Sequence	Classifying Information	Details	Main Idea			
						●	●		●	●		Clothing Tag	SECTION 1	LIFE-ROLE APPLICATIONS
		●				●			●	●		Social Security Application		
	●					●				●		Telephone Directory		
		●						●	●	●		Employment Application		
		●				●			●	●		Change of Address		
	●		●	●	●					●	●	Business Letter		
		●	●						●	●		Marriage License Application		
	●		●		●	●				●	●	Formal Invitation		
		●						●		●		Do-It-Yourself Instructions		
	●	●	●	●					●	●		Auto Loan Application		
			●			●		●	●	●		Charge Account Agreement	SECTION 2	
			●						●	●	●	Newspaper Article		
					●	●			●	●		Help Wanted Ad		
			●				●		●			Financial Agreement		
	●		●			●			●	●		Stop Payment Request		
	●								●	●		Candy Package Label		
		●			●			●		●		Recipe		
						●			●	●	●	Driver's License Handbook		
	●	●		●			●	●	●	●	●	Unemployment Insurance Claim		
●											●	Traffic Signs		
	●				●				●	●	●	Job Resume	SECTION 3	
	●				●			●	●	●		Cash Register Receipt		
●					●			●	●	●		Area Code Map		
	●				●			●		●		Television Schedule		
	●				●	●		●	●	●		Dictionary Entry		
	●	●		●	●				●	●		Magazine Article		
●					●					●		Street and Freeway Map		
●					●				●	●		Highway Map		
	●				●	●			●	●		Income Tax Return		
	●				●				●	●		Bank Statement		

ATTACHMENT B

X = OMITTED ITEM

DISPLAY GROUPS MOST AFFECTED BY CHANGES *

TOPICS

Test of Performance in Computational Skills Form A

TOPICS

			LIFE ROLE APPLICATIONS																	
			Section I									Section II								
			Recipe Card	Theater Seats	Time Card	Ad Rates	Camping Trip	Parking Rates	Deposit Slip	Highway Map	Floor Plan	Tire Ad	Time Zones	Prescription	Weather Map	Utility Bill	Gas Mileage	Check Record	Credit Card	Thermometer
ENABLING SKILLS	OPERATIONS	Addition								X										
		Whole Numbers																		
		Decimals							●			●				●		X		
		Subtraction																		
		Whole Numbers			●	●													●	X
		Decimals		●														●	●	
		Multiplication																		
		Whole Numbers	●											●						
		Fractions	●																	
		Decimals		●	●	●		●				X				X				
		Division																		
		Whole Numbers														X				
		Decimals				●								●			●			
		Multiple Operations																		
		Whole Numbers												X			X			
		Mixed Numerals	●		●															
		Decimals		● X		●		●	X			●					X			●
	MEASUREMENT	Area/Perimeter									X									
		Linear Measure									●									
		Temperature													X					
		Time/Schedules			●					●			X							
		Weight					X													
	OTHER SKILLS	Identify Process	●								X					X		●	●	
		Ratio, Proportion, %																	X	
		Scale Conversion								●										
		Pricing						X												
		Graph Usage																	●	●

ENABLING SKILLS MOST AFFECTED BY CHANGES. *

NOTE: If an item involves both an operation and another skill, e.g., adding the lengths of the sides of a figure to find the perimeter, it is listed under the more descriptive skill, i.e., "Area/Perimeter," even though the operation of addition is clearly involved.

Each dot represents one item; some Life-Role Applications have more than one item measuring an Enabling Skill

0602-S1
ge 5 of 6

* THE DISPLAY GROUPS AFFECTED ARE OF LESS IMPORTANCE THAN THE ENABLING SKILLS AFFECTED.

ATTACHMENT C

X = OMITTED ITEM

DISPLAY GROUPS MOST AFFECTED BY CHANGES.

TEWS

Test of Everyday Writing Skills

			LIFE-ROLE APPLICATIONS														
			Editorial	Thank You Letter	Letter of Inquiry	Answer to an Ad	Phone Message	Recommendation	Accident Report	Business Letter	Letter of Request	Memo	Notice of Job Opening	Letter of Complaint	Commendation	Instruction	Petition
ENABLING SKILL AREAS	PUNCTUATION	End Punctuation						●			X ●				●		
		Use of Comma			● ●	●				● ●	●	X	●	●		X	●
		Colon										●	●				
		Apostrophe	●	●								X				●	
		Quotation Marks		X			X		●						●		
		Capitalization		● ●		●	●				●				●		●
	SENT. STRUCT.	Sentence Fragments						●	X	●						X	
		Run-on Sentences	X			● ●										X	
	GRAMMAR AND WORD USAGE	Subject-Verb Agreement	● ●											● ●			●
		Verb Tense and Forms				●	●		●					●			●
		Pronoun Usage			X ●								●	●			
		Word Usage and Forms		●			●	● ●				●		●			

ENABLING SKILLS MOST AFFECTED BY CHANGES

SPELLING

The spelling section is composed of twenty-five items testing commonly misspelled words presented within the context of a sentence. The words that were chosen represent those frequently encountered in everyday life.

PARAGRAPH ORGANIZATION

This section of TEWS is divided into three parts. The first part contains five items that require the student to choose the best topic sentence for each of five paragraphs. The next five items deal with paragraph structure. The student must determine the proper sequence of sentences in each of five given paragraphs. The last five items involve the selection of the sentence which does not belong in each of five paragraphs. The paragraphs in TEWS reflect topics of current or high interest.

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-W1
Authorization to exercise option to renew rental agreement with Chinese United Methodist Church for the use of space by the Community College Centers Division.

President and Members:

Traditionally, Chinatown Community College Center has offered classes dispersed throughout the San Francisco community in facilities provided by numerous rental agreements which generally include all maintenance, utilities and custodial services. These annual agreements normally include one or more options to renew for a similar period. The Chinese United Methodist Church has agreed to make their facilities available to Chinatown Community College Center during the coming academic year under the same general conditions as provided for in their agreement for 1980-81. Authority to exercise the option to renew the rental agreement is requested.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to exercise the option to renew with Chinese United Methodist Church, 920 Washington Street, San Francisco, at a monthly rate of $420.00 to include all maintenance, utilities and custodial services. The option will be for a period of 12 months commencing July 1, 1981 and ending June 30, 1982.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District and duly certified as to funds by the Controller of said City and County, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by,

Hilary Hsu
Director, Business Services

Laurent Broussal
President, Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/2/81 - W1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-W2
Authorization to enter into a rental agreement with Chinese United Methodist Church for the use of space by City College of San Francisco

President and Members:

For several years City College of San Francisco has been using approximately 3,331 square feet of floor space in the Chinese United Methodist Church, 920 Washington Street, San Francisco, to conduct its outreach program for the Chinatown community, for the use for five classrooms and an office including all maintenance, utilities and custodial services. It is the desire of the College to extend the existing rental agreement to cover the period of the 1981 Summer Session.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with the Chinese United Methodist Church, 920 Washington Street, San Francisco, for the use of five classrooms and related ancillary spaces having approximately 3,331 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of $400 per month for the period of July 1, 1981 through August 31, 1981. All maintenance, utilities and custodial services are included;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District and duly certified as to funds by the Controller of said City and County, pursuant to the provision of Section 6.302 of the said City and County.

Submitted by:

Recommended for adoption:

Charles Collins
Associate Director
Facilities and Planning

Jun Iwamoto
Vice Chancellor,
Business

Kenneth S. Washington
President
City College of San Francisco

Herbert M. Sussman
Chancellor Superintendent

6/2/81-W2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-W3
Authorization to enter into a rental agreement with the Roman Catholic Welfare Corporation for the use of space by City College of San Francisco

President and Members:

City College of San Francisco Evening Division has been using space in the Star of the Sea Parish Center, 345 Eighth Avenue, San Francisco, to conduct an outreach program for the Richmond community. Rent for the past year was $280 per month for two large classrooms and related ancillary spaces. All maintenance, utilities and custodial services are provided by the Center. Because of increased costs of operation the Center is requesting an increase in rental to $300 per month.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with the Roman Catholic Welfare Corporation, 4220 Geary Boulevard, San Francisco, for the use of two classrooms and related ancillary spaces having approximately 2,500 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of $300 per month for the period September 1, 1981 through June 30, 1982. All maintenance, utilities and custodial services are included;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action taken by the military, naval or air forces of the United States, except however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District and duly certified as to funds by the Controller of said City and County, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by:

Recommended for adoption:

Charles Collins
Associate Director,
Facilities and Planning

Jun Iwamoto
Vice Chancellor,
Business

Kenneth S. Washington
President,
City College of San Francisco

Herbert M. Sussman
Chancellor Superintendent

6/2/81-W3

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810602-W4
Authorization to extend rental agreement with Cynthia Soyster and the Morbio Estate, Inc. for the use of space by the Community College Centers Division.

President and Members:

The Community College Centers Division has been using 1233 Van Ness Avenue (13575 sq. ft.) and 1243 Van Ness Avenue (14490 sq. ft.) since August 1, 1974. Between February 1, 1977 and June 30, 1980, the SFCCD had a rental agreement with the owners. Rent for the lease period was $8,419.50 per month. A holding over period had been agreed to with the Lessor's agent, Crocker National Bank, with the Assistance of the City Director of Property, permitting the Centers Division to continue to operate at the location at the same monthly rent for July, August and September, 1980. Commencing October 1, 1980 and ending June 30, 1981, the rent was $11,789.83 per month. This is in accordance with the Cost Price Index referred to in Section 20 of the lease and the adjusted figure was obtained directly from the Bureau of Labor Statistics (Housing, San Francisco, Oakland, California) at 450 Golden Gate Avenue. It was agreed that the Community College District could remain at the facility upon the termination of the present one year option period ending June 30, 1981 on a month to month basis at the same monthly rate. It is the intention of the Community College District to remain at the site through September 30, 1981. Maintenance, utilities and custodial services will be provided by the Lessee.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to extend, on behalf of the SFCCD, the rental agreement with Cynthia Soyster and the Morbio Estate, Inc., for the use of total of 28,065 sq. ft. of floor space in the two adjoining buildings known as 1233 and 1243 Van Ness Avenue, San Francisco, to be used by the San Francisco Community College Centers Division.

FURTHER BE IT RESOLVED: That the rental for the use of these premises shall be at the rate of $11,789.83 per month. The District shall provide normal maintenance, and all utilities and custodial services. The term of the rental agreement extension shall be for the period July 1, 1981 through September 30, 1981.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and,

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on behalf of the Community College District, and duly certified as to funds by the Controller of the City and County of San Francisco, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved as
to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

an Francisco Community College District
ity College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

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1
/81

NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in Closed Session commencing at 5:30 p.m., Tuesday, June 16, 1981 followed by the Regular Meeting at 7:30 p.m., 33 Gough Street, San Francisco, CA.

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

SF
C76
#1
6/16/81

A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, June 16, 1981

Executive Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

DOCUMENTS DEPT.
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I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes - Special Meeting of May 19, 1981

IV. Governing Board Reports

V. Reports - Academic Senate, City College
Faculty Senate, Centers Division

VI. Adoption of Agenda

VII. Chancellor/Superintendent's Resolutions

Finance (Pages 4-19)

B1 - Closing the accounts for the fiscal year 1980-81 with the San Francisco Controller and providing for other actions relating thereto

B2 - Authorization to submit an application for funds for an EOPS Program under Senate Bill 164, Extended Opportunity Programs and Services Act (1969) at City College for the fiscal year 1981-82, $626,714.

B3 - Authorizing contract with the Models' Guild to obtain living models for 1981-82

B4 - Authorization to terminate participation in the Student Financial Aid Program at City College of San Francisco known as the Nursing Student Loan Program

B5 - Authorizing contract with the San Francisco Unified School District for the joint use and maintenance of SFUSD school buildings for the fiscal year 1980-81 based upon a space rental rate of 40½¢ per square foot per month

B6 - Appropriating assured income in excess of the SFCCD Budget for 1980-81 from the General Reserve in the amount of $2,000,000 for the Chinatown North Beach Community College Center

B7 - Amending Resolution No.800916-B2 appropriating funds for the Veterans' Cost-of-Instruction Program by substituting $38,086 for the period July 1, 1980 to August 31, 1981 in place of $36,855 for the period July 1, 1980 to June 30, 1981

B8 - Authorization to submit an application for funds for the Veterans' Cost-of-Instruction Program for the Fiscal Year 1981-82, City College

B9 - Authorization to transfer from Classified Temporary Salaries to Permanent Salaries, Centers Administration, to create and fund one permanent 1914 Film Service Technician position

B10 - Authorizing contract with James G. Seely to obtain additional legal advice, $1000, July 1, 1980 to June 30, 1981, District Office

B11 - Tabulation of bids for award of contract with Management Systems Corporation to obtain janitorial services and window washing for the Downtown Community College Center, July 1, 1981 to June 30, 1983

Equipment, Supplies & Services (Pages 20-28)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C17 - Acceptance of Gifts - Motor Vehicles

C18 - Acceptance of Gifts - Other Than Motor Vehicles

Personnel

D - Classified Personnel, 810616D2-21 (Pages 29-49)
E - Annual Certificated Position resolution 1981-82 (Pages 50-54)
G - Certificated Personnel, City College, 810616G1-16 (Pages 55-62)
H - Certificated Personnel, Categorically Funded Programs, City College, 810616H1-7 (Pages 63-65)
J - Certificated Personnel, Categorically Funded Programs, Centers Division, 810616-J1 (Page 66-79)
K - Certificated Personnel, Centers Division, 810616K1-6 (Pages 80-111)
L - Tax Sheltered Annuities, 810616-L1 (Pages 112-113)

Policy Manual (Page 114)

Notice of Intention to Amend San Francisco Community College District Policy Manual Section 1.12

Superintendent's Resolutions (Pages 115-122)

S1 - Authorizing destruction of records, List No.5 District Business Office

S2 - Administrative Leave for Sabbatical Study/Travel

Buildings & Grounds (Pages 123-127)

W1 - Authorization to enter into a lease with the San Francisco Unified School District for the use of John Hancock School

W2 - Authorization to issue Interdepartmental Work Order in the amount of $1,000.00 to Department of Public Works Bureau of Architecture to obtain necessary plan approvals, prepare bidding documents and obtain bids for the project: Airport School Additions and Alterations

W3 - Authorization to enter into a rental agreement for the use of the Language Laboratory of the Chinatown Resources Development Center by the City College Evening Division

VIII. Requests to Speak

IX. Chancellor/Superintendent and Staff Reports

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B1
Closing the accounts for the fiscal year 1980-81 with the San Francisco Controller and providing for other actions relating thereto

President and Members:

In order that the accounts for 1980-81 may be closed and the funding balance sheet reconciled with the San Francisco Controller, it is necessary to cut off entries for the fiscal year 1980-81 as of July 20, 1981. To meet obligations for the fiscal year 1980-81 which may not be encumbered or paid prior to that date, the following resolution is recommended for adoption:

RESOLVED:

Section 1 - That the San Francisco Controller be requested to reserve funds from the 1980-81 appropriations in amounts required to provide funds for certification of contracts approved by the Governing Board prior to June 30, 1981 but which have not been certified by the San Francisco Controller as of June 30, 1981.

Section 2 - That the San Francisco Controller be requested to establish reserves for prior years adjustments in the following funds in the amounts indicated in order to meet obligations for the fiscal year 1980-81 in excess of amounts encumbered for that year:

General Fund	$125,000
Cafeteria Fund	1,000

Section 3 - That the San Francisco Controller be requested to release balances existing as of June 30, 1981 in the Reserve for Claims and Judgements for litigation arising from construction in the Special Reserve Fund for Capital Improvement.

Section 4 - That the San Francisco Controller be requested to forward to the fiscal year 1981-82 those account balances existing as of June 30, 1981 in the Grant Fund for Federal and State projects and special trust funds and in accordance with Education Code Section 85440 all account balances existing as of June 30, 1981 in the Special Reserve Fund for Capital Improvements.

Section 5 - That in accordance with Education Code Section 85201, the San Francisco County Superintendent of Schools is hereby authorized to make such transfers as are necessary at the close of the school year to permit the payment of obligations of the San Francisco Community College District incurred during the school year 1980-81.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B1

Honorable Governing Board of
San Francisco Community College District

Subject: Resolution No. 810616-B2
Authorization to submit an application for funds for an EOPS Program under Senate Bill 164, Extended Opportunity Programs and Services Act (1969) at City College for the fiscal year 1981-82, $626,714.

President and Members:

The Chancellor's Office of the California Community Colleges is once again solicting community colleges to submit proposals for fiscal year 1981-82.

The City College project will include funds for Program Maintenance, peer counseling, professional counseling, study skills tutors, clerical aides, outreach, recruitment, financial aid and book grants for disadvantaged low income students.

CCSF-EOPS has received funding from the California Community Colleges Chancellor's Office since 1970. Our funding level for the past three years has been:

1978-79	$376,171
1979-80	$430,654
1980-81	$559,723

If funded to the requested level, the SFCCD matching funds would not exceed $93,012. This matching amount will be requested in the SFCCD 1981-82 City College budget.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business are hereby authorized to prepare and submit an application for funds under the Extended Opportunity Programs and Services Act (SB 164), for the fiscal year 1981-82 in the amount of $626,714.

Reviewed and approved as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by,

William H. Chin
EOPS Director

Edward L. Davis
Assistant Dean, Students

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President

6/16/81 - B2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B3
Authorizing contract with the Models' Guild
to obtain living models for 1981-82

President and Members:

The College Division has employed living models provided by the Models' Guild of San Francisco in the conduct of art classes. Funds for this service are provided by the Governing Board in the adopted budget.

The hourly rates in the past have been:

July 1, 1969 - June 30, 1970	$3.50
July 1, 1970 - August 31, 1974	$4.50
September 1, 1974 - August 31, 1975	$5.00
September 1, 1975 - June 30, 1977	$5.50
July 1, 1977 - June 30, 1979	$6.25
July 1, 1979 - June 30, 1980	$7.25
July 1, 1980 - June 30, 1981	$8.75

The rate as requested by the Models' Guild and recommended for 1981-82 is $9.00

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with the Models' Guild to obtain services of living models for the fiscal year 1981-82 at the rate of $9.00 per hour.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

FURTHER BE IT RESOLVED: That no obligation on the part of the SFCCD shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and duly certified as to funds by the San Francisco Controller pursuant to the provisions of San Francisco Charter Section 6.302.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B4
Authorization to terminate participation in the Student Financial Aid Program at City College of San Francisco known as the Nursing Student Loan Program

President and Members:

It is proposed that the College terminate its participation in the Nursing Student Loan Program. The purpose of the program has been to provide loans to nursing students in good standing who demonstrate financial need. District matching funds have been required.

The Nursing Training Amendments of 1979, Public Law 96-76, provided for major revisions affecting the administration of the program, including the repeal of the authority for employment cancellation benefits for nursing student loans made on or after September 29, 1979.

As long as the Agreement between the College and US-DHEW to operate the Nursing Student Loan funds remains in effect, no nursing student can receive a National Direct Student Loan, even when there are insufficient nursing funds for needy students.

With the removal of the cancellation provisions which had been the major benefit of continued participation, and the inadequate and untimely funding each year, the following resolution is recommended for adoption:

RESOLVED: That the SFCCD on behalf of its City College of San Francisco hereby terminates its Agreement with US-DHEW for participation in the Nursing Student Loan Program.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business and/or President, City College are hereby authorized to execute any and all documents necessary to implement this termination.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to take any and all actions required by US-DHEW to terminate SFCCD participation in the Nursing Student Loan Program.

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Submitted by,

Rachel Ness
Assistant Dean, Financial Aid

Kenneth S. Washington
President
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B5
Authorizing contract with the San Francisco Unified School District for the joint use and maintenance of SFUSD school buildings for the Fiscal Year 1980-81 based upon a space rental rate of 40½¢ per square foot per month

President and Members:

California Education Code Section 11002 reads as follows:

"The governing boards of two or more school districts or community college districts whose boundaries are contiguous or coterminous may enter into an agreement upon such terms and conditions as may be agreeable to the respective governing boards for the joint use and maintenance of school buildings and other school facilities."

The SFCCD has since July 1, 1970 utilized the SFUSD school buildings to conduct educational programs in the community.

For the Fiscal Year 1980-81, the staffs of the SFCCD and SFUSD recommend that the space rental rate of 40½¢ per square foot per month and the various equipment rental rates in effect for 1979-80 be continued unchanged for 1980-81.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 11002, the SFCCD contract with the San Francisco Unified School district for the joint use and maintenance of SFUSD school buildings for the Fiscal Year 1980-81 at the following rental rates based upon a space rental rate of 40½¢ per square foot per month.

Shared Spaces	Rate per Hour per Week for a Semester
Space Rental Rates	
Offices	$21.60
Classrooms	43.20
Laboratories	43.20
Shops	43.20
Equipment Rental Rates	
Laboratories	
Art	$ 6.15
Business - Manual Typewriters	31.25
Business - Electric Typewriters	103.75
Business - Office Machines	104.40
Chemistry	0
Drafting	0
Home Economics	31.25

Jewelry	6.15
Physical Fitness	0
Science	0
Sewing	31.25
Stained Glass	31.25
Shops	
Automotive	53.33
Electric	46.67
Machine	155.67
Sheet Metal	40.00
Wood Working	40.00
O'Connell Shops	
Arc Welding	155.66
Automotive	53.33
Custodial	0
Dry Cleaning	77.83
Gas Welding	51.36
Grocery Clerk	155.66
Lock Smith	46.67
Machine	155.66
Painting	51.36
Power Sewing	31.25
Refrigeration	155.66
Sheet Metal	40.00
Shoe Repair	40.00
Stationary Engineer	0
Television Repair	40.00
Typewriter Repair	40.00
Watch Repair	40.00

Exclusive Spaces

Galileo Community College Center 2112 Greenwich Street - 4 buildings	$1,300.00 per month
Chinatown Community College Center 949 Washington Street - 1 classroom	$300.00 per month

Parking at Marina Middle School

Cost of repairs incident to use of school yard for parking by SFCCD students	$34,272.60

Non-normal hour services

Custodial and stationary engineer services required at non-normal hours. SFCCD to pay SFUSD for the difference between the cost of such services at the premium rate and the normal rate.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Charles N. Collins
Associate Director
Facilities and Planning

Hilary Hsu
Director
Centers Business Services

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B5 Page 3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B6
Appropriating assured income in excess of the SFCCD Budget for 1980-81 from the General Reserve in the amount of $2,000,000 for the Chinatown Northbeach Community College Center

President and Members:

On August 19, 1980, by Resolution No. 800819-B1, the Governing Board adopted the final budget for the SFCCD for the fiscal year 1980-81.

Since the adoption of the final budget for the fiscal year 1980-81 by the Governing Board, the Centers Division has increased its offerings in English as a Second Language and other courses. Due to the increased offerings, the SFCCD will be eligible to obtain additional apportionment from the State because of increase in ADA, over and above the number of ADA's in the adopted budget. The exact amount of additional income is uncertain at this time because of the many proposed revisions to the 1980-81 funding formulas pending. However, it appears that at least $2,000,000 of additional income is assured.

Our 1980-81 Gann Limit is $59,469,750.43 and our present Appropriations Subject to Limitation is $57,299,857 leaving us with an Unused Appropriations Limit of $2,169,893,43. This means that $2,000,000 may be appropriated in this resolution without exceeding our current Gann Limit.

We have been negotiating with the SFUSD for a 20 year lease for Hancock School to be used as the Chinatown Northbeach Community College Center. We have reached an agreement at $1,700,000 prepaid rent. It is the purpose of this resolution to appropriate $2,000,000 to fund the prepaid rent and other costs for occupancy which would include alterations, equipment, and furniture.

The following resolution is recommended for adoption:

RESOLVED:

Section 1 - That in accordance with Education Code Section 85210 which provides that assured income in excess of the total amounts anticipated in the budget shall be added to the general reserve of the district, the following General Fund budget revision is made:

State Apportionment	$2,000,000
General Reserve	$2,000,000

6/16/81 - B6 Page 1

Section 2 - That there is a need according to major classification of expenditure to be met from that portion of the General Reserve derived from assured income in excess of the total anticipated in the budget which is detailed below:

Other Outgo	$2,000,000

Section 3 - That this resolution be submitted to the County Superintendent of Schools for approval in accordance with Education Code Section 85210.

Section 4 - That in accordance with Education Code Section 85210 authorization be and is hereby given for the appropriation in the General Fund

From:	General Reserve	$2,000,000
To:	SFCCD Appn. AO 8949 73200 Centers Buildings and Grounds - Capital Improvements Transfers to the Special Reserve Fund (Major Budget Classification - Other Outgo)	$2,000,000

Section 5 - That in accordance with Education Code Section 85440 et seq., transfer be made in the Special Reserve Fund

From:	Incoming Transfers from the General Fund (SFCCD Appn. AO 8949 73200)	$2,000,000
To:	SFCCD Appn. SO 9510 62000 Chinatown Northbeach Community College Center	$2,000,000

Section 6 - That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this appropriation on the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B6 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B7
Amending Resolution No. 800916-B2 appropriating funds for the Veterans' Cost-of-Instruction Program by substituting $38,086 for the period July 1, 1980 to August 31, 1981 in place of $36,855 for the period July 1, 1980 to June 30, 1981

President and Members:

On May 6, 1980, by Resolution No. 800506-B2 the Governing Board authorized the submission of an application for funds to the US-DHEW for the Veterans' Cost-of-Instruction Program (VCIP) for the fiscal year 1980-81.

On July 16, 1980, we received notification from US-Department of Education (ED) that we were awarded $36,855.

On September 16, 1980, by Resolution No. 800916-B2 the Governing Board appropriated $36,855 for the period July 1, 1980 to June 30, 1981.

By letter dated May 14, 1981, we received notification from US-ED that an additional $1,231 had been awarded and that the program period had been extended from July 1, 1980 through June 30, 1981 to July 1, 1980 through August 31, 1981. In order to expend this additional amount it is necessary to appropriate it.

The VCIP additional funding will provide continued services to elegible veteran students at City College during the Summer 1981. The total project cost is funded entirely by the grantor; no district matching funds are required.

The following resolution is recommended for adoption:

WHEREAS: The Governing Board on September 16, 1980 adopted Resolution No. 800916-B2 appropriating $36,855 for the VCIP at City College for the period July 1, 1980 to June 30, 1981, and

WHEREAS: The U. S. Department of Education has now awarded an additional $1,231 for the VCIP and extended the program period from July 1, 1980 through June 30, 1981 to July 1, 1980 through August 31, 1981, now therefore be it

RESOLVED: That Governing Board Resolution No. 800916-B2 adopted on September 16, 1980 appropriating $36,855 for the Veterans' Cost-of-Instruction Program at City College for the fiscal year 1980-81 be amended to appropriate $38,086 for the period July 1, 1980 to August 31, 1981.

Submitted by,

Bernard M. Foston
Assistant Dean, Veterans, Tuition

Juanita U. Pascual
Vice President, Administrative Services

Kenneth S. Washington
President, City College

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B8
Authorization to submit an application for funds for the Veterans' Cost-of-Instruction Program for the Fiscal Year 1981-82, City College.

President and Members:

The Department of Education makes available to eligible institutions of higher learning monies that are to be used for the support of improved and expanded services to veterans and to defray institutional expenses in academically related programs, under the authority of 20 USC 1070e-1.

The Office of Veterans, Dependents and Non-Residents, in the City College Division, seeks approval to submit an application for funds to the Department of Education for the period July 1, 1981 to June 30, 1982. No specific dollar amount is requested in this resolution, as the grant amount will be based upon the undergraduate veteran enrollment according to a federal formula. No local matching is required.

The SFCCD has been awarded in the past the following amounts:

1975-76	$70,942
1976-77	$51,082
1977-78	$61,100
1978-79	$63,196
1979-80	$49,149
1980-81	$38,086

The Veterans' Cost-of-Instruction Program will provide services in the areas of outreach, recruitment, special education, counseling, tutorial assistance, and related veterans' services.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to prepare and submit an application for funds to the Department of Education for the Veterans' Cost-of-Instruction Program for the Fiscal Year, 1981-82, City College

Reviewed and approved
as to Finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Submitted by,

Bernard M. Foston
Assistant Dean

Kenneth S. Washington
President, City College

6/16/81 - B8

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B9
Authorization to transfer from Classified Temporary Salaries to Permanent Salaries, Centers Administration, to create and fund one permanent 1914 Film Service Technician position.

President and Members:

The faculty of the Community College Centers has had for many years access to the excellent and extensive collection of the S.F.U.S.D.'s film library on a borrowing basis, free of charge. The only requirement for our District is to provide a full-time 1914 Film Service Technician to service the teachers who use the library. This position has been on a temporary basis and, as such, has experienced a number of turnovers. In an attempt to stabilize this position, it is recommended that the temporary 1914 Film Service Technician be converted to permanent status.

The following resolution is recommended for adoption:

RESOLVED: That effective June 17, 1981, one (1) permanent 1914 Film Service Technician position is hereby created at the Community College Centers Division,

FURTHER BE IT RESOLVED: That authorization is hereby given for the following General Fund transfer to fund the above newly created position;

FROM: SFCCD Appn. AO-8944-22012 $898
Centers Administration - Classified Temporary Salaries
(Major Budget Classification - Classified Salaries)

TO: SFCCD Appn. AO-8944-22010 $898
Centers Administration - Classified Permanent Salaries
(Major Budget Classification - Classified Salaries)

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this transfer on the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Reviewed and approved
as to finance,

Hilary Hsu, Director
Business Services

Jun Iwamoto
Vice Chancellor, Business

Laurent Broussal,
President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

6/16/81 - B9

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B10
Authorizing contract with James G. Seely to obtain additional legal advice, $1,000, July 1, 1980 to June 30, 1981, District Office

President and Members:

On June 17, 1980, by Resolution No. 800617-B9, the Governing Board authorized renewal of the contract with James G. Seely for legal advice for the fiscal year 1980-81, $24,000.

Said contract called for the Legal Counsel to attend, and when appropriate, participate at all of the Chancellor Superintendent's Board meetings, regular and special, including executive sessions, and render an additional 240 hours per year (average of 20 hours per month) of legal services to the District upon request.

The need for legal services during 1980-81 has exceeded the 240 hours contemplated in the contract by an estimated 15.6 to 20.0 hours. At $50 per hour this amounts to an additional $780 to $1,000.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with James G. Seely to obtain additional legal advice, July 1, 1980 to June 30, 1981, at the rate of $50 per hour not to exceed $1,000, District Office.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by, and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

6/16/81 - B10

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-B11
Tabulation of bids for award of contract with Management Systems Corporation to obtain janitorial services and window washing for the Downtown Community College Center, July 1, 1981 to June 30, 1983

President and Members:

San Francisco Charter Section 8.300-1 (Proposition J) approved by the electorate on November 2, 1976 reads as follows:

> "Notwithstanding the provisions of Section 8.300 of the charter, the following positions shall not be included in the classified civil service of the city and county and shall not be filled from lists of eligibles prepared by the civil service commission:
> Positions determined by the controller and approved by resolution of the board of supervisors to be positions where the work or services can be practically performed under private contract at a lower cost to the city and county than similar work or services performed by employees of the city and county; provided that no work or services shall be contracted where such work or services are required to be performed by officers or employees of the city and county under the provisions of this carter or other applicable law."

Since construction of the Downtown Center in September 1978, janitorial services and window washing have been performed under private contract.

On May 11, 1981 the S. F. Board of Supervisors adopted a "Resolution concurring with Controller's certification that janitorial building maintenance services can be practically performed at Downtown Community College Center by private contractor for lower cost than similar work services performed by City and County employees." The Controller's certification was that the costs of janitorial services by city workforce for 1981-82 would be $141,955 to $163,668 based on 6 or 7 employees.

The S. F. Purchaser advertised on May 20, 1981 an Invitation for Bids on the subject contract for a one year and two year basis. On June 5, 1981, nine bids were received and opened as follows:

Janitorial Services and Window Washing Contract Proposal No. 83662

	1st Year	2nd Year	Lot
1. J. J. Bldg. Mtce. (rejected by Human Rights Commission)	$ 87,229.92	$ 87,229.92	$174,459.84
2. Management Systems Corp.	100,260.00	108,282.40	208,542.40
3. Lewis & Taylor, Inc.	108,028.00	108,028.00	216,056.00
4. American Bldg. Mtce. Co.	106,996.00	117,690.00	224,686.00
5. Able Bldg. Mtce.	108,360.00	118,746.00	227,106.00
6. ABC Bldg. Mtce. Co.	110,052.48	121,057.68	231,110.16
7. Prudential Bldg. Mtce. Corp.	110,102.00	121,208.00	231,310.00
8. Bekins Bldg. Mtce. Co.	110,430.00	121,473.00	231,903.00
9. Universal Bldg. Mtce.	116,125.64	127,738.24	243,863.88

The lowest bid by J. J. Building Maintenance has been rejected by the Human Rights Commission.

The bids were evaluated on a lot basis of two years, but since the current Board of Supervisors resolution is only for one year, the award will be for two years with the second year subject to approval by the Controller and the Board of Supervisors pursuant to S. F. Charter Section 8.300-1.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the acceptance of bid and award of contract by the S. F. Purchaser of Supplies to Management Systems Corporation to obtain janitorial serivces and window washing for the Downtown Community College Center for the period July 1, 1981 to June 30, 1983 at a first year cost of $100,260.00 and a second year cost of $108,282.40.

FURTHER BE IT RESOLVED: That the Vice Chancellor, Business is hereby authorized to issue a contract order to Management Systems Corporation and to charge such to SFCCD Appn. No. A1 8948 56020.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-C1
Procurement of equipment, supplies, services, etc., less than $3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than $3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $168,209.84 in individual amounts of less than $3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

NUMBERS	NUMBERS	NUMBERS		
45222	45661 - 45670	46033		
45224	45684 - 45685	46037		
45234 - 45235	45702	46063		
45263 - 45265	45786 - 45787	46094 - 46095		
45279 - 45280	45821	46168 - 46169		
45536 - 45537	45891	46261		
45550	45894	46385		
45553	45896	46469 - 46470		
45581 - 45582	45939	46489	TOTAL	$45,668.39

TERM PURCHASE AGREEMENTS

NUMBER	AMOUNT
1601	$ 2,400.00
1602	2,400.00
1603	2,400.00
1605	2,400.00
1609	1,550.00
1610	1,500.00
1611	2,400.00
1613	2,400.00
1614	1,800.00
1615	1,920.00
1617	2,400.00
1618	2,400.00
1619	2,640.00
1620	2,400.00

TERM PURCHASE AGREEMENTS (continued)

NUMBER	AMOUNT
1621	1,800.00
1622	1,920.00
1623	1,920.00
1624	2,400.00
1625	1,440.00
1626	1,920.00
1628	1,920.00
1629	1,800.00
1632	2,400.00
1633	1,920.00
1634	1,800.00
1634	2,160.00
1636	2,880.00
1638	2,300.00
1640	1,800.00
1641	1,800.00
1642	2,400.00
1643	2,400.00
1644	1,800.00
1645	2,400.00
1646	2,400.00
1649	2,000.00
1650	2,000.00
	TOTAL $78,590.00

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

NUMBER	AMOUNT
0.085	$ 2,822.08
0.086	3,485.97
0.087	12,300.39
0.088	2,169.06
0.089	3,844.19
0.090	2,281.86
0.091	4,762.43
0.092	2,802.03
0.093	2,899.84
Total	$37,367.85

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MISCELLANEOUS ENCUMBRANCES (continued)

DIRECT PAYMENT VOUCHERS

NUMBER	AMOUNT
311	$2,000.00
313	1,800.00
314	73.65
318	56.53
319	234.19
321	200.00
323	24.00
326	750.00
327	1,445.23
Total	$6,583.60

TOTAL	$43,951.45
GRAND TOTAL	$168,209.84

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-C2
Procurement of equipment, supplies, services, etc., $3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
2295	District	Fall Class Schedule	$19,283.00

TERM PURCHASE AGREEMENTS

1604	College	Instructional Food Supplies	$ 4,000.00
1606	College	Photographic Supplies	5,550.00
1607	College	Photographic Supplies	3,550.00
1608	College	Cinemagraphic Processing	6,100.00
1612	College	Electrical Supplies	18,000.00
1616	College	Pipe, Galvanized & Black	4,320.00
1627	College	Plumbing & Steamfitting Supplies	6,720.00
1630	College	Plywood and Carpentry Supplies	4,320.00
1631	College	Paint & Painting Supplies	3,360.00
1637	College	Debris Box Service	3,792.00
1639	Centers	Electrical Supplies	7,200.00
1647	Centers	Servicing Fire Extinguishers	3,600.00

TERM PURCHASE AGREEMENTS (continued)

NUMBER	DIVISION	DESCRIPTION	AMOUNT
1648	Centers	Debris Box Service	3,792.00
1651	Centers	Industrial Gasses (for 2905 - 21st Street)	4,800.00
1652	Centers	Industrial Gasses (for 425 - 4th Street)	7,200.00
		TOTAL	$86,304.00

DIRECT PAYMENT VOUCHERS

NUMBER	DIVISION	DESCRIPTION	AMOUNT
309	District	Foods & Services for College Cafeteria	$ 31,154.17
310	District	Federal Income Tax Deposit	19,964.78
312	District	Federal Income Tax Deposit	14,626.87
315	District	Members' Contributions to State Teachers' Retirement System	194,409.12
316	District	Federal Income Tax Deposit	9,827.24
317	College	Seminars	3,300.00
320	District	Federal Income Tax Deposit	352,979.04
322	College	Funds in Basic Educational Opportunity Grant Program	35,130.00
324	District	Federal Income Tax Deposit	150,920.73
325	College	Postage for Postal Meter # F8201563	7,500.00
		TOTAL	$819,811.95
		GRAND TOTAL	$925,398.95

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-C17
Acceptance of Gifts - Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that motor vehicles be accepted by the SFCCD by a Governing Board resolution.

From time to time a motor vehicle is offered as a gift to the SFCCD to be deregistered and used as instructional equipment.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following motor vehicles as gifts:

Item No. 1
Description: 1967 Plymouth
Identification No. PS23H74107916
License Plate No. 296GUL
Donor: Roger H. Brarda
978 Valencia Street, Apt. 301
San Francisco, CA 94110
Market Value Declared by Donor: $800.00
Estimated District Cost in Accepting Gift: None

Item No. 2
Description: 1959 GMC Truck
Identification # 101CS6885A
License Plate No. N88091
Donor: Mr. Leonard A. Dowaite, Controller
Duart Mfg. Co., Ltd.
984 Folsom Street
San Francisco, CA 94107
Market Value Declared by Donor: $750.00
Estimated District Cost in Accepting Gift: None

Item No. 3
Description: 1968 Pontiac
Identification No. 235698P600954
License Plate No. 865MAI
Donor: Wichai Keankalaya
296 Evelyn Way
San Francisco, CA 94127
Market Value Declared by Donor: $750.00
Estimated District Cost in Accepting Gift: None

Item No. 4
Description: 1976 Oldsmobile
Identification No. 2H35R6R160015
License Plate No. 1B51901
Donor: Miss Jeanette Earl
Network Courier Service
9010 Bellanca Avenue
Los Angeles, CA 90045

WHEREAS: Mr. George Redden, Director, John O'Connell Community College Center, and Mr. Laurent Broussal, President, Community College Centers, declare that the gifts, Items 1 through 4 above, will enhance the automotive program of the John O'Connell Community College Center and recommend the acceptance of the gifts, now

THEREFORE BE IT RESOLVED: That the motor vehicles described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That Mr. George Redden, Director, John O'Connell Community College Center, is hereby authorized to execute all necessary documents for the deregistration of the motor vehicles in accordance with applicable law.

FURTHER BE IT RESOLVED: That upon transfer of legal title of said motor vehicles to the SFCCD, the Secretary of the Governing Board is directed to notify the Donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-C18
Acceptance of Gifts - Other Than Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows: "The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding $500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1
Description: 1 Kelsh Plotter
Donor: Leonard Reitz, Manager, Property Office
U. S. Geology Service, Topo Division
Menlo Park, California
Market Value Declared by Donor: $1,000.00
Estimated District Cost in Accepting Gift:
Initial Cost (transportation, installation, etc.) $150.00
Annual Cost (maintenance, repairs, etc.) $100.00

Item No. 2
Description: 4 banks of Student Lockers
Donor: Mr. Nick Leonandakis
Airport Commuter Service
923 Folsom Street
San Francisco, CA 94107
Market Value Declared by Donor: $1,000.00
Estimated District Cost in Accepting Gift: None

Item No. 3
Description: Electrical Supplies:
Assorted 12 & 14 ga. wire, junction box, conduit, outlets and electric motors.
All items are used.
Donor: Mr. Al Mesita
Crown Electric & Maintenance Co.
85 Columbia Square
San Francisco, CA 94107
Market Value Declared by Donor: $850.00
Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. James M. Lallas, Engineering, City College, and Dr. Kenneth S. Washington, President, City College, declare that the gift, Item No. 1 above, will enhance the Engineering Program at City College and recommend the acceptance of the gift, and

WHEREAS: Mr. Goerge L. Redden, Director, John O'Connell Community College Center, and Mr. Laurent R. Broussal, President, Community College Centers, declare that the gifts, Items No. 2 and 3 above, will enhance the John O'Connell Community Colege Center and recommend the acceptance of the gifts, now

THEREFORE BE IT RESOLVED: That the gifts described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the gifts described above, the Secretary of the Governing Board is directed to notify the donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-D2
Annual Classified Positions Resolution 81-82

President and Members:

To serve as the basis for control as to the number, classification, title, and rate of compensation for all classified positions continued or created by the Governing Board in adopting the budget, it is recommended that the annual classified positions resolution be approved. This resolution will be amended throughout the year as necessary to reflect all changes in the number, classification, title, and rate of compensation of classified positions.

The following resolution is recommended for adoption:

RESOLVED: Part 1 - That the administrative provisions of the 1981-82 Annual Salary Ordinance of the City and County of San Francisco are hereby adopted as an integral part of this Annual Classified Positions Resolution, subject to such changes as the Governing Board may make in the adoption of the San Francisco Community College District budget for 1981-82.

Part 2 - That this Annual Classified Positions Resolution, which enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget for the Fiscal Year 1981-82, is hereby adopted and detailed as follows:

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE		COMPENSATION SCHEDULE		

SECTION 669010A - COMMUNITY COLLEGE CENTERS DIVISION - SALARIES

1	B512	GENERAL CLERK TYPIST PT-EX		473	B	570
1	B512	GENERAL CLERK TYPIST PT-EX-ST		473	B	570
2	1220	PAYROLL CLERK		519	B	625
1	1228	SENIOR TESTING TECHNICIAN	SC	567	B	684
1	1228	SENIOR TESTING TECHNICIAN		567	B	684
	1224	SENIOR PERSONNEL ANALYST	Z	947	B	1147
	1314	PUBLIC RELATIONS OFFICER	OZ	916	B	1109
1	1402	JUNIOR CLERK	SC	374	B	448
1	1402	JUNIOR CLERK		374	B	448
	1404	CLERK		448	B	539
	1406	SENIOR CLERK		503	B	605
	1422	JUNIOR CLERK TYPIST		396	B	475
3	1424	CLERK TYPIST PT-EX-ST		465	B	560
1	1424	CLERK TYPIST	SC	465	B	560
14	1424	CLERK TYPIST		465	B	560
1	1426	SENIOR CLERK TYPIST PT-ST		510	B	614
12	1426	SENIOR CLERK TYPIST		510	B	614
1	1444	CLERK STENOGRAPHER		485	B	583
1	1446	SENIOR CLERK STENOGRAPHER ST		560	B	674
11	1446	SENIOR CLERK STENOGRAPHER		560	B	674
1	1452	STENOGRAPHIC SECRETARY		647	B	781
1	1487	FINANCIAL AIDS ASSISTANT		560	B	674
	1488	TIA-EVALUATION TECHNICIAN	Z	541	B	652
1	1489	TIA-BUSINESS LEARNING CENTER		541	B	652
7	1630	ACCOUNT CLERK		480	B	578
	1745	TIA-COMPUTER SERVICES		539	B	650
1	1760	OFFSET MACHINE OPERATOR	SC	494	B	594
	1840	JUNIOR MANAGEMENT ASSISTANT	Z	631	B	762
1	1842	MANAGEMENT ASSISTANT	Z	762	B	920
	1844	SENIOR MANAGEMENT ASSISTANT	Z	899	B	1088
1	1869	TIA-COMPUTER SERVICES MANAGER		807	B	975
	1870	PROGRAMMER ANALYST TRAINEE	Z	735	B	887
1	1872	PROGRAMMER ANALYST	Z	807	B	975
	1914	FILM SERVICE TECHNICIAN		512	B	617
	1920	INVENTORY CLERK		496	B	596
	1924	MATERIALS AND SUPPLIES SUPERVISOR		544	B	655
1	1932	ASSISTANT STOREKEEPER	SC	512	B	617

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE		COMPENSATION SCHEDULE		
SECTION 669010A - COMMUNITY COLLEGE CENTERS DIVISION - SALARIES						
	2630	SCHOOL LUNCHROOM COOK		505	B	608
19	2709	SCHOOL CUSTODIAN		500	B	602
1	2726	SCHOOL CUSTODIAN ASSISTANT SUPERVISOR	SC	549	B	661
1	2727	SCHOOL CUSTODIAN-SUPERVISOR I		602	B	728
1	3537	TIA-MEDIA SERVICES MANAGER		694	B	838
	3538	TIA-LANGUAGE LABORATORY	Z	536	B	647
	3590	TIA-ENGLISH READER PT	Z	395	B	395
	3591	COLLEGE AIDE			H	3.5700
	3597	SCHOOL AIDE II		337	B	404
	3598	SCHOOL AIDE III		411	B	494
1	3599	TIA-GUIDANCE AIDE		424	B	510
1	3616	LIBRARY TECHNICAL ASSISTANT I		552	B	664
1	3618	LIBRARY TECHNICAL ASSISTANT II		605	B	731
	7302	AUDIO VISUAL EQUIPMENT TECHNICIAN		650	B	785
3	7334	STATIONARY ENGINEER		818	B	989
1	7344	CARPENTER		934	B	1131
1	7345	ELECTRICIAN		1042	B	1261
1	7346	PAINTER		929	B	1125
1	7347	PLUMBER		1104	B	1336
1	7355	TRUCK DRIVER - HEAVY	V	1099	B	1208
3	7441	TOOL ROOM MECHANIC AND CUSTODIAN		508	B	611
1	8202	SECURITY GUARD PT-EX		467	B	562
1	8202	SECURITY GUARD PT-EX-ST		467	B	562
2	8204	INSTITUTION POLICE OFFICER	SC	652	B	788
	8272	TIA-CAMPUS CONTROL		512	B	617
108	TOTAL POSITIONS					

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE		COMPENSATION SCHEDULE		

SECTION 669010C - COMMUNITY COLLEGE COLLEGE DIVISION - SALARIES

	1204	SENIOR PERSONNEL CLERK		531	B	641
1	1220	PAYROLL CLERK		519	B	625
	1222	SENIOR PAYROLL AND PERSONNEL CLERK		570	B	688
1	1228	SENIOR TESTING TECHNICIAN		567	B	684
1	1402	JUNIOR CLERK		374	B	448
3	1404	CLERK		448	B	539
3	1406	SENIOR CLERK		503	B	605
1	1408	PRINCIPAL CLERK		611	B	738
	1422	JUNIOR CLERK TYPIST		396	B	475
2	1424	CLERK TYPIST	SC	465	B	560
20	1424	CLERK TYPIST		465	B	560
1	1426	SENIOR CLERK TYPIST PT		510	B	614
2	1426	SENIOR CLERK TYPIST	SC	510	B	614
41	1426	SENIOR CLERK TYPIST		510	B	614
	1444	CLERK STENOGRAPHER		485	B	583
9	1446	SENIOR CLERK STENOGRAPHER		560	B	674
	1450	PRINCIPAL CLERK STENOGRAPHER		611	B	738
1	1452	STENOGRAPHIC SECRETARY		647	B	781
1	1487	FINANCIAL AIDS ASSISTANT	SC	560	B	674
6	1487	FINANCIAL AIDS ASSISTANT		560	B	674
5	1488	TIA-EVALUATION TECHNICIAN	Z	541	B	652
1	1491	ASSOCIATE REGISTRAR SFCCD	Z	897	B	897
1	1630	ACCOUNT CLERK	SC	480	B	578
3	1630	ACCOUNT CLERK		480	B	578
1	1632	SENIOR ACCOUNT CLERK	SC	552	B	664
3	1650	ACCOUNTANT	Z	605	B	731
1	1652	SENIOR ACCOUNTANT	Z	731	B	882
2	1706	TELEPHONE OPERATOR		446	B	536
1	1708	SENIOR TELEPHONE OPERATOR		489	B	589
1	1720	DATA ENTRY OPERATOR	SC	453	B	546
1	1720	DATA ENTRY OPERATOR		453	B	546
1	1724	SENIOR TABULATING MACHINE OPERATOR		605	B	731
	1731	COMPUTER OPERATOR TRAINEE		476	B	476
	1734	COMPUTER OPERATOR I		505	B	608
2	1736	COMPUTER OPERATOR II		562	B	677
1	1737	SENIOR COMPUTER OPERATOR	SC	625	B	755

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE		COMPENSATION SCHEDULE		
SECTION 669010C - COMMUNITY COLLEGE COLLEGE DIVISION - SALARIES						
1	1760	OFFSET MACHINE OPERATOR		494	B	594
1	1762	SENIOR OFFSET MACHINE OPERATOR		575	B	694
1	1764	MAIL & REPRODUCTION SERVICES SUPERVISOR		602	B	728
3	1768	TIA-PHOTOGRAPHER/ CINEMATOGRAPHER		544	B	655
2	1840	JUNIOR MANAGEMENT ASSISTANT	SCZ	631	B	762
1	1842	MANAGEMENT ASSISTANT	Z	762	B	920
1	1853	CONTROL CLERK-ELECTRONIC DATA PROCESSING		498	B	599
1	1855	SENIOR CONTROL CLERK ELECTRONIC DATA PROCESSSING	SC	546	B	658
1	1866	SYSTEMS & PROCEDURE SUPERVISOR	Z	1131	B	1368
	1869	TIA-COMPUTER SERVICES MANAGER		807	B	975
	1870	PROGRAMMER ANALYST TRAINEE	Z	735	B	887
2	1872	PROGRAMMER ANALYST	Z	807	B	975
1	1874	SENIOR PROGRAMMER ANALYST	Z	929	B	1125
1	1876	DATA PROCESSING PROGRAMMER & SYSTEMS SUPERVISOR	Z	1073	B	1298
1	1927	TIA-PHYSICAL EDUCATION	SC	524	B	631
1	1927	TIA-PHYSICAL EDUCATION		524	B	631
1	1932	ASSISTANT STOREKEEPER	SC	512	B	617
1	1932	ASSISTANT STOREKEEPER		512	B	617
1	1934	STOREKEEPER		562	B	677
	2402	LABORATORY HELPER		430	B	517
2	2439	TIA-STOREROOM MANAGER		803	B	970
1	2447	TIA-CHEMISTRY	SC	580	B	701
	2447	TIA-CHEMISTRY		580	B	701
58	2709	SCHOOL CUSTODIAN		500	B	602
4	2726	SCHOOL CUSTODIAN ASSISTANT SUPERVISOR		549	B	661
1	2727	SCHOOL CUSTODIAN SUPERVISOR I		602	B	728
1	2730	SCHOOL CUSTODIAL SERVICES SUPERVISOR I		671	B	810
1	3248	PIANIST	Z		H	10.4600
5	3410	ASSISTANT GARDENER		655	B	870
1	3416	GARDENER	SC	721	B	870
2	3416	GARDENER		721	B	870
1	3418	GARDENER ASSISTANT SUPERVISOR		830	B	1003
1	3428	NURSERY SPECIALIST		830	B	1003
1	3536	TIA-PERFORMING ARTS	SC	578	B	697

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE	COMPENSATION SCHEDULE		
SECTION 669010C - COMMUNITY COLLEGE COLLEGE DIVISION - SALARIES					
1	3536	TIA-PERFORMING ARTS	578	B	697
1	3537	TIA-MEDIA SERVICES MANAGER	694	B	838
1	3538	TIA-LANGUAGE LABORATORY Z	536	B	647
	3590	TIA-ENGLISH READER PT Z	395	B	395
	3591	COLLEGE AIDE		H	3.5700
	3597	SCHOOL AIDE II	337	B	404
	3598	SCHOOL AIDE III	411	B	494
5	3616	LIBRARY TECHNICAL ASSISTANT I	552	B	664
2	3618	LIBRARY TECHNICAL ASSISTANT II	605	B	731
1	3619	LIBRARY MANAGER-STATLER LIBRARY	628	B	758
2	5384	TIA-ELECTRONIC TECHNICIAN	681	B	822
1	7120	BUILDING AND GROUNDS MAINTENANCE SUPERINTENDENT	1180	B	1429
1	7205	CHIEF STATIONARY ENGINEER SC	1022	B	1237
2	7302	AUDIO VISUAL EQUIPMENT TECHNICIAN	650	B	785
4	7334	STATIONARY ENGINEER	818	B	989
1	7335	SENIOR STATIONARY ENGINEER	920	B	1114
1	7342	LOCKSMITH	934	B	1131
2	7344	CARPENTER	934	B	1131
2	7345	ELECTRICIAN	1042	B	1261
2	7346	PAINTER	929	B	1125
2	7347	PLUMBER	1104	B	1336
1	7348	STEAMFITTER	1104	B	1336
1	7355	TRUCK DRIVER - MEDIUM	1022	B	1125
1	7396	TIA-BROADCASTING EQUIPMENT TECHNICIAN	894	B	838
1	7397	TIA-SENIOR BROADCASTING EQUIPMENT TECHNICIAN	838	B	1013
1	7441	TOOL ROOM MECHANIC AND CUSTODIAN	508	B	611
	8202	SECURITY GUARD	467	B	562
1	8204	INSTITUTION POLICE OFFICER SC	652	B	788
1	8206	INSTITUTION POLICE CAPTAIN	874	B	1057
8	8207	BUILDING AND GROUNDS PATROL OFFICER	589	B	710
1	8209	INSTITUTION POLICE LIEUTENANT SC	796	B	961
2	8272	TIA-CAMPUS CONTROL	512	B	617
267	TOTAL POSITIONS				

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE	COMPENSATION SCHEDULE			
SECTION 669010D - COMMUNITY COLLEGE DISTRICT DIVISION - SALARIES						
7	0125	COMMISSIONER	C		M	100
1	1202	PERSONNEL CLERK		496	B	596
7	1220	PAYROLL CLERK		519	B	625
1	1222	SENIOR PAYROLL & PERSONNEL CLERK		570	B	688
1	1224	PRINCIPAL PAYROLL & PERSONNEL CLERK		631	B	762
1	1240	ASSISTANT PERSONNEL ANALYST	SCZ	634	B	766
1	1242	PERSONNEL ANALYST	SCZ	785	B	947
1	1272	SENIOR DEPARTMENT PERSONNEL OFFICER	Z	1304	B	1580
	1402	JUNIOR CLERK		374	B	448
1	1404	CLERK		448	B	539
	1406	SENIOR CLERK		503	B	605
	1422	JUNIOR CLERK TYPIST		396	B	475
	1424	CLERK TYPIST		465	B	560
5	1424	CLERK TYPIST		465	B	560
6	1426	SENIOR CLERK TYPIST		510	B	614
1	1446	SENIOR CLERK STENOGRAPHER	SC	560	B	674
1	1446	SENIOR CLERK STENOGRAPHER	O	560	B	674
1	1446	SENIOR CLERK STENOGRAPHER		560	B	674
1	1450	PRINCIPAL CLERK STENOGRAPHER	SC	611	B	738
1	1450	PRINCIPAL CLERK STENOGRAPHER		611	B	738
1	1452	STENOGRAPHIC SECRETARY		647	B	781
1	1486	EDUCATION CREDENTIALS TECHNICIAN		596	B	721
1	1516	CONFIDENTIAL SECRETARY TO SUPERINTENDENT		796	B	961
2	1630	ACCOUNTING CLERK		480	B	578
2	1632	SENIOR ACCOUNT CLERK		552	B	664
7	1650	ACCOUNTANT	Z	605	B	731
2	1652	SENIOR ACCOUNTANT	Z	731	B	882
1	1654	PRINCIPAL ACCOUNTANT	Z	882	B	1067
2	1656	HEAD ACCOUNTANT	Z	1067	B	1291
1	1658	CHIEF ACCOUNTANT	Z	1273	B	1543
1	1760	OFFSET MACHINE OPERATOR		494	B	594
1	1832	BUSINESS MANAGER COMMUNITY COLLEGE	OZ	1470	B	1782
1	1840	JUNIOR MANAGEMENT ASSISTANT	Z	631	B	762
1	1840	JUNIOR MANAGEMENT ASSISTANT	OZ	631	B	762
	1870	PROGRAMMER ANALYST TRAINEE	Z	735	B	887

NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE	COMPENSATION SCHEDULE			
SECTION 669010D - COMMUNITY COLLEGE DISTRICT DIVISION - SALARIES						
1	1872	PROGRAMMER ANALYST	Z	807	B	975
1	1950	ASSISTANT PURCHASER	Z	554	B	668
1	1956	SENIOR PURCHASER	Z	908	B	1099
1	2708	CUSTODIAN		500	B	602
	3591	COLLEGE AIDE			H	3.5700
1	5265	ARCHITECTURAL ASSOCIATE I	Z	916	B	1109
1	5322	GRAPHIC ARTISTS	SC	617	B	745
	8202	SECURITY GUARD		467	B	562
67	TOTAL POSITIONS					

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NO. OF POSITIONS	CLASS & ITEM NO.	CLASSIFICATION TITLE	COMPENSATION SCHEDULE		
SECTION 669013C - COLLEGE DIVISION - SALARIES - CAFETERIA					
5	2615	SCHOOL LUNCHROOM HELPER PT-EX-ST	460	B	554
2	2615	SCHOOL LUNCHROOM HELPER PT-ST OSC	460	B	554
9	2615	SCHOOL LUNCHROOM HELPER PT-ST	460	B	554
	2709	SCHOOL CUSTODIAN	500	B	602
	3591	COLLEGE AIDE		H	3.5700
16	TOTAL POSITIONS				

D2
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SYMBOLS

B	BI-WEEKLY RATE
C	SALARY FIXED BY CHARTER
EX	EXEMPT POSTION NOT TO EXCEED $409.00 PER MONTH
H	HOURLY RATE
J	NOT A SALARY STANDARDIZATION RATE; RATE SET IN BUDGET
PT	PART TIME AT RATE OF
Q	AS NEEDED AT RATE OF
ST	SCHOOL TERM ONLY
V	AT RATE SET BY SALARY STANDARDIZATION FOR TYPE OF EQUIPMENT OPERATED (DAILY)
Z	COMPENSATION TIME OFF IN LIEU OF PAYMENT FOR OVERTIME
SC	SUBJECT TO CLASSIFICATION BY THE CIVIL SERVICE COMMISSION
#	NEW POSITION APPROVED IN PUBLICATION BUDGET
O	POSITION BUDGETED BUT NO FUNDS PROVIDED

Part 3 - The administrative provisions governing the appointment of 3591 College Aide under the Federal College Work Study Program are hereby adopted as an integral part of this Annual Classified Positions Resolution and detailed as follows:

Section 1. Temporary appointment of eligible students to class 3591 College Aide under the Federal College Work Study Program shall be made pursuant to a blanket authorization issued by the San Francisco Civil Service Commission.

Section 2. All students to be appointed in Section 1 above shall meet all of the requirements of the applicable Federal laws contained in 42 USC 2751 et. seq. and the applicable Federal regulations contained in 34 CFR 175 et. seq. for the Federal College Work Study Program.

Section 3. All students to be appointed in Section 1 above shall be A) enrolled in 6 or more units at the City College of San Francisco or 12 or more weekly class hours in the Community College Centers, B) in good academic standing at the institution where enrolled, and C) a national of the United States, in the United States for other than a temporary purpose and intend to become a permanent resident thereof, or a permanent resident of the Trust Territory of the Pacific Islands.

Section 4. All students to be appointed in Section 1 above shall have been awarded assistance under the Federal College Work Study Program by the Assistant Dean of Financial Aids at the City College of San Francisco, by the Vice President, Student Services, in the Community College Centers based upon an analysis of need developed by the College Scholarship Service of the College Entrance Examination Board in Berkeley, California.

Section 5. All students appointed under Section 1 above shall be limited as to the number of hours of employment as provided in 34 CFR 175.19 (b) which reads as follows: "During periods when classes, for which the student is enrolled, are in session the student shall not work more than an average fo 20 hours per week, averaged over the period of enrollment for which the student has received an award under this part. During other periods of time, the student shall not work more than 40 hours per week and work during such periods shall not be included in the limitation on average hours per week set forth above."

Section 6. The Governing Board of the San Francisco Community College District hereby certifies that all eligible students to be appointed in Section 1 above shall have also met the provisions of sections 2, 3, and 4 above prior to appointment.

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810616-D3 to 810616-D21
Classified Personnel

President and Members:

Resolutions No. 810616-D3 to 810616-D21 cover routine appointments, appointments college aides, transfers college aides, releases, resignations, suspensions, retirements, leaves, amendment salary increment, abridgement of leave of absence and remove name from records, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

D3 to D21
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APPOINTMENTS

810616-D3 RESOLVED: That the following named persons be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

Name	Class	Location	Effective	Salary
TROUT, Mary L	1424 Clerk Typist	Downtown CCC	05/20/81	$465 BW

810616-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below, thru 6/30/81.

Name	Class	Location	Effective	Salary
HERRERA, Patricia G	1404 Clerk	City College	05/27/81	$409 BW
MARQUEZ, Teresa	1422 Jr. Clerk Typist P.T.	District Office	05/20/81	$4.5250 H
BURNHAM, Linda	1424 Clerk Typist P.T.	Labor Studies	06/03/81	$5.3000 H
FAAPOULI, Sally	1426 Sr. Clerk Typist	District Office	06/03/81	$465 BW
JAMESON, Remy	1446 Sr. Clerk Steno	J. Adams CCC	05/20/81	$487 BW
WASKOM, Jacqueline	1488 TIA Evaluation Tech.	City College	06/01/81	$494 BW
CHAVEZ, Juan A	1632 Sr. Account Clerk	City College	06/10/81	$503 BW
BURNELL, Tyrone	2709 School Custodian	City College	05/13/81	$477 BW
CRUMBY, Bessie L	2709 School Custodian	CC Centers Division	05/28/81	$477 BW
SOTO, Al C	2709 School Custodian	City College	05/28/81	$477 BW
ARMSTRONG, Dennis	1630 Account Clerk	City College	05/20/81	$438 BW

810616-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or $376.00 per month, location and effective dates as shown below:

Name	Class	Location	Effective	Salary
MORENO, Norma	1424 Clerk Typist P.T.	J. O'Connell CCC	05/26/81	$5.3000 H
JAMIOL, Phillip	1745 TIA Computer Services, P.T.	Downtown CCC	05/28/81	$6.0625 H
LEVINE, Robyn	3597 School Aide II, P.T.	City College	04/06/81	$4.1000 H
FOOTE, Nancy J	3598 School Aide III, P.T.	S.F. Skills Center	05/26/81	$5.0000 H

APPOINTMENTS
COLLEGE AIDES

810616-D6 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of $3.47 per hour not to exceed $376.00 or 70 hours per month, effective on dates as shown below:

Name	Effective
CECILIA, Desiree	05/20/81
WEINER, Daphne L	05/20/81

TRANSFERS
COLLEGE AIDES

810616-D7 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College, WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as s shown below:

Name	Effective
DIGIUSEPPE, Timothy J	05/06/81

RELEASES

810616-D8 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

Name	Name	Location	Effective
BURNHAM, Linda	1424 Clerk Typist P.T. EX.	Career Guidance	06/02/81
SHAPIRO, Ilene L	1424 Clerk Typist P.T.	Labor Education	05/26/81
SWEENEY, Julia	1489 TIA Business Learning P.T.	Downtown CCC	05/29/81
ARMSTRONG, Dennis	1630 Account Clerk	City College	06/09/81

RELEASES

810616-D9 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

RELEASES

810616-D9 (Continued)

Name	Class	Location	Effective
MARQUEZ, Teresa	1422 Jr. Clerk Typ P.T. EX	District Office	05/19/81
JAMESON, Remy	1424 Clerk Typ P.T. EX	Child Care Ctr (J. Adams CCC)	05/19/81
VALENTINE, Mark C	3598 School Aide P.T. EX	City College	05/05/81

810616-D10 RESOLVED: That all 3591 College Aides, Exempt Civil Service Employees, assigned to City College WORK STUDY PROGRAM and REGULAR PROGRAM, be released from their temporary appointments close of day 06/30/81.

RESIGNATIONS

810616-D11 RESOLVED: That the resignations of the following permanent employees be accepted close of day on dates as shown below:

Name	Class	Location	Effective
ZIMMERMAN, Klaus	1630 Account Clerk	J. Adams CCC	04/28/81
NETTLES, Everett Jr.	2709 School Custodian	City College	05/21/81

810616-D12 RESOLVED: That the resignation of the following temporary employees be accepted close of day on dates as shown below:

Name	Class	Location	Effective
IWAO, Wayne H	1404 Clerk	CC Centers Division	05/21/81
MONTALVO, Ricardo A	1404 Clerk	City College	05/15/81
LAWSON, Barbara	1844 Sr. Management Asst.	Downtown CCC	06/05/81

SUSPENSIONS

810616-D13 RESOLVED: That Victor BEY, permanent 2709 School Custodian assigned to City College, be suspended with loss of salary for the period of suspension, effective May 20, 1981 for a period of two (2) days to return to duty on May 22, 1981.

SUSPENSIONS

810616-D14 RESOLVED: That Willie JOHNSON, permanent 2709 School Custodian assigned to the City College, be suspended with loss of salary for the period of suspension, effective May 19, 1981 for a period of one (1) day to return to duty on May 20, 1981.

RETIREMENT

810616-D15 RESOLVED: That in accordance with notice from the Retirement System, the retirement of Ralph W. BOSS, 7334 Stationary Engineer on permanent duty at the CC Centers, be noted effective cod 06/30/81. Ralph W. Boss has been with the College District since May 16, 1968.

810616-D16 RESOLVED: That Donald LEWIS, temporary 2709 School Custodian assigned to CC Centers, be terminated close of day 05/27/81.

LEAVES

810616-D17 RESOLVED: That the following named persons be granted leave of absence as shown below:

Name	Class	Location	Effec. & Duration	Reason
YOUNG, Robert N.K	1220 Payroll Clerk	Dist. Office	06/22/81 for 3 weeks	Military leave
FAAPOULI, Sally	1404 Clerk	Dist. Office	06/03/81 (Indefinite)	To accept temp. 1426 Sr. Clerk Typist
GOLDMAN, Merle	1424 Clerk Typist	Career Guid.	05/11/81 for 3 weeks	Personal Leave
LAWSON, Barbara	1840 Jr. Mgmt Asst.	Downtown CCC	06/08/81 for 3 months	Personal Leave
LYONS, Elizabeth	2709 School Custodian	City College	06/01/01 for 4 weeks	Personal Leave

AMENDMENT
SALARY INCREMENT

810616-D18 RESOLVED: That the salary increment of Aurora J. BROWN, permanent 1402 Jr. Clerk, on Resolution No. 810505-D17 effective 05/25/81 be amended to be effective 05/26/81.

ABRIDGEMENT OF
LEAVE OF ABSENCE

810616-D 19 RESOLVED: That the leave of absence granted to Queen E.WILLIAMS, permanent 2709 School Custodian, be abridged cod 05/25/81; and effective 05/26/81 she return to duty assigned to her at City College.

REMOVE NAME
FROM RECORDS

810616-D 20 RESOLVED: That the name of Bert T.BABICK, 2727 School Custodian Supervisor I on permanent duty at the City College, be removed from the records close of day 06/02/81 due to a transfer to Muni.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temprary & Part-time)
New Employees Ethnic Survey
As of June 16, 1981

1	H	F	1404 Clerk
1	W	F	1424 Clerk Typist
1	H	F	1424 Clerk Typist, P.T.
1	F	F	1446 Senior Clerk Stenographer
1	B	F	1488 TIA-Evaluation Technician
1	H	M	1632 Sr. Account Clerk
1	W	M	1745 TIA Computer Services, P.T.
2	B	M	2709 School Custodian
1	A/PI	M	2709 School Custodian
1	W	F	3597 School Aide II, P.T.
1	W	F	3598 Sch Aide III, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF June 16, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	119	82	32	60	24		317
Female	202	66	49	83	32	2	434
Total	321	148	81	143	56	2	751

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	15.8	10.9	4.3	8.0	3.2		42.2
Female	26.9	8.8	6.5	11.0	4.3	.3	57.8
Total	42.7	19.7	10.8	19.0	7.5	.3	100.0

Male	SAN FRANCISCO LABOR FORCE						55.7%
Female	1970 CENSUS						44.3%
Total	60.9%	11.6%	12.8%	10.6%	3.8%	.3%	100.0%

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

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Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF June 17, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	110	82	29	74		295
Female	204	60	46	117	1	428
TOTAL	314	142	75	191	1	723

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	TOTAL
Male	15.21	11.34	4.01	10.24		40.80
Female	28.22	8.30	6.36	16.18	.14	59.20
TOTAL	43.43	19.64	10.37	26.42	.14	100.00

SF-1970 Census	59.46	13.42	11.97	14.74	.41	100.00

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Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-E1
Annual Certificated Position Resolution 1981-82

President and Members:

To serve as the basis for control as to the number, title, and rate of compensation for all certificated positions continued or created by the Governing Board in adopting the budget, it is recommended that the annual certificated position resolution be approved. This resolution will be amended throughout the year as necessary to reflect all changes in the number, title, and rate of compensation of certificated positions.

The following resolution is recommended for adoption:

RESOLVED: That this Annual Certificated Position Resolution which enumerates all certificated positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget for the Fiscal Year 1981-82 is hereby adopted and detailed as follows:

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
1981-82

Positions # - FTE	Class Title		Compensation Min.	Max.	Car.Inc.
Section A1102 -	Community College Centers Division - Instructors				
159 - 159	Instructors - Schedule I	Y	13086	29508	32406
61 - 48.8	Instructors - Schedule II	Y	10469	23606	25925
Section A1201 -	Community College Centers Division - Administrators				
1 - 1	President				C 51842
2 - 2	Vice President	Y	42360	51000	53424
11 - 11	Director	Y	38604	46476	48684
3 - 3	Associate Director	Y	35184	42360	44376
21 - 21	Assistant Director	Y	32064	38604	40440
Section A1202 -	Community College Centers Division - Instructors - Nonteaching				
2 - 2	Instructors, Nonteaching - Schedule I	Y	13086	29508	32406

Positions # - FTE	Class Title			Compensation Min.	Max.	Car.Inc.
Section A1203 -	Community College Centers Division - Librarians					
1 - 1	Librarians - Schedule I		Y	13086	29508	32406
Section A1204 -	Community College Centers Division - Counselors					
22 - 22	Counselors - Schedule I		Y	13086	29508	32406
2 - 1.6	Counselors - Schedule II		Y	10469	23606	25925
Section A1207 -	Community College Centers Division - Program Supervisors					
2 - 2	Senior Program Supervisor		Y	29220	35184	36852
Section A1208 -	Community College Centers Division - Supervisors					
9 - 9	Supervisors		Y	13086	29508	32406
296 - 283.4	TOTAL POSITIONS - CENTERS					
Section C1102 -	College Division - Instructors					
462 - 428.066	Instructors - Schedule I		Y	13086	29508	32406
3 - 3	Instructors - Schedule I	0	Y	13086	29508	32406
Section C1201 -	College Division - Administrators					
1 - 1	President					C 53842
3 - 3	Vice President		Y	42360	51000	53424
2 - 2	Dean		Y	38604	46476	48684
1 - 1	Associate Dean		Y	35184	42360	44376
16 - 16	Assistant Dean		Y	32064	38604	40440
Section C1202 -	College Division - Instructors, Nonteaching					
10 - 9.1	Instructors, Nonteaching - Schedule I		Y	13086	29508	32406

Positions # - FTE	Class Title		Compensation Min.	Max.	Car.Inc.
Section C1203 -	College Division - Librarians				
5 - 5	Librarians - Schedule I	Y	13086	29508	32406
Section C1204 -	College Division - Counselors				
33 - 31.8	Counselors - Schedule I	Y	13086	29508	32406
Section C1205 -	College Division - Health Personnel				
2 - 1.8	Student Health Nurse	Y	13086	29508	32406
2 - 2	Student Health Counselor	Y	13086	29508	32406
Section C1208 -	College Division - Supervisors				
50 - 19.4	Supervisors	Y	13086	29508	32406
590 - 523.166	TOTAL POSITIONS - COLLEGE				
Section D1201 -	District Office Division - Administrators				
1 - 1	Chancellor Superintendent				C 63113
1 - 1	Vice Chancellor, Business	Y	42360	51000	53424
1 - 1	Vice Chancellor, Certificated Services	Y	42360	51000	53424
1 - 1	Vice Chancellor, Academic Affairs & Administrative Services	Y	35184	42360	44376
1 - 1	Associate Director	Y	35184	42360	44376
3 - 3	Assistant Director	Y	32064	38604	40440
3 - 3	Coordinator	Y	32064	38604	40440
1 - 1	Assistant to the Chancellor for Legislative & Policy Analysis	Y	32064	38604	40440
Section D1202 -	District Office Division - Instructors, Nonteaching				
2 - 2	Instructors, Nonteaching - Schedule I	Y	13086	29508	32406
14 - 14	TOTAL POSITIONS - DISTRICT OFFICE				
900 - 820.566	TOTAL POSITIONS - SFCCD				

Positions # - FTE	Class Title		Compensation Min.	Max.	Car.Inc.
Section G2950 -	Specially Funded Program - Bilingual Electronic Technician/ Assembler Program				
3 - 3	Instructors - Schedule I	Y	13086	29508	32406
	These positions shall be continued until 9/30/81 and shall be occupied only when services are required and funds are provided for the grant program by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980, P.L. 96-212.				
	Specially Funded Programs -				
Section G5151 -	Skills Center - CETA SVE LVN Program				
Section G5250 -	Skills Center - CETA SVE Psychiatric Technician Program				
6 - 6	Instructors - Schedule I	Y	13086	29508	32406
1 - 1	Counselors - Schedule I	Y	13086	29508	32406
2 - 2	Supervisors	Y	13086	29508	32406
	These positions shall be continued until 9/30/81 and shall be occupied only when services are required and funds are provided for the grant program by the California Department of Education - Vocational Education under the Comprehensive Employment and Training Act of 1973, Title II, P.L. 93-203, CFDA 17.232.				
Section G6250 -	Specially Funded Program - State Preschool Program				
1 - 1	Supervisor	Y	13086	29508	32406
	This position shall be occupied only when services are required and funds are provided for the grant by the California State Department of Education, AB 1331.				

Positions #	-	FTE	Class Title		Compensation Min.	Max.	Car.Inc.
Section G6450 -			Specially Funded Program - Indochinese Training Program				
5	-	5	Instructors - Schedule I	Y	13086	29508	32406
8	-	6.4	Instructors - Schedule II	Y	10469	23606	25925
1	-	1	Counselors - Schedule I	Y	13086	29508	32406
1	-	.8	Counselors - Schedule II	Y	10469	23606	25925
1	-	1	Supervisor	Y	13086	29508	32406
			These positions shall be continued until 9/30/81 and shall be occupied only when services are required and funds are provided for the grant program by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980, P.L. 96-212.				
29	-	27.2	TOTAL POSITIONS - SPECIALLY FUNDED PROGRAMS				

SYMBOLS:

Y Annual rate
C Annual rate per contract
O Position budgeted but no funds provided

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810616G1-G16
Certificated Personnel, City College Division

President and Members:

Resolutions No. 810616G1-G16 cover certificated personnel items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G16
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810616-G1
Summer Session 1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the 6 week Summer Session effective June 22 through July 31, 1981, unless otherwise indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Hours Week	2/Friday Hours	Total Weekly	Max. Total	Effective Dates
ADAMS, KENNETH	Astronomy	7.5		7.5	7.5	
ADAMS, KENNETH	Astronomy	6	3	6	9	7/16-8/6/81
GREENBERG, BENJAMIN	Mathematics	10		10	10	
HARRINGTON, SHERWOOD	Astronomy	7.5		7.5	7.5	
HARRINGTON, SHERWOOD	Astronomy	6	3	6	9	6/22-8/6/81
HARRINGTON, SHERWOOD	Astronomy	6	3	6	9	6/22-7/14/81
HAWKINS, ALFRED	Business	7		7	7	6/22-8/6/81
McMAHON, PAULA	Dental Asst.	7.5		7.5	7.5	7/11-7/18/81
MOFFAT, FRANCES	Journalism	7.5		7.5	7.5	
*NICHOLES, GRACE	P.E. North	8		8	8	6/22-7/17/81
RIBERA, ANTHONY	Criminology	15		15	15	
STRECKFUSS, JEANNE	P.E. North	8		8	8	6/22-7/17/81
#WARREN, RICHARD DON	Astronomy	7.5		7.5	7.5	
#WARREN, RICHARD DON	Astronomy	6	3	6	9	6/22-8/6/81

810616-G2
Changes in Hourly Appointments Summer 1981

RESOLVED: That the following changes in hourly teaching appointments be noted, effective on the dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Hours Week	2/Friday Hours	Total Weekly	Max. Total	Effective Dates
Change						
GORHAM, MARGARET	From Music	20		20	20	6/22-8/6/81
	To Music	20		20	20	6/22-8/13/81
+GROTHKOPP, WILLIAM	From Music	20		20	20	6/22-8/6/81
	To Music	20		20	20	6/22-8/13/81
Increase						
SCHAR, GRANT	From Art	7.5		7.5	7.5	6/22-7/31/81
	To Art	7.5		7.5	7.5	6/22-7/31/81
	And Art	7.5		7.5	7.5	6/20-7/25/81
Decrease						
+VANDERWERF, WILLEM	From English	15		15	15	6/22-7/31/81
	To English	7.5		7.5	7.5	6/22-7/31/81

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.
+Regular full time instructor.
#Pro-rata instructor.

810616-G2 (continued)

Name	Department	Hours Week	2/Friday Hours	Total Weekly	Max. Total	Effective Dates
Cancel						
+DANFORTH, SUSAN	P.E. North	16		16	16	6/22/81
GOLTON, ROBERT	Mathematics	6	3	6	9	6/22/81

810616-G3
Late Registration Counselors Evening Division

RESOLVED: That the following named counselors be appointed to serve as late registration counselors for the total number of hours shown for the dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate.

Name	Total Hours	Effective Dates
+CHIN, JESSIE	4	6/18/81
HUMISTON, NANCY	10	6/18 & 6/19/81
HUMISTON, THOMAS	10	6/18 & 6/19/81
+ICASIANO, JOSE	4	6/18/81
+LUM, HELEN	9	6/18 & 6/19/81
+MADIGAN, PATRICIA	8	6/18 & 6/19/81
+MALONEY, CORNELIUS	8	6/18 & 6/19/81
+McGOVERN, YVONNE	4	6/18/81
MIRELES, ENRIQUE	4	6/19/81
+WELLS, WALLACE	9	6/18 & 6/19/81

810616-G4
Special Assignment Summer Session Photography

RESOLVED: That effective June 22 through July 31, 1981, the following named certificated personnel be appointed to serve in the Photographic Open Laboratory to provide assistance to students with photographic assignments and projects for 16 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name
KING, CHARLES R.
PUNSALAN, DOUGLAS

810616-G5
Rescission of Resolution

RESOLVED: That resolution 810602-G15, Study Center Coordinator, +WEISBACH, CLARICE, be rescinded.

810616-G6
Hotel and Restaurant Counselor

RESOLVED: That effective June 16 through June 22, 1981, and August 31 through September 4, 1981,+CISTARO, PETER, be appointed to counsel students in the Hotel and Restaurant program for a total of 40 hours. Salary shall be in accordance with the current salary schedule, instructional rate.

810616-G7
Amendment to Resolution

RESOLVED: That resolution 810602-G7, Summer Session Counselors, be amended in part as follows:

Add		Total
+SHEPARD, WILLIAM		72 hours
Increase		
+MALONEY, CORNELIUS	From	52 hours
	To	72 hours
+WELLS, WALLACE	From	52 hours
	To	60 hours
Decrease		
+BRINSON, ROSEMARY	From	76 hours
	To	64 hours
MIRELES, ENRIQUE	From	64 hours
	To	48 hours

810616-G8
Summer Session Student Health Counselor

RESOLVED: That effective June 22 through July 31, 1981, +CABRAL, BARBARA ANN, be appointed to serve as a Student Health Counselor for 4 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

810616-G9
Pre-Fall Hotel & Restaurant Preparation

RESOLVED: That effective September 2 through September 4, 1981, the following named certificated personnel be appointed to make pre-opening preparations for the Hotel and Restaurant Department for a total of 12 hours each. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name
CLUNIES-ROSS, HAMISH
HAMMERICH, ROY

810616-G10
Concert/ Lecture Series

Lectures

RESOLVED: That the following named individuals be appointed for the dated shown and granted the honorarium indicated:

Lecturer: Richard Wahlberg
Date: April 28, 1981--7:30-9:30 p.m.
Location: Sunset Center, Gianinni Middle School
Honorarium: $25
Subject: Music

Mr. Wahlberg has a recording studio in San Francisco in which he records music of performing artists. He also has a vintage record collection and prepares several weekly radio broadcasts. He is very knowledgeable about the programs of the San Francisco Symphony.

810616-G10 (continued)

Lecturer: George Benet
Date: May 26, 1981--8-9:30 p.m.
Location: Sunset Center, Gianinni Middle School
Honorarium: $20
Subject: San Francisco Poetry

Mr. Benet is a longshoreman, novelist, short story writer and poet. He is also a research associate at the Institute for Study of Social Change at the University of California, Berkeley.

810616-G11
Amendment to Resolution

RESOLVED: That resolution 810602-G31, Concert/Lecture Series, be amended in part as follows:

Delete
Jade Snow Wong

810616-G12
Amendment to Resolution

RESOLVED: That resolution 810407-G13, Concert/Lecture Series, be amended in part as follows:

Change date of performance
Orquesta Sabrosita From May 5, 1981 To May 7, 1981

810616-G13
Amendment to Resolution

RESOLVED: That resolution 810505-G15, Concert/Lecture Series, be amended in part as follows:

Change name of performer
From Clark McKowan To Clark McKowen

810616-G14
Special Assignment Summer Food Service

RESOLVED: That effective June 16 through August 7, 1981, CLUNIES-ROSS, HAMISH, be appointed to provide summer food service in the Student Cafeteria for a total of 280 hours. Salary shall be in accordance with the current salary schedule for non-instructional assignments.

810616-G15
Stipend Additional Responsibilities

RESOLVED: That in accordance with the agreement of May 27, 1981, between the District and the Department Chairpersons Council, the following named individual be paid for assignment to additional responsibilities during the Fall semester, 1979. Payment for these responsibilities shall be the stipend amount indicated, pro-rated to days served:

Name	Stipend Category
HERZOG, JANE	$2,700

810616-G16
Summer Session Counselor

RESOLVED: That effective July 20 through August 7, 1981, +LACROIX, RICK, be appointed to counsel probationary students for 30 hours per week. Salary shall be in accordance with the current salary schedule, instructional rate.

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM June 2, 1981 TO June 16, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I - LTS																		
Schedule I-Categ.																		
Hourly					1									1		1	100.0	

Part time	Department
1 Hisp. (F)	Physical Education, North

G1 to G16
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6/16/81

**Required for state reports.

CCSF - CBO 13

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of June 17, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.																		
Sched. I																		
Hourly	159	93	15	15	25	6			31	21	3		233	135	36.7	74	42	31.5
TOTAL	159	93	15	15	25	6			31	21	3		233	135	36.7	74	42	31.5
%	68.5		8.2		8.4				14.1		.8					31.5		

*Included with Oth.Asian Pac.Is.

Total Staff as of June 16, 1981

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Minority		% Minor
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.																		
Admin. - Acting/Interim																		
Admin. Total																		
Sched. I																		
Sched. I - LTS																		
Sched. I - Categ. Funded																		
Sched. I Total																		
Hourly	147	84	20	18	19	5	5	3	24	19	1		216	129	37.3	69	45	33.0
Hourly - Categ. Funded		3	2	2	1	1	1		3	3			7	9	56.3	7	6	81.2
Hourly Total																		
TOTAL	147	87	22	20	20	6	6	3	27	22	2		223	138	38.2	76	51	35.2
%	64.8		11.6		7.2		2.5		13.6		.3				38.2	35.2		

PRELIMINARY DATA

	White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	TOTAL
SF -1980 Census %	45.9%	12.7%	12.3%	21.7%	.5%	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616H1-H7
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 810616H1-H7 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Kenneth S. Washington
President

Herbert M. Sussman
Chancellor/Superintendent

H1 to H7
Page 1 of 3
6/16/81

810616-H1
EOPS
Summer
Counselors

RESOLVED: That the following EOPS Counselors be appointed to serve for 20 hours per week for the dates shown. Salary shall be in accordance with the current salary schedule, instructional rate. Funded 100% EOPS.

Name	Effective Dates
+CHIN, WILLIAM	7/1-9/4/81
DELGADO, RITA	6/22-6/26/81 & 7/20-9/4/81
+GRIFFIN, BERNICE	6/16-7/2/81 & 7/13-8/28/81
+KWAN, MARION	6/19-7/31/81 & 8/31-9/4/81
+LARIN, RENATO	6/16-6/19/81 & 8/31-9/4/81
McLEAN, CARLOS	6/16-9/4/81
+MUZZLE, QUETTA TYREE	6/16-8/14/81 & 9/2-9/4/81
UBUNGEN, DENNIS	7/20-9/4/81

810616-H2
Special
Assignment
Special
Programs

RESOLVED: That the following named certificated personnel be appointed to serve in the Special Programs Department for the effective dates indicated for the number of hours per week shown. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded 100% EOPS.

Name	Activity	Hrs. Week	Effective Dates
LEE, FANNY	Program Development	20	7/1-9/4/81
SADA, MARCIE NG	EOPS Data Technician	15	7/1-8/31/81

810616-H3
Special
Assignment
CAP Project
G0-2800-
14022

RESOLVED: That effective June 16 through June 19, 1981, FLOWERS, APRIL, be appointed to provide materials development for the Communications Assistance Project for a total of 20 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded CAP - 800819-B2.

810616-H4
Special
Assignment
Special
Programs
G0-6100-
15000-B

RESOLVED: That effective June 22 through August 31, 1981, the following named certificated personnel be appointed to provide Outreach Center orientation and curriculum development for the Special Programs Department for the number of hours shown. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded 100% EOPS.

Name	Hrs. Week
ARMISTEAD, ELIZABETH	20
+CHOW, VICTOR	10
OKAMURA, RANDALL	20

810616-H5
Special Assignment
CAP Project
GO-2800-14022

RESOLVED: That effective June 22 through July 31, 1981, FLOWERS, APRIL be appointed to serve as Project Director for the Communications Assistance Project for 35 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded CAP - 800819-B2.

810616-H6
Special Assignment
CAP Project
GO-2800-14022

RESOLVED: That the following named certificated personnel be appointed to provide Reading Lab supervision and curriculum development in the Communications Assistance Project for the number of hours per week indicated for the effective dates shown. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded CAP - 800819-B2.

Name	Hours/Week	Effective Dates
CASEY, THOMAS	30	6/22-8/6/81
TUCKER, DIANE	30	6/22-8/6/81
VANDERWERF, WILLEM	20	6/22-7/31/81
WEISBACH, CLARICE	25	6/22-7/31/81

810616-H7
Amendment to Resolution

RESOLVED: That resolution 810203-H8, Special Assignment, CAP Project, be amended in part as follows:

Change effective dates

REMMERT, BRENT	from	1/12-6/15/81
	to	1/12-5/29/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-J1
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolution No. 810616-J1 covers certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent
J1
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COMMUNITY COLLEGE CENTERS

810616-J1
Categorically
Funded
Hourly Appointments
Summer

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. (Appointments are for the Summer Session unless other wise indicated.) Salary shall be in accordance with the 1980-81 salary schedule through June 30 and adjusted July 1 in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
çArmistead, Beth	Car. Guid./Ex. Prog.(VEA) Bd. Res. # 800916-B5 Appn. # GO-4350	Single Parenting/18-19 year old women	15 Hrs./Wk. (I)	6/16/81-6/19/81
Armistead, Beth	" "	"	15 Hrs./Wk. (I)	6/22/81-6/30/81
Asher, Debra	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 100/400	20 Hrs./Wk. (I)	7/9/81-7/31/81
çAsher, Debra	" "	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
çAtwater, Elisa	Car. Guid./Ex. Prog. (VEA) Bd. Res. # 800916-B5 Appn. # GO-4350	Women's Resource	20 Hrs./Wk. (I)	6/16/81-6/19/81
Atwater, Elisa	" "	"	20 Hrs./Wk. (I)	6/22/81-7/30/81
Augustine, Henry	Skills Center (VEA) Bd. Res. # 800916-B5 Appn. # GO-4350	Counseling	20 Hrs./Wk. (I)	6/22/81-7/31/81
çBell, Mae K.	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5150	LVN Clinical & Theory	22 Hrs./Wk. (I)	6/16/81-6/19/81
Bell, Mae K.	"	"	24 Hrs./Wk. (I)	6/23/81-7/31/81
çBell, Mae K.	"	"	24 Hrs./Wk. (I)	8/3/81-9/4/81

çInter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Berkov, Kathleen	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Education Coordinator, ESL Lit.	30 Hrs. Wk. (I)	7/9/81-7/31/81
¢Berkov, Kathleen	"	"	30 Hrs./Wk. (I)	8/3/81-9/4/81
Bixler, Ronald	"	ESL 300/100	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Bixler, Ronald	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
Blackstone, Guinevere	ITP (Ca. St. Dept. of Social Services) Bd. Res. # 801118-B5 Appn. # GO-6450	ESL Clerical Proc. & ESL Typing	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Blackstone, Guinevere	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Buckley, Charles B.	Galileo(Handi) (VEA) Bd. Res. # 800916-B5 GO-4350 & G1-4350	Counseling	12 Hrs./Wk. (I)	6/23/81-7/30/81
¢Bursch, Elizabeth	Parent Ed. (St. Preschool) Bd. Res. # 800617-B10 Appn. # GO-6250	Preschool Ed.	12 Hrs./Wk. (I)	6/16/81-6/17/81
Bursch, Elizabeth	"	"	30 Hrs./Wk. (I)	6/22/81-6/30/81
Cetinich, Daniel	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 200/50	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Cetinich, Daniel	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
¢Chan, Franklin J.	O'Connell (USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Job Prep. & Dev.	25 Hrs./Wk. (I)	6/16/81-6/19/81
Chan, Franklin J.	"	"	25 Hrs./Wk. (I)	6/22/81-7/30/81
¢Chan, Franklin J.	"	"	25 Hrs./Wk. (I)	8/3/81-8/31/81

¢Inter-Session

CONMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Chan, Robert B.	O'Connell(USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Electronics Technician	5 Hrs./Wk. (I)	6/17/81-6/19/81
Chan, Robert B.	"	"	5 Hrs./Wk. (I)	6/24/81-7/30/81
¢Chan, Robert B.	"	"	5 Hrs./Wk. (I)	8/5/81-8/27/81
Chase, Estrella	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5150	LVN Clinical	24 Hrs./Wk. (I)	6/26/81-7/31/81
¢Chase, Estrella	"	"	24 Hrs./Wk. (I)	8/3/81-9/4/81
¢Coffman, Andrea B.	Parent Ed. (St. Preschool) Bd. Res. 800617-B10 Appn. # GO-6250	Preschool Ed.	24 Tot. Hrs. (I)	6/16/81-6/19/81
Coffman, Andrea B.	"	"	30 Hrs./Wk. (I)	6/22/81-6/30/81
Cohen, Michael	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 100/300	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Cohen, Michael	"	"	15 Hrs./Wk. (I)	8/3/8/-9/4/81
Cortez, Doris	"	ESL 50/300	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Cortez, Doris	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
¢Dombkowski, John	O'Connell (USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Electronic Technician	10 Hrs./Wk. (I)	6/16/81-6/19/81
Dombkowski, John	"	"	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢Dombkowski, John	"	"	10 Hrs./Wk. (I)	8/3/81-8/31/81
Donner, Carolyn	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL Lit., ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Donner, Carolyn	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Durighello, Joy	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. G0-6450	ESL 50, ESL Lit.	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Durighello, Joy	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Edmondson, Wilbur	ITP (Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. G0-6450	Job Developer	25 Hrs./Wk. (I)	6/16/81-6/19/81
Edmondson, Wilbur	"	"	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢Edmondson, Wilbur	"	"	25 Hrs./Wk. (I)	8/3/81-9/4/81
¢Flagiello, Carolyn	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. G0-5150	CETA LVN Supervisor	20 Hrs./Wk. (I)	6/16/81-6/19/81
Flagiello, Carolyn	"	"	20 Hrs./Wk. (I)	6/22/81-7/17/81
¢Flagiello, Carolyn	"	"	20 Hrs./Wk. (I)	8/17/81-9/4/81
¢Frazier, Carrie	Parent Ed. (Bi-Ling. Lamaze) Bd. Res. # 801118-B3 Appn. G8-9300	Program Dev.	15 Hrs./Wk. (NI)	6/16/81-6/19/81
Frazier, Carrie	"	"	15 Hrs./Wk. (NI)	6/22/81-6/30/81
Gati, Sally	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. G0-6450	ESL Lit.	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Gati, Sally	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Inter-Session				

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Goins, Etta J.	Skills Center (CETA) Bd. Res. 801021-B2 Appn. GO-5250	Psych. Tech, Prog. Supv.	20 Hrs./Wk. (I)	6/16/81-6/19/81
Goins, Etta J.	"	"	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Goins, Etta J.	"	"	20 Hrs./Wk. (I)	8/3/81-8/21/81
Hamilton, Kathleen	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 300/100	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Hamilton, Kathleen	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Harper, Clara	Parent Ed. (St. Preschool) Bd. Res.# 800617-B10 Appn. # GO-6250	Preschool Ed.	20 Tot. Hrs. (I)	6/16/81-6/19/81
¢Heilman, Marilyn	"	Preschool Ed.	24 Tot. Hrs. (I)	6/16/81-6/19/81
Heilman, Marilyn	"	"	30 Hrs./Wk. (I)	6/22/81-6/30/81
Henderson, Lucinda	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL Literacy	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Henderson, Lucinda	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Henry, Helen	"	ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Henry, Helen	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Inman, Judith	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5250	Psych. Tech. Clin.	24 Tot. Hrs. (I)	6/17/81-6/19/81
Inman, Judith	"	"	30 Hrs./Wk. (I)	6/22/81-7/31/81
¢Inman, Judith	"	"	30 Hrs./Wk. (I)	8/3/81-8/21/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Johnson, Gregory	Skills Center(CETA) Bd. Res. # 801021-B2 Appn. # GO-5150 & 5250	Counseling	20 Tot. Hrs. (I)	6/16/81-6/19/81
Johnson, Gregory	"	"	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Johnson, Gregory	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
Johnson, Rosemary	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5650	Pre-Voc. Theory	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Johnson, Rosemary	"	"	20 Hrs./Wk. (I)	8/3/81-8/11/81
Lamb, Gunnel	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 50/200	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Lamb, Gunnel	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Lau, Benjamin	O'Connnel(USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	EL Assembly	5 Hrs./Wk. (I)	6/16/81-6/19/81
Lau, Benjamin	"	"	5 Hrs./Wk. (I)	6/22/81-7/28/81
¢Lau, Benjamin	"	"	5 Hrs./Wk. (I)	8/3/81-8/31/81
¢Le, Kim Dung	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Job Dev./Counselor Coord.	25 Hrs./Wk. (I)	6/16/81-6/19/81
Le, Kim Dung	"	"	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢Le, Kim Dung	"	"	25 Hrs./Wk. (I)	8/3/81-9/4/81
Lee, Lan	"	ESL 200	15 Hrs./ Wk. (I)	7/9/81-7/31/81
¢Lee, Lan	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Lee, Kent Y.	O'Connell(USOE) Bd. Res. # 800617-B6 Appn. GO-2950	Electronic Technician	6 Hrs./Wk. (I)	6/17/81-6/19/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Lee, Kent Y.	O'Connell (USOE) Bd. Res. # 800617-B6 GO-2950	Electronic Technician	6 Hrs./Wk. (I)	6/24/81-7/30/81
¢Lee, Kent Y.	"	"	6 Hrs./Wk. (I)	8/5/81-8/27/81
Legros, Andrew	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 100/300	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Legros, Andrew	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Lock, Chuck	O'Connell (USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Electronic Technician	7 Hrs./Wk. (I)	6/17/81-6/19/81
Lock, Chuck	"	"	7 Hrs./Wk. (I)	6/24/81-7/31/81
¢Lock, Chuck	"	"	7 Hrs./Wk. (I)	8/5/81-8/28/81
¢Magno, Norma	Skills Center(CETA) Bd. Res. # 801021-B2 Appn. # GO-5150	LVN Clinical	16 Tot. Hrs. (I)	6/18/81-6/19/81
Magno, Norma	"	"	24 Hrs./Wk. (I)	6/24/81-7/31/81
¢Magno, Norma	"	"	24 Hrs./Wk. (I)	8/3/81-9/4/81
¢Milton, Betty	"	LVN Clin. & Theory	17 Tot. Hrs. (I)	6/18/81-6/19/81
¢Mo, Eric K.	O'Connell (USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Prog. Coordinator	25 Tot. Hrs. (I)	6/16/81-6/19/81
Mo, Eric K.	"	"	25 Hrs./Wk. (I)	6/23/81-7/31/81
¢Mo, Eric K.	"	"	25 Hrs./Wk. (I)	8/4/81-8/31/81
¢Nakahata, Alice	Parent Ed. (Zellerbach Lamaze Prg.) Bd. Res. 801118-B3 Appn. # G8-9300	Program Dev.	35 Hrs./Wk. (NI)	6/16/81-6/19/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Nakahata, Alice	Parent Ed. (Zellerbach Lamaze Prg.) Bd. Res. # 801118-B3 Appn. # G8-9300	Program Dev.	35 Hrs./Wk. (NI)	6/22/81-6/26/81
Nguyen, Lieu Ba	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Nguyen, Lieu Ba	"	"	15 Hrs./Wk. (I)	8/4/81-9/4/81
¢Nguyen, Lieu Quynh	"	Job Dev.	25 Hrs./Wk. (I)	6/16/81-6/19/81
Nguyen, Lieu Quynh	"	"	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢Nguyen, Lieu Quynh	"	"	25 Hrs./Wk. (I)	8/3/81-9/4/81
Ong, Roberta	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 400/100	10 Hrs./Wk. (I)	7/9/81-7/31/81
¢Ong, Roberta	"	"	10 Hrs./Wk. (I)	8/3/81-9/4/81
Ong, Roberta	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 801118-B5 Appn. # G450	ESL Typing	10 Hrs./Wk. (I)	7/9/81-7/31/81
¢Ong, Roberta	"	"	10 Hrs./Wk. (I)	8/3/81-9/4/81
¢Pon, Teresa	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Program Supervisor	30 Hrs./Wk. (I)	6/16/81-6/19/81
Pon, Teresa	"	"	30 Hrs./Wk. (I)	6/22/81-7/31/81
¢Pon, Teresa	"	"	30 Hrs./Wk. (I)	8/3/81-9/4/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Rendon, Peggy	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. GO-5650	Counseling	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Rendon, Peggy	"	"	20 Hrs./Wk. (I)	8/3/81-8/11/81
Ross, Gordon	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 300/200	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Ross, Gordon	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Siegel, Robert	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL Lit. & ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Siegel, Robert	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Soboeiro, Mary	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5150B	LVN Clin. & Theory	22 Hrs./Wk. (I)	6/16/81-6/19/81
Soboeiro, Mary	"	"	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢Soboeiro, Mary	"	"	25 Hrs./Wk. (I)	8/3/81-9/4/81
¢Songco, Warlita	Skills Center (CETA) Bd. Res. # 801021-B2 GO-5150B	LVN Clin. & Theory	27 Hrs./Wk. (I)	6/16/81-6/19/81
Songco, Warlita	"	"	35 Hrs./Wk. (I)	6/22/81-7/31/81
¢Songco, Warlita	"	"	35 Hrs./Wk. (I)	8/3/81-9/4/81
Stern, Dorothy	Galileo(Handi.) (VEA) Bd. Res. # 800916-B4 Appn. GO-4150 &G1-4150	Voc. Skills for the Handi.	15 Hrs./Wk. (I)	6/22/81-7/31/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
Stewart, Barbara	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 801118-B5 Appn. # GO-6450	ESL Voc. Bus. Eng.	10 Hrs./Wk. (I)	7/9/81-7/31/81
¢Stewart, Barbara	"	"	10 Hrs./Wk. (I)	8/3/81-9/4/81
Stewart, Barbara	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 100	10 Hrs./Wk. (I)	7/9/81-7/31/81
¢Stewart, Barbara	"	"	10 Hrs./Wk. (I)	8/3/81-9/4/81
Tai, Julie	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Tai, Julie	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Thornburg, Janet	"	ESL 50/300	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Thornburg, Janet	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
Tran, Khan	"	ESL 100	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Tran, Khan	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
Tran, Minh-Tham T.	"	Counseling	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Tran, Minh-Tham T.	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
Veerathanongdech, Panida	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 200/100/50	20 Hrs./Wk. (I)	7/9/81-7/31/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Veerathanongdech, Panida	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 200/100/50	20 Hrs./Wk. (I)	8/3/81-9/4/81
¢Watson, Tessie	Skills Center (CETA) Bd. Res. # 801021-B2 Appn. # GO-5250B	Psych. Tech. Clin. & Theory	30 Tot. Hrs. (I)	6/16/81-6/19/81
Watson, Tessie	"	"	30 Hrs./Wk. (I)	6/22/81-7/31/81
¢Watson, Tessie	"	"	30 Hrs./Wk. (I)	8/3/81-8/21-81
Weichert, Karen	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 100/200	20 Hrs./Wk. (I)	7/9/81-7/31/81
¢Weichert, Karen	"	"	20 Hrs./Wk. (I)	8/3/81-9/4/81
Wilensky, Debra S.	"	ESL Lit. & ESL 50	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Wilensky, Debra S.	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81
¢Wilkenson, Betty	O'Connell (USOE) Bd. Res. # 800617-B6 Appn. # GO-2950	Voc. ESL	22 Hrs./Wk. (I)	6/16/81-6/19/81
Wilkenson, Betty	"	"	22 Hrs./Wk. (I)	6/22/81-7/31/81
¢Wilkenson, Betty	"	"	22 Hrs./Wk. (I)	8/3/81-8/31/81
Wirth, Susan	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 50/300	15 Hrs./Wk. (I)	7/9/81-7/31/81
¢Wirth, Susan	"	"	15 Hrs./Wk. (I)	8/3/81-9/4/81

¢Inter-Session

COMMUNITY COLLEGE CENTERS

810616-J1
Cat. Funded Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Yee, Dianna	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # GO-6450	Counseling	25 Hrs./Wk. (I)	6/16/81-6/19/81
Yee, Dianna	"	"	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢Yee, Dianna	"	"	25 Hrs./Wk. (I)	8/3/81-9/4/81
¢Crater, Sharon	Exper. Prog. (EDD) Career Guidance Bd. Res. # 810602-B10 Appn. # GO-5750	ABE	7 Hrs./Wk. (I)	6/16/81-6/19/81
Crater, Sharon	"	"	7 Hrs./Wk. (I)	6/22/81-7/31/81
¢Crater, Sharon	"	"	7 Hrs./Wk. (I)	8/3/81-9/4/81

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM June 3, 1981 TO June 16, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I ong-Term Sub.																		
Schedule II																		
Schedule II ong-Term Sub.																		
Hourly																		

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 810616-K1 to 810616-K6
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 810616-K1 to 810616-K6 cover certificated personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K6
Page 1 of 31 Pages
6/16/81

COMMUNITY COLLEGE CENTERS

810616-K1
Temporary
Hourly
Appointments
Summer

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown.. (Appointments are for the Summer Session unless otherwise indicated.) Salary shall be in accordance with the 1980-81 salary schedule through June 30 and adjusted July 1 in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES
ADAMS ERIC	16 HANDICAPPED (GALILEO)	OFFICE TRG	6.0	(I)	6/23/81 - 7/30/81
ALIZA BARBARA ELLEN	16 HANDICAPPED (GALILEO)	ESOPH.SPCH	8.0	(I)	7/21/81 - 7/30/81
AMOUR SCOTT	81 ARTS & CRAFTS(GALILEO)	LIFE SCULP	12.0	(I)	6/22/81 - 7/30/81
AMSLER MARY M	15 GALILEO	CURRIC DEV	20.0	(NI)	6/22/81 - 7/31/81
ç AMSLER MARY M	15 GALILEO	CURRIC.DEV	20.0	(NI)	8/ 3/81 - 8/28/81
ASHLEY BEVERLY	40 SKILLS CENTER	COUNSELING	20.0	(I)	6/22/81 - 7/31/81
çAYALA, HILDA	23 MISSION	TYPINGMULT			
		TYPINGMULT	15.0	(I)	6/16/81 - 6/19/81
BACON CECELIA	19 JOHN ADAMS	COUNSELING	20.0	(I)	6/22/81 - 7/31/81
BALABAN DOREEN	29 DOWNTOWN	WRD PROCSG	10.0	(I)	6/22/81 - 7/30/81
BANNISTER RICHARD	29 DOWNTOWN	COBOL	6.0	(I)	6/22/81 - 7/29/81
BARNES MILTON	20 LVN (ADAMS)	MATH.REVIE			
		READG REVW	9.0	(I)	6/22/81 - 7/30/81
çBARNES MILTON	20 LVN (ADAMS)	MATH.REVIE			
		READG REVW	9.0	(I)	8/ 3/81 - 8/13/81
BARONA MARISA F	05 EXPERIMENTAL PROGRAM	ESL MULTI	4.0	(I)	6/23/81 - 7/31/81
BARRINGTON SONYA	81 ARTS & CRAFTS(GALILEO)	QUILTING			
		QUILTING	6.0	(I)	6/25/81 - 7/31/81
BARRINGTON SONYA	86 SEN.CITIZENS (MISSION)	QUILT	3.0	(I)	6/24/81 - 7/29/81
BARTER DOROTHY	29 DOWNTOWN	C.S.TYPING	5.0	(I)	6/22/81 - 7/31/81
BASSGIO, DOUGLAS	37 JOHN O'CONNELL	PASTRYCOOK	40.0	Tot. (I)	6/22/81 - 6/26/81
BATCHELOR DEGARCIA KAR	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 - 7/31/81
BATES STANLEY	19 JOHN ADAMS	TYPING			
		TYPING	20.0	(I)	6/22/81 - 7/31/81
BAUTISTA GLORIA	23 MISSION	SHORTHAND			
		TYPING			
		OFFICE PRO	15.0	(I)	6/22/81 - 7/31/81
BEASLEY WILLIS M	37 JOHN O'CONNELL	COMB.WELDG			
		COMB.WELDG	15.0	(I)	6/22/81 - 7/31/81
BENJAMIN JOAN	23 MISSION	TYPING	7.5	(I)	6/22/81 - 7/31/81
BENVENUTTO LILLY	24 JAIL	DRESSMAKNG	15.0	(I)	6/22/81 - 7/29/81
BERKOWITZ, ROBERT F.	05 EXPERIMENTAL PROGRAM	ESL 50			
		ESL300/400	20.0	(I)	6/22/81 - 7/31/81
BERMEJO ELMY	23 MISSION	COUNSELING	12.0	(I)	6/22/81 - 7/30/81

* REGULAR INSTRUCTOR - EXTRA PAY FOR OVERLOAD
= NEW EMPLOYEE
ç Inter-Session

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES	
BIANCALANA IRMA	19 JOHN ADAMS	NRSAID/HHA	25.0	(I)	6/22/81 -	7/31/81
BIEHN JENNIFER	40 SKILLS CENTER	BASIC ED	15.0	(I)	6/22/81 -	7/31/81
BISTRY ALAN	05 EXPERIMENTAL PROGRAM	TYPING	15.0	(I)	6/22/81 -	7/30/81
BLACK GLEN W	81 ARTS & CRAFTS(GALILEO)	WEAVING				
		WEAVNG.ADV				
		WEAVING				
		WEAVNG ADV	12.0	(I)	6/23/81 -	7/30/81
BLUMENKRANTZ MILDRED	16 HANDICAPPED (GALILEO)	ARTS&CRAFT				
		ARTS&SEWNG	7.5	(I)	6/22/81 -	7/27/81
BODET MARIE A	29 DOWNTOWN	ESL 300				
		ESL 200	20.0	(I)	6/22/81 -	7/31/81
BORROMEO CAROLINA	43 TRC (ADAMS)	LIBRARIAN	20.0	(I)	6/22/81 -	7/31/81
BOURNE CAROLYN	29 DOWNTOWN	MACH.CALCU				
		TYPING	20.0	(I)	6/22/81 -	7/31/81
BOYD BILLY	29 DOWNTOWN	ESL 100				
		ESL 100	20.0	(I)	6/22/81 -	7/31/81
BREDA CARMEN	37 JOHN O'CONNELL	CONSUMERED				
		CONSUMERED	8.0	(I)	6/22/81 -	7/29/81
BROMLEY HAROLD	13 CHINATOWN/N.B.	E S L 300				
		E S L 200	20.0	(I)	6/22/81 -	7/31/81
BROTHERS JO ELLEN	37 JOHN O'CONNELL	CONSUMERED	4.0	(I)	6/25/81 -	7/30/81
BROWN CRAIG	13 CHINATOWN/N.B.	E S L 150				
		E S L 300	16.0	(I)	6/22/81 -	7/31/81
BROWN E.ONJA	40 SKILLS CENTER	BASIC ED	15.0	(I)	6/22/81 -	7/31/81
BROWN JOHN	23 MISSION	ESL 200				
		ESL 50	15.0	(I)	6/22/81 -	7/31/81
BROWN KATHRYN	16 HANDICAPPED (GALILEO)	TAICHI HAN	9.0	(I)	6/23/81 -	7/30/81
BROWN YVONNE	19 JOHN ADAMS	ABE RDGWRT				
		ABE RDGWRT	20.0	(I)	6/22/81 -	7/31/81
BRUNN DONALD	29 DOWNTOWN	BUSI.ENGLS	10.0	(I)	6/22/81 -	7/31/81
=BUCKLEY KAREN WILHELM	29 DOWNTOWN	CREATIVE	2.0	(I)	6/23/81 -	7/28/81
¢BUFFONE PAUL	20 LVN (ADAMS)	R.N.REFRSH	12. 0 Tot.	(I)	6/16/81 -	6/19/81
BULLARD PETE	11 ALEMANY	E S L 100				
		E S L 200	20.0	(I)	6/22/81 -	7/31/81

* REGULAR INSTRUCTOR - EXTRA PAY FOR OVERLOAD
= NEW EMPLOYEE
¢ Inter-Session

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES
BURNS, BONNIE	11 ALEMANY	E S L 300	10.0	(I)	6/22/81 - 7/30/81
BUTLER DOROTHY	23 MISSION	ESL VOC.	5.0	(I)	6/16/81 - 6/19/81
CABELLON LINDA	16 HANDICAPPED (GALILEO)	COMMUNICAT	6.0	(I)	6/22/81 - 7/30/81
CABELLON LINDA	86 SEN.CITIZENS (MISSION)	ADAWID GEO			
		ADA ART	5.0	(I)	6/23/81 - 7/29/81
CALIJA AUGUSTINE	37 JOHN O'CONNELL	COMB.WELDG	6.0	(I)	6/22/81 - 7/29/81
CALVIN DOROTHY	29 DOWNTOWN	STR.PROGRM	6.0	(I)	6/23/81 - 7/30/81
CANTRELL MARYANN	11 ALEMANY	E S L 300			
		ESL500/600	20.0	(I)	6/22/81 - 7/31/81
CARDWELL MONTFORD	86 SEN.CITIZENS (MISSION)	MUSIC APPR			
		ARTS&CRAFT			
		ARTS&CRAFT			
		ARTS&CRAFT	9.0	(I)	6/22/81 - 7/30/81
CARMENT MONIQUE	20 LVN (ADAMS)	RN REFRSHR	25.0	(I)	6/23/81 - 7/21/81
CARRASCO LINDA	29 DOWNTOWN	ESL 400			
		ESL 500	20.0	(I)	6/22/81 - 7/31/81
CASSESI NICHOLAS	15 GALILEO	AS.STE.MGR	18.0	(NI)	6/22/81 - 7/30/81
¢CATON MARY	23 MISSION	TYPING			
		OFFICE PRO			
		TYPING	12 Tot.	(I)	6/16/81 - 6/18/81
CHAN GILBERT G	37 JOHN O'CONNELL	TV SVC B/W	6.0	(I)	6/22/81 - 7/29/81
CHAN GILBERT G	37 JOHN O'CONNELL	TV SVC CLR	6.0	(I)	6/23/81 - 7/30/81
CHANG YVONNE	29 DOWNTOWN	ESL 300			
		ESL 150	20.0	(I)	6/22/81 - 7/31/81
CHEAFFER, STEPHEN	24 JAIL	OFFST PRES	6.0	(I)	6/23/81 - 7/30/81
CHEE RUBY	13 CHINATOWN/N.E.	KEYPUNCH	16.0	(I)	6/22/81 - 7/31/81
CHENG DENIS	11 ALEMANY	ESL 200			
		ESL500/600	20.0	(I)	6/22/81 - 7/31/81
CHEW PATRICK	13 CHINATOWN/N.E.	E S L 75	10.0	(I)	6/22/81 - 7/31/81
CHEW, WELLINGTON	13 CHINATOWN/N.E.	ESL 50	10.0	(I)	6/22/81 - 7/31/81
CHIN EDDIE	13 CHINATOWN/N.E.	E S L 75	10.0	(I)	6/22/81 - 7/31/81
CHO-SLETTERLAND,SUNG K	86 SEN.CITIZENS (MISSION)	CALLIGRAP			
		CALLIGRAP	6.0	(I)	6/23/81 - 7/29/81
CHOY CHIFAT	37 JOHN O'CONNELL	AUTOBODYFE	20.0	(I)	6/22/81 - 7/31/81

+ REGULAR INSTRUCTOR - EXTRA PAY FOR OVERLOAD
= NEW EMPLOYEE

¢ Inter-Session

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
CHU SHIRLEY T	15 GALILEO	ESL 400			
		ESL 500	20.0	(I)	6/22/81 - 7/30/81
CHUCK CAROLE	11 ALEMANY	ESL 500			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
CLARK EVA	05 EXPERIMENTAL PROGRAM	ABE	10.0	(I)	6/22/81 - 7/31/81
CLAYTON JOCELYN I	11 ALEMANY	E S L 400	10.0	(I)	6/22/81 - 7/31/81
COCCELLATO JOSEPH	13 CHINATOWN/N.B.	E S L 250			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
COLES FLOURNOY	86 SEN.CITIZENS (MISSION)	CURR EV,TS			
		CURR EV,TS	4.0	(I)	6/24/81 - 7/30/81
COLES LYNN	86 SEN.CITIZENS (MISSION)	ADA			
		ART CRAFT	11.5	(I)	6/22/81 - 7/31/81
COLLINS FORREST WARREN	13 CHINATOWN/N.B.	E S L 50			
		E S L 200	16.0	(I)	6/22/81 - 7/31/81
COLON VICTORIA	23 MISSION	ESL 50	10.0	(I)	6/22/81 - 7/31/81
COLON VICTORIA	29 DOWNTOWN	ESL 200	10.0	(I)	6/22/81 - 7/31/81
COMSTOCK RICHARD	11 ALEMANY	E S L 300			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
COOK VENETTE	11 ALEMANY	E S L 200			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
CORNEJO LINDA	11 ALEMANY	E S L 100	20.0	(I)	6/22/81 - 7/31/81
COSIO MIGUEL	37 JOHN O'CONNELL	CUSTODIAL	6.0	(I)	6/22/81 - 7/29/81
COSTERDUSE ALPHONSE J.	37 JOHN O'CONNELL	COMB.WELDG	6.0	(I)	6/23/81 - 7/30/81
COTTER DORENE I.	16 HANDICAPPED (GALILEO)	SPCH THRPY			
		SPCH THRPY			
		SPCH THRPY			
		SPCH THRPY	15.0	(I)	6/23/81 - 7/30/81
COUGHLIN LOUISE	13 CHINATOWN/N.B.	TYPING	5.0	(I)	6/22/81 - 7/31/81
COVENTRY DIANE	81 ARTS & CRAFTS(GALILEO)	CERAMICS			
		CERAMICS	15.0	(I)	6/23/81 - 7/30/81
COX ALVIN	29 DOWNTOWN	COMP.LTRCY			
		SURVY MINI	10.0	(I)	6/22/81 - 7/30/81
COX ALVIN	29 DOWNTOWN	BASIC	6.0	(I)	6/22/81 - 7/31/81

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COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
COX CAROLYN	23 MISSION	ESL 50			
		ESL 100	20.0	(I)	6/22/81 - 7/31/81
CRANDALL MITZI	29 DOWNTOWN	ESL 400			
		ESL 500	20.0	(I)	6/22/81 - 7/31/81
CRATER SHARON	05 EXPERIMENTAL PROGRAM	ABE	20.0	(I)	6/22/81 - 7/30/81
CREIGHTON VIRGINIA	11 ALEMANY	TYPING	10.0	(I)	6/22/81 - 7/31/81
CREIGHTON VIRGINIA	29 DOWNTOWN	TYPING	10.0	(I)	6/22/81 - 7/31/81
CROSS DAVID	86 SEN.CITIZENS (MISSION)	ADA			
		ADA			
		ADA	9.0	(I)	6/22/81 - 7/31/81
CROSSMAN WILLIAM	29 DOWNTOWN	ESL 300			
		ESL 150	20.0	(I)	6/22/81 - 7/31/81
CUFFEY MARJORIE	40 SKILLS CENTER	OFFCEPRACT			
		TYPING	20.0	(I)	6/22/81 - 7/31/81
CURTIS CARLA	16 HANDICAPPED (GALILEO)	HOME ECON			
		BASC ED HC			
		BASC ED HC	15.0	(I)	6/23/81 - 7/31/81
DAWSON JOAN	16 HANDICAPPED (GALILEO)	ARTS&CRAFT			
		ARTS&CRAFT			
		ARTS&CRAFT	15.0	(I)	6/24/81 - 7/31/81
DEA MAISIE	13 CHINATOWN/N.B.	E S L 50	10.0	(I)	6/22/81 - 7/31/81
DELMAN EARL	29 DOWNTOWN	SMALL BUSI	6.0	(I)	6/23/81 - 7/30/81
¢DEMARANVILLE, NANCY	23 MISSION	TYPING MUL			
		TYPING MUL	15.0	(I)	6/16/81 - 6/19/81
DENNEY CARL J	37 JOHN O'CONNELL	COMB.WELDG			
		COMB.WELDG	15.0	(I)	6/22/81 - 7/31/81
DERENZO, ELIZABETH	23 MISSION	ESL MULTI	10.0	(I)	6/22/81 - 7/30/81
DESCALZI ELSA	23 MISSION	ESL 100			
		ESL 300	15.0	(I)	6/22/81 - 7/31/81
DEVONE, BESS	85 PARENT EDUCATION	HLTH&NUTRI	2.5	(I)	6/29/81 - 7/30/81
DILLAHUNTY GEORGE	19 JOHN ADAMS	CIVICS 1			
		CIVICS 2	20.0	(I)	6/22/81 - 7/31/81
DOANE TIMOTHA	23 MISSION	ESL 50			

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COMMUNITY COLLEGE CENTERS

810616-K1
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Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES		
DOANE TIMOTHA	23 MISSION	ESL 50	20.0	(I)	6/22/81	-	7/31/81
DOMINGUEZ MARIA	29 DOWNTOWN	ESL 400					
		ESL 200	20.0	(I)	6/22/81	-	7/31/81
DONN ADELE LEE	15 GALILEO	ESL 100	20.0	(I)	6/22/81	-	7/30/81
DONNELLY STEPHEN R.	87 GEN.EDUC.(GALILEO)	MACE TRNG	9.0	(I)	6/22/81	-	7/29/81
DOYLE TERRENCE	11 ALEMANY	E S L 100					
		E S L 100	20.0	(I)	6/22/81	-	7/31/81
DRUET BABARA	15 GALILEO	ESL 100	10.0	(I)	6/22/81	-	7/30/81
=DULA, ANTONY	11 ALEMANY	ESL 100	10.0	(I)	6/22/81	-	7/31/81
DUTT BISUN	37 JOHN O'CONNELL	MACHINESHP	8.0	(I)	6/23/81	-	7/30/81
ELLIOTT ROGER	23 MISSION	ESL 50	10.0	(I)	6/22/81	-	7/30/81
ESCALANTE, MARTIN P.	37 JOHN O'CONNELL	CUSTODIAL	6.0	(I)	6/27/81	-	7/25/81
ESHERICK LISA	86 SEN.CITIZENS (MISSION)	ART CRAFT					
		DRAW PAINT	6.0	(I)	6/23/81	-	7/30/81
EVERTSZ ALICE	29 DOWNTOWN	MACH.CALCU					
		TYPING	20.0	(I)	6/22/81	-	7/31/81
FARRAR FAY	86 SEN.CITIZENS (MISSION)	ADA					
		ADA	9.0	(I)	6/25/81	-	7/31/81
FAZEKAS JOSEPH	29 DOWNTOWN	ESL 400					
		ESL 300	20.0	(I)	6/22/81	-	7/31/81
FELDMAN STANLEY	81 ARTS & CRAFTS(GALILEO)	CERAMICS					
		CERAMICS	12.0	(I)	6/22/81	-	7/30/81
FINN JOHN	11 ALEMANY	E S L 4/4	20.0	(I)	6/22/81	-	7/31/81
FIORI, CARLYN MAHER	16 HANDICAPPED (GALILEO)	ESOPH SPCH	6.0	(I)	6/23/81	-	7/30/81
FITZGERALD CAROLE	16 HANDICAPPED (GALILEO)	COOKG HAND					
		COOKG HAND	6.0	(I)	6/24/81	-	7/31/81
FLORES LILLIAN	11 ALEMANY	E S L 200					
		E S L300	20.0	(I)	6/22/81	-	7/31/81
FONG MAY	37 JOHN O'CONNELL	CONSUMERED					
		CONSUMERED					
		CONSUMERED	10.0	(I)	6/23/81	-	7/28/81
FORT RANDY	29 DOWNTOWN	INFO.SYSTM					
		PL 1	12.0	(I)	6/22/81	-	7/30/81
FRANCISCO ELIZABETH A	81 ARTS & CRAFTS(GALILEO)	STAIN.GLAS	3.0	(I)	6/22/81	-	7/27/81

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES
FRANDINA MARY	15 GALILEO	ESL 200			
		ESL 50	20.0	(I)	6/22/81 - 7/30/81
GABLER BURTON	11 ALEMANY	E S L 300			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
GAER SUSAN	11 ALEMANY	E S L 300			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81
GAIZ RONALD	13 CHINATOWN/N.E.	E S L 300			
		E S L 300	10.0	(I)	6/22/81 - 7/31/81
GARCIA CARLO	19 JOHN ADAMS	UPHOLSTERY	20.0	(I)	6/22/81 - 7/31/81
GARNER RONALD	29 DOWNTOWN	SPEED READ			
		SPEED READ	5.0	(I)	6/22/81 - 7/29/81
GARVIN DANNY	15 GALILEO	AS.STE.MGR			
		AS.STE.MGR	20.0	(NI)	6/22/81 - 7/30/81
GATLEY MARIE	15 GALILEO	ESL 200			
		ESL 300	20.0	(I)	6/22/81 - 7/30/81
GEE COLEEN	29 DOWNTOWN	COUNSELING	15.0	(I)	6/22/81 - 7/30/81
GEPHART JACK	40 SKILLS CENTER	BMT MECHNC	25.0	(I)	6/22/81 - 7/31/81
GEVINS EILEEN B	23 MISSION	GED PREP	15.0	(I)	6/22/81 - 7/31/81
GIANNARELLI CARLA	23 MISSION	ESL 300			
		ESL 200	15.0	(I)	6/22/81 - 7/31/81
GIVENS, JOHN	13 CHINATOWN/N.E.	E S L 200			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81
GLADSTONE THEODORE R	37 JOHN O'CONNELL	DIESEL ENG	20.0	(I)	6/22/81 - 7/31/81
GLANZER CAROLE	11 ALEMANY	E S L 50			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81
GOLDBERG ALLAN	23 MISSION	ESL 100	10.0	(I)	6/22/81 - 7/30/81
GOLDSEGER REINEA	20 LVN (ADAMS)	RN REFRSHR			
		RN REFRSHR	6. 0 Tot. (I)		6/23/81 - 6/24/81
GOLDWACH RICHARD	81 ARTS & CRAFTS(GALILEO)	PRINTMAKNG			
		PRINTMAKNG			
		PHOTOGRAPH	11.0	(I)	6/22/81 - 7/29/81
=GONZALES, ANDREA RUTH	13 CHINATOWN/N.E.	TYPING	5.0	(I)	6/22/81 - 7/31/81
=GONZALES, ANDREA RUTH	29 DOWNTOWN	TYPING	5.0	(I)	6/22/81 - 7/31/81
GONZALES, ANDRES	29 DOWNTOWN	ESL 100			

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COMMUNITY COLLEGE CENTERS

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
GONZALES, ANDRES	29 DOWNTOWN	ESL 200	20.0	(I)	6/22/81 -	7/31/81
GOOD MARAL	16 HANDICAPPED (GALILEO)	ED.LRNG.DS	15.0	(I)	6/23/81 -	7/30/81
=GORNEY, ELIZABETH	11 ALEMANY	E S L 50	10.0	(I)	6/22/81 -	7/30/81
GRAB, VERA	85 PARENT EDUCATION	CHLDBRTHED	2.0	(I)	6/16/81 -	6/19/81
GRANDUSKY GARY	11 ALEMANY	ESL400/500				
		E S L 300	20.0	(I)	6/22/81 -	7/31/81
GREEN MAGGIE E	86 SEN.CITIZENS (MISSION)	DRESSMAK				
		DRESSMAKIN	6.0	(I)	6/23/81 -	7/28/81
GUTIERREZ WILLIAM	37 JOHN O'CONNELL	CUSTODIAL	6.0	(I)	6/27/81 -	7/25/81
GUTTMAN ETHEL	81 ARTS & CRAFTS(GALILEO)	DRAW/PAINT				
		DRAW/PAINT	6.0	(I)	6/23/81 -	7/28/81
=HAACK, DAVID G	37 JOHN O'CONNELL	MARINEELEC	5.0	(I)	6/23/81 -	7/30/81
HAAS, URSULA	11 ALEMANY	E S L 200				
		E S L 100	20.0	(I)	6/22/81 -	7/31/81
HAENA CALVIN M	29 DOWNTOWN	ESL 500				
		ESL 300	20.0	(I)	6/22/81 -	7/31/81
HALE ROY MAURICE	37 JOHN O'CONNELL	MACHINESHP	6.0	(I)	6/22/81 -	7/29/81
HALL JAMES E.	87 GEN.EDUC.(GALILEO)	MACE TRNG	9.0	(I)	6/22/81 -	7/29/81
HALPERN IRENE	81 ARTS & CRAFTS(GALILEO)	DRAWING				
		PAINTING				
		DRAWING				
		DRAWING				
		DRAW/SCULP				
		PAINTING	17.0	(I)	6/22/81 -	7/31/81
HALPERN IRENE	86 SEN.CITIZENS (MISSION)	DRAW PAINT	3.0	(I)	6/25/81 -	7/29/81
HANSEN FREDERICK W	37 JOHN O'CONNELL	AUTOWHEEL	18.0	(I)	6/22/81 -	7/29/81
¢HAYWARD, VASHTIC	85 PARENT EDUCATION	CHLDBRTHED	2.0	(I)	6/16/81 -	6/19/81
HEARD OLIVER	19 JOHN ADAMS	US HIST. 1				
		US HIST. 2	20.0	(I)	6/22/81 -	7/31/81
HEARD RALPH	23 MISSION	ESL 50	10.0	(I)	6/22/81 -	7/31/81
HENDRICKS HELEN	29 DOWNTOWN	ASSERT.TRG				
		ASSERT TRG				
		ASSERT TRG	9.0	(I)	6/22/81 -	7/30/81
HENDRICKS HELEN	29 DOWNTOWN	IM.PUB.CON	10.0	(I)	7/13/81 -	7/31/81

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COMMUNITY COLLEGE CENTERS

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Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
HERMAN CAROL	29 DOWNTOWN	MACH.CALCU	10.0	(I)	6/22/81 - 7/31/81
HERMAN STEPHAN	15 GALILEO	ESL 500	10.0	(I)	6/22/81 - 7/30/81
HERNANDEZ CHARLES	23 MISSION	ESL 300			
		ESL 50	20.0	(I)	6/22/81 - 7/31/81
HEROLD CLETA	16 HANDICAPPED (GALILEO)	MANU.COMMU			
		MANU.COMMU			
		MANU.COMMU	12.0	(I)	6/22/81 - 7/30/81
HO LILY	29 DOWNTOWN	BASIC	6.0	(I)	6/23/81 - 7/30/81
HOCK MARGARET	29 DOWNTOWN	WRD PROCSG			
		WRD PROCSG	20.0	(I)	6/22/81 - 7/31/81
HOLLIDAY, STACEY	86 SEN.CITIZENS (MISSION)	DRESSMAKIN			
		CERAMERICS			
		DRAW PAINT	9.0	(I)	6/23/81 - 7/29/81
HOLMES SANDRA	13 CHINATOWN/N.E.	E S L 200	10.0	(I)	6/22/81 - 7/31/81
HOLST BARBARA	81 ARTS & CRAFTS(GALILEO)	CERAMICS	4.0	(I)	6/27/81 - 7/25/81
HOM MELVIN	29 DOWNTOWN	BUS. MATH.	10.0	(I)	6/22/81 - 7/10/81
HOM MELVIN	29 DOWNTOWN	BUS. MATH.	5.0	(I)	6/22/81 - 7/29/81
HOM PAUL	13 CHINATOWN/N.E.	E S L CITI			
		E S L CITI	10.0	(I)	6/22/81 - 7/31/81
HOM PAUL	86 SEN.CITIZENS (MISSION)	ADA	5.0	(I)	6/27/81 - 7/25/81
HONG RODERICK	13 CHINATOWN/N.E.	COUNSEL	16.0	(I)	6/22/81 - 7/31/81
HOOGASIAN MIKE	11 ALEMANY	E S L 50	20.0	(I)	6/22/81 - 7/31/81
HOOGENDYK WILLIAM	40 SKILLS CENTER	BMT ELECTR	25.0	(I)	6/22/81 - 7/31/81
HOSKINS LOIS	37 JOHN O'CONNELL	CONSUMERED			
		CONSUMERED			
		CONSUMERED			
		CONSUMERED			
		CONSUMERED	20.0	(I)	6/22/81 - 7/31/81
HOUCK CHARLES	16 HANDICAPPED (GALILEO)	VOCSKLHC	15.0	(I)	6/22/81 - 7/31/81
HOW MAMIE	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 - 7/31/81
HOWARD IRENE	29 DOWNTOWN	TYPING	5.0	(I)	6/22/81 - 7/29/81
HOWARD SOPHIE	11 ALEMANY	E S L 100			
		E S L 200			
		E S L 50	20.0	(I)	6/22/81 - 7/31/81

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Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES
HUANG FLORINDA	13 CHINATOWN/N.B.	HMHEALTH	15.0	(I)	6/29/81 - 7/17/81
HUANG FLORINDA	13 CHINATOWN/N.B.	HOUSEKEEPP	15.0	(I)	7/27/81 - 7/31/81
HUANG SU-PING	13 CHINATOWN/N.B.	E S L 50			
		E S L 100	15.0	(I)	6/22/81 - 7/31/81
HUDINA ELIZABETH	11 ALEMANY	E S L 200			
		E S L 50	20.0	(I)	6/22/81 - 7/31/81
HUEBNER JOHN	19 JOHN ADAMS	H.S.ENGLSH	20.0	(I)	6/22/81 - 7/31/81
HUGHES, PATRICIA	23 MISSION	ESL400/500	10.0	(I)	6/22/81 - 7/30/81
HUNG MAUREEN	85 PARENT EDUCATION	CHLDBRTHED	3.0	(I)	7/ 2/81 - 7/30/81
¢HUNG MAUREEN	85 PARENT EDUCATION	CHLDBRTHED	2.0	(I)	8/15/81 - 9/ 2/81
HUNTER RONALD	29 DOWNTOWN	CO.BU.MATH	6.0	(I)	6/23/81 - 7/30/81
ILYIN DONNA	11 ALEMANY	COUNSELOR	16 .0	Tot. (I)	6/22/81 - 6/25/81
JACKSON LAWRENCE	19 JOHN ADAMS	EKG TECHNC	20.0	(I)	6/22/81 - 7/31/81
JARDIM PHILIP MICHAEL	19 JOHN ADAMS	BIOLOGY			
		BIOLOGY	20.0	(I)	6/22/81 - 7/31/81
JARDIM VIRGINIA	11 ALEMANY	E S L 50			
		ESL 200	20.0	(I)	6/22/81 - 7/31/81
JINKS JAMES M	37 JOHN O'CONNELL	BLUEPRTRDG	6.0	(I)	6/23/81 - 7/30/81
JOHNSON DENNIS	11 ALEMANY	E S L 200			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
JOHNSON FLOYD D	24 JAIL	COUNSELING	15.0	(I)	6/22/81 - 7/31/81
JOHNSON PAUL	16 HANDICAPPED (GALILEO)	BUS SKL HC	15.0	(I)	6/22/81 - 7/31/81
JOHNSON ZUNA	11 ALEMANY	E S L 300			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
JONES EUGENE	87 GEN.EDUC.(GALILEO)	MACE TRNG	12.0	(I)	6/22/81 - 7/30/81
JOUBERT WARDY G	37 JOHN O'CONNELL	AUTOMECH#2	6.0	(I)	6/22/81 - 7/28/81
KALIR DALIA	11 ALEMANY	E S L 300	20.0	(I)	6/22/81 - 7/31/81
KAPOVICH BETTY	29 DOWNTOWN	C.S.TYPING	5.0	(I)	6/23/81 - 7/31/81
KAUFMANN ALLYN	11 ALEMANY	E S L 100			
		ESL 100	20.0	(I)	6/22/81 - 7/31/81
=KAZAKOFF, DAVID	37 JOHN O'CONNELL	AUTOBRAKES	20.0	(I)	6/22/81 - 7/31/81
KEELEY GLORIA	13 CHINATOWN/N.B.	TYPING			
		TYPING	20.0	(I)	6/22/81 - 7/31/81
KENNEDY WILLIAM S	37 JOHN O'CONNELL	ADV.TUNEUP	6.0	(I)	6/23/81 - 7/30/81

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COMMUNITY COLLEGE CENTERS

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Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
¢KENTER ALICIA	23 MISSION	ESLBUS.ENG	5.0	(I)	6/16/81 -	6/19/81
KENTER ALICIA	23 MISSION	ESLBUS.ENG	5.0	(I)	6/22/81 -	7/10/81
KENTER ALICIA	23 MISSION	ADV.PRONUN				
		BEG.PRONUN	10.0	(I)	6/22/81 -	7/31/81
KHAJEHGADEH SHIVA	11 ALEMANY	E S L 200				
		ESL 300	20.0	(I)	6/22/81 -	7/31/81
KHALSA, PARMATMA	13 CHINATOWN/N.E.	E S L 100				
		E S L 350	16.0	(I)	6/22/81 -	7/31/81
KHAN SHEHLA NASREEN	11 ALEMANY	E S L 300				
		E S L 400	20.0	(I)	6/22/81 -	7/31/81
KIELY, JAMES P	16 HANDICAPPED (GALILEO)	ADVASLSIGN	3.0	(I)	6/24/81 -	7/29/81
KINES-ASHFORD S JEAN	40 SKILLS CENTER	FRGHT TRAN	20.0	(I)	6/22/81 -	7/31/81
KIRKLAND WILLIAM B	23 MISSION	ESL 50				
		ESL 200	20.0	(I)	6/22/81 -	7/31/81
KISSINGER DONALD C	11 ALEMANY	E S L 50				
		E S L 100	20.0	(I)	6/22/81 -	7/31/81
KLAYMAN TOBY	81 ARTS & CRAFTS(GALILEO)	DRAWING				
		DRAWING				
		DRAWING	12.0	(I)	6/24/81 -	7/30/81
KLINGHOFFER MELBA	23 MISSION	TYPING MUL	15.0	(I)	6/22/81 -	7/31/81
KLUGE GORDON G	37 JOHN O'CONNELL	COMB.WELDG	6.0	(I)	6/22/81 -	7/31/81
KNIGHT MARIA	19 JOHN ADAMS	C.B.ENGLSH	20.0	(I)	6/22/81 -	7/31/81
KNOTEK RUTH	23 MISSION	OFFICE PRO	5.0	(I)	6/22/81 -	7/10/81
KNOTEK RUTH	23 MISSION	BOOKEEPING				
		TYPING	15.0	(I)	6/22/81 -	7/31/81
KOCH, HARRY	86 SEN.CITIZENS (MISSION)	WORLD GEO				
		WORLD GEO				
		ADA	4.5	(I)	6/23/81 -	7/30/81
KOCH, HARRY	86 SEN.CITIZENS (MISSION)	ADA	1.5	(I)	6/23/81 -	7/31/81
KOPPEL VIRGINIA	86 SEN.CITIZENS (MISSION)	ENAM WEAV				
		COP ENAM	6.0	(I)	6/23/81 -	7/29/81
KRAUSS DORIS	86 SEN.CITIZENS (MISSION)	ADA				
		ADA	9.0	(I)	6/22/81 -	7/30/81
KRIEGISH MARYLOU	86 SEN.CITIZENS (MISSION)	SPAN SRS	2.0	(I)	6/22/81 -	7/27/81

+ REGULAR INSTRUCTOR - EXTRA PAY FOR OVERLOAD
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¢ Inter-Session

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
LAI THOMAS	19 JOHN ADAMS	COUNSELING	20.0	(I)	6/22/81 - 7/31/81
LAMPE JANE	16 HANDICAPPED (GALILEO)	MANU.COMMU			
		MANU.COMMU			
		MANU.COMMU	7.5	(I)	6/22/81 - 7/30/81
LARUE EILEEN	19 JOHN ADAMS	H.S.ENGLSH			
		H.S.ENGLSH	20.0	(I)	6/22/81 - 7/31/81
LAU DAIVD	16 HANDICAPPED (GALILEO)	BASC SKLHC	15.0	(I)	6/22/81 - 7/31/81
LAWSON SUSAN	11 ALEMANY	E S L 50			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
LEACH JAMES E	87 GEN.EDUC.(GALILEO)	MACE TRNG	9.0	(I)	6/22/81 - 7/29/81
LEE, GORDON	23 MISSION	SITE SUPVR	14.0	(NI)	6/22/81 - 7/30/81
LEE,ALLAN	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 - 7/30/81
LEHMAN PAMELA	86 SEN.CITIZENS (MISSION)	ADA			
		ADA	3.0	(I)	6/22/81 - 7/31/81
LEHMAN PAMELA	86 SEN.CITIZENS (MISSION)	ADA	3.0	(I)	6/23/81 - 7/31/81
LENNOX DAVID	87 GEN.EDUC.(GALILEO)	MACE TRNG	6.0	(I)	6/22/81 - 7/28/81
LENZ LILLI	11 ALEMANY	E S L 200			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
LEPTICH ELISA	16 HANDICAPPED (GALILEO)	DEV. ARTS	15.0	(I)	6/22/81 - 7/30/81
LEVESQUE, R. MICHAEL	05 EXPERIMENTAL PROGRAM	ESL300/400			
		ESL 100	20.0	(I)	6/22/81 - 7/31/81
LEVY LYNN	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 - 7/31/81
LEWIS YVONNE	40 SKILLS CENTER	OFFCE PRAC	15.0	(I)	6/22/81 - 7/31/81
LEWIS, DAVIS	23 MISSION	ESL 100			
		ESL 50	20.0	(I)	6/22/81 - 7/31/81
LI STEPHEN K	13 CHINATOWN/N.E.	E S L 50			
		E S L 50	20.0	(I)	6/22/81 - 7/31/81
LICK, JOEL	23 MISSION	ESL 50	10.0	(I)	6/22/81 - 7/30/81
LINDEBOOM ROBERT	13 CHINATOWN/N.E.	E S L 300			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
LLOYD EUGENE	29 DOWNTOWN	ALGEBRA	6.0	(I)	6/22/81 - 7/29/81
LO, ALEXANDER CHE-WAH	13 CHINATOWN/N.E.	ESL 50	15 .0	(I)	6/22/81 - 7/31/81
LODGE, SUSAN	23 MISSION	ESL MULTI	10.0	(I)	6/22/81 - 7/30/81
LOFRANO ANTHONY D	37 JOHN O'CONNELL	AUTOBODYFE	6.0	(I)	6/24/81 - 7/30/81

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COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
LOHR JANET	81 ARTS & CRAFTS(GALILEO)	CERAMICS				
		CERAMICS				
		POTTERY				
		POTTERY	15.0	(I)	6/23/81 -	7/31/81
LONG ELECTRA POUSHA	23 MISSION	TYPING	10.0	(I)	6/22/81 -	7/31/81
LOPEZ MARIA	86 SEN.CITIZENS (MISSION)	DRESSMAKNG	5.0	(I)	6/23/81 -	7/28/81
LORENCE-KOT BOGNA	19 JOHN ADAMS	H.S.ENGLSH				
		H.S.ENGLSH	20.0	(I)	6/22/81 -	7/31/81
LUTKEMEYER,ANNE	37 JOHN O'CONNELL	COMB.WELDG	6.0	(I)	6/23/81 -	7/30/81
=LYON CHARLES C	15 GALILEO	AS.STE.MGR	8.0	(NI)	6/22/81 -	7/28/81
MADDOX STEPHEN	29 DOWNTOWN	COMP.LTRCY	6.0	(I)	6/23/81 -	7/30/81
¢MAESTRE JOSE	23 MISSION	ADVERT.PRO	10.0	(I)	6/16/81 -	6/19/81
MAK LOWE BONG	15 GALILEO	ESL 200				
		ESL 50	20.0	(I)	6/22/81 -	7/30/81
MARANTZ LINDA	23 MISSION	ESL 300	10.0	(I)	6/22/81 -	7/30/81
MARINO SALVATORE F	15 GALILEO	ESL 100	10.0	(I)	6/22/81 -	7/30/81
MARKS JANET G	15 GALILEO	ESL 50				
		ESL 50	20.0	(I)	6/22/81 -	7/30/81
MARQUIS, NYLA	11 ALEMANY	E S L 300	10.0	(I)	6/22/81 -	7/31/81
MARS TON	13 CHINATOWN/N.E.	E S L 75				
		E S L 50	20.0	(I)	6/22/81 -	7/31/81
MARTIN HANNAH	86 SEN.CITIZENS (MISSION)	DRAW PAINT				
		JEWEL MAKI	6.0	(I)	6/25/81 -	7/31/81
MARTINEZ ANITA	29 DOWNTOWN	ESL 400				
		ESL 400	20.0	(I)	6/22/81 -	7/31/81
MASELLI PETE P	05 EXPERIMENTAL PROGRAM	ESL 200				
		ESL 50/100	20.0	(I)	6/22/81 -	7/31/81
MASSEY EVELYN	20 LVN (ADAMS)	R.N.REFRSH	14.0	(I)	6/29/81 -	7/ 8/81
MATHEW, JOANNE	11 ALEMANY	E S L 200				
		TYPING	20.0	(I)	6/22/81 -	7/31/81
¢MATHIESON WILLIAM J	23 MISSION	VOC. ESL	5.0	(I)	6/16/81 -	6/19/81
MATHIESON WILLIAM J	23 MISSION	ESL 200	10.0	(I)	6/22/81 -	7/30/81
MATLOFF NORMAN	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 -	7/31/81
MC CLENDON EUGENE	37 JOHN O'CONNELL	COMB.WELDG	20.0	(I)	6/22/81 -	7/31/81

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COMMUNITY COLLEGE CENTERS

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Temp. Hourly
Appointments Summer (Cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
MCADAM SHERRY	11 ALEMANY	E S L 100				
		E S L 200	20.0	(I)	6/22/81 -	7/31/81
MCCLENDON GEORGE	16 HANDICAPPED (GALILEO)	MANU. COMM				
		MANU. COMM	5.5	(I)	6/23/81 -	7/30/81
MCCREADY MAUREEN	11 ALEMANY	E S L 400				
		E S L 300	20.0	(I)	6/22/81 -	7/31/81
MCDANIEL LILLIAN	40 SKILLS CENTER	ABE READNG	15.0	(I)	6/22/81 -	7/31/81
MCDONNELL EDWARD	11 ALEMANY	COUNSELOR	20.0	(I)	6/22/81 -	7/31/81
¢MCDONNELL, MARY LOU	85 PARENT EDUCATION	CHLDBRTHED				
		CHLDBRTHED				
		CHLDBRTHED	7.0	(I)	6/16/81 -	6/19/81
¢MCGREEVY ABIGAIL	20 LVN (ADAMS)	R.N.REFRSH	20.0	(I)	8/ 3/81 -	8/14/81
MCGREEVY ABIGAIL	20 LVN (ADAMS)	R.N.REFRSH	20.0	(I)	6/23/81 -	7/31/81
MCKEE BRETT	29 DOWNTOWN	COUNSELING	15.0	(I)	6/22/81 -	7/30/81
MCMILLEN KENNETH	37 JOHN O'CONNELL	ELECTRI.DC	12.0	(I)	6/22/81 -	7/30/81
¢MCMURTRIE PATSY	43 TRC (ADAMS)	ACCREDITAT	20.0	(I)	6/16/81 -	6/19/81
MECHAM HAROLD	15 GALILEO	ESL 300	10.0	(I)	6/22/81 -	7/30/81
MEISTER SEYMOUR	15 GALILEO	ESL 200	10.0	(I)	6/22/81 -	7/30/81
MELTON, MICHAEL HARRIS	13 CHINATOWN/N.E.	E S L 400				
		E S L 500	16.0	(I)	6/22/81 -	7/31/81
MENAGER MICHAEL	11 ALEMANY	E S L 50				
		E S L 100	20.0	(I)	6/22/81 -	7/31/81
MENCIA IRMA	86 SEN.CITIZENS (MISSION)	ADA	6.0	(I)	6/22/81 -	7/30/81
MESTER TONI	86 SEN.CITIZENS (MISSION)	WRIT WKSH				
		WOMENS LIT				
		WRIT WKSHP				
		MOD AUTHOR	10.0	(I)	6/22/81 -	7/30/81
MEYERZOVE ROLAND	23 MISSION	ESL 100	10.0	(I)	6/22/81 -	7/30/81
MICHELS KATHERINE KONG	11 ALEMANY	E S L 50				
		E S L 300	20.0	(I)	6/22/81 -	7/31/81
MIHALOVICH,MINA	11 ALEMANY	ESL 200	10.0	(I)	6/22/81 -	7/31/81
MIHALOVICH,MINA	86 SEN.CITIZENS (MISSION)	E S L SRS				
		HEBREW	6.0	(I)	6/23/81 -	7/30/81
=MILLARD, BAILEY	37 JOHN O'CONNELL	ELECTRI.DC	12.0	(I)	6/22/81 -	7/30/81

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COMMUNITY COLLEGE CENTERS

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Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
MILLER ROBERT M	37 JOHN O'CONNELL	BRAKE.ALGN	6.0	(I)	6/22/81 - 7/29/81
MIZE NAOMA	29 DOWNTOWN	COUNSELING	15.0	(I)	6/22/81 - 7/31/81
MO DORLEEN TONG	13 CHINATOWN/N.B.	E S L 200	10.0	(I)	6/22/81 - 7/31/81
MO SIGISMUND	11 ALEMANY	TYPING	10.0	(I)	6/22/81 - 7/31/81
MORGANO, CLARE	11 ALEMANY	E S L 200			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81
MOGAR MARIANNA	85 PARENT EDUCATION	INFANCYDEV	4.0	(I)	6/30/81 - 7/30/81
MONCHATRE JACQUES	15 GALILEO	ESL 50	10.0	(I)	6/22/81 - 7/30/81
MORALES LESLIE V	23 MISSION	TYPING	5.0	(I)	6/22/81 - 7/31/81
MORGAN DAVID	16 HANDICAPPED (GALILEO)	DRAMA HAND			
		DRAMA HAND	15.0	(I)	6/22/81 - 7/31/81
MURRAY MARION	86 SEN.CITIZENS (MISSION)	DRAW PAINT			
		ART CRAFT	6.0	(I)	6/22/81 - 7/28/81
MURRAY, EDWARD	23 MISSION	ESL 50	10.0	(I)	6/22/81 - 7/30/81
MUSE JOYCE	40 SKILLS CENTER	PSY TEC CL	15.0	(I)	6/22/81 - 7/23/81
MUSE JOYCE	40 SKILLS CENTER	PSY.TEC.TH	5.0	(I)	6/22/81 - 7/23/81
NAKAHATA ALICE	85 PARENT EDUCATION	INFANCYDEV	4.0	(I)	6/29/81 - 7/29/81
NAKAHATA ALICE	85 PARENT EDUCATION	INFANCYDEV	6.0	(I)	6/29/81 - 7/31/81
NELSON ROBERT EDMUND	11 ALEMANY	E S L 4/4	20.0	(I)	6/22/81 - 7/31/81
NEUSCHATZ,CATHLEEN	11 ALEMANY	E S L 200			
		E S L 50	20.0	(I)	6/22/81 - 7/31/81
NEWTON VICTORIA	23 MISSION	ESL 200	10.0	(I)	6/22/81 - 7/30/81
=NG MARINA	37 JOHN O'CONNELL	CONSUMERED			
		CONSUMERED			
		CONSUMERED	12.0	(I)	6/23/81 - 7/30/81
NIXON PAUL	11 ALEMANY	E S L 50	10.0	(I)	6/22/81 - 7/31/81
NOLAN MICHAEL	13 CHINATOWN/N.B.	E S L 400	10.0	(I)	6/22/81 - 7/31/81
O'HARE MELANIE	11 ALEMANY	E S L 200			
		E S 5/600	20.0	(I)	6/22/81 - 7/31/81
OCONNOR MAUREEN JUDITH	16 HANDICAPPED (GALILEO)	ESOPH SPCH	6.0	(I)	6/23/81 - 7/30/81
OLIVER JOHN	11 ALEMANY	E S L 200			
		E S L 300	20.0	(I)	6/22/81 - 7/31/81
OLSEN ZONIA	19 JOHN ADAMS	WARD CLERK	20.0	(I)	6/22/81 - 7/31/81
ORMANDY SUZAN	11 ALEMANY	E S L 300			

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Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
ORMANDY SUZAN	11 ALEMANY	E S L 100	20.0	(I)	6/22/81 - 7/31/81
OWEN JILL	81 ARTS & CRAFTS(GALILEO)	BATIK			
		BATIK			
		BATIK	10.0	(I)	6/22/81 - 7/31/81
PAETH CRISSIE	11 ALEMANY	E S L 200	20.0	(I)	6/22/81 - 7/31/81
PAINTER SCHULTZ PENNY	29 DOWNTOWN	WRD PROCSG			
		WRD PROCSG	20.0	(I)	6/22/81 - 7/31/81
PANDOLFI CAROL	19 JOHN ADAMS	NRSAID/HHA	25.0	(I)	6/22/81 - 7/31/81
PATTERSON CAROLE JANE	11 ALEMANY	E S L 500			
		E S L 400	20.0	(I)	6/22/81 - 7/31/81
PAYNE DODY	86 SEN.CITIZENS (MISSION)	ADA			
		ADA	9.0	(I)	6/25/81 - 7/31/81
¢PAYTON JEANETTE	23 MISSION	TYPING.MUL	10.0	(I)	6/16/81 - 6/19/81
PAYTON JEANETTE	23 MISSION	TYPING	4.0	(I)	6/22/81 - 7/29/81
PECK, DONNA	11 ALEMANY	E S L 400	10.0	(I)	6/22/81 - 7/30/81
PEDERSON, SHANTI	11 ALEMANY	E S L 300			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
PENNY CARL	11 ALEMANY	E S L 200			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
PEREZ LINDA	40 SKILLS CENTER	OFFCEPRACT			
		TYPING	20.0	(I)	6/22/81 - 7/31/81
PHENIX, WILLIAM B.	40 SKILLS CENTER	ABE BAS.ED			
		ABE MATH	20.0	(I)	6/22/81 - 7/31/81
PIERIK YVONNE	11 ALEMANY	ESL 400	10.0	(I)	6/22/81 - 7/31/81
PIHL APRILLE	81 ARTS & CRAFTS(GALILEO)	DRAWING			
		DRAWING			
		DRAWING			
		DRAWING	15.0	(I)	6/22/81 - 7/30/81
POLLARD, MARIE	24 JAIL	ABE READNG			
		CULT.AWARE	15.0	(I)	6/22/81 - 7/31/81
PON, PATRICIA	23 MISSION	SITE SUPVR	14.0	(NI)	6/22/81 - 7/30/81
PONG WYNNE	13 CHINATOWN/N.B.	E S L 100	10.0	(I)	6/22/81 - 7/31/81
PORTARO ELIZABETH	11 ALEMANY	ESL 300			
		E S L 300	20.0	(I)	6/22/81 - 7/31/81

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COMMUNITY COLLEGE CENTERS

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Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES	
POTTER ELIZABETH	19 JOHN ADAMS	COMPE.MATH	20.0	(I)	6/22/81 -	7/31/81
=PYLES, JOSEPH	23 MISSION	INPLANTPRT	10.0	(I)	6/23/81 -	7/30/81
QUAN DERRICK	29 DOWNTOWN	ACCOUNTING	5.0	(I)	6/22/81 -	7/29/81
QUINONEZ, MELYN	23 MISSION	ESL 200	10.0	(I)	6/22/81 -	7/30/81
RANISAVJEVIC, SAVA	05 EXPERIMENTAL PROGRAM	ESL 100				
		ESL 50	20.0	(I)	6/22/81 -	7/31/81
RANKIN JOAN	24 JAIL	TYPING MUL				
		TYPING MUL	15.0	(I)	6/22/81 -	7/31/81
RAPPE ELEANOR	81 ARTS & CRAFTS(GALILEO)	PRINTMAKNG				
		PRINTMAKNG				
		PRINTMAKNG				
		PRINTMAKNG				
		PRINTMAKNG	20.0	(I)	6/22/81 -	7/30/81
RE DOUGLAS	29 DOWNTOWN	ADV. BASIC	6.0	(I)	6/23/81 -	7/30/81
REID JOHN	13 CHINATOWN/N.E.	E S L 300	16.0	(I)	6/22/81 -	7/31/81
REID JOHN	23 MISSION	VOC. ESL	5.0	(I)	6/22/81 -	7/31/81
RENTORIA VIRGIL	29 DOWNTOWN	SM.BUS.BKP	6.0	(I)	6/23/81 -	7/30/81
REYES SONIA	11 ALEMANY	TYPING	10.0	(I)	6/22/81 -	7/31/81
RICHARDSON MERRILL	29 DOWNTOWN	COMP.LTRCY	6.0	(I)	6/23/81 -	7/30/81
RICO EDWARD	29 DOWNTOWN	ESCROW PRO				
		FINANCING				
		ESCROW PRO				
		FINANCING				
		ESCROW PRO				
		FINANCING	36.0 Tot.	(I)	6/22/81 -	7/28/81
RIEDER NAOMI	81 ARTS & CRAFTS(GALILEO)	LIFESCULPT	4.0	(I)	6/23/81 -	7/29/81
RIEDER NAOMI	81 ARTS & CRAFTS(GALILEO)	LIFESCULPT				
		LIFESCULPT	16.0	(I)	6/23/81 -	7/30/81
ROACHE ANMARIE	16 HANDICAPPED (GALILEO)	MATH HANDI				
		MATH HANDI	11.0	(I)	6/23/81 -	7/31/81
¢ROBERTI ANN	29 DOWNTOWN	LIBRARIAN	20.0	(I)	6/16/81 -	6/19/81
ROBERTSON JUANITA	19 JOHN ADAMS	TYPING	20.0	(I)	6/22/81 -	7/31/81
ROCHFORT HALIMAH	29 DOWNTOWN	ESL 500	10.0	(I)	6/22/81 -	7/31/81
RODRIGUEZ CARMEN	13 CHINATOWN/N.E.	E S L 100				

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
RODRIGUEZ CARMEN	13 CHINATOWN/N.B.	E S L 50	20.0	(I)	6/22/81 - 7/31/81
ROLDAN ADELA	11 ALEMANY	E S L 200	10.0	(I)	6/22/81 - 7/30/81
ROSALEE, MARIA	23 MISSION	BASIC ED.	10.0	(I)	6/22/81 - 7/30/81
ROSE ARTHUR	19 JOHN ADAMS	GEN. MATH.			
		GEN.MATH.	20.0	(I)	6/22/81 - 7/31/81
ROSEN EDWARD A	05 EXPERIMENTAL PROGRAM	ESL 200			
		ESL300/400	20.0	(I)	6/22/81 - 7/31/81
ROSNICK MARGERY	23 MISSION	ESL 50			
		ESL 500	20.0	(I)	6/22/81 - 7/31/81
RYAN KATHLEEN	23 MISSION	TYPING MUL			
		VOC. ESL			
		VOC. ESL	15.0	(I)	6/22/81 - 7/31/81
RYDER MARGARET	11 ALEMANY	E S L400			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
SANCHEZ BEATRICE	11 ALEMANY	ESL 5/600	10.0	(I)	6/22/81 - 7/31/81
SANCHEZ BEATRICE	40 SKILLS CENTER	ESL 200	15.0	(I)	6/22/81 - 7/31/81
SANDERS XENIA	19 JOHN ADAMS	TYPING			
		TYPING	20.0	(I)	6/22/81 - 7/31/81
SANDOVAL THERESE	85 PARENT EDUCATION	CHLDBRTHED	3.0	(I)	7/11/81-ONLY
SAVOIE CELINA	86 SEN.CITIZENS (MISSION)	DRESSMAKIN	5.0	(I)	6/23/81 - 7/30/81
SAVORY JOAN	05 EXPERIMENTAL PROGRAM	ABE	8.0	(I)	6/22/81 - 7/31/81
SCHNEIDER LYNETTE	29 DOWNTOWN	COUNSELING	15.0	(I)	6/22/81 - 7/31/81
SCHULZE FRANCES	11 ALEMANY	E S L 100			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81
SCHWARTZMAN SUZANNE	81 ARTS & CRAFTS(GALILEO)	SMOCKING			
		WEAVING			
		TAPESTRY	9.0	(I)	6/24/81 - 7/29/81
SCOTT IRMA J	29 DOWNTOWN	TYPING	10.0	(I)	6/22/81 - 7/31/81
SEALE JANA RUTH	11 ALEMANY	ESL 100			
		E S L 500	20.0	(I)	6/22/81 - 7/31/81
SEETO BIG-GL C	15 GALILEO	ESL 50			
		ESL 50	20.0	(I)	6/22/81 - 7/30/81
SEUBERT, MARGARET	11 ALEMANY	E S L 300			
		E S L 200	20.0	(I)	6/22/81 - 7/31/81

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= NEW EMPLOYEE

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
SHAEFFER CHRIS J	23 MISSION	GED PREP	5.0	(I)	6/22/81 -	7/31/81
SHAEFFER CHRIS J	24 JAIL	GED PREP	10.0	(I)	6/22/81 -	7/31/81
SHAIN BARRY ALAN	37 JOHN O'CONNELL	AUTOMECELE				
		AUTOMECH#1	20.0	(I)	6/22/81 -	7/30/81
=SHAIN-HELLER, SUSAN	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 -	7/31/81
SHAPIRO ANNE	11 ALEMANY	E S L 300				
		E S L 600	20.0	(I)	6/22/81 -	7/31/81
SHARRON MARK	86 SEN.CITIZENS (MISSION)	CURR EVTS				
		CURR EVT.S	4.0	(I)	6/23/81 -	7/31/81
SHAW, BARBARA	11 ALEMANY	E S L 100				
		E S L 50	20.0	(I)	6/22/81 -	7/31/81
SHEA JOANNA YUEN KWAN	37 JOHN O'CONNELL	CONSUMERED				
		CONSUMERED				
		CONSUMERED				
		CONSUMERED	14.0	(I)	6/24/81 -	7/31/81
SILVERTHORNE COLIN	29 DOWNTOWN	IM.PUB.CON	10.0	(I)	6/22/81 -	7/10/81
SNIDMORE, JUDITH A.	37 JOHN O'CONNELL	INDUSTMAIN	20.0	(I)	6/22/81 -	7/31/81
SKOLNICK JULIAN	05 EXPERIMENTAL PROGRAM	ABE				
		ABE	15.0	(I)	6/22/81 -	7/31/81
SLATTERY LENORE	85 PARENT EDUCATION	FAMILY COM	2.0	(I)	6/29/81 -	7/30/81
SLAUGHTER RANDI	11 ALEMANY	E S L 200				
		E S L 50	20.0	(I)	6/22/81 -	7/31/81
=SOLCHON RUDOLF	29 DOWNTOWN	MARKETING	6.0	(I)	6/22/81 -	7/29/81
SOTO, ROBERT	23 MISSION	ESL 50	10.0	(I)	6/22/81 -	7/30/81
SOTOMAYOR ANTHONY	29 DOWNTOWN	ESL 500	4.0	(I)	6/23/81 -	7/30/81
SPINGOLA CONNOLLY JEAN	05 EXPERIMENTAL PROGRAM	ABE				
		REFRSH TYP	12.0	(I)	6/22/81 -	7/30/81
SPIRO, HERBERT	86 SEN.CITIZENS (MISSION)	ADA	4.0	(I)	6/23/81 -	7/28/81
SPIRO, HERBERT	86 SEN.CITIZENS (MISSION)	ADA	5.0	(I)	6/25/81 -	6/30/81
STEIN JUDITH ALIYAH	84 LABOR STUDIES	ASSERT.TRG				
STEWART JANHAVI	20 LVN (ADAMS)	R.N. REFRS	7.0	(I)	6/22/81 -	7/27/81
STOUT MABEL	16 HANDICAPPED (GALILEO)	ARTS HANDI				
		ARTS HANDI	8.0	(I)	6/25/81 -	7/30/81
STRENG MYRA	37 JOHN O'CONNELL	CONSUMERED				

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COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK		DATES
STRENG MYRA	37 JOHN O'CONNELL	CONSUMERED	8.0	(I)	6/22/81 - 7/31/81
STRIO JERRI LYNN	15 GALILEO	ESL 300			
		ESL 100	20.0	(I)	6/22/81 - 7/30/81
SULLIVAN DANIEL	15 GALILEO	COUNSELOR	8.0	(I)	6/22/81 - 7/28/81
SULLIVAN MICHAEL D	87 GEN.EDUC.(GALILEO)	MACE TRNG	20.0	(I)	6/22/81 - 7/31/81
SULLIVAN SALLY	11 ALEMANY	E S L 50			
		E S L 300	20.0	(I)	6/22/81 - 7/31/81
SYKES LEO	19 JOHN ADAMS	MATH SKLLS			
		MATH SKLLS	20.0	(I)	6/22/81 - 7/31/81
¢TAGGART SUZANNE	85 PARENT EDUCATION	CHLDBRTHED	2.0	(I)	6/16/81 - 6/19/81
TARQUINO, EVE KERNER	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 - 7/31/81
TAYLOR SANDRA	81 ARTS & CRAFTS(GALILEO)	SILKSCREEN			
		DRAWING			
		LANDSCAPE			
		DRAWING	15.0	(I)	6/23/81 - 7/28/81
=TENG,MABEL SIK MEI	13 CHINATOWN/N.E.	E S L 50	9.0	(I)	6/22/81 - 7/31/81
THEN LOUIS C	37 JOHN O'CONNELL	AUTOBODYFE	6.0	(I)	6/22/81 - 7/23/81
THOMAS JULIA M	11 ALEMANY	E S L 100			
		E S L 300	20.0	(I)	6/22/81 - 7/31/81
TIPTON FREDERICA	29 DOWNTOWN	BUSI.ENGLS	5.0	(I)	6/22/81 - 7/29/81
TOGNAZZINI ARTHUR	29 DOWNTOWN	ACCOUNTING	5.0	(I)	6/23/81 - 7/30/81
TOLER REBA	16 HANDICAPPED (GALILEO)	MOTOR SKLS	6.0	(I)	6/22/81 - 7/30/81
TOLLEFSON STEPHEN .	87 GEN.EDUC.(GALILEO)	VEG.GARDEN	3.0	(I)	6/27/81 - 7/25/81
TORRES CHITA F.	40 SKILLS CENTER	LVN CLINCL	15.0	(I)	6/22/81 - 7/31/81
TOYU BEVERLY	86 SEN.CITIZENS (MISSION)	ART CRAFTS			
		CERMERICS	5.0	(I)	6/24/81 - 7/30/81
TRACY JUNE	05 EXPERIMENTAL PROGRAM	ESL200/300			
		ABE	15.0	(I)	6/22/81 - 7/31/81
TRAN MARLENE	13 CHINATOWN/N.E.	E S L 50	10.0	(I)	6/22/81 - 7/31/81
TRIM HENRY	29 DOWNTOWN	RE PURCHAS			
		RE PURCHAS	12.0 Tot.	(I)	7/1/81 - 7/22/81
TRIPLETT SAMUEL L	15 GALILEO	ESL 100			
		ESL 600	20.0	(I)	6/22/81 - 7/30/81
TSANG SIMON	13 CHINATOWN/N.E.	ESL CITIZI			

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COMMUNITY COLLEGE CENTERS

810616-K1
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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES
TSANG SIMON	13 CHINATOWN/N.E.	E SL 50	20.0	(I)	6/22/81 - 7/31/81
TURKS, VICTOR	23 MISSION	ESL 600	10.0	(I)	6/22/81 - 7/30/81
VAN RAVENSWAAY CAROLYN	11 ALEMANY	E S L 300			
		E S L 50	20.0	(I)	6/22/81 - 7/31/81
VANN, MARGARET	13 CHINATOWN/N.E.	E S L 150			
		E S L 50	16.0	(I)	6/22/81 - 7/31/81
VERDUGO DIAN	23 MISSION	COUNSELING	15.0	(I)	6/22/81 - 7/31/81
VIRAMONTES XAVIER	81 ARTS & CRAFTS(GALILEO)	PRINTMAKNG			
		PRINTMAKNG	6.0	(I)	6/27/81 - 7/25/81
WAGNER DOROTHY	86 SEN.CITIZENS (MISSION)	DRESSMAKIN			
		CREA STIT	8.0	(I)	6/22/81 - 7/25/81
WALLACE JOSEPHINE	16 HANDICAPPED (GALILEO)	MANU COMMU			
		MANU COMMU			
		MANU COMMU	6.0	(I)	6/23/81 - 7/31/81
WALTERS HEDY	19 JOHN ADAMS	MED.TERMIN	4.0	(I)	6/22/81 - 7/31/81
WAN, SONNY	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 - 7/31/81
WANG-HOWE ALICIA	13 CHINATOWN/N.E.	E S L 100			
		E S L 100	20.0	(I)	6/22/81 - 7/31/81
WARD JAMES	43 TRC (ADAMS)	READG DIAG	20.0	(I)	6/22/81 - 7/23/81
WARD OLIVER	29 DOWNTOWN	ACCOUNTING	10.0	(I)	6/22/81 - 7/31/81
WEDGWOOD WILLIAM	16 HANDICAPPED (GALILEO)	COMMUN HAN	15.0	(I)	6/24/81 - 7/31/81
WEISBERG ELLEN D	40 SKILLS CENTER	LVN CLINCL			
		LVN THEORY			
WEISMAN VICKI	05 EXPERIMENTAL PROGRAM	ABE	15.0	(I)	6/22/81 - 7/31/81
=WHITESIDE, ANNE	11 ALEMANY	E S L 100	10.0	(I)	6/22/81 - 7/31/81
=WHOLEN, JOSEPH WALTER	37 JOHN O'CONNELL	SHEETMETAL	2.5	(I)	6/24/81 - 7/23/81
WIEDERHOLT MARC	29 DOWNTOWN	ESL 150			
		ESL 300	20.0	(I)	6/22/81 - 7/31/81
WILLET JANET	40 SKILLS CENTER	MED.CLERCL	15.0	(I)	6/22/81 - 7/31/81
WILLIAMSON PAUL B	37 JOHN O'CONNELL	AUTOENGINE	20.0	(I)	6/22/81 - 7/31/81
WONG ANNA ON	13 CHINATOWN/N.E.	COUNSEL	20.0	(I)	6/22/81 - 7/31/81
WONG ANNA QUAN	13 CHINATOWN/N.E.	ESL 50	10.0	(I)	6/22/81 - 7/31/81

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS PER WEEK		DATES	
WONG ERNEST POY	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 -	7/31/81
WONG JIMMY	87 GEN.EDUC.(GALILEO)	TAICHICHUA				
		TAICHICHUA	15.0	(I)	6/22/81 -	7/31/81
WONG JONES	13 CHINATOWN/N.E.	E S L 150				
		E S L 75	20.0	(I)	6/22/81 -	7/31/81
WONG KATHLEEN J	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 -	7/31/81
WONG SHERRY	13 CHINATOWN/N.E.	E S L 50	10.0	(I)	6/22/81 -	7/31/81
WONG STEVE	13 CHINATOWN/N.E.	COMPUTER	10.0	(I)	6/22/81 -	7/31/31
WONG, ANNIE MAY	13 CHINATOWN/N.E.	E S L 50				
		E S L 1001	15.0	(I)	6/22/81 -	7/31/81
Wong, Helen T. K.	13 CHINATOWN/N.E.	E S L 150	10.0	(I)	6/22/81 -	7/31/81
WOO LILY	13 CHINATOWN/N.E.	E S L 50				
		E S L 50	20.0	(I)	6/22/81 -	7/31/81
WOO, KEN	13 CHINATOWN/N.E.	ESL CITIZ	10.0	(I)	6/22/81 -	7/31/81
WOOD SYBIL	13 CHINATOWN/N.E.	E S L 150	10.0	(I)	6/22/81 -	7/31/81
WOOD SYBIL	86 SEN.CITIZENS (MISSION)	POET WSHP	2.5	(I)	6/22/81 -	7/27/81
WOODARD PATSY	20 LVN (ADAMS)	INTRO.PHAR	6.0	(I)	6/23/81 -	7/31/81
WOODBURY NORMAN	16 HANDICAPPED (GALILEO)	ARTS HANDI				
		ARTS HANDI	14.0	(I)	6/22/81 -	6/29/81
WYLIE,JUSTINE	40 SKILLS CENTER	ABE GEDPRE	15.0	(I)	6/22/81 -	7/31/81
YANG MARY	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 -	7/31/81
YAP JESUSA	40 SKILLS CENTER	PSY TEC TH				
		PSY TEC CL	20.0	(I)	6/22/81 -	7/23/81
YEE LOUISE	29 DOWNTOWN	ESL 200				
		ESL 200	20.0	(I)	6/22/81 -	7/31/81
=YEE SUE-LIM	13 CHINATOWN/N.E.	COUNSEL	12.0	(I)	6/22/81 -	7/31/81
YEO ELENA	11 ALEMANY	E S L400				
		E S L 50	20.0	(I)	6/22/81 -	7/31/81
YEUNG CHING SEN	13 CHINATOWN/N.E.	ESL CITIZ				
		ESL CITIZ	20.0	(I)	6/22/81 -	7/31/81
YEUNG ELLEN	13 CHINATOWN/N.E.	E S L 100	10.0	(I)	6/22/81 -	7/31/81
YEUNG ELLEN	86 SEN.CITIZENS (MISSION)	E S L SRS	8.0	(I)	6/23/81 -	7/31/81
YORE SEAN	29 DOWNTOWN	OPER.SYSTM				
		COBOL	12.0	(I)	6/22/81 -	7/30/81

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	Total Hours HOURS PER WEEK	DATES
YU, MARY	13 CHINATOWN/N.E.	E S L 50	10.0 (I)	6/22/81 - 7/31/81
YUEN CHRISTINA	13 CHINATOWN/N.E.	E S L 50	20.0 (I)	6/22/81 - 7/31/81
ZIMA FRANK	29 DOWNTOWN	FORTRAN BASIC	12.0 (I)	6/22/81 - 7/30/81
ZINN LINDA	13 CHINATOWN/N.E.	E S L 50	10.0 (I)	6/22/81 - 7/31/81
=ZUNDELEVICH NATALIE	11 ALEMANY	E S L 100	10.0 (I)	6/22/81 - 7/31/81
ALLEN, Les	37 John O'Connell	Floor Cover. App.	16 Tot. (I)	7/11/81 - 7/25/81
TAYLOR, John	37 John O'Connell	Floor Cover. App.	16 Tot. (I)	7/17/81 - 7/31/81

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COMMUNITY COLLEGE CENTERS

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Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
AMMIANO, Thomas	11 Alemany	ESL 100	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢AUGUST, Carol	43 TRC	Grants/Public Relations	20 Hrs./Wk. (I)	6/16/81-6/19/81
AUGUST, Carol	43 TRC	Grants/Public Relations	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢August, Carol	43 TRC	Grants/Public Relations	20 Hrs./Wk. (I)	8/3/81-8/28/81
AYALA, Hilda	23 Mission	Typing - Multi	15 Hrs./Wk. (I)	6/22/81-7/31/81
¢AYALA, Hilda	23 Mission	Typing - Multi	15 Hrs./Wk. (I)	8/03/81-9/04/81
BEATTY, Jametha	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢BEATTY, Jametha	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	8/01/81-8/14/81
¢BRAMER, Jean E	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	6/16/81-6/19/81
BRAMER, Jean E	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	6/23/81-7/31/81
¢BRAMER, Jean E	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	8/03/81-9/04/81
BUTLER, Dorothy	23 Mission	ESL Voc	5 Hrs./Wk. (I)	6/22/81-7/31/81
¢BUTLER, Dorothy	23 Mission	ESL Voc	5 Hrs./Wk. (I)	8/03/81-9/04/81
¢CORNEJO, Linda	11 Alemany	ESL 100	20 Hrs./Wk. (I)	6/15/81-6/19/81
DeMarnaville, Nancy	23 Mission	Typing - Multi	15 Hrs./Wk. (I)	6/22/81-7/31/81
¢DEMARNAVILLE, Nancy	23 Mission	Typing - Multi	15 Hrs./Wk. (I)	8/03/81-9/04/81
DENOON, James	11 Alemany	ESL 600	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢DEVONE, Bess	85 Parent Education	Health & Nutrition	2.5 Hrs./Wk. (I)	6/15/81-6/19/81
DIEKER, Kathleen	29 Downtown	Business English	6 Hrs./Wk. (I)	6/22/81-7/29/81
EAGAN, Geraldine	86 Mission-Aging	ADA	2 Hrs./Wk. (I)	6/25/81-7/30/81
=FICKBOHM, Lynn David	29 Downtown	Information Systems Analysis	6 Hrs./Wk. (I)	6/23/81-7/30/81
FONG, Edmond	05 Exper Programs	Self-Defense for the Moderate	2 Hrs./Wk. (I)	6/22/81-7/29/81
FULLERTON, Sandra	11 Alemany	ESL 50	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢GARFINKLE, Joan M	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	6/16/81-6/19/81

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
GARFINKLE, Joan M	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	6/22/81-7/30/81
¢GARFINKLE, Joan M	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	8/03/81-9/04/81
GIBNEY, Connie	20 John Adams	RN Refresher	14 Hrs./Wk. (I)	6/23/81-6/30/81
GILLETTE, Gertrude	40 Skills	Supervisor	20 Hrs./Wk. (I)	6/22/81-7/31/81
GLICK, Joel M	23 Mission	ESL 50	10 Hrs./Wk. (I)	6/22/81-7/30/81
=GLUUD, Janine	11 Alemany	ESL 600	20 Hrs./Wk. (I)	6/22/81-7/31/81
GRAB, Vera	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/22/81-7/31/81
¢GRAB, Vera	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	8/03/81-9/05/81
GRAHAM, Linda	29 Downtown	Business English	12 Hrs./Wk. (I)	6/22/81-7/30/81
HARTNEY, William	29 Downtown	ESL 300	10 Hrs./Wk. (I)	6/22/81-7/31/81
HAYWARD, Vashtic	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/22/81-7/31/81
¢HAYWARD, Vashtic	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	8/03/81-9/05/81
HOCKMAN, Barbara	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢HOCKMAN, Barbara	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	8/1/81-8/14/81
¢HOOGASIAN, Mike	11 Alemany	ESL 50	20 Hrs./Wk. (I)	6/15/81-6/19/81
¢HUANG, Florinda	13 Chinatown/N.B.	Housekeeping	15 Hrs./Wk. (I)	8/01/81-8/14/81
INGRAM, Dorothy	85 Parent Education	Child Observation	2.5Hrs./Wk. (I)	6/22/81-7/21/81
ISRALOW, Eric	11 Alemany	ESL 200	10 Hrs./Wk. (I)	6/22/81-7/31/81
JAN, Elmer	13 Chinatown/N.B.	Vocational ESL 4/4	15 Hrs./Wk. (I)	6/22/81-7/31/81
¢JAN, Elmer	13 Chinatown/N.B.	Vocational ESL 4/4	15 Hrs./Wk. (I)	8/01/81-8/14/81
¢KENTER, Alicia	23 Mission	Business English	5 Hrs./Wk. (I)	8/17/81-9/04/81
¢KIMES-ASHFORD, Sadie	23 Mission	Office Procedure	10 Hrs./Wk. (I)	8/17/81-9/04/81
LAI, Elaine Kwok-Yee	13 Chinatown/N.B.	ESL 50	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢LO, Alexander Che-Wah	13 Chinatown/N.B.	Esl Cooking Terminology	5 Hrs./Wk. (I)	8/01/81-8/14/81
¢LONG, Electra	23 Mission	Typing	10 Hrs./Wk. (I)	8/17/81-9/04/81
LOUIE, Sammy	13 Chinatown/N.B.	American Cooking	25 Hrs./Wk. (I)	6/22/81-7/31/81
¢LOUIE Sammy	13 Chinatown/N.B.	American Cooking	25 Hrs./Wk. (I)	8/01/81-8/14/81
MAESTRE, Jose	23 Mission	Advert. Prod.	10 Hrs./Wk. (I)	6/22/81-7/29/81
¢MAESTRE, Jose	23 Mission	Advert. Prod.	10 Hrs./Wk. (I)	8/03/81-9/02/81
MARTZ, Karin	82 Career Guidance	Career Counseling	8 Hrs./Wk. (I)	7/16/81-7/31/81
¢MARTZ, Karin	82 Career Guidance	Career Counseling	8 Hrs./Wk. (I)	8/03/81-9/04/81

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NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢MATHIESON, William	23 Mission	Vocational ESL	5 Hrs./Wk. (I)	8/03/81-9/03/81
=MITCHELL, Joan	16 Galileo	Education of the Learning Disabled	15 Hrs./Wk. (I)	6/23/81-7/30/81
¢MOGAR, Mariannina	85 Parent Education	Human Development	2 Hrs./Wk. (I)	6/15/81-6/19/81
MOGAR, Mariannina	85 Parent Education	Child Observation	2.5Hrs./Wk. (I)	6/22/81-7/21/81
MOGAR, Mariannina	85 Parent Education	Infancy Development	6 Hrs./Wk. (I)	6/29/81-7/31/81
McDONNELL, Mary Lou	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/22/81-7/31/81
McDONNELL, Mary Lou	85 Parent Education	Childbirth Education	3 Tot. Hrs. (I)	7/11/81- Only
¢McDONNELL, Mary Lou	85 Parent Educaiton	Childbirth Education	2 Hrs./Wk. (I)	8/18/81-9/01/81
¢McDONNELL, Mary Lou	85 Parent Education	Childbirth Education	5 Hrs./Wk. (I)	8/01/81-9/05/81
Mc MURTRIE, Patsy	43 TRC	Accreditation	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Mc MURTRIE, Patsy	43 TRC	Accreditation	20 Hrs./Wk. (I)	8/03/81 -8/28/81
¢NAKAHATA, Alice	85 Parent Education	Infancy Development	2 Hrs./Wk. (I)	6/15/81-6/19/81
NAKAMURA, Louise	16 Galileo	Basic Ed. for Handi.	6 Hrs./Wk. (I)	6/23/81-7/29/81
OSBORNE, Marie	82 Career Guidance	Career Counseling	8 Hrs./Wk. (I)	6/22/81-7/28/81
PALMER, Christine	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/30/81-7/31/81
¢PALMER, Christine	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	8/03/81-8/11/81
PARKS-STALLMANN, Carlyn A	16 Galileo	Basic Ed. for the Hand.	4 Hrs./Wk. (I)	6/22/81-7/29/81
=POSAMENTIER, Evelyn J	16 Galileo	ESL 600	5 Hrs./Wk. (I)	6/22/81-7/29/81
¢PYLES, Joseph	23 Mission	In-Plant Printing	10 Hrs./Wk. (I)	6/16/81-6/19/81
¢PYLES, Joseph	23 Mission	In-Plant Printing	10 Hrs./Wk. (I)	8/04/81-9/03/81
¢REID, John	23 Mission	Vocational ESL	5 Hrs./Wk. (I)	8/03/81-9/04/81
=RELLLY, Sheila	11 Alemany	ESL 50	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢RYAN, Kathleen	23 Mission	Typing - Multi	15 Hrs./Wk. (I)	8/03/81-9/04/81
¢SANDOVAL, Therese	85 Parent Education	Childbirth Education	3 Tot. Hrs. (I)	8/01/81- Only
SCHEAFFER, Stephen	24 Mission-Jail	Small Offset Press	6 Hrs./Wk. (I)	6/23/81-7/30/81
=SELVESTER, Paula	11 Alemany	ESL 50	10 Hrs./Wk. (I)	6/22/81-7/31/81
¢SLATTERY, Lenore	85 Parent Education	Family And Community	2 Hrs./Wk. (I)	6/15/81-6/19/81
STEIN, Judith Aliyah	84 Labor Studies	Assertiveness Training	16 Tot. Hrs. (I)	6/24/81-7/11/81
TAGGART, Suzanne	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	6/22/81-7/31/81

¢ Inter-Session
= New Employee

COMMUNITY COLLEGE CENTERS

810616-K1
Temp. Hourly
Appointments Summer (cont'd.)

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢TAGGART, Suzanne	85 Parent Education	Childbirth Education	2 Hrs./Wk. (I)	8/03/81-9/05/81
=UCKO, Thomas	29 Downtown	Career in Crisis	2 Hrs./Wk. (I)	6/25/81-7/30/81
¢UPTON, William	82 Career Guidance	Career Counseling	20 Hrs./Wk. (I)	8/10/81-9/04/81
=VANETT, Lauren	11 Alemany	ESL 100	10 Hrs./Wk. (I)	6/22/81-7/31/81
=WEENE, Seph	29 Downtown	Technical Report Writing	6 Hrs./Wk. (I)	6/22/81-7/29/81
YEE, Rodney	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢YEE, Rodney	13 Chinatown/N.B.	Vocational ESL 4/4	20 Hrs./Wk. (I)	8/01/81-8/14/81
¢BARTER, Dorothy	29 Downtown	C. S. Typing Test	5 Hrs./Wk. (I)	8/3/81-9/2/81
¢COX, Alvin	29 Downtown	BASIC	6 Hrs./Wk. (I)	8/1/81-8/3/81
¢HUANG, Florinda	13 Chinatown/N.B.	House Keeping	15 Hrs./Wk. (I)	8/3/81-8/14/81
¢KAPOVICH, Betty	29 Downtown	C. S. Typing Test	5 Hrs./Wk. (I)	8/3/81-9/3/81
¢MATHIESON, Willian	23 Mission	Voc. ESL	5 Hrs./Wk. (I)	8/3/81-9/4/81
MCDONNELL, Mary Lou	85 Parent Ed.	Childbirth Ed.	7 Hrs./Wk. (I)	6/22/81-7/31/81
¢MCDONNELL, Mary Lou	85 Parent Ed.	Childbirth Ed.	7 Hrs./Wk. (I)	8/3/81-9/5/81
¢PAYTON, Jeanette	23 Mission	Typing	14 Hrs./Wk. (I)	8/4/81-9/4/81
¢REID, John	23 Mission	Voc. ESL	5 Hrs./Wk. (I)	6/16/81-6/19/81
ROBERTI, Ann	29 Downtown	Librarian	20 Hrs./Wk. (I)	6/22/81-7/2/81
ROMAN, Nora	19 John Adams	EMT II	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢RYAN, Kathleen	23 Mission	Typing	15 Hrs./Wk. (I)	6/16/81-6/19/81
¢TORRES, Chita	40 Skills Center	LVN Clinical	15 Hrs./Wk. (I)	6/16/81-6/19/81
¢TORRES, Chita	40 Skills Center	LVN Clinical	15 Hrs./Wk. (I)	8/3/81-9/1/81
¢YAP, Jesusa	40 Skills Center	Psy. Tech. Th. & Clin.	20 Hrs./Wk. (I)	6/16/81-6/19/81

810616-K1A
Temp. Hourly
Appt. Summer

RESOLVED: That effective on the dates shown, the following Program Supervisors be appointed to temporary positions at the Instructional rate (I), Salary shall be in accordance with the 1980-81 salary schedule through June 30 and adjusted July 1 in accordance with the 1981-82 salary schedule

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS	DATES
¢Cobble, Dorothy S.	84 Labor Studies	Program Supervision	24 Tot. Hrs. (I)	6/16/81-6/19/81
Cobble, Dorothy S.	"	"	81 " " (I)	6/22/81-7/31/81
¢Cobble, Dorothy S.	"	"	90 " " (I)	8/3/81-9/4/81
Crosson, Gloria	20 LVN John Adams	Program Supervision	20 Hrs./Wk. (I)	6/22/81-7/31/81
¢Crosson, Gloria	"	"	20 Hrs./Wk. (I)	8/3/81-8/14/81

¢ = Inter-Session = New Employee

COMMUNITY COLLEGE CENTERS

810616-K2
Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1980-81 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS FROM	TO	DATES
Kapovich, Betty	Downtown	Civil Service Shorthand	17	17½ Tot. Hrs. (I)	2/14/81-6/13/81
McMillen, Kenneth R.	O'Connell	Electronics 11	6	12 Hrs./Wk. (I)	3/4/81-6/15/81

810616-K3
Instructional
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For Administrative purposes, the following program is attached to Galileo Community College Center.

Class: Stress Management
Location: Galileo (at Kaiser Hosp.)
Instructor: Francis J. Baron
No. of Sessions: 4
Hours per Session: 2
Fee per Session: $40.00
Period of Time: 5/19/81-6/9/81
Group Leader: Claudie Deyton

810616-K4
Instructional
Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Downtown Community College Center.

Class: Marketing and Promoting Yourself
Location: 800 Mission St.
Instructor: Carolyn S. Biesiadecki
No. of Sessions: 4
Hours per Session: 3
Fee per Session: $105.00
Period of Time: 7/7/81-7/28/81
Group Leader: Rita George

810616-K5
Amendment

RESOLVED: That the following instructional program attached to Galileo Community College Center be amended as shown.

Resolution No. 810310-K36

CANCEL: Alex Binik - 5/6/81 - Fee: $60.00

ADD: Alex Binik - 5/27/81 - Fee: $60.00

810616-K6
Amendment

RESOLVED: That the following instructional program attached to Experimental Programs/Labor Studies be amended as shown.

Resolution No. 810505-K15

CHANGE DATES FROM: 5/12, 5/19, 5/26/81
TO ; 5/13, 5/20, 5/27/81

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM June 3, 1981 TO June 16, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Schedule I																		
Schedule I Long-Term Sub.																		
Schedule II																		
Schedule II Long-Term Sub.																		
Hourly	9	11	2	1	-	-	-	-	-	3	-	-	11	15	2	4	18	27

HOURLY

1 W (M) - J. O'Connell - Marine Elec.
1 W (M) - J. O'Connell - Auto Brakes
1 W (M) - Galileo - Asst. Site Mgr.
1 W (M) - J. O'Connell - Elec. D.C.
1 W (M) - Alemany - ESL
1 W (M) - Downtown - Marketing
1 W (M) - J. O'Connell - Sheet Metal
1 W (M) - Downtown - Information Sys.
1 W (M) - Downtown - Career In Crisis

7 W (F) - Alemany - ESL
1 W (F) - Downtown - Creative
1 W (F) - Galileo - Learning Disabled
1 W (F) - Galileo- ESL
1 W (F) - Downtown - Report Writing

1 B (M) - Alemany - ESL
1 B (M) - Mission - Inplant Printing

1 B (F) - Chinatown/Downtown - Typing

1 Asian (F) - J. O'Connell - Consumer Ed.
1 Asian (F) - Chinatown/N.B. - ESL
1 Asian (F) - Chinatown/N.B. - Counseling

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of June 3, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	17	4	4	1	3	1			5		1		30	6	16.7%	13	2	41.7%
Sr. Prog. Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	47	71	5	20	3	10			5	22	1	1	61	124	67.0%	14	53	36.2%
Sched. II	16	32	1	2	3	1			1	5		1	21	41	66.1%	5	9	22.6%
Hourly	333	281	44	43	33	35			50	81	2		462	440	48.8%	129	159	31.9%
TOTAL	413	388	54	67	43	47			61	108	4	2	575	612	51.6%	162	224	32.5%
%	67.5%		10.2%		7.6%				14.2%		.05%		100%		51.6%	32.5%		

Total Staff as of June 16, 1981

	White		Black		Hispanic		* Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female	Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F		M	F	
Admin.	15	4	3	1	4	1			5	1	1		27	7	20.6	13	3	47.1
Admin. - Acting/Interim		2			1								1	2	66.7	1	0	33.3
Admin.-Total													28	9	24.3	14	3	45.9
Sr. Pro.Sup.				1	1								1	1	50.0%	1	1	100.0%
Sched. I	45	73	3	17	5	9			3	19	1	2	57	120	67.8%	12	47	33.3%
Sched. I - LTS	4	12			1				2	1			7	13	65.0%	3	1	20.0%
Sched. I - Categ. Funded	2	7	1	5					2	5			5	17	77.3%	3	10	59.1%
Sched. I -Total													69	150	68.5%	18	58	34.7%
Sched. II	17	27	1	2	1	1				2			19	32	62.8%	2	5	13.7%
Sched. II - LTS	4	3				1				3			4	7	63.6%	0	4	36.4%
Sched. II - Categ. Funded	2	4				1				2			2	7	77.8%	0	3	33.3%
Sched. II - Total													25	46	64.8%	2	12	19.7%
Hourly	366	303	39	40	37	36			63	91	2		507	470	48.1%	141	167	31.5%
Hourly - Categ. Funded	10	20		8	2	3			8	9			20	40	66.7%	10	20	50.0%
Hourly -Total													527	510	49.2%	151	187	32.6%
TOTAL	465	455	47	74	52	52			83	133	4	2	651	716	52.4%	186	260	32.6%
%	67.4%		8.9%		7.6%				15.8%		.04%		100.0%		52.4%	32.6%		

*Included with Oth. Asian Pac. Is.

		White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	Total
Preliminary	SF -1980 Census %	45.9%	2.7%	12.3%	21.7%	.5%	6.9%	[illegible].0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
Bankers Life & Casualty	004539	$500.00
"	025465	150.00
"	043852	1,200.00
"	076875	500.00
Great American Life	915060	250.00
Great West Life	016687	350.00
"	025499	750.00
"	040331	694.00
"	040829	630.00
"	042220	847.00
"	051973	726.00
"	062327	777.00
"	084340	600.00
"	906197	500.00
"	948168	200.00
"	974704	185.00
"	978384	200.00
"	980707	500.00
Metropolitan Life	999221	250.00
Nationwide Life	057950	500.00
Paul Revere Variable	015677	800.00
"	055022	800.00
Security Benefit Life	047938	750.00
Variable Annuity Life	009379	320.00
"	010183	200.00
"	010451	225.00
"	029029	400.00
"	952725	750.00
"	998960	300.00
Western National Life	914637	100.00
Tax Sheltered Custodial Account		
State Street Bank & Trust Company - (Fidelity Distributors Corp.)	054335	1,700.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	EMPLOYEE NO.	AMOUNT PER MONTH
Tax Sheltered Annuity		
American United Life	041925	$200.00
Variable Annuity Life	913615	450.00

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Notice of Intention to Amend San Francisco Community College District Policy Manual Section 1.12

President and Members:

San Francisco Community College District Policy Manual Section 1.05 reads in part as follows: "Adoption of Policies, Bylaws and Regulations. Any policy or regulation may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting."

NOTICE is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual Section 1.12 shall be acted upon at the next Regular Meeting of the Governing Board of the San Francisco Community College District:

WHEREAS: There may exist some feeling or belief on behalf of some faculty, staff, students or administrators of this District that members of the Governing Board should not be communicated with either orally or in writing; and

WHEREAS: It is the conviction of this Governing Board that it will assist in the better governance of this District to encourage a fuller flow of information;

RESOLVED: That the San Francisco Community College District Policy Manual Section 1.12 be amended to read as follows:

(NOTE: Additions or substitutions are indicated by *italic* type; deletions are indicated by ((double parentheses)).)

It is adopted as policy of this District that any member of the Governing Board should feel free to communicate with any person affiliated with this institution and conversely that any student, staff, faculty member or administrator feel free and be encouraged to communicate with members of the Governing Board on matters concerning the District.

Submitted by,

John Riordan
Lillian Sing
Tim Wolfred

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-S1
Authorizing destruction of records,
List No. 5 , District Business Office

President and Members:

The District Business Office has a formal records management system including a procedure for classification, retention, and destruction of its records.

The system conforms to the regulations contained in Title 5, California Administrative Code, Chapter 2.5, commencing with Section 59020. It also exceeds the records retention requirements set by the U. S. Department of Health, Education and Welfare under Title 45, Code of Federal Regulations, commencing with Section 74.20.

Records classified as "Permanent," if microfilmed in accordance with regulations, and records classified as "Disposable," at the end of their retention period, may be destroyed.

Attached is a Recommendation for Destruction of Records, List No. 5, containing a list of records of the District Business Office that have passed the retention period and/or have been microfilmed.

Title 5, California Administrative Code Section 59028 reads as follows: "The governing board shall: (a) approve or disapprove the recommendations of the chief administrative officer; (b) order a reclassification when necessary or desirable; (c) order by action recorded in the minutes (with lists attached) the destruction of records in accordance with these regulations."

The following resolution is recommended for adoption:

WHEREAS: The records of the District Business Office listed in the attached Recommendation for Destruction of Records, List No. 5, have passed the statutory retention period and/or have been microfilmed;

THEREFORE BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business be and is hereby authorized and directed to destroy those records specified in the attached Recommendation for Destruction of Records, List No. 5, District Business Office, by shredding.

Submitted by,

Herbert M. Sussman
Chancellor Superintendent

Attachment - List No. 5
6/16/81 - S1

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 1 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
BUDGET			
Budget Request	1973-74		DBO 73 801 R1
Control	1973-74		DBO 73 801 R1
Certificated Salaries	1973-74		DBO 73 801 R1
Classified Salaries	1973-74		DBO 73 801 R1
Personal Services - Class/Cert Sal	1973-74		DBO 73 801 R1
Tentative Budget	1973-74		DBO 73 801 R1
Publication Budget	1973-74		DBO 73 801 R1
Probable Revenues & Expenditures	1973-74		DBO 73 801 R1
A & O Division	1973-74		DBO 73 801 R1
Enrollment & Faculty by Discipline	1973-74		DBO 73 801 R1
Revenues	1973-74		DBO 73 801 R1
Governing Board	1973-74		DBO 73 801 R1
Budget Files	1973-74		DBO 73 801 R2
GOVERNING BOARD AGENDA			
Chronological	1974-75		DBO 74 101 R1
Minutes	1974-75		DBO 74 101 R1
Subject	1974-75		DBO 74 101 R1

Destruction Approved per Resolution No.

Destruction Supervised by:

Date

Signed

Chancellor Superintendent

Date JUN 5 1981

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 2 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Confidential Letters	1974-75		DBO 74 101 R1
SFUSD AGENDAS	1974-75		DBO 74 102 R1
EX-BATCH Listing	1974-75	0701-0652	DBO 74 201 R1
Invoices	1974-75	42223-69819	DBO 74 201 R1 & R2
SOFT WARRANTS			
General	1974-75	0001-2169	DBO 74 202 R1 & R2
Cafeteria Fund	1974-75	01-24	DBO 74 202 R2
Child Development Fund	1974-75	01-19	DBO 74 202 R2
Special Reserve	1974-75		DBO 74 202 R2
State Sales Tax	1974-75		DBO 74 202 R2
Trust	1974-75		DBO 74 202 R2
REVOLVING FUND PURCHASE ORDERS			
File Copy	1974-75	0001-3138	DBO 74 203 R1
Paid RFPO's	1974-75	0001-3200	DBO 74 203 R2-R4
ENCUMBRANCES			
Payment Request	1974-75	4001-1/4098-1	DBO 74 204 R1 & R2
Request Register	1974-75	4001-4098	DBO 74 204 R1
Certified Copy	1974-75		DBO 74 204 R1

Destruction Approved per Resolution No.

Destruction Supervised by:

Date

Signed Helen Hill Sussman
Chancellor Superintendent

Date JUN 5 1981

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 3 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Encumbrance Request (D.O. Copy)	1974-75		
Encumbrance Register Posting Copy	1974-75		
REVOLVING FUND VOUCHERS			
Master File	1974-75	4.1- 4.109	DBO 74 205 R1
Mileage Vouchers	1974-75	4.8-4.109	DBO 74 205 R1
Petty Cash	1974-75	4.1-4.107	DBO 74 205 R1
Purchase Orders	1974-75	4.2-4.106	DBO 74 205 R1
Travel	1974-75	4.6-4.108	DBO 74 205 R1
CAFETERIA RECORDS			
Purchase Orders	1974-75	4056-5581	DBO 74 211 R1
Paid PO's	1974-75	1177-1621	DBO 74 211 R1
Sales Tax Return	1974-75		DBO 74 211 R1
Accounting Ledgers	1974-75		DBO 74 211 R1
PO Register	1974-75		DBO 74 211 R1
Bank Deposits	1974-75		
Accounts Receivable	1974-75		
Change Fund	1974-75		
Memos	1974-75		

Destruction Approved per Resolution No.

Destruction Supervised by:

Date

Signed
Chancellor Superintendent

Date JUN 5 1981

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 4 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Reconciliation of Treas. B/S Bal.	1974-75		
Request for Warrant	1974-75		
Statement of Income	1974-75		
Inventory	1974-75		
Treasurer's Deposit Sheets	1974-75		
MRR's Not Used	1974-75		
DENTAL & DRUG			
Control Sheets	1974-75		DBO 74 212 R1
Adjustments to Prior Period	1974-75		DBO 74 212 R1
Membership Listing	1974-75		DBO 74 212 R1
Correspondence	1974-75		DBO 74 212 R1
Payment Request - Life Ins. Year	1974-75		
Payment Request - Drug	1974-75		
Payment Request - Dental	1974-75		
Membership Audit	Fall '74		
Membership Audit	Spring '75		
Dependent Audit	Fall '74		
Dependent Audit	Spring '75		

Destruction Approved per Resolution No.

Destruction Supervised by:

Date

Signed
Chancellor Superintendent

Date JUN 5 1981

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 5 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Dependent Audit & Forms	1974-75		
Life Ins.Mem.List - Grange Mut.Life	1974-75		
ACCOUNTING - OTHER			
Order for Service or Work	1974-75		DBO 74 221 R1
IDWO - Certified Copy	1974-75		DBO 74 221 R1
Request to Cancel Work Order	1974-75		DBO 74 221 R1
Dept. Invoice - Certified Copy	1974-75		DBO 74 221 R1
Request for Warrant	1974-75	001-325	DBO 74 221 R1
Repro. Bureau - Job Order Forms	1974-75		DBO 74 221 R1
Warehouse Issue Sheets	1974-75		DBO 74 221 R1
Order for Service or Work Invoice Cpy	1974-75		
IDWO (D.O. Copy)	1974-75		
Dept. Invoice - Advance Copy	1974-75		
Dept. Invoice - Running Copy	1974-75		
Central Shop Expenditures	1974-75		
Purchasing Gas & Oil Statements	1974-75		
Telephone Bills	1974-75		
Cancellation of Purchase Orders	1974-75		

Destruction Approved
per Resolution No.

Destruction Supervised by:

Date

Signed
Chancellor Superintendent

Date JUN 5 1981

SFCCD DBO-134
5/77

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

RECOMMENDATION FOR DESTRUCTION OF RECORDS

List No. 5

Page 6 of 6

In accordance with Title 5, California Administrative Code Chapter 2.5, commencing with Section 59020, the records of District Business Office listed below are recommended for destruction. I certify that no records are included in the list in conflict with the provisions of said regulations.

NAME AND/OR TITLE OF FILE	RECORDS DATE	REFERENCE/ SERIAL NO.	IF MICROFILMED, ROLL INDEX NO.
Request for Traveling Reqns. RF	1974-75		
PURCHASE ORDERS			
PO's for Equipment	1974-75	10899-42654	DBO 74 291 R1
PO's	1974-75	00001-42654	DBO 74 291 R1
Reqn. for Supplies, Services & Equip.	1974-75		DBO 74 292 R1-R3
Closed PO Requisitions	1974-75		DBO 74 293 R1
Closed PO Requisitions	1974-75	0001-3398	DBO 74 293 R1
Closed Traveling Requisitions	1974-75	10000-42654	DBO 74 293 R1
Advance Copy PO	1974-75	33000-42654	
Open PO Requisitons	1974-75	0001-3378	
Request for Travel Requisitons	1974-75		
Purchase Order Encumbrances	1974-75		
Outstanding PO's	1974-75		

Destruction Approved per Resolution No.

Destruction Supervised by:

Date

Signed Helen Hill Freeman
Chancellor Superintendent

Date JUN 5 1981

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-S2
Administrative Leave for Sabbatical Study/Travel

President and Members:

Resolution No. 810616-S2 covers a certificated personnel item for the San Francisco Community College Centers Division.

RESOLVED: That MARLENE BUTLER be granted administrative leave from her regular position as a Schedule I instructor at John Adams Community College Center, for the school year 1981-82 for sabbatical study/travel. Salary shall be in accordance with the 1981-82 Schedule I Instructors' Salary Schedule.

Submitted by,

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

6/16/81-S2

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-W1
Authorization to enter into a lease
with the San Francisco Unified School
District for the use of John Hancock School

President and Members:

In order to better serve the Chinatown North Beach community of San Francisco this District for several years has attempted to lease a school from the Unified School District. Agreement now has been reached between the two staffs and, with the assistance of the City Director of Property, a tentative lease is being negotiated for the entire John Hancock School building at 940 Filbert Street, for a period of 20 years.

California Education Code Section 11002 states: "The governing boards of two or more school districts or community college districts whose boundaries are contiguous or coterminous may enter into an agreement upon such terms and conditions as may be agreeable to the respective governing boards for the joint use and maintenance of school buildings and other school facilities".

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent is authorized to enter into a Lease agreement with the San Francisco Unified School District for the use of the entire John Hancock School at 980 Filbert Street.

FURTHER BE IT RESOLVED: That the prepaid rental for the use of said space shall be $1,700,000. total for a period of 20 years commencing July 1, 1981 or shortly thereafter upon possession.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That based on California Education Code Section 11002, the present Child Development Center operated by the S. F. Unified School District will be permitted to continue.

Submitted by,

Julie Tang
Lillian Sing
Members
Governing Board

Recommended for approval:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-W2
Authorization to issue Interdepartmental Work Order in the amount of $1,000.00 to Department of Public Works Bureau of Architecture to obtain necessary plan approvals, prepare bidding documents and obtain bids for the project: Airport School Additions and Alterations.

President and Members:

By the adoption of Resolution No's 780516-W2 and 801021-W1, the Governing Board authorized the issuance of a Service Order to Chin & Hensolt, Engineers, Inc. to Prepare plans and specifications for proposed construction work at the Airport School.

Plans and specifications have been completed by the above-mentioned firm. Work remaining before putting the project out to bid consists of obtaining Office of the State Architect approval of the structural portion and preparation of the balance of the bidding documents prior to advertising for bids. This work was not included in the scope of the Service Order issued to Chin& Hensolt.

Authorization to advertise for bids will be sought from the Governing Board when necessary approvals and bidding documents are complete.

Bureau of Architecture assistance will also be required during the bidding phase and the award of contract. Therefore, authorization is requested at this time to issue an Interdepartmental Work Order in the amount of $1,000.00 to cover the Bureau's cost in accomplishing this service.

Funds are available to cover the Work Order in SFCCD Appn. No. S7 9740 62000, Construction Airport Building; CCSF Appn. No. 321075-2690-745/07.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the Chancellor Superintendent and/or Vice Chancellor, Buniness to issue an Interdepartmental Work Order to the Department of Public Works, Bureau of Architecture to cover the cost of services required to obtain plan approvals, prepare bidding documents and obtain bids for the project: Airport School Additions and Alterations, and to charge such costs to SFCCD Appn. No. S7 9740 62000, Construction Airport Building ; CCSF Appn. No. 321075-2690-745/07, $1,000.00

6/16/81 - W2 Page one

Submitted by,

George W.Shaw
Assistant Director
Facilities and Planning

Charles N. Collins
Associate Director
Facilities and Planning

Kenneth S. Washington
President
City College of San Francisco

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 810616-W3
Authorization to enter into a rental agreement for the use of the Language Laboratory of the Chinatown Resources Development Center by the City College Evening Division

City College of San Francisco has been using the services of the Language Laboratory in the Chinatown Resources Development Center located at 615 Grant Avenue. The College desires to continue its use and the Chinese Language and ESL classes scheduled there during the 1981/1982 school year. Tentative arrangements have been made with the Center to rent their facility at a cost to the District of $50.00 per month.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with the Chinatown Resources Development Center, 615 Grant Avenue, for the use of their Language Laboratory;

FURTHER BE IT RESOLVED: That the rental for the use of said Laboratory shall be at the rate of $50.00 per month to include all maintenance, utilities and custodial services. The term of the rental agreement shall be from July 1, 1981 through June 30, 1982.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of said City and County pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by:

Charles N. Collins
Associate Director
Facilities and Planning

Recommended for adoption:

Jun Iwamoto
Vice Chancellor
Business

Kenneth S. Washington
President
City College of San Francisco

Herbert M. Sussman
Chancellor Superintendent

6/16/81-W3

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